

Town of Bolton
Planning Commission Minutes
October 13, 2020

Board Members Present: Evan DesLauriers, Kaelyn Modrak, Steve Barner
Planning/Zoning Administrator: Jon Ignatowski
Guests: Amy Grover (6:00-6:10), Taylor Newton, CCRPC (6:00-6:40), Spencer Nowak
Clerk: Paula Gervia

1. Planning Commission meeting was called to order by Evan at 6:02 pm.

2. Additions or Deletions to the Agenda

Taylor Newton from CCRPC is in attendance and can speak under BLUDRs item.

3. Public Comment

None.

4. Approval of Past Meeting Minutes

Evan made the motion to approve the minutes of 09-15-20, Steve seconded, motion was approved (3-0).

5. General Business

- New Member(s)
 - Spencer is observing the meeting to see if he is interested in joining the PC.
- Municipal Grant Finalization
 - Larry completed the report and we have all final copies. Need to upload the information into the State Grant Administration website. Jon and Kaelyn will take care of finalizing this information.
- BLUDRs
 - Taylor introduced himself to board. CCRPC committees and staff put together work projects for towns each year with an application process.
 - The CCRPC has \$5500 (about 50 hours of staff time) to help with any projects throughout the current fiscal year. One project can be to review the BV Master Plan that was part of the grant. Taylor can work on suggested changes and may have a proposal for the PC to review by December 8th meeting.
 - Larry delivered his updates from previous BLUDRs to Jon. Will need to go through a process with SelectBoard with public hearings before approval.

- DRB is putting together a document for suggestions regarding particular instances with steep slopes based on their case studies from applications. Also considering terraces (slopes with areas of plateaus). Want to review how many instances would be affected.
- PZA Action Updates
 - General review of current permits and projects in town.
 - All permits issued this year, as well as decisions made, are now public record on the town website.
 - Reconsidering fee schedule, in particular with appeal costs.
 - Discussion about trail systems/regulations. Is this a viable system to regulate? Jon will review with other towns.
- Budget FY 21/22
 - Kaelyn made the motion to propose a budget request of \$3000 for PC line (operating expenses) and \$4000 for PC reserve fund, Evan seconded and motion was approved (3-0).

6. Other Business

- Next board meeting scheduled: November 10th, 2020
- Items for next agenda: New Members, BLUDRs, Bolton Valley Redistricting, PZA action updates, annual report
- Other communications: None.

8. Adjournment

Kaelyn made the motion "to close the meeting", Steve seconded, no further discussion, all in favor and motion passed (3-0) at 7:45 pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on November 10th, 2020.