Town of Bolton Economic Resource Committee  
Wednesday, July 17, 2019  
Town Office, 3045 Theodore Roosevelt Highway

Minutes

Present: Curtis Hunter, Ernest (Chip) Levesque, Deb Shelby, Sue Sinnamon and Allison Smith. Guest: Ed Sinnamon

1. **Call to Order**: The Meeting was called to order at 5:40 p.m.

2. **Additions/Deletions to agenda**: None

3. **Public Comment**: None

4. **Approval of Minutes June 19, 2019**: Chip made a motion seconded by Allison to approve the minutes as written. All were in favor.

5. **General Business**:
   
a. **Community Fair Updates**
   
   i. **Update on Grant**: Deb confirmed that the Committee has received a $1,000 grant from RISE Vermont.
   
   ii. **Status of Banners**: Deb showed the Committee a picture of a Bear and Boulders with the caption Land of Boulders and Bears that the Bolton Community Network uses as a logo. They have graciously told us we could use it for the Bolton Community Fair. The committee agreed it would work perfectly for our t-shirts (logo on front and “Do Business with your Neighbor” on back) and for our banners. Curtis will now design and have our banners made before our next meeting on August 21. A suggestion was made that COSCO makes banners for a reasonable price. We have $500 to use for them. After Sue knows the size and description she will fill out an application to hang one in Waterbury.
iii. **Update on Vendors:** Allison will send out info to vendors by the end of this month using a google form to include the info that we have limited space this year. Sue will look back in her notes from last time we held the event at Smilie to see if she still has dimensions and table space info.

iv. **Art Contest Update – winner selected:** Deb reported that a winner was chosen at the Senior Dinner. Since there were only a few submissions, we will give everyone a t-shirt with their artwork on it.

v. **Business Donations – plans and goals:** Curtis reported that he and Chip have already received one donation and will continue to solicit more of them from area businesses.

vi. **Food – plan on food and drinks for event:** Deb is continuing to work on finding healthy and free foods.

vii. **PR plan for business and then for attendance:** Deb will ask RISE Vermont to come to our next meeting so we can discuss with them what they can do to help us with this.

viii. **Update on Local Artists:** none

ix. **Kids performances:** Deb plans to talk to the Smilie music teacher in September after school starts up.

b. **Gazette Article for August:** Curtis will write up and get to Amy.

6. **Communications:** Deb reported that we may have a solar car at the BCF.

7. **Agenda for next meeting:** Same as this month.

8. **Adjournment:** Sue made a motion seconded by Deb to adjourn the meeting at 6:19. All were in favor.

Respectfully submitted by Sue Sinnamon

[Signature]

Date 8/21/19

Chair/Co-Chair

[Signature]

Date 8-21-19