



## **Bolton Economic Resource Committee Charge and Membership**

**Charge.** The Bolton Select Board, pursuant to 24 V.S.A. § 4433(1), hereby establishes the Bolton Economic Resource Committee as a volunteer town committee, charged with advising the Select Board and the Planning Commission on policies, initiatives and programs to promote sustainable community and economic development in the Town of Bolton. Initially, it is expected that this committee will work with the Planning Commission through May 2017, in association with the preparation of a community profile and the economic development component of the Bolton Town Plan, to:

1. Inventory the town's current economic base, including local businesses, commercial properties, and community assets;
2. Compile and review comparative information and data regarding the local workforce, and local employers, employees, jobs, and wages by sector, to include in the community profile, and to identify local economic trends and Bolton's standing within the larger, regional economy;
3. Meet and consult with local business owners and area chambers of commerce, business alliances, development officials, etc. to identify economic development opportunities and constraints; and
4. Research and recommend policies, programs and specific initiatives for inclusion in the town plan, to strengthen and increase investment in the local economy, build on local assets, promote the growth of existing businesses, attract new businesses that will maintain Bolton's distinctive character, and to take advantage of available outside funding, assistance and incentive programs; and
5. Recommend to the Select Board a continuing role and organizational structure for the Economic Resource Committee, or another form of local development organization, as necessary to promote sustainable local community and economic development, and to implement the economic development component of the Bolton Town Plan.

**Membership.** Committee membership shall consist of at least three members. All members shall be appointed for terms set by the Select Board and serve on a volunteer basis. The majority of committee membership shall be residents of the Town of Bolton, but the committee may also include representatives of businesses located in town. Committee officers, to include a Chair and Clerk, shall be elected by the committee.

**Responsibilities.** In meeting its charge, the Economic Resource Committee shall:

- Serve in an advisory capacity and report directly to the Select Board and Planning Commission.
- Consult and coordinate committee activities with town staff, officials, boards and commissions.
- Conduct its business in accordance with Vermont's Open Meeting Laws (1 V.S.A. §§ 310 et seq.). All meetings of the committee, as called by the Chair, shall be held at the town office or other public facility, and shall be publicly posted and noticed in advance and open to the public. All committee meeting agendas and minutes shall be posted on the town website.

- Transmit committee agendas, meeting minutes, transactions and supporting documentation to the Town Clerk, to be maintained as public records on file at the town office.

As approved by majority vote of the Bolton Select Board on April 4, 2016, to include the following initial committee appointments:

Armand Bernagozzi

Mary Brown

James Geddes

V. Curtis Hunter

Ernest Levesque

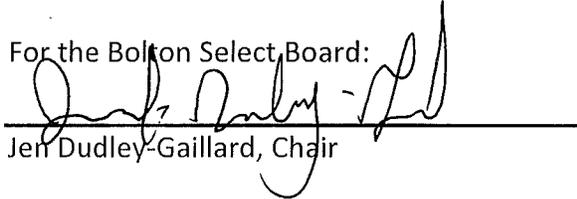
Mike O'Malley

Kyle Pratt

Deb Shelby

Sue Ann Sinnamon

For the Bolton Select Board:

  
Jen Dudley-Gaillard, Chair