



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
Special Meeting
June 22, 2015

Board members present: Josh Arneson, Gene Armstrong, Jen Dudley-Gaillard, Ron Lafreniere; Chair, Sharon Murray

Board members absent: none

Also present: none

Clerk: Amy Grover

1. The meeting was called to order at 6 p.m. by Ron with a quorum of 5 members present.

2. Changes or additions to the agenda:

Update on litigation Leduc et al v. Antley et al v. Town of Bolton:

- Multiple filings and multiple depositions currently in process, with requests from both sides involved in the litigation.
- Anticipate 2K – 3K in costs.
- Most cost effective way to proceed is for our attorney to prepare a response to the questions; the town's position has not changed, documentation provided and will note records are available at the town office.
- Requested legal attendance at one deposition.

3. Public comment – none.

4. Appointments – none.

5. Business and Action Items

Old Business:

- Personnel Policy:
 - Leave - discussion included and it was noted that:
 - Jury duty: paid at regular hourly rate.
 - Vacation/sick/holiday/personal time: discussion included review of VLCT model personnel policy, combining all leave time, sick & vacation accrual, carry forward limit, potential future state sick time requirements. Combined time of 208 hours for a 40 hour work week plus holiday time, may carry 160 hours forward, or be paid for up to 80 hours/50% of the remaining hours.
 - Benefits: prorated for 24 – 32 hour week, 32 – 40 hours full time.
- Road Damage: Sharon and Eric met with VTrans last week. It was noted that:
 - VTrans is still compiling numbers to see if a FEMA event will be triggered.
 - Tom Anderson from the state inspected/compiled estimates for Duxbury and Notch Road. Sharon to follow up with Mr. Anderson on estimates for Bolton Valley Access and Honey Hollow Roads.
 - For future reference; photos needed during the event and 72 hours after. Town should contract or assign taking pictures to someone other than highway staff given their responsibilities during a road emergency; a reimbursable cost.
 - Sharon and Joss have started compiling damage assessments, but new to process – upper part of Notch Road completed.
 - Logs need to be compiled with Eric.

- Engineering estimates not currently needed. Sharon suggested the town go out to bid in the future to have an engineer on retainer.
- Damage estimates 230K – 250K.
- Determine if/how the Select Board should act as an emergency management committee to respond to the emergency and open/staff emergency operations center.
- Research point of contact person for the Bolton Valley area – Duxbury Road, West Bolton, and Route 2 area covered by current Select Board members.
- Determine storage area for signs at Bolton Valley.
- Amy to disperse keys and get alarm codes assigned for all Select Board members.
- Town policy on materials – cannot provide materials for private roads and driveways.
- Sharon followed up with CESU Superintendent John Alberghini regarding Smilie School being open on the day after the storm event, June 10, 2015. John noted he did receive an email late Tuesday night, and it did say roads were closed – he didn't realize roads were closed to all traffic, he understood it as only closed to buses, and apologized. Noted: groups will work to improve communications in the future.
- Possibility of CCRPC helping to staff offices as in Irene, and for assistance with grant applications as needed related to the flood. Need to clarify staffing costs, somewhat new to CCRPC as well.
- Use of state equipment – re: for help with repairs on 6/10/15. The state will offer trucks if available, however the cost was only slightly less than contractors working on project. Ron & Eric decided to stay with contractors already working in damaged areas.

New Business

1. Warrants: Signed

2. Minutes June 15, 2015: Jen made the motion “to approve the minutes of July 15, 2015.” Gene seconded. There was no further discussion. All were in favor and the motion passed (5-0).

6. **Communications: none**

7. **Other Business:**

- The board will hold a special meeting (special because it does not fall on a 1st or 3rd Monday) July 13, 2015 to set the tax rate.

8. **Closing:** No other business was brought before this Board at this time. Gene made the motion “to close the meeting.” Jen seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 8:23 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

July 6, 2015



 Ron Lafreniere, Chair, For the Board