



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Development Review Board Meeting Minutes
Organizational Meeting

March 22, 2011

Development Review Board members present: Sharon Murray (Chair), Jerry Chabot, Michael Hauser, Margot Pender, Susan Vita (Alternate)

Development Review Board members absent: Michael Rainville, Charmaine Godin (Alternate/Clerk)

ZA: Miron Malboeuf

Acting Clerk: Amy Grover

Also present: None

Location: Bolton Town Office

Agenda

1. Public Comment
2. Public Hearing – Appeal 2010-07-AP/Lisa Friedman (continued from February 22, 2011)
3. DRB Annual Organizational Meeting:
 - a. Election of Officers (Chair, Vice Chair, Secretary)
 - b. Regular Meeting Schedule, 2011-12
 - c. Review DRB Rules of Procedure and Ethics, amend regular meeting day
4. ZA Report – Permits, pending applications, appeals
5. Meeting Minutes – February 22, 2011
6. Other Business
7. Meeting Adjournment

Call to Order

Ms. Murray, Chair, called the meeting to order at 6:35 p.m. A quorum of the DRB was present (four members, one alternate). No changes to the agenda were requested.

Public Comment

No public comment.

Public Hearing

Appeal 2010-07-AP/Lisa Friedman. Ms. Murray reconvened the hearing on the appeal filed by Lisa Friedman (Appeal 2010-07-AP/Lisa Friedman, continued from February 22, 2011). Mr. Malboeuf reported that the appellant, Lisa Friedman, had sent an email on March 18, 2011 asking for a continuance. Ms. Friedman was not present.

Mr. Chabot made the motion to continue the hearing to April 26, 2011, 6:30 p.m. at the Bolton Town Office. Mr. Hauser seconded the motion. All were in favor (5 – 0), motion carried.

DRB Annual Organizational Meeting

Election of Officers (Chair, Vice Chair, Secretary) 2011-12. It was noted the current DRB officers were: Sharon Murray, Chair, Michael Hauser, Vice Chair, Margot Pender, Secretary. Discussion regarding proposed slate of officers: Sharon Murray, Chair, Michael Rainville, Vice Chair, Margot Pender, Secretary. Ms. Pender made the motion to move the slate of officers. Mr. Chabot seconded the motion. All were in favor (5-0), motion carried.

Regular Meeting Schedule, 2011-12. It was agreed that the regular meeting of the DRB will be held on the 4th Tuesday of the month, 6:30 p.m. at the Bolton Town Office. The 2nd Tuesday of the month would remain as the alternate date, as needed.

DRB Rules of Procedure and Ethics, Amendment – Regular Meeting Day.

Section VI Regular and Special Meetings:

- The regular meeting place listing was amended; reversing the order listed of Smilie Memorial School (1st to 2nd) and the Bolton Town Office (2nd to 1st).
- It was noted that the regular meeting date was listed as the 4th Wednesday of the month at 7 p.m. Jerry Chabot made the motion to amend the regular meeting to a time and date set at the board's annual organizational meeting. Michael Hauser seconded the motion. All were in favor (5 – 0), motion carried.

ZA Report – Permits, Applications, Appeals

Mr. Malboeuf noted that:

1. Streeter subdivision: in discussion with the applicant regarding the access easement for A. Johnson Company needing to be noted on the Mylar.
2. Lafreniere subdivision: in the process of trying to schedule a hearing for plat recording.
3. Bolton Valley 4 x 4 Center appeal: will reconvene on April 26, 2011 regarding conditional use; wash pad.
4. Blaise: had received a state health permit for a camp on Champ Lane, to convert the camp to a residence with a garage.

Mr. Malboeuf stated that there had not been very many permit applications, only a couple for accessory structures.

Meeting Minutes February 22, 2011

Tabled until April 26, 2011 meeting as draft minutes unavailable.

Other Business

1. DFIRMs: Amy Grover noted that the town of Bolton had received notice of final determination of BFE. The Planning Commission was working with Ned Swanberg from the state of VT to notify the 70+ landowners within the Winooski River corridor of upcoming outreach meetings the state would be holding, which would be focusing on insurance issues. It was noted that there would be no meetings held in Bolton, with the closest place being Richmond.

2. Draft Natural Resource Map: It was noted that Pam Brangan of CCRPC had completed the draft map, and that the map depicted those things that were referenced in the Town Plan and the BLUDRS such as; SPAs, buffer zones, wetlands, steep slopes, deer yards etc. Ms. Murray noted that the map could be used as a tool by applicants, the DRB and the ZA; reviewed for any indicators. The group noted that:
- The map needs updated SPA information; the Timberline well and Bolton Valley Well #1. Mr. Malboeuf will check on data that he might be able to forward to Ms. Brangan.
 - Class IV roads – check the town list, and note them on the map, as they are regulated separately.
 - It might be helpful for the CC to explore the possibility of using some of the CC Fund to do a natural resource inventory.

Meeting Adjournment

Mr. Hauser made a motion to adjourn the meeting at 7:25 p.m. Ms. Vita seconded the motion. All were in favor (5 – 0), motion carried.

Amy Grover
Acting Clerk, Development Review Board
These minutes are unofficial until accepted.

These minutes were read and accepted by the Development Review Board as amended on April 26, 2011.


Sharon Murray, Chair