Present Curtis Hunter, Ernest (Chip) Levesque, Deb Shelby and Sue Sinnamon. Guests Carol Devlin and Ed Sinnaman.

1. **Call to Order:** The meeting was called to order at 7:08 p.m.

2. **Additions/deletions to agenda:** none

3. **Public Comment:** Carol said “Thank you for all you do”.

4. **Approval of Minutes April 17, 2019:** A motion was made by Chip and seconded by Curtis to approve the minutes as written. All were in favor.

5. **General Business:**
   a. **Community Fair Updates**
      i. **Update on Grant:** When we receive our new grant money for this year we will want to wait to cash the check until July 1 so we have through July 1, 2020 to use it. We will use some of the money from last year’s grant for canvas and paint supplies for the Paint and Sip Hot Chocolate kid’s activity this year. Kat Devlin has volunteered to do this craft and artwork with the kids.
      
      ii. **Status of banners:** We need to figure out where we will be able to put banners so we know how many we will need to make. Curtis and Ernest are working on this. Sue has volunteered to fill out the form needed so we can put one banner in Waterbury.

      iii. **Update on Vendors:** Allison is working on it.

      iv. **Art Contest update – should we extend deadline to June 15:** After discussion it was decided to hold to the original date as later than that there will be too many distractions with end of school activities. It was also decided that we should ask Mica Cassara, Chair of the Bolton Select Board, to make a special presentation to the winner.
v. **Business Donations – plans and goals:** Chip and Curtis are continuing to contact businesses. Chip suggested we might want to send an email to past donors. Chip and Curtis will create an email by June 1 and Deb will send it out thru Mailchimp. Carol will mail the letter to those businesses we do not have emails for.

vi. **Food – plan on food and drinks for event:** Deb reported that the Smilie parents group will be selling soup and snacks. They will use the kitchen area. The ERC decided last month that they would provide hot and cold cider and hot chocolate for free to vendors and attendees. Curtis and Chip will ask McKenzie if they will donate a box of hot dogs.

vii. **PR plan for business and then for Attendance:** Last month we did some brainstorming but there was no discussion this month.

viii. **Update on Local Artists:** No Report

ix. **Kids performances:** Deb has gotten some names of contacts in the various school systems from Carol and she will pursue them.

b. **Gazette Article for June:** Deb will write up notes of what she wants in it and Carol will write it up.

c. **Meet with the Bolton Community Network, Smilie Community Association and Energy Committee to Review space requirements.** Deb reported that she and Sue had met with Carol Devlin, members of the Energy Committee and Leslie Pelch, who is coordinating the Harvest Dinner, prior to the ERC meeting start time. Deb reported that she told them the Economic Resource Committee’s goals for this year’s Bolton Community Fair of building community, learning about the history of the area and being green. Leslie added that this would all build “resilience” within the community. Juliette Juillerat, Chair of the Energy Committee, said the goal of the Energy Fair was to promote energy efficiency and renewable energy. They will need about 10 half tables and will be holding four to six 15 minute workshops. The plan at present is to have them use the Library Space and we will work on finding a good space for the workshops. Deb also reported to the ERC that the Energy Committee had asked if we could change the name this year to the Bolton Community Fair and Energy Fair. After discussion of pros and cons (it would be great for advertising for both committees to include both names but kids had already been asked to design logos for the Bolton Community Fair and we are designing banners we want to reuse), Carol
came up with a suggestion to still call it the Bolton Community Fair but prominent in our advertising just below BCF would be "The Energy Fair" and "The Harvest Dinner". The Committee was in agreement with this suggestion. Sue will contact Mike Gervia regarding getting some tables from the Fire Station.

6. Communications — Sue suggested that everyone read the minutes right away so that they would know what tasks they needed to accomplish.

7. Agenda for next meeting: The next meeting will be Wednesday, June 19 at 5:30 p.m. Please note the change in time. The agenda will be the same plus we will be reviewing the logo.

8. Adjournment: Chip made a motion and Sue seconded it to end the meeting at 7:46. p.m. All were in favor.

Respectfully submitted by Sue Sinnamon

_____________________________  Date 7/17/19
Sue Sinnamon

Chair/Co-Chair

_____________________________  Date 7/17/19
[Signature]