

Town of Bolton
Planning Commission Minutes
June 12, 2018

Board Members Present: Linda Baker, Deb Shelby (via phone), Kaelyn Modrak, Evan DesLauriers (6:15)

SB Representative Sharon Murray

Board Members Absent: Steve Barner

Clerk: Paula Gervia

1. Meeting was called to order by Linda at 6:03 pm.

2. Additions or Deletions to the Agenda

Need to add approval of May 15, 2018 community meeting minutes.

SelectBoard updates - Section 248 application, fees for applications, Capital Planning Committee Representative

3. Public Comment

None.

4. Approval of Past Meeting Minutes - May 08, 2018

Kaelyn made the motion to approve minutes of 05-08-18 and 5-15-18, Deb seconded, motion was approved (3-0).

5. General Business

- Review Smilie community engagement meeting
 - Opportunity for people to share thoughts and concerns.
 - Biggest concerns around floodplain area and base floodplain levels.
 - Difference between having PC look at review of floodplain regulations and SelectBoard implementing new review/survey of floodplain elevations.
 - Need to promote the last community engagement meeting for Duxbury Rd. - post update on Front Porch Forum. Also road work scheduled for that day but should be completed by 3:30 pm.
- Zoning updates
 - Review of ongoing zoning regulations.
 - Article 9 - waivers and variances section needs updates.
 - Discussion about changes in Accepted Agricultural Practices and Regulated Agricultural Practices in reference to our regulations.
 - Suggestion to change the childcare regulation to 10 children.

- Reconcile sections 3.7 and 3.8 with language.
- Continued work for July meeting - i.e. small farms, salvage yards
- Identify housekeeping updates vs. substantive updates.
- Update on PC/Zoning position; interview questions
 - New position should have attendance at PC meetings
 - Committee meeting next week - currently have resumes to review, need to finalize interview questions
- Priority list for grant
 - Current list includes work on definitions, rezoning Bolton Valley, reviewing districts town-wide. Also consider districts overlay (BV), flood and river corridors, steep slopes.
 - Review town plan (implementation section) to help identify needs.
 - Review state priorities to see how town aligns.
- SelectBoard updates
 - SelectBoard reauthorized the Capital Planning Committee. Need a representative from PC.
 - Section 248 (Public Utilities Commission) application - SelectBoard and PC will need to work with PC/Zoning position to review these applications. Current application involves request to repair existing tower at Robbins Mountain. Recommendation to SelectBoard to approve.
 - Fees for applications - questions about fees associated with DRB process. SelectBoard defines a newspaper of record (currently Seven Days). Need to update the actual fee schedule to reflect the new rates.

6. Other Business

- Next board meeting scheduled for: July 10, 2018
 - Community Engagement at Kilpeck Barn, Duxbury: June 19, 2018
- Items for next agenda: Zoning updates - line by line review of regulations (proposed bylaw amendments), Priority list for grant, Assign representative to Capital Planning Committee
- Other communications: None.

7. Adjournment

Kaelyn made the motion “to close the meeting”, Evan seconded, no further discussion, all in favor and motion passed (4-0) at 7:55 pm.

Attest: Paula Gervia, Clerk Minutes are unofficial until approved.

These minutes were read and accepted by a quorum of the Planning Commission on:

July 10, 2018


For the Planning Commission

