

Bolton Energy Committee
Meeting Minutes
March 13, 2019
Bolton Town Office

Members present: Juliette Juillerat, Peter Schoen, Lexi Haselton (6:10 p.m.), Henry Corse

Members absent: Janet Metz

Also present: Deb Shelby

Acting Clerk: Amy Grover

1. **Call to order:** the meeting was called to order at 6:02 p.m. by Juliette Juillerat.
2. **Additions or Deletions to the Agenda:**
Additions:
 - CCRPC has offered up to 60 hours of assistance to update the town energy plan, with a July – December 2019 timeframe.
 - Deb Shelby suggested that the Energy Committee pursue this opportunity. The Planning Commission would assist as bandwidth allows, perhaps assistance from Larry Lewack, PZA.
3. **Public Comment:**
 - Deb Shelby noted that the Economic Resource Committee (ERC) is hosting the 4th annual Bolton Community Fair on November 2, 2019, to be followed by the Bolton Community Network's Harvest Dinner.
 - Opportunity to join forces for an energy event; ERC is inviting Sun Common to bring their bouncy house, interest from VT Electric Cooperative for a booth or a workshop.
 - Discussion on space available at Smilie, ERC's focus on increasing attendance, additional potential energy vendors including Efficiency VT, Green Mountain Power.
 - Energy committee members to draft a list of potential vendors.
 - Juliette Juillerat made the motion "to partner with the ERC and hold an energy fair in conjunction with the ERC Community Fair." Lexi Haselton seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - ERC and EC to hold a dual meeting on Wednesday, May 3, 2019 for further planning/organization.
 - Noted the formation of the town Energy Committee comes from the 2017 Town Plan action list.
4. **Introductions:** Committee members introduced themselves and provided their background and interests.
5. **Organizational Meeting:**
 - Election of Officers:
 - Lexie Haselton made the motion "to elect Juliette Juillerat as the Energy Committee Chair." Henry Corse seconded. There was no further discussion. All were in favor and the motion passed (4-0).

- Vice Chair election tabled to a later date.
 - Juliette Juillerat made the motion “to adopt Robert’s Rules of Order as the Energy Committee’s Rules of Procedure.” Peter Schoen. seconded. There was no further discussion. All were in favor and the motion passed (4-0).
6. **Recurring Business:** Lexie Haselton made the motion “to approve the minutes of December 12, 2018.” Henry Corse seconded. There was no further discussion. All were in favor and the motion passed (4-0).
7. **Updates and next steps on:**
- Community Solar:
 - Request for proposals would provide a baseline and information.
 - Brief discussion on RFP versus RFI, and the need to follow the town procurement policy.
 - Potential for outreach at the Community Fair.
 - Huntington is currently in process: identify other towns that have installed community solar and reach out to their energy committees (Hinesburg, Huntington). VECAN website has a listing of energy committees.
 - Draft a RFI for community solar providers:
 - Juliette Juillerat to find sample RFP to simplify into a RFI, with input from members, provide website contact information for solar providers.
 - Peter Schoen and Henry Corse to follow up with contacting providers and review of their information.
 - Town Buildings:
 - Review of energy consumption information on three town buildings: office, garage, fire station.
 - Fire station is the largest energy user; expected as it is the largest heated building, and due to the type of use – designate as first priority.
 - Complete a full energy audit of the building.
 - FY 19-20 budget did not include funds for audit. Make a request to the Select Board to approve funds for energy audit at the 4/1/19 meeting. Henry Corse to attend.
 - The town office presents several low-cost opportunities:
 - Door gaskets, outlet insulation, led bulbs. Amy Grover to follow up.
 - Slab insulation – information from NREL.gov. Potential cost savings of \$80 per year, 3K installation cost. Addresses both energy use and occupant comfort. Peter Schoen to review exterior/slab area once the snow has melted for follow up.
 - Energy audit of town office – follow up at the next meeting.
 - Bolton Valley: not replacing boiler as part of the potential CDBG hotel upgrade. BVR, LLC is already in touch with Efficiency VT. No potential for follow up at this time.
 - VEEP at Smilie School:
 - VEEP no longer generally comes on site, but offers multiple program/curriculum options for different grade levels.

- Juliette Juillerat is planning to present a Kindergarten Program to her daughter's class, and will share information on curriculum offered.
- Opportunity for EC to be directly active in the school.

8. Workshops to Consider for 2019:

- CVOEO and Efficiency Vermont
 - Services available for those who qualify including seniors and low income households. Juliette Juillerat to follow up with Janet Metz.
 - Efficiency VT weatherization for manufactured homes; potential workshop for Fernwood Manor residents, and separate from Community Fair – potential for September.
- Energy fair: see above under additions to agenda.
- Brief discussion in idling.

9. **Closing:** Juliette Juillerat made the motion "to close the meeting." Peter Schoen seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 7:46 p.m.

Attest: Amy Grover, acting clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Energy Committee on:

May 15, 2019

Juliette Juillerat, Chair

