

Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Planning Commission Meeting Minutes

February 12, 2007

Planning Commission members present: Linda Baker, Chair, Rodney Pingree, Jen Andrews, Jim Bralich, Steve Barner

Planning Commission members absent: none

Clerk: Amy Grover

Also present: Samantha Tilton, CCRPC

Agenda

1. Town Plan Draft ~ ongoing review
 2. Minutes ~ January 8, 2007
 3. Other communications/mail
 4. Any other business
 5. Adjournment
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Call to Order

Linda Baker, Chair, called the meeting to order at 6:10 p.m.

Agenda Item #1 ~ Town Plan Draft Ongoing Final Review

The group reviewed changes incorporated to the town plan in response to the CCRPC informal review of the plan draft. Discussion included:

- Section 1.1 ~ Community, pg. 5. Keep table with crime statistic information. Sam noted that crime statistics are updated by the state and available online, and would be easily incorporated in the future.
- Section 1.1 ~ Community, pg. 6. Table 1.2, change “Organization” to “*Contacts.*”
- Section 1.3 ~ Economy, pg. 8. Add Chittenden County median household income information.
- Section 2.1 ~ Land Use Plan, pg. 10. New language added with respect to ZA becoming responsible for a data collection system used to easily analyze changes in development trends.
- Section 3.1 ~ Natural Resources, pg. 14. The group reviewed information regarding the Cross Vermont Trail Association, and reached a consensus to include the information in this section.
- Section 3.1 ~ Natural Resources, pg. 15. Change language to read that a natural resource inventory needs to be created/accessed. Sam noted that there was an inventory, but that information was not accessible.

- Section 3.1 ~ Natural Resources, pg. 15. Wetlands and CCUCP information added and expanded.
- Section 4.1 ~ Transportation Plan, current conditions, pg. 20. Separate last sentence in the third (full) paragraph to stand alone; “*We have no recreational paths near the Winooski River partially due to the inability to cross the railroad tracks safely. We strongly encourage pedestrian safe crossings.*”
- Section 10 ~ History. Sam to rework, bulleting dates to make section read more easily.
- Section 11.1 ~ Introduction, compatibility, pg. 37. Reinsert deleted section, move forecast information elsewhere.
- Sam noted that if a map showing recreational easements was to be incorporated to the town plan, the town would need to supply that easement information to CCRPC.

Agenda Item #2 – Minutes January 8, 2007

Jim Bralich made the motion to accept the minutes of January 8, 2007. Steve Barner seconded the motion. All were in favor, motion carried.

Agenda Item #3 - Other communications/mail

There was none.

Agenda Item #4 ~ Any other business

The next scheduled meeting will be Monday, April 2, 2007 from 6:30 – 7 p.m. @ Smilie School. This meeting will be followed by the Planning Commission’s warned public hearing, the first public hearing in the Town Plan adoption process. Due to the timing of the hearing process, there will be no regular PC meeting in March 2007. The hearing process timeline is as follows:

- March 1, 2007 Hearing warned by Planning Commission
- April 2, 2007 Planning Commission public hearing (allows for 31 days from warning)
- April 20, 2007 Hearing warned by Select Board
- May 20, 2007 Select Board public hearing (allows for 31 days from warning)
- June 4, 2007 Town Plan submitted to CCRPC for review and confirmation (allows for 60 days before full CCRPC commission meeting in August, prior to September expiration of current plan)

Amy noted that she would have the Town Plan draft and public hearing information available at town meeting.

Linda noted that Dick Ward was no longer the ZA for the town of Bolton. Per Deb’s request, the group drafted a ZA job description. It was noted that the PC may need to convene in March to interview applicants.

Jen noted that she had attempted to contact Rebecca Washburn, VT Forest and Park department several times with regard to the LaFreniere~Preston property and had

received no response. It was noted that information regarding two current proposals for the LaFreniere ~ Preston property had come to light over the last 3 weeks, and that Jen would no longer attempt to follow up with Ms. Washburn.

Jen noted that she had attended the Select Board meeting earlier in the month with the letter of support for the park and ride from the Planning Commission.

Agenda Item #9 – Adjournment

The meeting was adjourned at 8:05 p.m.

Amy Grover
Clerk, Development Review Board
These minutes are unofficial until accepted.

These minutes were read and accepted by the Planning Commission on

_____, 2007

Linda Baker, Chair