



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Board of Civil Authority
Hybrid Meeting Minutes
January 18, 2022

BCA members present: Mica Cassara (virtual 6:03 p.m.), Lynda DesLauriers, Paula Gervia (virtual, Vice Chair), Amy Grover (Clerk), Brenda McKeown (virtual, Chair), Andrew Pond, Rich Reid (virtual)

BCA members absent: John Devine, Steve Diglio, Janet Metz

Also present: None

1. The meeting was called to order at 6:00 p.m. by Chair Brenda McKeown with a quorum of 6 members present.

2. Additions or Deletions to the Agenda:

Additions:

- Tabulator machine (used to count votes). The group reviewed the requirements for use of a tabulator (1,000 voters on the checklist as of December 31st in an odd numbered year), that Bolton was nearing that requirement number, that there was currently an opportunity to order a tabulator at no cost to the town through the SOS Elections Division, that programming costs have reduced significantly, reduction in the number of officials needed to hand count ballots would offset programming costs. Rich Reid made the motion *“to approve acquiring a tabulator machine.”* Andrew Pond seconded. There was no further discussion. All were in favor and the motion passed (7-0).

Deletions: None.

3. Public Comment (not related to agenda items): None.

4. BCA Minutes November 1, 2021: Paula Gervia made the motion *“to accept the BCA minutes of November 1, 2021.”* Rich Reid seconded. There was no further discussion. All were in favor and the motion passed (6-0).

5. Business & Action Items:

- 2022 Good Citizen of the Year Award: Discussion and review of candidates, unanimous group decision made for the 2022 Good Citizen of the Year. Noted: presentation to be made at the virtual public information hearing (date TBD) due to no in-person Town Meeting 2022.
- Apportionment Update: Brief discussion of the Legislature Apportionment Board (LAB), LAB minutes, maps, legislative action, and usual outcomes.

6. Adjournment: Brenda McKeown made the motion *“to adjourn the meeting.”* Mica Cassara seconded. There was no further discussion. All were in favor and the motion passed (7-0), at 6:18 p.m.

Attest: Amy Grover, Town Clerk

Minutes are unofficial until approved. These minutes were read and approved on: