



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
Special Meeting
January 11, 2016

Board members present: Josh Arneson, Gene Armstrong, Jen Dudley-Gaillard, Ron Lafreniere; Chair, Sharon Murray
Board members absent: none
Also present: Joss Besse
Clerk: Amy Grover

1. The meeting was called to order at 6:06 p.m. by Ron with a quorum of 5 members present.

2. Additions or deletions to the agenda:

- Kent Masonry estimate for Bolton Fire Station repairs: Sharon made the motion *"to approve Kent Masonry's estimate for masonry repairs of up to \$2,000.00 to the Bolton Fire Station to be completed as soon as weather permits."* Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Gene made the motion *"to approve a \$100 donation to Richmond Rescue in memory of Robert Pecor."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).

3. Public comment: none.

4. Appointments:

- Carol Devlin – Planning Commission CCRPC UPWP application. Noted: Funding had been previously approved and Bolton was approved as the pilot community for the new planning manual. Gene made the motion *"to support the Planning Commission's UPWP application to the CCRPC."* Jen seconded. There was no further discussion. All were in favor and the motion passed (5-0).

5. Business and Action Items

Old Business:

1. FY 16-17 Budget:

- Review of Reserve Fund contributions, wages, contracted services, webpage expenses.
- The group discussed a preliminary debt service schedule provided by the Capital Planning Committee, replacement schedules for PW and BVFD vehicles, and debt load vs. operational budget/tax base. Noted: the preliminary schedule does not include any capital projects with respect to impending road permits – a future liability by 2020.
- Jen made the motion *"to approve the proposed FY 16-17 budget of \$927,490, a 3.949% increase from FY 15-16."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).

2. ZA Position: Carol noted the Planning Commission would start review of applications on 1/20/16, and will provide a recommendation for appointment to the Select Board in early February. Interview timeframe to be determined.

3. CCRPC UPWP:

- Meeting with CCRPC last week; discussed UPWP options, especially with respect to inventories.
- CCRPC can offer assistance developing an initial/baseline inventory for road improvements.
- Noted: need to check in on the completion of the speed study.

Gene made the motion *"to approve CCRPC's current work on Bolton's CIP with respect to recommendations for scheduling highway improvements, and submit FY 16-17 requests for erosion and "PAVER" program inventories."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).

New Business:

1. Town Meeting Warning and Town Report Dispersement:

- The group discussed dispersement of the Town Report and costs, and agreed to add the question of providing notice of the availability of the town report by postcard to registered voters in FY16-17.
- Town Meeting Warning: signed.

2. Warrants: Signed.

3. Minutes January 4, 2016: Gene made the motion "to approve the minutes of January 4, 2016." Jen seconded. There was no further discussion. All were in favor and the motion passed (5-0).
6. **Communications:** none.
7. **Other Business:** none.
8. **Closing:** No other business was brought before this Board at this time. Jen made the motion "to close the meeting." Gene seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 7:53 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

February 1, 2016



Ron Lafraniere, Chair, For the Board