



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
November 21, 2016

Board members present: Gene Armstrong, Josh Arneson, Ron Lafreniere (6:15p.m.), Sharon Murray

Board members absent: Jen Dudley-Gaillard

Also present: Joss Besse

Clerk: Amy Grover

1. **The meeting was called to order at 5:50 p.m. by Josh with a quorum of 3 members present.**
2. **Additions or deletions to the agenda:**
  - Additions:
    1. Humane Society Intake Agreement: Sharon made the motion *“to approve the 2017 Humane Society Animal Control Intake Agreement.”* Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
3. **Public comment: none**
4. **Recurring Business:**
  - Minutes November 7, 2016: Gene made the motion *“to approve the November 7, 2016 minutes.”* Sharon seconded. There was no further discussion. Three were in favor and the motion passed (3-0).
  - Warrants: Signed
  - Financial Reports: dispersed – legal services, delinquent taxes, October Reserves reconcile.
5. **Communications:**
  - Legislative Breakfast December 13, 2017 @ the Doubletree Hotel. Sharon to check on her availability to attend, Amy to forward invitation to Jen.
  - PILOT – reviewed informational letter which accompanied the PILOT payment.
6. **Appointments:**
  1. Joss Besse – Capital Planning Committee (CPC)
    - CCRPC’s UPWP will be arriving shortly. Bolton to review and submit projects as desired/funding allows.
    - Erosion Inventory – still in process.
    - CPC:
      - Working for last year drafting a capital budget.
      - Review of the draft Capital Program and Budget Policy that underlies the capital budget; 5 year capital plan with a 10 year planning horizon, with a goal to balance the fluctuations due to capital purchases.
      - Brief discussion on future needs with respect to equipment (replacement schedule), town garage (wet proofing, floor replacement, walls), town roads, work sheet for capital projects.
      - Review of CCRCP’s Municipal Transportation Capital Improvement Plan Recommendation including signs, culverts, road surfaces, and funding opportunities.

Josh expressed the Select Board’s thanks to the CPC for their work in the past year.
7. **Action Items**
  - Bolton Valley Resort Liquor License Applications: Gene made the motion *“to approve Bolton Valley Resort’s Liquor License Applications.”* Ron seconded. Josh recused. There was no further discussion. Three were in favor and the motion passed (3-0).
8. **Business:**
  - Contracting for Speed Control: brief discussion on negative input received from residents. Richmond Town Manager drafting a contract for review by both towns.
  - O’Brien Right of Way Conditions: noted a letter to all parties restating conditions had been sent, and that Mr. O’Brien was advised to carry a copy of the Select Board decision when accessing the approved right of way.

- MJK 2016 Audit: Amy to advise MJK draft audit is still under review by Select Board.
- Contract for Limited Services: Sharon has questions with respect to the VLCT model, to review with Amy.
- VT Imagery Program: Gene made the motion “to allocate \$500 for the VT Imagery Buy-up Program.” Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- 2017-2018 Budget: Amy will send the draft with FY 16/17 expenditure numbers added. Brief discussion on preliminary requests and numbers, generator for Smilie School.

**9. Any Other Business: none**

- 10. Closing:** No other business was brought before the Board at this time. Gene made the motion “to close the meeting.” Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 7:45 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

December 5, 2016

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Jen Dudley-Gaillard, Chair, For the Board