



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
August 13, 2018

Board members present: Josh Arneson, Tony Barbagallo (via conference call), John Choate, Sharon Murray
Board members absent: Mica Cassara
Also present: none
Clerk: Amy Grover

1. **The meeting was called to order at 6:00 p.m. by the Chair, Josh, with a quorum of 4 members present.**

2. **Additions or deletions to the agenda:**

Additions to the Agenda:

- BVCW & S Road Cut Bolton Valley Access Road:
 - Brief discussion on current road cut permit requirements. Consider amending to square foot costs to cover the town's expenses if not properly repaired.
 - Letter to BVCW & S: issue with road cut from August 28, 2017. It was noted that the repairs do not meet town specifications, and BVCW & S needs to bring the pavement back to grade to eliminate the settlement in order for their \$1,000.00 deposit to be returned.
- Highway Map: the town is working with CCRPC to create a map for the Highway Staff to show MRGP identified road segments/high priority segments. Unsure if the current scale is helpful. Sharon to follow up with CCRPC to try to "zoom in."

Deletions to the Agenda: none.

3. **Public comment:** none.

4. **Business:** Resurfacing Bid:

- Bid draft provided by John.
- Brief discussion on procurement policy.
- Discussion on resurfacing locations determined by the Highway Foreman:
 - Thacher and Wentworth Roads: finishing Better Roads projects and meeting MRGP requirements includes paving/adding a crown.
 - Notch Road needs general repairs and repairs to the patched areas. Noted: the agreement with the BSB at the time Notch Road was reconstructed was that the road was to be repaved 5 years after road reconstruction completion (now well past that date) in order to preserve the road.
 - Patching on Nashville Road.
 - Other areas in need of patching repairs; Duxbury Road and Stage Road.
- Discussion on FY 17-18's and 18-19's resurfacing budgets and contingency fund. Concern noted about the use of the contingency fund for resurfacing. Financing available, including 50K from contingency, is approximately 217K: 90K resurfacing budgeted for FY 18-19, 52K unspent remainder from FY 17-18, 25K from the Notch Road Reconstruction Reserve.
- Discussion on Bolton Valley Access Road; intent to apply for a paving grant next year. Roads that are currently earmarked for paving are not eligible for paving grants, the town is eligible for paving grants from the state every 2 – 3 years.
- John to send the resurfacing bid to six vendors: ST Paving, Ireland, Pike, Whitcomb, J Hutchins, Dirttech
- All roads in the bid will be broken out individually. Bid to be issued 8/14, due back by 3 p.m. on 8/22/18, to be awarded 8/22/18.

- Amy to post the bid on VT Bid Registry, send notice (drafted by John) to the Burlington Free Press, post on Town's outlets: FPF, Facebook, and town website.
5. **Closing:** John made the motion "to close the meeting." Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 6:54 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

August 20, 2018



Josh Arneson, Chair, For the Board