

Town of Bolton
Planning Commission Minutes
Special Meeting
August 30, 2018

Board Members Present: Linda Baker, Deb Shelby, Steve Barner, Kaelyn Modrak
Board Members Absent: Evan DesLauriers
Planning and Zoning Administrator: Larry Lewack
Guests for Public Hearing: Amy Grover, Josh Arneson
Clerk: Paula Gervia

1. Meeting was called to order by Linda at 6:00 pm.

2. Additions or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Past Meeting Minutes - July 10, 2018, July 13, 2018 and August 7, 2018

Deb made the motion to approve minutes of 07-10-18, 7-13-18 and 08-07-18, Kaelyn seconded, motion was approved (4-0).

5. General Business

- Municipal Planning Grant (amount of match contributing)
 - Discussion about matching funds for grant application. After review of budget lines, we could approve up to \$10,000 as a match in the application. Consider taking some money from the expenses line and the rest from the reserve fund. Deb made a motion to use \$2500 from the expenses line and \$7500 from the reserve fund to use as matching funds, Kaelyn seconded and motion passed (4-0).
- FY 19/20 budget
 - Discussion about proposals for budget lines. Deb made the motion to request \$3000 for PC line (operating expenses) and \$4000 for PC reserve fund, Kaelyn seconded and motion passed (4-0).
- Public Hearing: Proposed 2018 Bylaw Amendments
 - Meeting called to order by Linda at 7:01pm.
 - Question - what is the vision for the process now?

- Hoping to present PC feedback to SelectBoard next week and request they set a public hearing soon to finalize the process.
- CCRPC has reviewed the proposed amendments multiple times so it is ready to move onto the next stage.
- There are more technical updates that will need to be done in another round with a new hearing process.
- Noted appreciation to PC volunteers for their ongoing dedicated work.
- Kaelyn made the motion to adjourn public hearing, Deb seconded and motion passed (4-0) at 7:17pm.
- Action take from Public Hearing
 - Kaelyn made the motion to forward the given amendments as is to the SelectBoard for review and hearing, Deb seconded and motion passed (4-0).

6. Other Business

- Next board meeting scheduled for: September 11, 2018
- Items for next agenda: municipal grant
 - Consider timelines to review housekeeping items from zoning regulations updates (Oct and Nov meetings)
- Other communications: None.

7. Adjournment

Deb made the motion "to close the meeting", Kaelyn seconded, no further discussion, all in favor and motion passed (4-0) at 7:21pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on:

Sept 11, 2018

Linda L. Baker
For the Planning Commission