

Town of Bolton
Planning Commission Minutes
January 8, 2019

Board Members Present: Linda Baker (via Skype), Steve Barner, Deb Shelby, Evan DesLauriers, Kaelyn Modrak
Planning and Zoning Administrator: Larry Lewack
Clerk: Paula Gervia

1. Meeting was called to order by Linda at 6:10 pm.

2. Additions or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Past Meeting Minutes - October 09, 2018

Deb made the motion to approve minutes of 10-09-18, Evan seconded, motion was approved (5-0).

5. General Business

- Recruitment of Members
 - There may be two open seats in March. Linda will ask Amy to post to Town Gazette, Front Porch Forum, Town pages. Larry brainstormed a list of potential people to ask if interested. Evan will post a list of various town positions up at Bolton Valley.
- Bolton Land Use and Development Regulations
 - There are about 24 items identified by outside consultant that still need to be completed. Mostly state regulations that need to be addressed. Suggestion to divide to-do list between board members to complete, then reconvene as a group to review and approve all changes. Larry will be the keeper of the master document and collect all the changes to ensure fidelity with the document. Deb will work with Larry to assign tasks to board members for next meeting.
- Municipal Grant update
 - Larry reviewed a draft of Bid Specifications for Planning Consultant Services. Selectboard policy is to accept bids in town. Planning Commission can offer input during this bid review period. If deadline for

bids allowed for bid openings at Selectboard meeting of March 18, PC could change their March meeting date to March 19 to review and offer input to then ask Selectboard to make decision on meeting of April 1. PC should give feedback about bid specifications to Larry by this Friday so he can work on finalizing and sending out.

- Yearly Goals/Timeline (grant, housekeeping regulations)
 - Feb meeting - BLUDRs housekeeping regulations with expectation to complete by May meeting (5/14/19)
 - March meeting - grant bid review
 - Grant - open to use funds until May 31, 2020. Need progress reports throughout process. Community outreach meetings - at Bolton Valley (for residents and businesses) and Smilie School (for any community stakeholders).
- Schedule Meetings with Bolton Valley
 - Larry met with Ralph, Lindsey and Evan DesLauriers in December about Bolton Valley Resort visions. Potential to invite them to next PC meeting (2/12/19) to discuss future plans.
- UPWP
 - Unified Planning Work Program
 - Mechanism through Chittenden Regional Planning Commission to get support from them to complete tasks. Potential task would be to review BLUDRs regulations after PC updates. Also support needed to help administer a municipal grant requested by Bolton Valley Resort through the Town of Bolton (paperwork and distribution of funds through this grant) if that grant is awarded.
 - Request for support is due January 18, 2019. This proposal was accepted at Selectboard meeting last night. Larry will send this request to UPWP.

6. Other Business

- Next board meeting scheduled for: February 12, 2019
- Items for next agenda: BLUDRs assignments, potential meeting with Bolton Valley Resort
- Other communications: email from Amy Grover re: connecting with Energy Committee at future meeting. Suggestion to allow that committee to develop their energy plan and then connect with PC for review and input. Potential to connect in mid-Spring.

7. Adjournment

Deb made the motion "to close the meeting", Kaelyn seconded, no further discussion, all in favor and motion passed (5-0) at 7:49 pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on:

2/21/19

Linda J Baker

For the Planning Commission