



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
February 5, 2018

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Chair, Ron Lafreniere (5:49 p.m.), Sharon Murray (5:47 p.m.)

Board members absent: none

Also present: None

Clerk: Amy Grover

1. The meeting was called to order at 5:46 p.m. by the Chair with a quorum of 3 members present.

2. Additions or deletions to the agenda:

Additions to the Agenda:

- Bolton Valley Community Water & Sewer deposit: Eric Andrews noted prior communication sent to BVCW&S on 1/24/18 regarding lack of proper repairs to the road cut on Wentworth Road, and questioned the return of the \$1000 deposit if the town has to repair the road; costs of time and materials. Brief discussion. Formal notice to be sent via certified mail, regular mail, email with a repair deadline of February 19, 2018.
- ECOs Plan: offer of a presentation by Charlie Baker, CCRPC, to the BSB. Consensus that a presentation is not needed at this time. Bolton comments/input have been included in the Plan.
- Interagency Regional Spring Flooding Seminar in Waterbury on 2/16/2018. BSB kindly requests that Eric Andrews and EMD Pete Siegel attend. Amy to follow up with Eric and Pete.
- Request from Emily Whitehill CCV student for the BSB to provide input on Act 146 (recycling): Jen has responded.
- Liquor License Application for The Ponds: Gene made the motion “to approve The Ponds’ first class liquor license application.” Ron seconded. Josh recused. There was no further discussion. All were in favor and the motion passed (4-0).
- Town Report – COTS report. Noted, the second page of the COTS report was excluded in error in the Town Report, and to add it as an Author Alteration (AA), the fee may be up to \$230. Discussion and consensus to correct if the AA fee is \$100 or less.
- Gene Armstrong officially stated that he was resigning from the Bolton Select Board effective at the close of the February 19, 2018 meeting.
- Brief discussion on Loader quotations from Volvo and CRW. BSB to review and put out to bid pending voter approval, and start of FY 18-19.
- Deletions to the Agenda: none

3. Public comment: none.

4. Recurring Business:

- Minutes January 22, 2018: Gene made the motion “to accept the minutes of January 22, 2018 as presented.” Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- Warrants: signed.

5. Communications:

- VLCT News February 2018.

6. Appointments: none

7. **Action Items:**

- Required Notice of Meeting – Burlington Free Press: Discussion of resolution at the organizational meeting in March. Sharon made the motion “to adopt and approve the notice regarding warned Articles 11 and 12 for publication in the Burlington Free Press.” Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Request from the Community Senior Center for subsidy for the Smilie School Contra Dance 2/17/18. Brief discussion. Gene made the motion “to approve a \$100 subsidy from the Recreation line item for the Smilie School Contra dance.” Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).

8. **Business:**

- Smilie School Parking Lot Maintenance (currently performed by the town at no cost to MMMUSD):
 - Address with MMMUSD representative in April after Town Meeting elections. Amy to follow up.
- Personnel Policy – Overtime and Paid Time Off:
 - Discussion on overtime language.
 - Technical correction made.
- Town Meeting documentation: information needs discussed and compiled.
- Richmond Police Department - speed control services. Chief Buck visited the town office and noted that :
 - The RPD had received input from residents who stated they had been in touch with the BSB requesting speed control services on RT 2 in the school zone – looking for confirmation of that. All BSB members stated that none had any contact, in any form, from any resident, regarding speed control in that area.
 - The town could include Route 2 in the local traffic ordinance which would increase revenue to the town for traffic tickets written on Route 2. Currently Route 2 traffic ticket revenue does not come to the town. Concern expressed by the BSB regarding what additional impacts/liability to the town this might have, and request for more information from Chief Buck/VLCT. Amy to follow up.
- FY 16 - 17 audit appointment:
 - Schedule in April with Sullivan, Powers & Co. after Town Meeting. Amy to follow up.
- Municipal Roads General Permit:
 - Binders created for PW, Conference Room, town office with Municipal Roads Program and permit information/communication.
- Business - in need of future action:
 - Update LEOP/Appendices in conjunction with the EMD, due May 1, 2018, meet with EMD in April.
 - Zoning Permit Fee Schedule.
 - Tree Policy.
 - Road Ordinance/Policy.
 - Abandoned Building Ordinance.
 - Town Land Ordinance – address camping.
 - Notch Road Tunnel Project – follow-up to VTrans meeting.
 - Ethan Allen Range Land – PILOT type payment – meet with other towns/stakeholders.
 - Town Garage Assessment.
- Fund Balance Policy:
 - Review and discussion.
 - Amend #2, first sentence: “15% of budgeted annual operating expenditures as a contingency reserve.”
 - Amy to provide final copy for February 19, 2018 adoption.

9. **Closing:** There being no further discussion, Gene made the motion “to close the meeting.” Josh seconded. All were in favor and the motion passed (5-0) at 7:38 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

February 19, 2018

Jen Dudley-Gaillard, Chair, For the Board

DRAFT