



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Planning Commission Meeting Minutes

February 8, 2016
6:00 – 8:00 p.m.

Planning Commission members present: Linda Baker (Chair) (via Skype), Steve Barner, Jim Bralich, and Deb Shelby (via Skype)

Planning Commission members absent: Rodney Pingree

Also present: Emily Nosse-Leirer (CCRPC) and Armand Bernagozzi

Clerk: Carol Devlin

Agenda

1. Public Comment
2. Additions and Deletions to the Agenda
3. Minutes ~ January 11, 2016 and January 20, 2016
4. Vision Statement
5. UWM Mapping Class
6. Town Meeting
7. Planning Manual
8. Updates
9. Meetings
10. Other communications/mail
11. Adjournment

Call to Order

Linda Baker called the meeting to order at 6:05.

Agenda Item #1 ~ Public Comment

The floor was opened to public comment. There were none.

Agenda Item #2 ~ Additions and Deletions to the Agenda

There were none.

Agenda Item #3 ~ Minutes January 11, 2016 and January 20, 2016

Linda Baker suggested changing “There was none” to “There were none” in both sets of minutes.

Jim Bralich made a motion to accept the minutes of January 11, 2016 with the corrections. Linda Baker seconded the motion. The motion carried (4-0).

Deb Shelby made a motion to accept the minutes of January 20, 2016 with the corrections. Jim Bralich seconded the motion. The motion carried (4-0).

Agenda Item #4 ~ Vision Statement

Emily Nosse-Leirer updated the PC on the vision statement. Regina Mahoney and Emily had reworked the vision statement with the help of the Advisory Group to make it shorter and more in line with the recommendations in the Planning Manual. The PC discussed the new vision statement and made a few changes. Deb Shelby moved that the PC accept the vision statement. Linda Baker seconded. The motion passed (4-0). The vision statement will be presented at Town Meeting.

Agenda Item #5 ~ UWM Mapping Class

Carol Devlin explained that three students in the UVM Community Mapping class will be working with the PC on a set of maps. They will work on the MET (Maintain, Evolve and Transform) map and will be present at Town Meeting to talk with residents about their comments on the map and suggestions for priorities. They will do additional maps based on interviews with a minimum of eight residents. Carol is recruiting residents for the interviews.

Agenda Item #6 ~ Town Meeting

Carol Devlin went over a proposed plan for Town Meeting. She will confirm the plan with the Advisory Group when it meets on February 18.

Agenda Item #7 ~ Planning Manual

Carol Devlin explained that part of doing the pilot project for the new state planning manual was reading the manual and using it to inform the process as the PC worked on the Town Plan. All members of the PC have access to the manual and will be assigned sections of the manual to read as we go through the process.

Agenda Item #8 ~ Updates

- Local Business Forum
 - Emily Nosse-Leirer will get a summary of the business forum to PC members.
 - Highly energized and committed volunteers decided to organize an Economic Resources Committee (ERC).
 - Armand Bernagozzi was made chair of the ERC and gave the PC an update.
 - The ERC currently has seven members and is looking to recruit additional members.

- The ERC held its first meeting on Tuesday, February 2, 2016.
 - Highlights of the meeting included:
 - Organizing the ERC.
 - Developing a mission statement.
 - Establishing ERC objectives.
 - Identifying challenges and resources.
 - Making assignments.
 - Armand will attend the Monday, February 15 SB meeting to discuss whether the ERC will remain an ad hoc committee or become an official town committee.
 - The next ERC meeting will be Tuesday, February 16 from 6 to 8 at the James Moore Tavern.
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- The Senior Forum was held on Saturday, February 6 and attended by eight people. The summary of comments will be used to inform discussions of the Town Plan.
 - Carol Devlin informed the PC that a candidate for the Zoning Administrator's position and the Select Board are currently in negotiations.

Agenda Item #9 ~ Meetings

- February 29 – TOWN MEETING
- March 14 – monthly PC meeting
- April 11 – monthly PC meeting

Agenda Item #10 ~ Other communications/mail

There were none.

Agenda Item #11 ~ Adjournment


Steve Barner moved that the meeting be adjourned. Jim Bralich seconded. Motion carried 4-0. The meeting adjourned at 7:35 p.m.

Carol Devlin
Clerk, Planning Commission

These minutes are unofficial until accepted.

These minutes were read and accepted by a quorum of the Planning Commission on:

March 14, 2016



For the Planning Commission