



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
February 6, 2017

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Chair, (7:15 p.m. departure), Sharon Murray

Board members absent: Ron Lafreniere

Also present: Duncan Galbraith

Clerk: Amy Grover

1. **The meeting was called to order at 5:46 p.m. by Jen with a quorum of 4 members present.**
2. **Additions or deletions to the agenda:**
  - Additions:
    1. Leslie Pelch – brought forward the idea of the Bolton Community Club to foster community. Request for a table at Town Meeting approved.
    2. Local Emergency Operation Plan (LEOP) – adopt by 5/1/17. Sharon trying to involve stakeholders; Smilie School, Bolton Valley, and create a phone network within neighborhoods. 2017 LEOP needs specific attention to the appendices. Agenda item for 4/17/17 meeting.
    3. Select Board Town Plan Hearing scheduled for Thursday, 4/13/17.
    4. Upcoming items to be addressed: Capital Budget Plan, Preston Pond Management Plan, ERAF, Culvert Policy (within ERAF). ERAF – address/adopt at 2/13/17 meeting, Sharon to provide draft.
    5. O'Brien access: Sharon has been in touch with all parties and is in the process of drafting a summary of requests and requirements.
    6. Regional Dispatch: proceeding with forming a municipal district with eight potential towns, mutual aid, CAD based response. Costs to Bolton expected to be significant. Jen asked that Sharon and Mike Gervia follow up with Shelburne Town Manager Joe Colangelo.
    7. Meeting with Eric Andrews; attending grant writing workshop.
    8. Joss Besse asked that the CCRPC agenda items to be tabled until the next meeting 2/13/17 when he is attending.
    9. Offer by Deb Shelby to set up town email addresses.
    10. Payroll concern – address with employee.
    11. VTrans Notch Tunnel meeting: pedestrian curb and one way tunnel proposal by the state was dropped. Group requested that VTrans review an option for a separate pedestrian tunnel (1 million) in addition to the 520K for repairs, and update traffic & pedestrian counts. Concerns noted: lack of communication with MMMUSD, outdated traffic counts (counts from 2005), no pedestrian counts, counts did not reflect truck traffic from the gravel pit, & increased West Bolton population.
3. **Public comment:** none.
4. **Recurring Business:**
  - Minutes January 23, 2017: Josh made the motion “to approve the January 23, 2017 minutes.” Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
  - Warrants: Signed.
  - Financial Reports: Dispersed.
5. **Communications:**
  - PVR Stipulation; not included with original notification letter of appeal received, will be forthcoming from PVR.
  - VLCT Select Board Institute: March 18, 2017.
6. **Appointments:**

1. Duncan Galbraith – CSWD Update:

- CSWD has asked for representatives to poll towns about seeking an exemption (exemption is for the haulers being required to provide the service) from the food scrap section of Act 148. CSWD asserts that in rural areas it is not practical; economically and ecologically.
- Brief discussion on the compost law, current compost practices across Bolton, truck capabilities.
- Select Board consensus was to:
  1. Encourage haulers to provide the service, concern about lack of access to drop off facilities or on site capabilities noted.
  2. Respond to CSWD with CSWD’s “response option #2;” for CSWD to review when law takes effect in 2020.

7. **Action Items:**

- Radio North Estimate: Gene to follow up with Eric; if funded, to come from equipment repair line item.
- CCRPC Map Viewer: Sharon to review, add to 2/13/17 agenda.

8. **Business:**

1. Contract for Limited Services (Workman’s Compensation): brief discussion, review of VLCT model contract.
2. CCRPC Bylaw Comments: tabled until 2/13/17.
3. CCRPC HMP Comments: tabled until 2/13/17.
4. Personnel Policy – call out hours and Holidays:
  - Redefine work hours for Public Works – 8.5 hour day with .5 hour for lunch, specifics per Supervisor or Select Board.
  - Brief discussion regarding call out hours.
  - Josh to re-draft for 2/13/17 meeting.
5. Town Plan Comments:
  - Reminder the Planning Commission Town Plan Hearing is 2/9/17, rewrite begins on 2/10/17. New draft to be discussed at PC meeting 2/23/17 @ the Smilie Library, Select Board invited to attend that meeting.

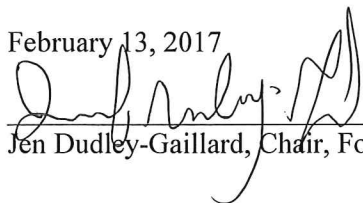
9. **Any Other Business: none**

10. **Closing:** No other business was brought before the Board at this time. Gene made the motion “*to close the meeting.*” Sharon seconded. There was no further discussion. All were in favor and the motion passed (3-0) at 7:38 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

February 13, 2017

  
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Jen Dudley-Gaillard, Chair, For the Board