



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
January 5, 2015

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Ron Lafreniere, Chair, Sharon Murray

Board members absent: none

Also present: Eric Andrews, Ann Karlene Kroll, Larry Williams, Mike Gervia

Clerk: Amy Grover

1. **The meeting was called to order at 5:45 p.m. with a quorum of five members present.**

2. **Additions or deletions to the agenda:**

Additions:

- Appointment – 5:45 p.m. Eric Andrews: Highway update
- Appointment – 6:30 p.m. Mike Gervia: Dispatch update
- Website update
- Procurement Policy draft

3. **Public comment – none.**

4. **Appointments:**

1. Eric Andrews – Highway update:

- '02 International is not running due to rodent damage; key switch and plug in at the minimum. Repair costs uncertain.
- Tree trimming still needed from December storm. Ron and Eric to get prices on gas powered pole saws.
- Signs: Boys Club Road sign stolen again, will reinstall old sign. Green Mt Drive sign destroyed in vehicle accident, Amy to follow up with driver's insurance company. Signs post with two signs run over on Bolton Valley Access Road. Signs needing posts reinstalled cannot be installed until spring.
- Honey Hollow Road is closed; will put up sign. Road open from May 1 – December 16 annually per policy.
- Monitoring overtime and salt use.

2. Ann Kroll and Larry Williams – 2005 Community Development Block Grant. It was noted that and discussion included:

- History of the 2005 CDBG of 650K for the Vista Quad lift at Bolton Valley.
- The third deferment paperwork was completed for recording, continued deferments because of inability to pay.
- This debt is subordinate to other debt; it is "patient capital."
- The loan had accomplished the goals and public benefit HUD and the VT Agency of Commerce and Development had set forth beyond the five year window; now at ten years.
- Ms. Kroll brought forward the recommendation that the town to discharge the loan and assign the loan to the VT Agency of Commerce and Development.
- Discharge and reassignment would not negatively affect the town in applying for any future block grants.
- Jen made the motion "*to discharge the 650K Community Development Block Grant awarded to the Town of Bolton in 2005 for the Vista Quad chairlift at Bolton Valley, and assign the loan to the VT Agency of Commerce and Development.*" Gene seconded. There was no further discussion. Josh recused himself. Four were in favor and the motion passed (4-0).

3. Chris Nordle – Glebe Lots Release

- Noted: The Select Board approved release of the town's interest in school (Glebe) lots #9 and #122 at the October 6, 2014 Select Board meeting.
- Mr. Nordle noted that required notice of release had been posted and published, and Amy verified that no one had contacted the town office regarding release.

- The group reviewed the 3 quit claim deeds, grantees (Haselton, Churchill, and the Green MT Club), references to the land records, releasing rights, noting that there is no release of town highway rights.
- The Select Board signed the three quit claim deeds that will be forwarded for recording from Mr. Nordle with the accompanying PTTRs.

4. Mike Gervia – BVFD update

Dispatch:

- The Shelburne town manager has approved dispatch for the Bolton VFD at the cost of \$32/call, a significant savings over Capital West's services.
- Mike will contact Capital West to notify them of Bolton withdrawing from their dispatch services due to the 300% increase, address contracts with Shelburne and notification to 911, and reprogramming of radios and pagers. Noted: Shelburne Dispatch will reach the West Bolton area.

Vehicle accident:

- Noted: a low impact accident with the rescue truck and UPS vehicle on I89 during the December 18th snow squall.
- The insurance company has approved repairs

5. Business and Action Items:

Old Business

- Town Meeting: Draft warning, Listers, town report, workshop:
 - The group reviewed the draft warning, and amended articles. Amy to follow up with Kermit on Lister issue; lack of elected Listers, no interest from community, potential vote to eliminate the Lister positions.
 - Noted: Town Meeting tune up workshop available through VLCT in February.
 - The group discussed distribution of the town report and the associated costs of printing and mailing. An item for discussion at town meeting or survey in the Gazette.
- DRB support position job description and hiring: Josh made the motion "to approve the DRB support position job description and to offer Sarah McShane the position at a rate to be negotiated." Gene seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- FY '15 – '16 Budget: The board reviewed and amended the proposed budget including wages, health insurance. Sharon and Jen to draft funding allocation for reserves.

New Business

- Humane Society Housing Agreement: Jen made the motion "to approve the housing agreement with the Chittenden County Humane Society for 2015." Gene seconded. There was no further discussion. All were in favor and the motion passed (5-0). Ron signed the agreement.
- Ordinances, Plans, Policies: Amy noted that she was compiling a binder with copies of all ordinances, plans and policies and the backup documentation. There is documentation lacking that will need to be addressed. Sharon noted she would forward the Conservation Fund Policy and application.
- 2014 Equalization Study: The board reviewed equalization study information from the state which measures the total value of taxable property in the town and school district and determines education tax rates, & the apportion of county taxes.
- Reserve Fund - Wheeler Trust: Amy noted that the TD Bank reserve fund included \$2,410.46 in Wheeler Trust funds that were never distributed and were to be returned to the Wheeler Trust per TD Bank's directive on 4/23/2014. Sharon made the motion "to transfer \$2,410.46 from the TD Bank reserve fund back to the TD Bank Wheeler Trust account." Gene seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Warrants: Signed.
- Minutes December 15, 2014: Gosh made the motion "to approve the minutes of December 15, 2014." Jen seconded. There was no further discussion. All were in favor, and the motion passed (5-0).

6. **Communications: none**

7. **Other Business:**

As noted in additions to the agenda:

- a. Website update: Back online 1/1/2015 with some accompanying technical glitches, with thanks to Deb Shelby and Steve Barner. Noted: board would like to use .gov as the domain name, and privacy policy needs Select Board approval, Amy to follow up with Steve.
- b. Procurement Policy draft: distributed to Board for review.

In addition:

- Gene noted that repairs are needed to the BVFD station – holes in blocks and unfinished in back. Amy to follow up with mike.
- Sharon reminded the board that they were to take the ICS training to be able to sign the annual LEOP.
- Sharon noted a meeting with CCRPC, Joss Besse and Carol was scheduled on 1/8 to review the work plan; possibility of speed study to support traffic ordinance.

8. **Closing:** No other business was brought before this Board at this time. Gene made the motion “to close the meeting.” Jen seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 8:32 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

January 19, 2015



Ron Lafreniere, Chair, For the Board

