



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Special Meeting Minutes
October 29, 2018

Board members present: Tony Barbagallo, Mica Cassara, Wendy Hoffman, Sharon Murray
Board members absent: John Choate
Also present: Chuck Bolton
Clerk: Amy Grover

1. **The meeting was called to order at 6:01 p.m. by the Chair, Mica Cassara, with a quorum of 4 members present.**
2. **Additions or deletions to the agenda:**
Additions to the Agenda:
 - FEMA May 4, 2018 Event: Noted that FEMA had provided the “damage descriptions and dimensions” for Eric Andrews and the BSB to review and approve. The town has until November 26th to finalize all damage claims for DR4380. Mica Cassara to follow up with Eric Andrews.
 - Wheeler Field:
 - Letter to the BSB received from Lexi Haselton regarding the proposal to make “Wheeler Field” available for purchase by the town for 125K.
 - Discussion included: possible grant funding, matching funds, encumbrances on the lot, maintenance costs, researching the project.
 - Path forward: the BSB will not take on the task of moving this process/project forward, is willing to entertain proposals from a “Friends of Wheeler Field” group, and suggested that the group also reach out to the Conservation Commission to gauge their interest/available bandwidth for any involvement.
 - Antley litigation: The Judge is asking for an agreement, conditions that Abutter/s be notified of zoning permit applications.
 - Honey Hollow Resolution: brief discussion, closure dates, to be addressed.Deletions to the Agenda: none.
3. **Public comment:** none.
4. **Recurring Business:**
 - Minutes October 15, 2018: Tony Barbagallo made the motion “to approve the October 15, 2018 minutes as presented.” Wendy Hoffman seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Warrants: signed.
5. **Communications:**
 - Conservation Commission Member Resignation: Ali Kosiba resigned effective 10/16/2018. The BSB noted their appreciation to Ali for her service.
 - Health Officer Resignation & Impact to the BSB:
 - Chris LaBerge resigned, notice was sent to the VT Department of Health.
 - As BSB Chair, Mica Cassara is the Town Health Officer and will be following up on an open tenant complaint.
 - Brief discussion on how to best fill the position, notice posted, long term solution, possibility of sharing with Duxbury, forming health districts. Sharon Murray to follow up with Duxbury.

- Community Development Block Grant – BVCW & S – set appointment date:
 - Discussion of previous Bolton Valley’s defaulted CDBG, desire to have information direct from the DEC on the water system, BVCW & S’s long term plan, grant application costs, procurement policy, cost impacts to the Bolton Valley residents, fire district.
 - Amy Grover to follow up with Lindsay DesLauriers requesting a meeting with BVCW & S, their engineers, and the DEC.
- Traffic Ordinance – Timeframe for Petition: 44 days from adoption (September 4, 2018), October 19, 2018. No petition submitted. Effective date: November 4, 2018.

6. **Business & Action Items:**


- Fireworks Display Permit Application – BVR, LLC for 12/31/18, and their request to waive the \$250 application fee. Tony Barbagallo made the motion “to waive the \$250 fireworks permit application fee for BVR, LLC/Northstar Fireworks as the display on 12/31/18 will be open to the community.” Sharon Murray seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- Bolton Land Use and Development Regulations – amendment approval for warning the BSB Public Hearing. Discussion included:
 - Added, change to definition of “Family” – increasing “unrelated persons” from 6 to 8 for consistency with group home exemption.
 - Exemptions, farm classifications, whether to include number of acres, farms subject to Required Agricultural Practices (RAPs). Consensus: Page 2, line 17, remove “less than 4 acres.”
 - Tony Barbagallo made the motion “to approve the Bolton Land Use and Development Regulations’ sets of changes as amended for public warning.” Wendy Hoffman seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Tony Barbagallo made the motion “to hold a public hearing on the proposed amendments to the Bolton Land Use and Development Regulations on December 3, 2018, 6 p.m. at the town office.” Sharon Murray seconded. There was no further discussion. All were in favor and the motion passed (4-0). Sharon Murray will review the warning language. Amy Grover will have the warning published in Seven Days on November 14th.
- PPCA Firewood Lottery – Logger Contract Amendments:
 - Brief discussion on previous consensus that there would be no amendments to the contract nor change in price per load of firewood of \$750.
 - Sharon Murray noted that under the current contract there is no ability to increase the amount per load, only the number of loads.
 - Brief discussion on the town trying to help with administration of the program. Noted town involvement would not seem to facilitate the process in any way.
- PPMP Sugaring Amendment and Lease – Render Decision Regarding Approval:
 - Review of hearing comments, Jim Tiffany’s letter submitted 10/29/18 (which did “not support the private use of public lands for private profit”) the timeline needed to allow sugaring to occur in 2018/2019.
 - Group discussion: private use of public land for private profit, creating private use of 8 acres of land, how the lines could impact the recreational use, the public process, resources needed going forward if approved, and the need to take the time to amend the PPMP thoughtfully.
 - Mr. Bolton noted that the annual gross might be \$5,000, and the costs to build the system would be close to that amount. Brief discussion on potential gross/profit over ten years (two five-year leases, 50K), and if the 8 acres could be set up to “not make a profit.”
 - Sharon Murray made the motion “to not consider sugaring within the PPCA for this coming sugaring season.” Tony Barbagallo seconded. There was no further discussion. All were in favor and the motion passed (4-0).

- Mica Cassara made the motion "to consider the next steps in the sugaring discussion; management plan and lease, when all five BSB members are present." Tony Barbagallo seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- FY 19-20 Budget – Preliminary and Process:
 - Brief process discussion; capital expenditures and reserves recommendations from CPC, individual departments provide initial budget numbers.
 - Brief discussion on revenue budget, payroll budget, department staffing needs, merit raises, and formulas for COLA.
 - Amy Grover to send out FY 18-19 payroll budget and current FY 19-20 budget (no FY 19-20 numbers inputted) Excel documents.
 - November 19th meeting reserved for budget only (as possible). Schedule Eric Andrews at 6:15 p.m. and Mike Gervia at 7:30 p.m. to review department budgets.
- 7. **Closing:** Tony Barbagallo made the motion "to close the meeting." Wendy Hoffman seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 9:12 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

November 13, 2018



Mica Cassara, Chair, For the Board

