

Town of Bolton
Planning Commission Minutes
October 15, 2019

Board Members Present: Linda Baker, Kaelyn Modrak, Deb Shelby, Evan DesLauriers,
Steve Barner

Planning and Zoning Administrator: Larry Lewack

Guests: Emily Nosse-Leirer

Clerk: Paula Gervia

1. Meeting was called to order by Linda at 6:04 pm.

2. Additions or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Past Meeting Minutes

Evan made the motion to approve the minutes of 09-17-19 and 09-24-19, Steve seconded, motion was approved (5-0).

5. General Business

- Budget FY 20/21
 - Review of current and proposed expenses from FY 19/20 budget. More information needed about anticipated expenses from CCRPC for next year. Decision for FY 20/21 budget request tabled until next meeting.
- Energy Committee Draft Documents
 - No new draft documents received from Energy Committee. Emily will check in with Energy Committee to see when PC can be ready to approve final copy.
- BLUDRs Review
 - Latest map viewer now has all updates included. All conserved lands are now reflected accurately. Village zoning area expanded to include bottom of Bolton Valley Road. Committee discussed boundary lines for village zoning, forestry and conserved lands. No additional changes to text of latest draft.
 - Deb made the motion to accept the proposed changes to BLUDRs, Kaelyn seconded, motion was approved (5-0).

- All affected landowners will be notified. SelectBoard will also be notified. Emily will create a report that outlines all proposed changes.
- Municipal Grant - Bolton Valley Master Project
 - Brandi (PlaceSense) will be compiling a summary document from community meeting of 09-24-19.
 - Evan will organize all funding/expenses for Municipal Grant.
 - Larry will write interim progress report due for State.
 - Community meeting:
 - approximately 65 people attended.
 - more detailed agenda needed for any future meetings.
 - consider moving location to sports center for more room and better acoustics.
 - suggestion to take less time reviewing specific data.
 - PC would like to meet with PlaceSense prior to any future meetings to plan agenda more collaboratively.

6. Other Business

- Next board meeting scheduled: November 19, 2019
 - December meeting changed to Dec 9th (from originally scheduled Dec 17)
- Items for next agenda: Budget FY 20/21, Energy Plan, Municipal Grant, BLUDRs
- Other communications: None

7. Adjournment

Kaelyn made the motion "to close the meeting", Deb seconded, no further discussion, all in favor and motion passed (5-0) at 8:00 pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on:

11-19-19


For the Planning Commission