



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Board of Civil Authority Minutes  
August 19, 2019  
5:30 p.m.  
Bolton Town Office

BCA members present: Tony Barbagallo, Mica Cassara, John Choate, John Devine, Paula Gervia, Amy Grover, Wendy Hoffman, Brenda McKeown (Chair), Janet Metz (5:35 p.m.)

BCA members absent: Rich Reid, Brittany LaBerge

Also present: none

Clerk: Amy Grover

1. **The meeting re-convened and was called to order at 5:32 p.m. by Brenda McKeown, Chair, with a quorum of 8 members present.**
2. **Additions or Deletions to the Agenda:** none.
3. **Public Comment:** none.
4. **BCA Minutes July 29, 2019, BTA Minutes July 29, 2019:** Paula Gervia made the motion *“to accept the BCA minutes of July 29, 2019 and the BTA minutes of July 29, 2019.”* Mica Cassara seconded. There was no further discussion. All were in favor and the motion passed (8-0).
5. **Continuation of Appeals of Listers’ Grievance from July 29, 2019: Receipt of Inspection Committee Report/s and Deliberative Session/s as Needed.**
  - The inspection committee; Tony Barbagallo, Mica Cassara, John Devine, Paula Gervia, Amy Grover and Brenda McKeown presented the Jeff Burns appeal inspection report to the BCA and noted that refusal to permit inspection results in a withdrawal of the appeal, if after notice, the appellant, Jeff Burns, refuses to allow inspection of the property (32 V.S.A. § 4404 (c)). No inspection of the property took place, as required, the appeal of Jeff Burns is considered withdrawn, no deliberative session needed.
  - See the inspection committee report (attached to these minutes) for the full inspection report.
6. **Closing:** Paula Gervia made the motion to *“close the meeting.”* Mica Cassara seconded. There was no further discussion. All were in favor and the motion passed (9-0). The meeting was closed at 5:45 p.m.

Attest: Amy Grover, Town Clerk

*Minutes are unofficial until approved. These minutes were read and approved on:*

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\_\_\_\_\_ *for the BCA*