



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Planning Commission Meeting Minutes

March 14, 2016
6:00 – 8:00 p.m.

Planning Commission members present: Linda Baker (Chair) (via Skype), Steve Barner, Jim Bralich, Rodney Pingree and Deb Shelby

Planning Commission members absent: None

Also present: Sharon Murray (SB), Emily Nosse-Leirer (CCRPC) and John Adams (State of Vermont, Department of Housing and Community Development)

Clerk: Carol Devlin

Agenda

1. Public Comment
2. Additions and Deletions to the Agenda
3. Minutes ~ February 8, 2016
4. Vision Statement – Summary of Comments
5. Planning Manual
6. Schedule for Working on the Town Plan
7. Economic Resources Committee – Update
8. Planning Commission Organizational Meeting
9. Other communications/mail
10. Adjournment

Call to Order

Carol Devlin called the meeting to order at 6:04.

Agenda Item #1 ~ Public Comment

The floor was opened to public comment. There were none.

Agenda Item #2 ~ Additions and Deletions to the Agenda

Deb Shelby requested that the Planning Commission discuss the proposal for a community calendar. It was decided to discuss the calendar later in the meeting under other business.

Agenda Item #3 ~ Minutes February 8, 2016

Rodney Pingree made a motion to accept the minutes of February 8, 2016. Steve Barner seconded the motion. The motion carried (5-0).

Agenda Item #4 ~ Vision Statement – Summary of Comments

Carol Devlin summarized the comments on the Vision Statement gathered at Town Meeting and voting. 59 people turned in comments; 44 of those agreed with the statement. Carol will post both the Vision Statement and the summary of comments on the Town Plan website.

Carol also shared the results of the Art Contest. All artwork will be photographed so that it can be posted on the website and included in the Town Plan.

Agenda Item #5 ~ Planning Manual

John Adams from the Vermont Department of Housing and Community Development is working with the Planning Commission on the pilot program for the state Planning Manual. He gave a PowerPoint presentation on town plans and the Five Steps of Planning as presented in the Planning Manual. As part of the pilot, the PC will be reading the manual, using it as a guide in the process of writing the plan and providing feedback.

Agenda Item #6 ~ Schedule for Working on the Town Plan

Emily Nosse-Leirer went over the proposed schedule for completing the Town Plan. If the PC keeps to the schedule the plan will be approved before the old plan expires. While all the state mandated elements will be included, the schedule is formatted around the People/Place/Prosperity themes of the Vision Statement. Sharon Murray suggested some minor changes in the order. At each meeting the Advisory Group and the Planning Commission will discuss a new task and review changes that have been made to an existing component of the plan.

Agenda Item #7 ~ Economic Resources Committee – Update

Sharon Murray and Deb Shelby updated the PC on the status of the ERC. The SB decided not to appoint the ERC until questions about its purpose and responsibilities were addressed.

Agenda Item #8 ~ Planning Commission Organizational Meeting

- The PC will continue use a modified version of Roberts' Rules of Order.
- PC meetings will be the second Monday of the month.
- Linda Baker will be chair; Rodney Pingree will be vice chair.

Agenda Item #9 ~ Other communications/mail

Deb Shelby reminded the PC that Deborah Bernagozzi had approached the PC about doing a calendar as a fund raiser this year. The PC would like to wait to next year to take on another project. Its financial resources and time have to be directed toward the Town Plan. They would also like more specific information about what the PC's commitment to the project would be.

Agenda Item #10 ~ Adjournment

Steve Barner moved that the meeting be adjourned. Rodney Pingree seconded. Motion carried 5-0. The meeting adjourned at 8:10 p.m.

Carol Devlin
Clerk, Planning Commission

These minutes are unofficial until accepted.

These minutes were read and accepted by a quorum of the Planning Commission on:

4/11/16



For the Planning Commission