



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
February 13, 2017

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Chair, Ron Lafreniere, Sharon Murray (6:05 p.m.)

Board members absent: none

Also present: Theresa Wood, Joss Besse, Joe Colangelo

Clerk: Amy Grover

1. **The meeting was called to order at 5:48 p.m. by Jen with a quorum of 4 members present.**
2. **Additions or deletions to the agenda:**
  - Additions:
    1. Loader tires – need two new, approved.
    2. Request for the town to provide salt/sand for an independent contractor to maintain an area on Thacher/Wentworth Roads. Request denied.
    3. Regional Dispatch: brief discussion on CAD based dispatch, mutual aid agreements, impacts to Bolton, and a governance structure that would allow for Bolton to be part of the discussion.
    4. Brief discussion on Wheeler Field area subdivision currently in process with the DRB.
  - Deletions:
    1. ERAF under Action Items.
3. **Public comment:** none.
4. **Recurring Business:**
  - Minutes February 6, 2017: Josh made the motion *“to approve the February 6, 2017 minutes.”* Gene seconded. There was no further discussion. Ron abstained. Three were in favor and the motion passed (3-0).
  - Warrants: Signed.
5. **Communications:** none
6. **Appointments:**
  1. Theresa Wood: Legislative Update:
    - Extremely busy start with unexpected proposals from the Governor.
    - Significant budget gap; much work to be done in the next few weeks.
    - Brief review of issues within education; health care costs, collective bargaining.
    - VTrans – Theresa spoke with Susan Scribner, Director of the Municipal Assistance Bureau at the Agency of Transportation regarding the Notch Road Tunnel project, and the addition of a pedestrian tunnel. Ms. Scribner is willing to follow up with VTrans and to do a site visit.
    - Orange 1 recount. Six hours of debate on the issue, and voted to not count the defective ballots. Loser of the race wanted the defective ballots counted. Still unsure of what the procedure will be.
    - Impact of water quality rules – curious about the impact financially to Bolton. Sharon noted that Bolton is participating in the discussion through CWAC @ CCRPC. Issues noted: flat rate 2K annual permit fee, costs to the community, how funds will be raised and distributed, competitive basis for grant funding, road standards.
    - Additional brief discussions:
      - fees for canoe/kayaks, fees for registering bicycles.
      - School budget timeline, proposal to shift to May.
      - Medicaid.
  2. Joss Besse & Joe Colangelo – CPC Capital Budget Review – discussion included:
    - Review of multiple equipment replacement schedules and costs.
    - Ratio of debt payments to reserve allocations to budget.
    - Debt and reserve allocation caps, placeholders.

- Life expectancy of highway equipment.
- Options for adoption of a capital budget, Title 24 process.

7. **Action Items:**

- ERAF – tabled.

8. **Business:**

1. CCRPC Map Viewer: Tabled.
2. CCRPC Bylaw Changes:
  - Changes recognize the structure that was passed and enabled in legislature last year.
  - Formalization of the Clean Water Advisory Committee (CWAC) as a permanent committee.
  - Allows officers to serve for four years instead of two years.
3. CCRPC Hazard Mitigation Plan: Draft promised from CCRPC. Joss to follow up on status.
4. Meeting Schedule – March, April, May:
  - February 23, 2017 – meeting with the Planning Commission on the Town Plan in the Smilie Library @ 6 p.m.
  - March meetings: 6<sup>th</sup> (Town Meeting), 13<sup>th</sup>, 20<sup>th</sup>.
  - April meetings: 3<sup>rd</sup>, 13<sup>th</sup> (Town Plan Hearing), 17<sup>th</sup>.
  - May meetings: 1<sup>st</sup>, 22<sup>nd</sup>.
5. Highway Radio Follow-up: Gene made the motion “to approve the purchase of three radios for the Highway Department to improve the ability of/allow for staff to communicate.” Josh seconded. There was no further discussion. All (Sharon not present) were in favor and the motion passed (4-0).
6. Schedule – To-Do List:
  - March 13, 2017 – organizational meeting, ask Eric to attend.
  - March 20, 2017 – Capital Budget, Conservation Fund Policy and application.
  - April 3, 2017 – LEOP, HMP. Sharon to organize a group stakeholder meeting in March.
  - April 13, 2017 – Town Plan Hearing, warned 15 days in advance.
  - April 17, 2017 – Town Plan.
  - May 1, 2017 – ERC Re-adoption/update.
  - May 22, 2017 – ERAF and Culvert Policy – Sharon.
  - June – Preston Pond Management Plan as provided by the Conservation Commission.
7. Personnel Policy – Callout hours and holidays:
  - Additional holiday language approved.
  - Discussion on callout hours. Need further research & information on labor laws. Formalization of job descriptions would be helpful.

9. **Any Other Business: none**

10. **Closing:** No other business was brought before the Board at this time. Gene made the motion “to close the meeting.” Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 9:20 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

March 13, 2017

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Jen Dudley-Gaillard, Chair, For the Board