

Town of Bolton  
Planning Commission Minutes  
September 15, 2020

Board Members Present: Evan DesLauriers, Kaelyn Modrak, Steve Barner

Board Members Absent: Mike O'Malley

Planning/Zoning Administrator: Jon Ignatowski

Guests: Amy Grover (6:00-6:10)

Clerk: Paula Gervia

**1. Planning Commission meeting was called to order by Evan at 6:01 pm.**

**2. Additions or Deletions to the Agenda**

Making an official change of meeting schedule.

**3. Public Comment**

Larry joined the SelectBoard on Aug 5th to share a one-page memo summary for the proposed BLUDRs changes. Final documents have not yet been received by the SelectBoard to start the process. Jon will try to contact Larry for a final BLUDR report, and if we don't hear from him, will move forward with the current draft from the Planning Commission.

**4. Approval of Past Meeting Minutes**

Steve made the motion to approve the minutes of 08-18-20, Kaelyn seconded, motion was approved (3-0).

**5. General Business**

- Meeting Schedule
  - Steve made the motion to change the official meeting date of the Planning Commission to the second Tuesday of the month, Kaelyn seconded, motion was approved (3-0).
- New Member(s)
  - Kaelyn tried to make contact with Mike. He suggested due to other commitments, it was not a great time for him to be a member of the Planning Commission.
- Municipal Grant Finalization
  - Waiting for final report from Larry. Need to have the final report for final reimbursement funds to be processed and released. Discussion about deadlines and whether they have been extended or not. Jon will follow up

with Larry. Kaelyn will follow up with CCRPC for specific details needed to finalize.

- **BLUDRs**
  - See public comment re: updates on former BLUDRs status.
  - Kaelyn provided clarification and resources of CCRPC. Currently \$2000-\$2500 worth of work for recommendations from BV master plan, state changes and river corridor regulations. Need to outline the priorities for the town. Noted that river corridors were not a current priority. Invite Regina to the next meeting to talk through opportunities.
  - Need further clarification of who applies for hours through CCRPC UPWP - SelectBoard or PC?
- **PZA Action Updates**
  - Jon discussed various permits and DRB activity - town has issued 32 zoning permits to date this calendar year.
  - Also working on zoning violations.
  - Regulations review - determining proper interpretation (i.e. of BV trail expansions) in terms of exemptions. Is there redundancy between state review and town review regarding conditional uses? Are town's concerns covered by Act 250?

## **6. Other Business**

- Next board meeting scheduled: October 13, 2020
- Items for next agenda: New Members, Municipal Grant Finalization, BLUDRs - invite Regina from CCRPC, PZA action updates
- Other communications: None.

## **8. Adjournment**

Kaelyn made the motion "to close the meeting", Steve seconded, no further discussion, all in favor and motion passed (3-0) at 7:06 pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on October 13, 2020.