



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton, VT 05676  
Select Board Minutes  
July 30, 2018

Board members present: Josh Arneson, Tony Barbagallo (6:18 p.m.), Mica Cassara, John Choate, Sharon Murray

Board members absent: none

Also present: Deb Shelby, Mike Gervia, Larry Lewack

Clerk: Amy Grover

**1. The meeting was called to order at 6:00 p.m. by the Chair, Josh with a quorum of 4 members present.**

**2. Additions or deletions to the agenda:**

Additions to the Agenda:

- Appointments:
  - 6:10 p.m. Deb Shelby – RISE VT funding for ERC Community Fair: \$500 grant offered for outdoor signage (sandwich boards) and marketing. Sharon made the motion “to support the \$500 VT RISE grant application for signage and marketing, given that permits are obtained as necessary.” Mica seconded. There was no further discussion. All were in favor and the motion passed (4-0).
  - 6:30 p.m. Larry Lewack, PZA: Meet and greet with the BSB, update on the process of coming on board with the town of Bolton, background. Noted: Larry Lewack was nominated by the Planning Commission and recommended by the PZA hiring committee. Sharon made the motion “to hire Larry Lewack as the Planning Zoning Administrator and to appoint him to a three year term.” Mica seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- RPD Speed Control Services Contract: Brief discussion of contract offer at \$60/hour, 11 hours per month. Tabled until 8/6/18 meeting with notice to go to the community for input at that time.
- Primary Election – BCA ballot counting: John, Tony, Sharon, Josh all available.
- Josh noted that he has a closing scheduled for a property outside of Bolton, and that he was giving his notice of resignation from the BSB effective September 4, 2018.
- Road Signs: Route 2 pedestrian signage at the GMC’s Winooski Footbridge – already in place, noted under VTrans purview, not the town. Conversation regarding additional signs at the Winooski footbridge ends and Duxbury and Notch Road to be continued with Highway Foreman, Conservation Commission and Green Mountain Club.

Deletions to the Agenda: none

**3. Public comment:** none

**4. Recurring Business:**

- Minutes July 16, 2018: John made the motion “to accept the minutes of July 16, 2018.” Mica seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- Warrants: tabled until the 8/6/18 meeting.

**5. Communications:**

- Upcoming Road Scholar workshops – traffic calming (John may attend) and winter maintenance (Mica may attend).
- Notification of FEMA disaster declaration for the May 4 – 5, 2018 storm event. Brief discussion on event. Mica to follow up with Eric on photos, repair costs to date and any final repairs needed to determine if the Town should pursue a FEMA application, prior to Eric leaving on vacation. Kick off meetings tentatively scheduled for 8/7, 8, or 9.

## 6. Appointments:

### 1. 6:15 p.m. Mike Gervia – BVFD; Mini Pumper Equipment / Updates

- Fire Hose: 450' of 4" hose and 400' of 1 & 3/4" hose. Pricing from 3 companies – lowest price from MES at \$3,105, others at \$3,773 and \$3,900. Brief discussion on quality.
- Thermal camera: MES \$6,650, Reynolds \$7,735. Brief discussion on grant availability, uses (hotspots, car accidents, searching for people), budgeting, and delaying the purchase until FY 19-20. Amy to check on eligibility for a PACIF grant. Tony requested use for home energy audits as a service by the town. Noted, cost would trigger a sealed bid process.
- Two radios on order \$2,280. BVFD radio line item budgeted at \$500.
- Sharon made the motion "to approve the purchase of two radios for \$2,280 over the budgeted line item of \$500, and the purchase of fire hose, \$1,500 which will come from the hose reserve fund, the remainder to come from the fire equipment line item." Tony seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Large pothole in BVFD parking lot needs repair, and at some point the whole parking lot will need to be budgeted for repaving.

## 7. Action Items:

- FY 18-19 Tax Rate: discussion and review of revenue, Grand List, and the FY 18-19 budget. Sharon made the motion "to set the municipal tax rate at .6469 plus .0025 for the voter approved conservation fund for a total FY 18-19 municipal tax rate of .6494." Tony seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- CDBG BVR, LLC: BVR, LLC will come back to the town as/when needed. Noted: BVR, LLC looking toward the February 2019 application, not September 2018. Sharon will continue to stay in the process loop.
- Garden Grant: New England Grassroots stated that they were notified by the BV Community Garden group's that their fiscal sponsor would be the Courtside One Condominium Association. No further action by the town needed. Noted: the town auditors strongly advised against involvement in any grant that was not originated by/from the town due to multiple concerning fiscal factors.
- Litigation Geddes: Mediation failed, proceeding to trial in August.

## 8. Business:

- Review "to-do list" and schedule: review completed, items discussed including - inclusion of Route 2 in traffic ordinance, signage on Duxbury Road; "Share the Road" and placement. Mica to initiate meeting with Eric on BSB meeting dates, job descriptions. Tony and John to follow up on garage assessment.
- Class Action Lawsuit "PILT Payments:" Sharon will continue to be in touch with Leahy's office concerning lack of a federal "PILOT" payment for range lands, unsure of Jericho and Underhill's interest/bandwidth in pursuing. Amy to follow up with towns to assess interest.
- Ecosystem Restoration Grant: there are projects in town that would qualify but have not been scoped. Discussion on grant writing for the town in general, lack of point person and capacity.

9. Closing: John made the motion "to close the meeting." Mica seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 8:50 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

August 6, 2018

  
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 Josh Arneson, Chair For the Board