

Town of Bolton
Planning Commission Minutes
August 18, 2020

Board Members Present: Kaelyn Modrak, Steve Barner, Evan DesLauriers

Board Members Absent: Mike O'Malley

Planning/Zoning Administrator: Jon Ignatowski

Clerk: Paula Gervia

1. Planning Commission meeting was called to order by Evan at 6:07 pm.

2. Additions or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Past Meeting Minutes

Evan made the motion to approve the minutes of 06-16-20 and 6-24-20, Kaelyn seconded, motion was approved (3-0).

5. General Business

- New Members
 - No new leads at this time. Brainstormed ways to advertise.
- Planning/Zoning Administrator Update
 - Welcome to Jon Ignatowski as the town's new PZA. Recently graduated with a Masters in Regional Planning.
 - Jon gave a quick update on what he's been working on since he started the position. Going through paperwork and reviewing permits/properties.
- Municipal Grant Update
 - Wrapped up at this time. All deliverables have been received. Still waiting on final payments/funds to be processed.
- BLUDRs Update
 - The 2019 revisions have been provided to the SelectBoard. They need to have a public hearing before finalizing those revisions. Steve will check in with Mica about the status.
 - For 2020, need to look at updating and rewriting zoning districts at Bolton Valley for the Master Plan.

- Review of funding sources for completing updates. Role of CCRPC and PC budget. Kaelyn will check in about the role and scope of CCRPC and Paula will check in about the PC budget.

6. Other Business

- Next board meeting scheduled: Sept 15, 2020
 - Discussed changing future meetings to the second Tuesday of the month.
- Items for next agenda: new members, BLUDRs, PZA action updates
- Other communications: None.

8. Adjournment

Steve made the motion “to close the meeting”, Kaelyn seconded, no further discussion, all in favor and motion passed (3-0) at 7:05 pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on September 15, 2020.