



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Select Board Meeting Minutes

May 19, 2014
5:45 p.m.
Bolton Town Office

Board members present: Josh Arneson, Gene Armstrong, Jen Dudley-Gaillard, Ron Lafreniere, Chair, and Sharon Murray

Board members absent: None

Also present: David Parot, Steve Barner

Clerk: Amy Grover

1. The meeting was called to order at 5:49 p.m. by Ron.
2. Changes or additions to the agenda, if any: none
3. Public Comment: none
4. Appointments:
 - a. State of VT representative: Route 2 project materials storage. No one from the state was able to attend.
 - Sharon noted that she and Miron were continuing to address the storage issues with the state; it was a grey area, and that ANR has no authority over VTrans.
 - David Parot noted that the homeowners in the FHA were regulated but the state was not, and questioned the legality of their usage, and the impacts in the area were there to be a flooding event.
 - The board agreed that the state would have until Tuesday, May 27th to provide documentation of exemption in writing to the town, or the town would issue a notice of violation to the storage site property owner.
5. Business and Action Items

Old Business:

 - a. Ancient Roads: The group discussed Bolton's ancient roads and it was noted:
 - The town does not have the resources nor the time (February 2015 deadline) to address all roads, and chose TH #10, #11 and Mill Brook Road for further review.
 - The group reviewed Child's map and maps provided by Wright Preston.
 - Lack of Select Board records prior to 1968 impact research/history on roads being thrown up.
 - Sharon and Jen will continue to follow up.
 - b. DRB and ZA Appointments:
 - Jen made the motion "to appoint Sharon Murray and Margot Pender to one year remaining of a three year term ending 2015, to appoint Mike Rainville and Charmaine Godin to two years remaining of a three year term ending 2016, and to appoint Jen Andrews to a three year term ending 2017, to re-establish staggered terms for the DRB." Gene seconded.

There was no further discussion. Sharon recused. Four were in favor and the motion passed (4-0).

- ZA appointment tabled as recommendation needed from the PC.
 - Amy will contact DRB staff regarding support.
- c. ERAF: tabled until further notice, deadline 10/23/2014
- d. Financial reserves, archive funding:
- Gene made the motion “*to refund the road cut bond checks of \$1500 paid by Bolton Catamount Water and Sewer in May 2014, and \$1025 paid by MODC in January 2013.*” Jen seconded. There was no further discussion. Josh recused. Four were in favor and the motion passed (4-0).
 - Jen made the motion “*to approve the withdrawal of \$1500 from the reserve fund earmarked for restoration for archiving of additional land record books by Goodway Documents.*” Gene seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- e. Fireworks Ordinance: Sharon and Amy will work on compiling a draft. Noted: language to be included to waive fees if fireworks are for the benefit of townspeople i.e. BV New Year’s Eve and Wheeler Field’s 4th celebration fireworks.
- f. PEACH Power Petition:
- A draft resolution is completed.
 - Provide opportunity for public input prior to the June 2 meeting.
- g. Town Website:
- Steve Barner noted that he had never received any feedback from the Select Board regarding the website, questioned the process of the conversation about the website, and offered to make any changes requested.
 - Select board members noted that discussions about the website had come up outside of SB meetings, and that people wanted to volunteer, that tweaks could result in a more attractive user friendly website, and there were initiatives and templates through the Snelling Institute.
 - Also noted: an official site needs to meet statutory requirements, back up is monthly, and back up access plan is needed.

New Business:

- a. Revenue Reports: distributed – Amy noted that the monthly revenue report is not compiled until that month’s reconciliation has been completed; a time lag in distribution due to timing of the reconciliation process.
- b. CCRPC appointment: Gene made the motion “*to appoint Joss Besse as the town’s representative and Leslie Pelch as the town’s alternate to the CCRPC PAC for a term of two years commencing July 1, 2014 and ending June 30, 2016.*” Jen seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- c. Fireworks Permit request from Northstar fireworks for July, 19, 2014: Tabled until specific timeframe provided by Northstar.
- d. Minutes May 5, 2014: Gene made the motion “*to accept the minutes of May 5, 2014.*” Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- e. PACIF Grant: Amy noted the town had been approved for the PACIF grant of approximately \$215 toward required eye wash station cartridges for the fire station and town garage, and Town Constable equipment.

- f. Regional Concerns Meeting: a meeting has been scheduled for Monday, June 23, at 7 p.m. in the Richmond Town Center meeting Room regarding the scoping phase of the Route 2 Bridge 332 over Snipe Island Brook.
 - g. Summer Meeting Schedule: meetings will remain scheduled the first and third Mondays with the exception of Labor Day, September 1st, re-scheduled for September 8th. Jen out August 18th, Josh out August 4th, Amy out June 2nd, Sharon trying to work around meetings.
 - h. Warrants: signed.
6. Communications: none.
 7. Any other business:
 - Gene and Eric completed site visits on Wentworth and Thacher Roads. Confirmation that the town was not responsible for residents' drainage and wash out issues.
 - The 2012-2013 tax year had been closed, and a delinquent tax warrant issued for \$56,799.55 to the delinquent tax collector.
 - Justice of the Peace petitions had been filed, deadline 6/12/14.
 - Three reports of illegal zoning activity, Amy to contact Miron.
 - Merchant's Bank still compiling loan refinance options.
 - Preliminary audit moved to June 3rd.
 - Issue on Boulder Wood Lane with tree removal by town. Noted: lack of town tree warden. Amy will contact property owner about scheduling an appointment with the SB for the next meeting.
 8. Closing:
 - No other business was brought before the board at this time. Gene motioned to close the meeting at 8:25 p.m. Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:
June 2, 2014

Ron Lafreniere, Chair, For the Board