



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Board of Civil Authority
May 20, 2019
5:30 p.m.
Bolton Town Office

BCA members present: Mica Cassara, Paula Gervia, Vice Chair, Amy Grover, Wendy Hoffman, Brittany LaBerge, Janet Metz, Brenda McKeown, Chair

BCA members absent: Tony Barbagallo, John Choate, John Devine, Rich Reid

Also present: none

Clerk: Amy Grover

Acting Clerk: Paula Gervia

1. **Call to Order:** The meeting was called to order at 5:32 p.m. by the Chair, Brenda McKeown, with a quorum of 7 members present.
2. **Additions or Deletions to the Agenda:** none.
3. **Public Comment:** none
4. **BCA Minutes April 15, 2019:** Paula Gervia made the motion *"to accept the minutes of April 15, 2019 as presented."* Mica Cassara seconded. There was no further discussion. All were in favor and the motion passed (7-0).
5. **Wheeler Trust Guidelines: update to address electronic submissions:** Wendy Hoffman made the motion *"to approve the updates to the Wheeler Trust application guidelines to address electronic submissions, and that social security numbers are not required, as presented."* Janet Metz seconded. There was no further discussion. All were in favor and the motion passed (7-0).
6. **Award Wheeler Trust and Town of Bolton Scholarships:**
 - Amy recused herself from the Wheeler Trust Scholarship portion of the meeting, and Paula Gervia took over as acting clerk.
 - The board reviewed the sums to be awarded; \$7,500 for the Wheeler Trust Scholarship with 2 – 5 recipients, and \$1,275 for the Town of Bolton Scholarship with 1 recipient.
 - The board reviewed the information and letters from the five 2019 applicants.
 - Wendy Hoffman made the motion *"to award the 2019 Wheeler Trust Scholarships to Miranda Grover, Samantha Mongeon, Maxwell Schindler, and Kurtis Swahn."* Brittany LaBerge seconded. There was no further discussion. All were in favor and the motion passed (6-0).
 - Janet Metz made the motion *"to award the 2019 Town of Bolton Scholarship to Molly Beatty."* Brittany LaBerge seconded. There was no further discussion. All were in favor and the motion passed (6-0).
7. **Closing:** Wendy Hoffman made the motion to *"close the meeting."* Mica Cassara seconded. There was no further discussion. All were in favor and the motion passed (6-0). The meeting was closed at 5:47 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved on:

Brenda McKeown for the BCA