



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Board of Tax Abatement Meeting Minutes

November 6, 2017
5:45 p.m.

BTA members present: Gene Armstrong, Josh Arneson, John Devine, Jen Dudley-Gaillard, Amy Grover, Paula Gervia, Brenda McKeown, Chair, Sharon Murray
BTA members absent: Brittany LaBerge, Rich Reid, Ron Lafreniere
Also present: Charmaine Godin
Clerk: Amy Grover

1. The meeting was called to order at 5:45 p.m. by Chair, Brenda McKeown with a quorum of 8 members present.
2. Additions or Deletions to the Agenda:
 - Additions: schedule BTA meeting to consider George & Ellen May's abatement request; Monday, November 27, 2017, 5:30 p.m.
3. Public comment: none
4. BTA minutes June 19, 2017: Paula made the motion "to approve the BTA minutes of June 19, 2017." Jen seconded. There was no further discussion. All were in favor and the motion passed (8-0).
5. Review of Delinquent Tax Collection Policy. The draft policy was reviewed, discussion included:
 - Review of timeline and process.
 - Increase amount for small claims court from \$500 to \$1,000.
 - Recommend the BSB to adopt the change from \$500 to \$1,000 and move forward with policy adoption.
6. Close meeting - no other business was brought before the BTA at this time. Paula motioned "to adjourn the meeting" at 6:05 p.m. seconded by Jen. All were in favor and the motion passed (8 - 0).

Attest: Amy Grover, Town Clerk

Minutes are unofficial until approved. These minutes were read and approved by the BTA on:

November 27, 2017

Brenda J McKeown
For the BTA