

## Bolton Capital Planning Committee Charge and Membership

The Bolton Select Board voted on July 6, 2015 to establish an ad hoc Capital Planning Committee which, within one year of this date, shall:

1. Inventory the town's capital assets, including town facilities, infrastructure, equipment and planned capital improvements; and
2. Develop a proposed Capital Improvement Plan (CIP) for the town, in conformance with the adopted Bolton Town Plan, consisting of a one-year capital budget, a five-year (or extended) capital improvement program, and supporting policies and documentation,

to be considered for adoption by the Select Board, following public review and hearing, in accordance with state law (24 V.S.A. §§ 4430, 4443).

Committee membership may consist of up to ten members, appointed by the Select Board, to include past and present members of the Select Board, a Planning Commission representative, and any other town residents with relevant skills or experience who are interested in serving on the committee.

In meeting its charge the committee shall:

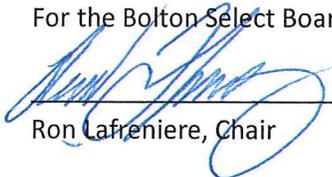
- Serve in an advisory capacity and report directly to the Select Board on a regular basis.
- Consult with town staff, officials, boards and commissions, including the Planning Commission.
- Meet as needed to conduct its business in accordance with Vermont's Open Meeting Laws. All meetings of the committee shall be held at the town office or another town facility, and shall be noticed in advance and open to the public. All committee meeting agendas, minutes and documents available in draft form for public review shall be posted on the town's website.
- Establish and maintain public records of committee meetings, inventory information, drafts and supporting documentation on file at the town office.

As hereby approved by the Bolton Select Board on September 8, 2015, to include the following committee appointments:

Ray Atwood  
Joss Besse, Chair  
Joe Colangelo  
John Devine

Jen Dudley-Gaillard  
Sharon Murray, Clerk  
Peter Siegel  
\_\_\_\_\_, Planning Commission

For the Bolton Select Board:

  
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Ron Lafreniere, Chair

9/8/15