

Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
July 31, 2017

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Ron Lafreniere, Sharon Murray (6 p.m.)
Board members absent: none
Also present: Deb Shelby
Clerk: Amy Grover

1. The meeting was called to order at 5:45 p.m. by Jen with a quorum of 4 members present.

2. Additions or deletions to the agenda:

Additions to the Agenda:

1. Minutes July 27, 2017: see below.
2. Minutes July 17, 2017: see below.
3. Request by property owner Warren Kirschbaum: town to replace the missing Snowdrift Lane sign and sign post: request denied. Brief discussion of Bolton Valley easements across Snow Drift Lane and its status as a private road.
4. Camper, curb cut and site improvements on Stage Road: request that Sarah follow up with a letter asking for documentation of timeframe that the camper has been there, noting the BLUDRs' camper requirements.
5. Gardiner Lane drainage: Jen to follow up with resident again.
6. Formal submission of Planning Commission resignation from Rodney Pingree.
7. Municipal Roads Grant: attendee for meeting requested by August 11, 2017. Eric to attend on behalf of the town.
8. September meeting schedule: Meeting date changed from Monday, September 11th to Tuesday, September 12th.

Deletions to the Agenda: minutes July 31, 2017.

3. Public comment: none.

4. Recurring Business:

- Minutes July 17, 2017: Gene made the motion "to accept the minutes of July 17, 2017." Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0). Minutes July 27, 2017: Ron made the motion "to accept the minutes of July 27, 2017 as amended." Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Warrants: signed.

5. Communications: none.

6. Appointments:

1. 6:15 p.m. Deb Shelby – Planning Commission – review of Select Board Action List – Town Plan
 - Point of emphasis: request that the town establish a process for all town projects with a positive collaborative approach.
 - ERC letter to businesses to help sponsor the Bolton Community Fair – approved as amended
 - 70 items in the Action Plan, 45 are designated to the Select Board. The Select Board needs to prioritize. Brief discussion on implementation and reporting back to the CCRPC. Select Board to review and prioritize top 5 – 10 action items at the August 7th meeting. Deb Shelby to follow up with the board at the August 21st meeting.
 - Brief discussion on process and file management.
 - Brief discussion of upcoming work on the BLUDRs; strong desire for all to be aligned in the process, collaboration, grant funding, bid process, technical expertise needed, scheduling, scope of work, deliverables.

7. **Action Items:**

- Confirm FY 17-18 Tax Rate: Grand List value confirmed by Bolton's Assessor, tax rate set at previous meeting stands.
- CCRPC Draft Agreement: tabled until August 7th meeting. Sharon to follow up with CCRPC. Issue with timeframe.

8. **Business:**

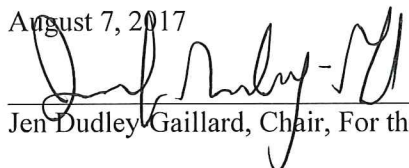
- Conflict of Interest – new law will require that towns adopt conflict of interest prohibitions by July 1, 2019. Review VLCT's draft model at the August 7th meeting.
- FEMA Grant Information – new funding session, Sharon to check on generator funding.
- Joiner Brook Encampment: in process for removal with the state police and constable. Jen to follow up with the constable.
- Atchinson Property Status: Jen recused herself from the discussion. Clean up process well underway. Request that Sarah complete a site visit to determine if the violation has been fully cured, with a letter from the ZA & Select Board as a follow up. Thanks noted to Mr. Atchinson for proceeding with the clean-up as required.
- Preston Pond Management Plan work session discussion included:
 - VT Fish & Wildlife or independent third party: assessment of property every three years with funding from the Conservation Fund.
 - Notification of trapping season at kiosks, notice of approved applications.
 - Uses requiring permission from the town and criteria for trapping applications.
 - Dogs leashed: expected in parking areas, around groups, summit areas, and fall hunting seasons.
 - Timber harvesting: lottery system for firewood, minimal fee per cord.
 - Access and parking: must be in sync with current ordinance with respect to towing.
 - Needed: clarification of winter maintenance, clarification that camping and fires are prohibited, clarification of "Self-enforcement by user groups."
 - Delete: emails from Kim Royer, Sue Morse, petitions; these are not part of a management plan. Include list of materials to be kept on file.
 - Dedication to Lars Botzjoorns. Sharon to draft dedication, send to Conservation Commission for approval.

9. **Closing:** Gene made the motion "to close the meeting." Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 9:17 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

August 7, 2017



Jen Dudley Gaillard, Chair, For the Board