



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Virtual Public Hearing Meeting Minutes
May 3, 2021

All participants were present virtually.

Public Hearing

Board members present: Mica Cassara, Henry Corse, Lynda DesLauriers, Kyle Guyette, Janet Metz

Board members absent: none

Also present: Jon Ignatowski, Steve Barner, Mike & Paula Gervia, Evan DesLauriers, Craig Deyo

Clerk: Amy Grover

1. **Call to order – Public Hearing Proposed Bolton Land Use and Development Regulations (BLUDRs), Zoning Map, and Municipal Plan Amendments:** The public hearing was called to order at 6:00 p.m. by the Chair, Mica Cassara with a quorum of 5 members present.
2. **Public Comment:**
 - Written comments were submitted by Sharon Murray via email on May 1, 2021 outlining her continued concerns, especially with respect to the zoning map, and included a re-submission of a January 15, 2021 12-page memo to the BSB outlining her critique of and concerns with the amendments as written and the warning process to date. That memo and email is on file with these minutes at the Town Office.
 - No public comment nor questions.
3. **Approval of Proposed Amendments:** Janet Metz made the motion *“to approve the proposed amendments to the BLUDRs, Zoning Map, and Municipal Plan as presented.”* Mica Cassara seconded. There was no further discussion. All were in favor and the motion passed (5-0).
4. **Adjournment:** Henry Corse made the motion *“to adjourn the public hearing.”* Kyle Guyette seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 6:04 p.m.

Select Board Meeting

Board members present: Mica Cassara, Henry Corse, Lynda DesLauriers, Kyle Guyette, Janet Metz

Also present: Sarah Reeves, CSWD, Mike Gervia, Paula Gervia, Stephen Barner, Craig Deyo, Michele Morris

Clerk: Amy Grover

1. **Call to order:** The meeting was called to order at 6:04 p.m. by the Chair, Mica Cassara with a quorum of 5 members present.
2. **Additions or Deletions to the Agenda:**
Additions: None

Deletions: None.

3. **Public Comment:** None.

4. **Communications:** None.

5. **Recurring Business:**

- Minutes April 19, 2021: Lynda DesLauriers made the motion “to approve the minutes of April 19, 2021 as presented.” Henry Corse seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Warrants: Reviewed for signature by Mica Cassara.

6. **Business and Action Items:**

- FEMA Elevation MOU/Application Approval. Noted:
 - Per Stephanie Smith, State Mitigation Officer, the elevation application cannot be transferred to a buyout without submitting a new application, and that project administration costs would come under a separate agreement with the state up to 2% of the project costs.

Discussion included:

- Review of the application timeline, owner history, history of previous elevation project, process moving forward, draft MOU and need for legal review by the town attorney, funding concerns, administrative resources, reimbursement amounts, required bid processes, communications.
- Lynda DesLauriers made the motion “to formally withdraw the HMGP DR-4022 elevation project application for 3497 Theodore Roosevelt Highway.” Kyle Guyette seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Town Office and Monument Approval of Cleaning. Discussion included:
 - Fatbacks Inc. proposed \$500 office and monument cleaning/power wash.
 - Cost is within the maintenance budget, importance of maintaining building.
 - The need to respectfully honor Bolton’s soldiers by keeping the monuments in good condition.
 - Consensus to table until the May 17, 2021 meeting. Mica Cassara to obtain information on power washing rates.
- Highway Department Updates. Kyle Guyette noted that:
 - Both open positions (Highway Technician, Highway Superintendent) have been filled, and both new employees will start May 10, 2021: Dan O’Shaughnessy and Craig Deyo. Brief discussion on hiring process, wages.
 - The Notch Road slide work will be starting in early June, GW Tatro, contractor.
 - The guardrail installation on Duxbury Road was delayed and is to be rescheduled in the near future.
 - Kudos and thanks to Dan Champney for addressing Bolton’s snowy roads early on Saturday May 1, 2021, his help with Green Up Day, and his dedicated and continued support of the Highway Department. Consensus to provide a small monetary token of appreciation, amount to be determined by Mica Cassara.
- Recreation Updates (Parking/Camping). Discussion included:
 - Ad Hoc Recreational Use/Access Committee. Janet Metz, Henry Corse, and Amy Grover will be meeting to review sites and site history. Volunteers have stepped forward to serve, meetings and site visits will be scheduled, and plans for public input will be developed.

- Concern expressed about mud season trail use at the PPCA especially after 3” of rain, and very heavy use of the PPCA trails. Brief discussion on potential for additional signage with respect to muddy trails, limiting access, trail closures until later in May, i.e., GMC, SOV trails. Emergent need to touch base with the Conservation Commission. Mica Cassara will touch base with Virginia Haviland, CC Chair.
- Appreciation noted to Mischa Tourin, CRAGVT, and the CRAGVT team for their wonderful volunteerism in Bolton on Green Up Day, Mischa Tourin’s and Steve Charest’s interest in joining the Recreational Use/Access Committee, upcoming grant funding potential for partnership between CRAGVT and the town to address access points. Amy Grover will provide contact between the Town and CRAGVT.
- Sara Holbrook prohibited overnight camping signage shall remain as installed. Noted: town attorney directed.
- Complaints regarding Pothole parking received. Vehicle illegally parked alongside the guardrails adjacent to the Potholes, clearly signed as no parking, nearly causing a head-on accident due to forcing a vehicle traveling uphill into the downhill lane of traffic.

7. **Appointments:**

1. 7 p.m. Sarah Reeves, CSWD Executive Director Proposed FY 22 Budget – Approval.

• Sarah Reeves noted:

- She was seeking approval of the CSWD FY 22 budget, and that CSWD is a municipal district that oversees and manages solid waste in an environmentally sound, efficient, effective, and economical manner in Chittenden County with 18 member towns.
- Appreciation to Duncan Galbraith for his long-term service as Bolton’s CSWD representative.
- Member towns are not assessed fees, CSWD is funded by user fees/tip fees, solid waste management fees to haulers, and product sales.
- Brief review of FY 22 budget, noting that many fees are holding, fees are increasing for food scraps by \$5per ton, and for biosolids.
- The demand for recycled products and content has skyrocketed, this trend is expected to continue for ¾ of FY 22.
- Strong sales in compost products.
- Heavy capital investment year with additional improvements to the composting facility, and starting the process for a new materials recovery center with the CSWD board with an expected bond vote in November 2022.

• Henry Corse questioned the rise in costs for composting and if that might disincentivize composting, vs. a rise in trash fees.

- Sarah Reeves answered that the fees were not a direct link to customer, that it was the fee to haulers, CSWD would need to show justification for a trash fee rise, and that the goal was for all CSWD operations to pay for themselves to help make operational costs directly associated with that operation transparent.

• Janet Metz made the motion “to approve the CSWD proposed FY 22 Budget as presented.” Henry Corse seconded. There was no further discussion. All were in favor and the motion passed (5-0).

2. 7:15 p.m. Mike Gervia BVFD Rescue Vehicle Bid Approval/Re-vote.

• Mike Gervia noted:

- He had re-contacted dealers, there are issues with Canadian bid documents being held up at the border, but there is now a process in place.
 - Estimates for radios were \$7K and part of the bid.
 - Brief discussion on low bid (specifications not met), difficulty in getting chassis, price increases and potential reductions due to COVID, state contract pricing not available for fire trucks, to request both gas and diesel options.
 - Timeline: Advertisement placed May 12th, bids due 4 p.m. Thursday June 3rd, bids opened June 7th. Amy Grover to amend bid and send to Mike Gervia for review prior to posting.
8. **Adjournment:** Kyle Guyette made the motion “to adjourn the meeting.” Henry Corse seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 7:24 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on May 17, 2021.