



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
December 18, 2017

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Chair, Sharon Murray (5:56 p.m.)

Board members absent: Ron Lafreniere

Also present: none

Clerk: Amy Grover

1. **The meeting was called to order at 5:47 p.m. by Jen with a quorum of 3 members present.**
2. **Additions or deletions to the agenda:**
Additions to the Agenda: Contribution to the Green Mountain Club in memory of Dave Hardy. Gene made the motion *“to contribute \$100 to the Green Mountain Club in memory of Dave Hardy.”* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
Deletions to the Agenda: none
3. **Public comment:** none.
4. **Recurring Business:**
 - Minutes December 4, 2017: Josh made the motion *“to accept the minutes of December 4, 2017”* Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Warrants: signed.
 - Financial Reports dispersed: speed control services, PILOT.
5. **Communications:** none.
6. **Appointments:** none
7. **Action Items:**
 - Sarah Holbrook Parcel Steward position creation/appointment request from the Conservation Commission. Waiting for SHPS job description from the CC – Amy to follow up.
8. **Business:**
 - BSB Draft Report for Town Report: reviewed, edited, and approved.
 - PPCA Logging Contract: reviewed and signed. Sharon made the motion *“to approve the agreement between Ethan Tapper and the Town of Bolton.”* Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - ECOs Plan Review: discussion included – CEDS and MTP lists, keep the park and ride listed, possible park & ride locations, Notch Road tunnel, Route 2 pedestrian/bike path, Town Garage renovations/replacement and costs – request addition to CEDS. Gene to follow up on costs and confirm with Sharon for submission.
 - UPWP Projects (specific grant requests due mid-January): discussion included survey work completed by CCRPC (no inventory updates currently will be needed), berm removal, Mill Brook culvert/ditching, erosion control, assessing the Bolton Valley Access Road and adding it to the TIP, Thacher Road ditching. Unclear what/if the Planning Commission is submitting UPWP request/s. Sharon to follow up with CCRPC, including status of inventory, copy of maps.
 - FY 18-19 Budget: discussion included debt service, Reserve Fund contributions, uncommitted funds allocation for 2018 (voter approval needed) &:
General Government:
 - Board stipends, ZA and DRB/Planning Assistant wages, disability insurance, allocation requests, additional town staff.BVFD:
 - Decreased dispatch line item by \$500 to 4K, dry hydrant @ \$3,500, fuel costs decreased (due to reduced costs with new vendor), SCBA replacement costs and schedule, turnout gear, general operations.

Town Highway:

- Garage assessment (capital expense), disability and health insurances, additional staff, fuel costs decreased (as in above – new vendor), vehicle replacement schedules.

9. **Closing:** Gene made the motion “to close the meeting.” Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 9:22 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

January 7, 2018

Jen Dudley-Gaillard, Chair, For the Board

DRAFT