

# **ANNUAL REPORT**

## **TOWN OF BOLTON, VERMONT**

**FOR THE YEAR JULY 1, 2013 - JUNE 30, 2014**

**“LAND OF BOULDERS AND BEARS”**



**BIRD'S EYE VIEW OF BOLTON**

**PLEASE TAKE THIS REPORT TO TOWN MEETING ON MONDAY, MARCH 2, 2015  
AT SMILIE MEMORIAL SCHOOL, 7:00 P.M.**

**VOTING ON TUESDAY, MARCH 3, 2015**

# TOWN MEETINGS | OFFICE HOURS | CALENDAR

## Select Board Meetings

First and Third Mondays, 5:45 pm  
Town Office  
Clerk, Amy Grover

## Planning Commission

Second Monday, 6:00 pm  
Town Office  
Clerk, Carol Devlin

## Conservation Commission

Bimonthly, Third Monday, 6:00 pm  
Town Office  
Chair, Lars Botzjorns

## \*Bolton School Board

First Wednesday, 6:30 pm  
Smilie Memorial School  
Clerk, Paula Gervia

## \*Mt. Mansfield Union Board

Fourth Thursday, 7:00 pm  
The locations alternate between BRMS, CHMS, and MMU  
Clerk, Stephanie Colburn

## Mt. Mansfield Modified Union School District

Please see the CESU website for meeting information: [cesu.k12.vt.us](http://cesu.k12.vt.us)  
Clerk, Diane Kirson-Glitman

## Development Review Board

Fourth Tuesday, 6:30 pm  
Clerk, Sarah McShane

## Special Selectmen Meetings

Public Hearings  
All scheduled as needed and warned in *The Burlington Free Press*

*As a courtesy, please call the clerk or chair of each board in advance to schedule your appointment.*

## Town Office Hours:

Monday - Thursday: 8:00 am to 4:00 pm  
Friday: closed  
Town Office Phone: 434-3064 and 434-5075  
Town Office Fax: 434-6404

## Zoning Hours:

Zoning Administrator, Miron Malbeouf  
Wednesday: 4:30 pm to 6:30 pm  
Saturday by appointment  
Zoning Phone: 434-5075 x225

Assessor, Kermit Blaisdell  
Wednesday: 10:00 am to 4:00 pm  
Assessor Phone: 434-5075 x223

**\*To be dissolved by 1/1/2016**

*Cover photo by Ted Gover  
Photos throughout Annual Report by Ted, Tim and Amy Grover.*

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## **POT LUCK DINNER**

The Town will be hosting our traditional pot luck dinner prior to the start of Town Meeting on Monday, March 02, 2015.

Please bring your favorite dish to share (to serve 8 – 10 folks), and please identify the ingredients of your dish so that diners are aware of the contents for any allergy concerns.

Serving will begin at 5:45 p.m. and continue until the meeting starts. However, feel free to continue eating during the meeting.

As in the past, our Representatives Rebecca Ellis and Tom Stevens, as well as local board members, will be on hand to chat and answer questions.

Please make a note to join us and help to continue this tradition.

The Town will provide eating utensils, rolls, coffee, tea, cider and milk.

## **BABYSITTING SERVICES**

There will be babysitting available during Town Meeting night at Smilie School, separate from the meeting area, from 6:30 p.m. until all business is finished.

Local teenagers will be on hand to care for and entertain children of all ages. Please supply your child(ren) with any special items that will help them feel more comfortable, and with a favorite snack and drink.

Please contact Amy Grover at 434-5075 x 222 if you have any questions.



*Bolton Mountain Summit Sign*

## ELECTED TOWN OFFICERS

POSITION	OFFICER	YEAR ELECTED	TERM	TERM EXPIRES
<b>Town Moderator</b>	Joss Besse	2014	1 year	2015
<b>Town Clerk</b>	Amy Grover	2014	3 years	2017
<b>Town Treasurer</b>	Amy Grover	2014	3 years	2017
<b>Select Board</b>	Gene Armstrong	2014	3 years	2017
	Josh Arneson	2013	2 years	2015
	Jen Dudley-Gaillard	2014	2 years	2016
	Ronald Lafreniere, Chair <sup>4</sup>	2013	3 years	2016
	Sharon Murray <sup>3</sup>	2014	3 years	2016
	Gene Armstrong <sup>2</sup>			
	Josh Arneson <sup>2</sup>			
<b>Board of Civil Authority</b>	John Devine, Justice	2014	2 years	2016
	Jen Dudley-Gaillard <sup>2</sup>			
	Paula Gervia, Justice	2014	2 years	2016
	Amy Grover <sup>1</sup>			
	Brenda McKeown, Justice	2014	2 years	2016
	Ron LaFreniere <sup>2</sup>			
	Sharon Murray <sup>2</sup>			
<b>Board of Listers</b>	Richard Reid, Justice	2014	2 years	2016
	Linde Emerson	2014	3 years	2017
<b>Delinquent Tax Collector</b>	Joan Pecor	2014	1 year	2015
<b>Town Agent</b>	Amy Grover	2014	1 year	2015
<b>Grand Juror</b>	Amy Grover	2014	1 year	2015
<b>Cemetery Commissioners</b>	Cheryl Ann Sumner	2014	3 years	2017
	Penny J. Tinker	2014	3 years	2017
	Betty Wheelock	2014	3 years	2017
	Joss Besse	2014	1 year	2017
<b>School Moderator</b>	Alain Cohen	2012	3 years	2015
	Paula Gervia	2013	3 years	2016
	Mary Ellen Seaver-Reid	2013	2 years	2015
	Andrew Pond	2014	3 years	2017
	Amy Turner	2014	2 years	2016
<b>Bolton Board of School Directors<sup>5</sup></b>	Ken Remsen	2012	3 years	2015
<b>Mt. Mansfield Union HS Rep<sup>5</sup></b>	Andrew Pond	2014	3 years	2017

<sup>1</sup>BCA member, not Justice of the Peace, term of Clerk.

<sup>2</sup>BCA member, not Justice of the Peace, term of Select Board seat.

<sup>3</sup>An error was made between 2003 and 2004 on the term for this seat. Per the Vermont Secretary of State Elections Division, and Vermont League of Cities and Towns legal counsel, the action in the 2014 election corrects the error: two (2) years remaining on a three (3) year term expiring in 2016.

<sup>4</sup>An error was made between 2003 and 2004 on the term for this seat. Per the Vermont Secretary of State Elections Division, and Vermont League of Cities and Towns legal counsel, future action in the 2016 election will correct the error: two (2) years remaining on a three (3) year term expiring in 2018.

<sup>5</sup>Board to be dissolved by 1/1/2016.

## HIRED AND APPOINTED TOWN OFFICIALS

<b>POSITION</b>	<b>OFFICIAL</b>	<b>DATE OF HIRE OR APPOINTMENT</b>	
<b>Assistant Town Clerk &amp; Treasurer Planning Commission</b>	Carol Devlin	Hired 2013	
	Linda Baker, Chair	Appointed 1988	
	Steve Barner	Appointed 1990	
	Jim Bralich	Appointed 1999	
	Carol Devlin, Clerk	Appointed Member 2014, Hired Clerk 2013	
	Rodney Pingree	Appointed 2003	
<b>Conservation Commission</b>	Lars Botzjorns, Chair	Appointed 2013	
	Ali Kosiba	Appointed 2014	
	Amy Ludwin	Appointed 2013	
	Steve McLeod	Appointed 2013	
	Ken Remsen	Appointed 2013	
	Larissa Urban	Appointed 2013	
<b>Development Review Board</b>	John Devine, Alternate	Appointed 2014	
	Steve Diglio	Appointed 2014	
	Charmaine Godin	Appointed 2010	
	Sarah McShane, Clerk	Hired 2015	
	Sharon Murray	Appointed 2005	
	Margot Pender, Secretary	Appointed 2004	
	Mike Rainville, Chair	Appointed 2003	
	Chris Laberge	Appointed 2014	
<b>Town Constable</b>	Luke Ingram	Appointed 2014	
<b>Tree Warden</b>	Miron Malbeouf	Hired 2007	
<b>Zoning Administrator</b>	Miron Malbeouf	Appointed 2008	
<b>Health Officer</b>	Mike Gervia		
<b>Fire Chief/Warden</b>	Joss Besse	Appointed 2013	2 Year Term
<b>Representative to CCRPC</b>	Leslie Pelch, Alternate	Appointed 2013	2 Year Term
<b>Cemetery Caretaker</b>	Lee Wheelock		
<b>Highway Department</b>	Eric Andrews, Foreman	Hired 1999 FT	
	Glenn Armstrong	Hired 2011 FT	
	Wayne Ring	Hired 2011 PT	
<b>Area Principals</b>			
<b>Smilie Memorial School</b>	Barbara Tomasi-Gay		
<b>Camel's Hump Middle School</b>	Mark Carbone		
<b>Mt. Mansfield Union High School</b>	Michael Weston		
<b>CESU Superintendent</b>	John Alberghini		

## TOWN SECTION

### FINANCIAL

Minutes of March 04, 2013 Town Meeting

Tax Rate Information

Delinquent Tax Collector's Report

Proposed Budget 2015-16

Auditor's Letter

Reserve Fund



*Town Lister Linde Emerson and Assessor Kermit Blaisdell*

## TOWN MEETING 2014 MINUTES

March 3, 2014

7:00 p.m.

### Smilie Memorial School

Ron Lafreniere presented the Good Citizen of the Year award to Deb Lariviere at her home in Nevada via Facetime.

Moderator Joss Besse reviewed Robert's Rules of Order, and recognized Casey Fuller for his Eagle Scout Project (Bolton's Honor Roll – the new war memorial), and thanked Casey, Hayden Fuller, and Andrew Gervia for being the microphone runners.

Moderator Joss Besse and asked the assembly if there were no objections to let representatives Tom Stevens, Rebecca Ellis, CESU Superintendent John Alberghini, Joanne Russell, and Principal Barbara Tomasi-Gay speak as necessary; no objections.

Representatives Tom Stevens and Rebecca Ellis both spoke briefly, thanked the town for having them, and noted that it was an enlightening experience for them to have a small school in their district struggling with financing. It was noted that they:

Had brought an amendment to the house floor last year to waive Bolton's threshold penalty, given the fact that Bolton had voted yes for consolidation, and was impacted by census decline.

Were working with the Ways and Means Committee to reduce the projected additional 7 cents by 40% - 50%, and that school financing was a hot and difficult topic.

Were involved with the Natural Resource and Energy Committee addressing climate change.

Were proud and honored to be Bolton's representatives and were accessible anytime.

Moderator Besse called the meeting to order at 7:20 p.m., and asked non registered voters to identify themselves by raising their hands, they were not eligible to vote unless the rules were suspended.

#### **Article 1 ~ To hear and act upon the reports of the School Directors.**

Motion: Gerry Mullen

Second: Tom Longstreth

**Andrew Pond:** Thank you for coming out. Let me introduce all our board members, Amy Turner, Alain Cohen, Paula Gervia, Mary Ellen Seaver Reid, and MMU representative Ken Remsen. I have a brief presentation with a few slides to review. With respect to enrollment the good news is that projection shows additional preschool students coming through, and with the tax formula, as enrollment increases, the cost per student decreases. This slide shows the distribution of students; preschool, kindergarten, a grade 1 & 2, a grade 2 & 3, and grade 3 & 4. Here is a chart showing all Smilie staff, contracted employees and their associated hours. A brief summary of the budget; we refinanced the bond which made a significant difference, reduced staffing costs, but insurance is up. In comparing the two budgets; the costs associated with Smilie School and costs with MMU Union #17 show that one third of the taxes are associated with Smilie School and two thirds of the taxes are associated with MMU, similar to the student breakdown between Smilie School and the MMU Union #17. Two thirds of our taxpayers pay based on income not homestead value, so if you earn less than 90K, taxes will impact you less. There is a 5.3 % increase if you pay your taxes

based on income, about an 11% increase if you pay based on your homestead value. This is just a brief presentation this year, and we would appreciate your support. Cuts last year eliminated a contingency fund, and created a teaching principal, cuts that won't negatively impact our students. A projected upward trend in enrollment will help the funding formula. We are working on a merger similar to one voted down two years ago, but this would allow towns to remain separate. Legislation in Montpelier may change the way districts are organized; a preschool – 12 combined district. It is clear that in the next few years the education structure will change, and we anticipate that future increases will not be as dramatic.

No discussion. The question was called. All were in favor. Article 1 passed.

Moderator Besse reminded the assembly that the school budget was an Australian ballot vote on Tuesday March 4, 2014.

**Article 2 ~ Shall the voters of the Bolton Town School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?**

Motion: Ken Remsen

Second: Gerry Mullen

No discussion. The question was called. All were in favor. Article 2 passed.

**Article 3 ~ Shall the voters of the Bolton Town School District approve the payment of a \$10.00 stipend per board meeting to School Board directors?**

Motion: Steve Peery

Second: Josh Arneson

No discussion. The question was called. All were in favor. Article 3 passed.

**Article 4 ~ To transact other school business thought proper when met.**

Motion: Gerry Mullen

Second: Tom Haviland

No discussion. The question was called. All were in favor. Article 4 passed.

Moderator Joss Besse noted that Articles 5 – 8 would be voted by Australian ballot Tuesday March 4, 2014, and if there was no other business, a motion to adjourn was in order.

Motion: Gerry Mullen

Second: Tom Haviland

10 minute break.

At 7:45 p.m. moderator Joss Besse called the meeting to order, and noted that Articles 1 and 2 would be voted by Australian ballot on Tuesday March 4, 2014.

**Article 3 ~ To see if the voters will accept the town report.**

Motion: Jen Andrews

Second: Leslie Pelch

No discussion. The question was called. All were in favor. Article 3 passed.

**Article 4 ~ To vote a budget of \$849,900 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same.**

Motion: Ken Remsen

Second: Gerry Mullen

Ron Lafreniere: The Select Board reviewed the proposed budget very carefully, and reviewed the expenditures from previous years and made necessary adjustments. The overall proposed budget increased very little.

No discussion. The question was called. All were in favor. Article 4 passed.

**Article 5 ~ To see if the town will vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 14, 2014, November 15, 2014, February 15, 2016, and May 15, 2016.**

Joss Besse: There is a typographical error in the warning in the dates of the last two installments. It should read February 15, 2015, and May 15, 2015, not 2016, or that would be a really long time to go between tax payments (laughter).

Motion: Steve Peery: I make a motion to amend the dates to February 15, 2015 and May 15, 2015.

Second: Gerry Mullen

No discussion. The question was called. All were in favor. Article 5 passed.

**Article 6 ~ To see if the town will authorize interest charges on all delinquent taxes of real and personal property of one (1) percent per month. Interest accrues as soon as a payment is late.**

Motion: Steve Peery

Second: Gerry Mullen

No discussion. The question was called. All were in favor. Article 6 passed.

**Article 7 ~ To authorize the Select Board to borrow money for the necessary needs of the Town as they arise.**

Motion: Gerry Mullen

Second: Steve McLeod

No discussion. The question was called. All were in favor. Article 7 passed.

**Article 8 ~ To establish the expenses for the members of the Select Board.**

Joss Besse: The background here is that historically the Select Board has been paid ten dollars per member, per meeting.

Motion: Gerry Mullen: I make a motion to pay the Select Board ten dollars per member, per meeting.

Second: Tom Haviland

No discussion. The question was called. All were in favor. Article 8 passed.

**Article 9 ~ To see if the town will authorize the Select Board to acquire, by gift or purchase, land, in collaboration with the Town's Conservation Commission to promote reforestation, water conservation and good forest practices or for open land for animal habitats, recreational uses and to preserve important ecological areas.**

Motion: Gerry Mullen

Second: Ken Remsen

No discussion. The question was called. All were in favor. Article 9 passed.

**Article 10 ~ To transact any other business thought proper when met.**

**Tom Benoit:** At one of the special school meetings last spring I circulated a petition and acquired 86 signatures. The petition requested that it be warned for town meeting, it wasn't. This is the petition: "The undersigned registered voters of the Town of Bolton hereby request that the following resolution be considered at the next regularly scheduled Town Meeting. Proposed: that the Town of Bolton enact the following ordinance: Every law-abiding American possesses an inalienable right to bear arms for self-defense, against enemies foreign and domestic, for the protection and preservation of our freedoms against tyranny. No law which reduces this Constitutional guarantee to a mere hunting right, or in which in any other manner infringes on this fundamental freedom, will be enacted." I am making a motion that the registered voters in attendance at the meeting tonight request that the Select Board consider the ordinance.

**Gerry Mullen:** I encourage the people that are present to vote yes to present this petition to the Select Board and for them to tell town how they stand on it.

**Ron Lafreniere:** As background, this petition did come around at one of school budget meetings last spring. In the transition of the town clerks it got set aside, and Amy came across it in folder for Town Meeting. Amy tried to find information about the PEACH Power.org website, but there was no information, and there was no name associated with the petition. Then it became too late in the process of finalizing the town warning. The Select board reached out to Steve McLeod to see if he knew about the petition, and he didn't. We checked with the town attorneys on the wording and law, and they were of the opinion that because of those issues, the petition was correctly not on the ballot. That's where we stood. The board feels we tried to handle the petition properly, and did not try to hide it, nor keep it out of a proper place on the ballot. Tom met with Select Board after talking with Amy.

**Tom Benoit:** I didn't hear about attorney's opinion until a week ago. The petition had twice as many signatures as needed. The town didn't act on it, and I'm pretty disappointed. My motion is to direct the town to consider an ordinance that would prohibit restrictions on the right to own and to bear arms.

**Amy Ludwin:** I just want to add that I brought forward a petition in the past, it was also a declined petition. It was not a personal issue. I'd be interested to hear what moved you to ask for this petition to be put it on the ballot: what are you trying to accomplish, and would this petition go forward to the legislature?

**Tom Benoit:** I've lived in Vermont all my life and thought Vermont was insulated from the crazy people that want to pass gun laws, that's the direction that Burlington Vermont and New York are headed. Gun laws are unconstitutional. I want to be sure that we maintain the rights we already have.

**Richard Cordero:** The lawyers said it was correct to not be placed on the ballot. What needs to be done so that it is worded properly?

**Ron Lafreniere:** Tom and I talked about wording on the petition.

**Tom Benoit:** The lawyers said it wasn't clear, and there was a substantial risk of voters not being clear on a yes or no vote. To me that's hogwash, it's clear what is being asked for here. Voters know what we are asking.

**Joss Besse:** What happened with the petition happened. This would be a sentiment of resolution to take action to prohibit limitations on firearms. We can continue to discuss this, and take comments on the merits of the proposal of you feel it is productive.

**Micah Cassara:** I think that the proposal is really unnecessary. The US Constitution gives us the right to bear arms, I don't see that being taken away; that is not going to happen in our country. Any ordinances

that we make could be overruled in Montpelier or Washington anyway, and for the record, I own three guns.

**Jason Roberts:** I think the language confusing, if I understand it correctly a yes vote orders the Select board to enact an ordinance.

**Joss Besse:** Under Article 10 the voters can ask, they cannot order.

**Jason Roberts:** That's why it was not on the official warning?

**Joss Besse:** Yes, only the Select Board can pass an ordinance, an ordinance cannot be presented on a warning.

**Gerry Mullen:** I would like to contradict statements that this proposal is unnecessary. Tom Stevens co-sponsored a restrictive bill on gun control; he was called to account, and the bill was withdrawn.

**Tom Benoit:** The petition was proposed, it's not directing the Select Board.

**Steve McLeod:** I hope everyone here supports this petition, it's an important statement of sentiment of the citizens of Bolton. It asks the Select Board to reaffirm that sentiment through action or informal resolution approved by the town attorney. We need to reaffirm this fundamental constitutional right; this right is under assault by well-funded lobbyists, and this threat is real. Current Vermont laws reaffirm the right to bear arms. Vermont has lowest gun violence in the nation. New York's restrictive guns laws will be overturned if challenged. But if they are successful, that means you couldn't go to deer camp without breaking a law. This is an important resolution and statement.

**Travis Benoit:** Four out of the five Select men signed this petition.

**Tom Benoit:** Restating my motion, I ask that the registered voters in attendance vote to ask the Select Board to consider and act upon this petition as written.

**Joss Besse:** The motion is before you, all those in favor say aye. All those against nay. The results were unclear, a hand vote called. (Hands counted for aye and nay.)

**Joss Besse:** Fifty one (51) in favor, twenty nine (29) opposed, the motion carries. Thank you Tom. Is there any other business under Article 10? Hearing none, is there a motion to close the meeting?

Motion: Steve McLeod

Second: Cindy Raymond

The meeting was adjourned at 8:15p.m.

Attest: Amy Grover 3/10/14

Town Clerk & Treasurer

Ron Lafreniere 3/10/14

Select Board Chair

Josh Arneson 3/10/14

Select Board Member

**TOWN OF BOLTON  
TAX RATE INFORMATION**

<b>FY</b>	<b>Non-Resident Education Rate</b>	<b>Resident Education Rate</b>	<b>Municipal</b>	<b>MMU Accrual</b>	<b>Conservation</b>	<b>Library</b>	<b>Total</b>
<b>04-05</b>	\$2.044	\$1.93	.79	.02	.01		\$2.864 (non) \$2.750 (resident)
<b>05-06</b>	\$2.0558	\$2.0025	.79		.01		\$2.8558 (non) \$2.8025 (resident)
<b>06-07*</b>	\$1.15	\$1.14	.45		.01		\$1.61 (non) \$1.60 (resident)
<b>07-08</b>	\$1.2738	\$1.22	.48		.0025		\$1.7563 (non) \$1.7025 (resident)
<b>08-09</b>	\$1.3325	\$1.2454	.5382		.0025		\$1.8732 (non) \$1.7861 (resident)
<b>09-10</b>	\$1.4345	\$1.3571	.5262				\$1.9607 (non) \$1.8833 (resident)
<b>10-11</b>	\$1.4873	\$1.4758	.52				\$2.0073 (non) \$1.9958 (resident)
<b>11-12*</b>	\$1.3674	\$1.3487	.45				\$1.8174 (non) \$1.7987 (resident)
<b>12-13</b>	\$1.386	\$1.3906	.4730			.0012	\$1.8588 (non) \$1.8648 (resident)
<b>13-14</b>	\$1.4366	\$1.5501	.52		.0025		\$1.9566 (non) \$2.0701 (resident)
<b>14-15</b>	\$1.5048	\$1.7046	.53		.0025		\$2.0348 (non) \$2.2346 (resident)

\*Previous reappraisal completion year

## DELINQUENT TAX COLLECTOR'S REPORT

Delinquent Taxes outstanding as of June 30, 2013	\$69,720.50
Delinquent Taxes assigned for collections as of May 16, 2014	+\$57,457.09
Delinquent Taxes collected from July 1, 2013 – June 30, 2014	-\$73,268.28
Adjustments, Errors, Omissions, and Abatements	-\$6,780.80
Outstanding Delinquent Taxes as of June 30, 2014	\$47,128.51
Delinquent Taxes collected from July 1, 2014 – December 31, 2014	\$21,834.98



*Joan Pecor, Delinquent Tax Collector*

**Town of Bolton Expenditure Report and FY 2015/16 Proposed Budget**

	FY13/14		Actual	FY14/15		FY15/16	
	Budget			Budget		Budget	Change (\$)
<b>Town Administration</b>							
<b>Personnel</b>							
Clerk/Treasurer Wages	\$75,300	\$57,461	\$62,600	\$75,300	\$12,700	20.3%	
Zoning/Health Officer Wages	\$12,000	\$14,801	\$9,500	\$10,500	\$1,000	10.5%	
DRB Assistant Wages	\$0	\$0	\$4,800	\$6,000	\$1,200	25.0%	
Social Security	\$5,400	\$5,723	\$4,250	\$7,400	\$3,150	74.1%	
Workers Comp Insurance	\$3,000	\$14,254	\$10,000	\$550	(\$9,450)	-94.5%	
Unemployment Insurance		\$1,147	\$1,500	\$600	(\$900)	-60.0%	
Retirement	\$2,700	\$2,723	\$2,790	\$3,700	\$910	32.6%	
Health Insurance	\$22,000	\$8,278	\$0	\$0	\$0	0.0%	
Dental Insurance	\$1,200	\$787	\$1,800	\$1,300	(\$500)	-27.8%	
Training				\$500	\$500	N/A	
Lister Stipends	\$2,000	\$1,200	\$2,000	\$2,000	\$0	0.0%	
Select Board Stipends				\$1,500	\$1,500	N/A	
Constable Stipend				\$500	\$500	N/A	
<b>Contracted Services</b>							
Legal Services	\$3,000	\$8,838	\$8,500	\$12,000	\$3,500	41.2%	
Bookkeeping/Auditing Services	\$7,500	\$7,600	\$9,500	\$12,400	\$2,900	30.5%	
Property Tax Maps	\$1,500	\$1,575	\$1,250	\$2,000	\$750	60.0%	
Engineering Services	\$0	\$0	\$0	\$0	\$0	N/A	
Assessor Services	\$16,000	\$19,500	\$19,500	\$19,500	\$0	0.0%	
Richmond Rescue	\$15,000	\$15,000	\$15,300	\$17,000	\$1,700	11.1%	
County Sheriff	\$0	\$0	\$0	\$3,000	\$3,000	N/A	

Town Office									
Property and Casualty Insurance	\$20,000	\$24,429	\$22,000	\$7,000	(\$15,000)	-68.2%			
Property Maintenance	\$1,000	\$1,800	\$1,000	\$2,500	\$1,500	150.0%			
Cemetery Care	\$2,000	\$3,677	\$3,000	\$3,800	\$800	26.7%			
Building Maintenance/Repair	\$500	\$2,904	\$650	\$2,300	\$1,650	253.8%			
Heating Fuel	\$2,000	\$1,760	\$2,000	\$2,000	\$0	0.0%			
Electricity	\$1,500	\$1,642	\$2,000	\$2,000	\$0	0.0%			
Trash Removal	\$300	\$714	\$600	\$300	(\$300)	-50.0%			
Office Operating Expenses	\$3,000	\$9,387	\$11,500	\$6,900	(\$4,600)	-40.0%			
Telephone/Fax/Internet	\$2,500	\$3,391	\$3,000	\$3,500	\$500	16.7%			
Copier Lease	\$3,300	\$5,659	\$5,500	\$4,800	(\$700)	-12.7%			
Office/Computer Equipment		\$1,760		\$1,500	\$1,500	N/A			
NEMRC	\$1,500	\$1,970	\$1,500	\$2,000	\$500	33.3%			
Tech Support				\$3,300	\$3,300	N/A			
Postage	\$2,000	\$2,344	\$2,000	\$2,500	\$500	25.0%			
Printing/Advertising	\$5,000	\$3,784	\$5,000	\$5,000	\$0	0.0%			
Bolton Gazette	\$2,000	\$2,228	\$2,000	\$2,300	\$300	15.0%			
Web Page Expenses	\$500	\$0	\$500	\$500	\$0	0.0%			
Meeting Expenses	\$500	\$305	\$500	\$500	\$0	0.0%			
Election Expenses	\$1,500	\$1,174	\$3,000	\$1,500	(\$1,500)	-50.0%			
Constable Expenses	\$300	\$297	\$300	\$300	\$0	0.0%			
Assessor Expenses	\$500	\$508	\$500	\$500	\$0	0.0%			
Zoning/Health Officer Expenses					\$0	N/A			
Recreation Fund	\$0	\$0	\$0	\$0	\$0	N/A			
Conservation Commission	\$500	\$166	\$500	\$500	\$0	0.0%			
Planning Commission			\$4,000	\$3,000	(\$1,000)	-25.0%			

<b>Taxes, Fees</b>										
Membership Fees	\$2,500	\$3,595	\$3,800	\$3,950	\$150					3.9%
County Tax	\$5,000	\$5,950	\$6,100	\$6,100	\$0					0.0%
Fees (to state)	\$1,000	\$1,328	\$1,244	\$1,300	\$56					4.5%
<b>Service Organization Allocations</b>										
Chittenden Unit Special Investigations	\$600	\$600	\$1,000	\$1,500	\$500					50.0%
Visiting Nurses Association	\$700	\$758	\$781	\$780	(\$1)					-0.1%
Committee on Temporary Shelter	\$0	\$0	\$0	\$250	\$250					N/A
Our Community Cares	\$0	\$0	\$0	\$200	\$200					N/A
Women Helping Battered Women	\$0	\$0	\$0	\$200	\$200					N/A
Library Card Reimbursement	\$0	\$545	\$750	\$600	(\$150)					-20.0%
<b>Town Admin Subtotal</b>	<b>\$226,800</b>	<b>\$241,562</b>	<b>\$238,015</b>	<b>\$249,130</b>	<b>\$11,115</b>					<b>4.7%</b>

Highway Department	FY13/14		FY14/15		FY15/16		
	Budget	Actual	Budget	Budget	Budget	Change (\$)	Change (%)
<b>Personnel</b>							
Wages/FT	\$72,000	\$72,600	\$72,000	\$74,500	\$2,500	3.5%	
Wages/OT	\$13,500	\$25,138	\$13,500	\$13,000	(\$500)	-3.7%	
Wages/PT	\$5,000	\$3,979	\$5,000	\$9,500	\$4,500	90.0%	
Social Security	\$6,500	\$7,781	\$9,000	\$7,500	(\$1,500)	-16.7%	
Workers Comp				\$10,200	\$10,200	N/A	
Unemployment Insurance				\$450	\$450	N/A	
Retirement	\$4,000	\$4,498	\$4,060	\$3,600	(\$460)	-11.3%	
Health Insurance	\$28,400	\$22,425	\$25,500	\$25,900	\$400	1.6%	
Dental Insurance	\$1,500	\$787	\$1,500	\$1,550	\$50	3.3%	
Uniforms	\$1,000	\$350	\$1,000	\$1,000	\$0	0.0%	
Training Fees and Mileage				\$500	\$500	N/A	
Contracted Services	\$15,000	\$6,348	\$15,000	\$17,000	\$2,000	13.3%	
<b>Town Garage</b>							
Garage Operating Expenses	\$5,000	\$6,534	\$7,000	\$7,200	\$200	2.9%	
Property and Casualty Insurance				\$10,352	\$10,352	N/A	
Telephone	\$1,600	\$1,596	\$1,600	\$1,700	\$100	6.3%	
Heating Fuel	\$5,000	\$6,486	\$5,000	\$6,500	\$1,500	30.0%	
Trash Disposal	\$100	\$0	\$100	\$0	(\$100)	-100.0%	
Electricity	\$1,000	\$1,993	\$1,400	\$2,000	\$600	42.9%	
Building Maintenance	\$5,000	\$1,881	\$5,000	\$5,000	\$0	0.0%	
<b>Equipment</b>							
Equip Rentals	\$3,000	\$11	\$3,000	\$2,000	(\$1,000)	-33.3%	
Equip Repair	\$3,000	\$3,160	\$3,000	\$3,500	\$500	16.7%	
Small Equip Purchase	\$500	\$100	\$500	\$500	\$0	0.0%	
Safety Equip	\$500	\$0	\$500	\$500	\$0	0.0%	
Tools	\$1,000	\$379	\$1,000	\$500	(\$500)	-50.0%	



Fire Department	FY13/14		FY14/15		FY15/16		
	Budget	Actual	Budget	Budget	Budget	Change (\$)	Change (%)
<b>Personnel</b>							
Fire Chief Stipend					\$1,200	\$1,200	N/A
Volunteer Training Stipends					\$7,000	\$7,000	N/A
Training Fees and Mileage	\$8,500	\$8,099	\$8,500		\$1,500	(\$7,000)	-82.4%
Expense Reimbursement	\$1,000	\$980	\$1,000			(\$1,000)	-100.0%
Turnout Gear					\$4,000	\$4,000	N/A
<b>General Operations</b>							
General Operations	\$6,500	\$11,211	\$6,500		\$10,000	\$3,500	53.8%
Property and Casualty Insurance	\$9,000	\$10,218	\$9,000		\$13,000	\$4,000	44.4%
Telephone/Internet	\$2,000	\$3,523	\$4,000		\$3,600	(\$400)	-10.0%
Mutual Aid Dues	\$200	\$272	\$200		\$300	\$100	50.0%
Dispatch Services	\$3,000	\$4,355	\$3,000		\$4,500	\$1,500	50.0%
<b>Fire Station</b>							
Building Maintenance/Repair	\$1,000	\$1,490	\$1,500		\$1,500	\$0	0.0%
Heating Fuel	\$6,000	\$7,193	\$4,000		\$7,000	\$3,000	75.0%
Electricity	\$2,000	\$2,051	\$1,575		\$2,000	\$425	27.0%
Trash Removal	\$0	\$0	\$0		\$0	\$0	N/A
<b>Equipment</b>							
Communications/Radio Equipment	\$1,500	\$5,837	\$1,500		\$500	(\$1,000)	-66.7%
Small Equipment/Tools	\$6,500	\$9,831	\$6,250		\$5,500	(\$750)	-12.0%
Equipment Repair	\$1,500	\$1,562	\$1,500		\$1,000	(\$500)	-33.3%
<b>Vehicles</b>							
Vehicle Maintenance/Repair	\$3,000	\$4,399	\$3,000		\$4,500	\$1,500	50.0%
Vehicle Operation	\$800	\$223	\$800		\$300	(\$500)	-62.5%
<b>Fire Dept Subtotal</b>	<b>\$52,500</b>	<b>\$71,244</b>	<b>\$52,325</b>	<b>\$67,400</b>	<b>\$15,075</b>	<b>\$15,075</b>	<b>28.8%</b>

	FY13/14		FY14/15		FY15/16		
	Budget	Actual	Budget	Budget	Budget	Change (\$)	Change (%)
<b>Debt Service Payments</b>							
Town Office Construction/Principal	\$20,000	\$20,586	\$20,000	\$19,242	(\$758)	-3.8%	
Town Office Construction/Interest	\$6,000	\$5,414	\$6,000	\$1,720	(\$4,280)	-71.3%	
Notch Road Reconstruction/Principal	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.00%	
Notch Road Reconstruction/Interest	\$7,200	\$6,855	\$7,200	\$7,200	\$0	0.00%	
Fire Truck/Principal	\$20,000	\$21,725	\$20,000	\$19,425	(\$575)	-2.88%	
Fire Truck/Interest	\$5,000	\$4,275	\$5,000	\$857	(\$4,143)	-82.86%	
Fire Station Renovation/Principal	\$20,000	\$10,691	\$20,000	\$14,286	(\$5,714)	-28.57%	
Fire Station Renovation/Interest	\$6,000	\$15,274	\$6,000	\$6,715	\$715	11.92%	
<b>Debt Service Subtotal</b>	<b>\$124,200</b>	<b>\$124,820</b>	<b>\$124,200</b>	<b>\$109,445</b>	<b>(\$14,755)</b>	<b>-11.88%</b>	

	FY13/14		FY14/15		FY15/16	
	Budget	Actual	Budget	Budget	Change (\$)	Change (%)
<b>Reserve Fund Contributions</b>						
Town Office Capital Reserve	\$0	\$0	\$0	\$0	\$0	N/A
Conservation Fund	***	\$4,334	***	***	\$0	N/A
Planning Project Fund	***	***	***	***	\$0	N/A
Highway Garage Reserve Fund	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
Highway Equipment Reserve Fund	\$25,000	\$25,000	\$35,000	\$35,000	\$0	0.00%
Highway Road Reconstruction					\$0	N/A
Highway Guardrails	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Fire Station Reserve Fund	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Fire Equipment Reserve Fund	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
<b>Reserve Fund Subtotal</b>	<b>\$44,500</b>	<b>\$48,834</b>	<b>\$54,500</b>	<b>\$54,500</b>	<b>\$0</b>	<b>0.00%</b>

**TOTAL**      **\$802,600**      **\$852,913**      **\$847,900**      **\$893,927**      **\$46,027**      **5.428%**

**TOWN OF BOLTON, VERMONT**  
**FINANCIAL STATEMENTS**  
**JUNE 30, 2014**  
**AND**  
**INDEPENDENT AUDITOR'S REPORTS**

**The full Auditor's Report is available at [www.boltonvt.com](http://www.boltonvt.com)**



*Richmond, Jericho and Bolton Border Trimarker*

Mudgett  
Jennett &  
Krogh-Wisner, P.C.  
Certified Public Accountants #435

## INDEPENDENT AUDITOR'S REPORT

The Board of Selectmen  
Town of Bolton, Vermont

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bolton, Vermont (the Town) as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's financial statements as listed in the table of contents.

As described in note 1.D. to the financial statements, the Town prepares its financial statements on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements on the modified cash basis of accounting described in note 1.D.; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position - modified cash basis of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bolton, Vermont as of June 30, 2014, and the respective changes in financial position thereof and the budgetary comparison for the General Fund for the year then ended in accordance with the basis of accounting described in note 1.D.

***Other Information***

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's financial statements. The accompanying management's discussion and analysis is presented for purposes of additional analysis and is not a required part of the financial statements.

The management's discussion and analysis has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 20, 2014 on our consideration of the Town's internal control over financial reporting; on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements; and on other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Montpelier, Vermont  
October 20, 2014

*Mudgett, Jennett &  
Krogh-Disner, P.C.*

TOWN OF BOLTON RESERVE FUND SPREADSHEET							1-Jun-14
ACCOUNT	7/1/2013	D (1)	E (2)	I (3)	Description	6/30/2014	
<b><u>HIGHWAY ACCOUNTS</u></b>							
Bridge Repair	-					-	
Highway Equip	5,548.39	25,000.00		37.76		30,586.15	
Culvert Repair	-					-	
Highway Repairs						-	
Highway Buildings	10,056.92	10,000.00		24.79		20,081.71	
Resurfacing/Guardrails	10,154.97	5,000.00		18.73		15,173.70	
Notch Road Repairs	25,198.43			31.14		25,229.57	
Road Cut Bond Checks	2,034.67	1,000.00	1,025.00	2.48	MODC 10/02	2,012.15	
FEMA	10,546.14	-	10,546.14			-	
	-					-	
<b><u>BVFD ACCOUNTS</u></b>							
Equipment	22,987.04	2,000.00		30.88		25,017.92	
Building		2,500.00		3.09		2,503.09	
Hose	5,686.96			7.03		5,693.99	
Insurance						-	
						-	
<b><u>GENERAL ACCOUNTS</u></b>							
ECOS						-	
Restoration	1,821.42	1,180.50		3.71		3,005.63	
Scholarship	4,445.94			5.50		4,451.44	
Restoration 2						-	
Land Conservation	14,213.71	4,334.00	1,000.00	21.69	ECOS \$ back t	17,569.40	
Hardship Fund	1,090.14			1.35		1,091.49	
Emberley Fund	1,811.47			2.24		1,813.71	
Cemetery Fund	-					-	
Wheeler Excess	2,407.48			2.98		2,410.46	
						-	
<b><u>MISC ACCOUNTS</u></b>							
Generators						-	
Watershed	2,777.62			3.43		2,781.05	
<b><u>YTD INTEREST</u></b>						-	
	120,781.30	51,014.50	12,571.14	196.80	159,224.66	159,421.46	
	Beg 07/01/13	13-14 Deposits	13-14 Expenses	13-14 Interest		End 06/30/14	

## **TOWN SECTION**

**Reports • Letters • Policies**

**Letter from Clerk and Treasurer**

**Letter from Select Board**

**Letter from Zoning Administrator**

**Highway Foreman's Report**

**Winter Operations Plan**

**Tax Payment Policy**

**Bolton's Own Little Libraries**

**Constable Report**

**Vital Records**

**Planning Commission**

**Development Review Board**

**Conservation Commission**

**Volunteer Fire Department**

**Letter from Fire Warden (burning permits)**



*Amy Grover, Town Clerk &  
Carol Devlin, Assistant Town Clerk*

## TOWN CLERK & TREASURER LETTER

### Town Meeting:

Town Meeting will be held on Monday, March 2, 2015, 7 p.m. at Smilie School. The School Meeting will begin at 7:00 p.m. and the Town Meeting at 7:30 p.m. Continuing our Town Meeting tradition, we will hold our annual community pot luck dinner starting at 5:45 p.m. Please bring a dish to share and enjoy the opportunity to chat with our representatives Rebecca Ellis and Tom Stevens, members of Bolton's boards, and of course your friends and neighbors.

Articles 1, 2, & 3 (election of officers, conservation ¼ cent, elimination of the Office of Lister) will be voted by Australian ballot on Tuesday, March 03, 2015. All other town business (Articles 4-12), which includes the town budget, will be transacted during Town Meeting Monday evening.

Please be sure to review the two school warnings to be informed of meetings, articles for consideration and how the articles will be voted.

Remember "your vote is your voice!"

### Finances:

**Audit:** The FY 13-14 audit was successfully completed in October 2014. The complete audit can be viewed on the town's website [www.boltonvt.com](http://www.boltonvt.com) under "Documents and Forms."

Although the report identifies one "Material Weakness" and one "Significant Deficiency" these two specific issues have been identified by the town's auditors, Mudgett, Jennet & Krogh-Wisner, annually since they began the town audits in 2005. To address the material weakness (segregation of duties) a contract was awarded to an independent financial consultant at the start of FY 14-15; duties of that contract include full monthly reconciliation of all bank accounts, access to the General Ledger to reconcile/validate postings, and assisting with development of standards and policies. The Select Board is addressing the significant deficiency (capital assets and long term debt accounting) by working to develop a plan to record capital assets, depreciation and long term debt.

**Debt:** The town's debt service is 12.24% of the proposed municipal budget, accounting for \$109,445. Note: this is a reduction from 14.71% previously, thanks to the Select Board working with our lender, Merchant's Bank, to restructure two loans (the Town Office building and the Fire Department vehicle) and to refinance one loan (Bolton Fire Department building renovations). This refinancing and restructuring will save the town significantly over the next several years.

**Reserve Fund:** The reserve fund currently stands at \$159,421.46, and includes \$50,014.50 deposited as allocated in the FY 13-14 budget. For the first time, a spreadsheet of the reserve fund is included in the Town Report. Please refer to the spreadsheet for specific amounts within the fund.

**Budget:** You will notice that there are some very significant changes to the structure of the FY 15-16 budget, including new line items and reallocations. This was done in an effort to better reflect factual expenditures within each department. Select Board members Jen Dudley-Gaillard and Sharon Murray spent a great deal of time outside of their regular Select Board meetings to work with town staff (thank you Jen, Sharon, Eric and Mike!) to vigilantly review expenditures, which again included a three year look back and identification of outliers. While there were reductions in several line items, there were also increases in others, and every effort was made to keep those increases to the absolute minimum. To the best of our ability and knowledge, these increases accurately reflect realistic anticipated expenditures for FY 15-16.

**FEMA and State of Vermont Funding:** FY 13-14 saw final FEMA and State of Vermont closeouts of:

- The Fisher property.
- Repairs to the Bolton Valley Access Road from 2011.
- Repairs to Duxbury Road from 2011.
- Repairs to several town roads from washouts in June and July 2013.

**Grant funding:** A PACIF Grant through VLCT funded 50% of the repair costs to the town office alarm system.

### **Services provided to our residents:**

- Notary (no charge)
- DMV renewals (\$3)
- Faxing, copying (no charge)
- Sale of Green Mountain Passports (\$2)
- Voter registration (no charge)

Also of note in FY 13-14, with an enormous thank you to Carol Devlin for her perseverance and help in completing multiple major projects and undertakings:

- Long needed corrections to multiple 911 numbers on the Notch Road, with thanks to those residents for their understanding.
- Inventory of the entire vault.
- Implementing best practice standards in recording and filing of the Land Records and Vital Records.
- A user friendly cross reference of filed maps and surveys.
- Reorganization of the Lister files.
- Reorganization of all current and archived files.

The last fiscal year has allowed me the time and experience to settle more fully into the position of Bolton's Town Clerk and Treasurer. I have to admit though, the numerous and varied tasks and requests that are part of this position are ones for which there is simply no training! Even now, 18 months into this position, I still am working my way up the learning curve, but I think the curve is finally getting a little less steep. Again, I so appreciate the help and support that I have received from so many people, including our residents, over the last eighteen months. Thank you.

I also want to recognize and thank all of our town employees, town boards, and our volunteers. A small town like Bolton truly depends on all of you to keep our town operating smoothly and efficiently, and your dedication to serving our town is greatly valued. A special thank you to Carol Devlin for all of her help and support.

Please remember that the town office is YOUR office – the door is always open. We are here to serve you, our community, and to always do our very best for you and our town.

Amy Grover

Town Clerk & Treasurer

## 2014 SELECT BOARD REPORT

There are many challenges that a small town like Bolton faces yearly. One of our largest is keeping the tax rate in check. You will notice that in the FY '15 – '16 Town Budget there have been some changes in line items and in allocations. Although there is an overall increase in the budget, we have worked hard to keep increases as small as possible while recognizing that some line items needed an adjustment to reflect realistic costs. We plan to deposit funds into reserves to better address needed equipment purchases in the future, pending voter approval.

The town worked with our lender Merchant's Bank to refinance and restructure all three of the town's loans, reducing the interest costs which will result in significant savings to the town.

As 2014 started we all remembered the cold Vermont winters, and what that means to most people. For Bolton that means keeping tabs on the culverts, trying to make sure the Town Road Crew keeps ahead so the culverts don't freeze solid and lead to major road repairs later in the year. We commend both the Road Crew and the Bolton Volunteer Fire Department for the work they do, and for keeping their equipment in good repair.

We would like to thank former Select Board members Dan Champney and Rod Wheelock for their service on the Select Board and everything they have done for the Town. We welcomed two female members for the first time, Sharon Murray and Jen Dudley-Gaillard. Sharon and Jen have brought new ideas and expertise to the board, and have been very helpful to the town.

We are continuing to work on drafting a fireworks ordinance and are working on how to best address speeding issues on town roads. We hope to have these things completed in 2015.

The town website is now back online, as of January 1, 2015. Our thanks to all the volunteers that worked on updating the site, and to the Snelling Center.

You all know that a small town like Bolton cannot be run without volunteers. There are many areas in which you can help, which in turn can help to keep our taxes lower. Please contact the town office if you are interested in volunteering in your community.

The Select Board is here to help the town and its citizens, and we are always available to hear your concerns and ideas. Simply call, or attend a board meeting, we welcome your input.

Ron Lafreniere, Chair

Gene Armstrong

Josh Arneson

Jen Dudley-Gaillard

Sharon Murray



*Select Board Members Sharon Murray, Josh Arneson, Ron Lafreniere, Chair, Jen Dudley-Gaillard. Gene Armstrong missing from photo.*

## ZONING ADMINISTRATOR'S REPORT



*Miron Malboeuf  
Zoning Administrator*

Permits issued from January 1, 2014 through December 31, 2014

Number of Permits	Type of Permit	Construction Cost
3	Single Family Dwelling (1 Renewal)	391,000
5	Residential Alterations & Additions	117,560
4	Residential Additions Porches & Decks	15,900
4	Accessory Structures Garages & Barns	256,820
8	Accessory Structures Sheds	246,920
1	Mobile Home Replacement	150,800
1	Recreational/Commercial	150,000
	Municipal	
1	Boundary Line Adjustment	
	Signs	
2	Pending	
1	Denied	(25,000)
1	Withdrawn	
28	Total	\$ 1,065,460

*Note Value for C-404 336,000*

Certificates of Zoning Compliance Issued: 12

Certificates of Occupancy: 0

Permits applied for under the Emergency Flood Hazard Area Regulations - Town of Bolton, Vermont: 0

Permit fees amounting to \$4,964.68 were collected and deposited to the General Fund.

Respectfully Submitted,

Miron C. Malboeuf

Zoning Administrator

## HIGHWAY FOREMAN'S REPORT 2014

Hard to believe it, but we finally made it through an entire year without a FEMA designated event here in Bolton. Not needing to respond to and take care of extreme emergency situations and the accompanying follow up work allowed us to get back to our normal seasonal routines and tasks.

Winter saw the usual challenges of thawing culverts and keeping the roads open. The town was able to stay within our budget for salt purchases (with \$30 left over!), and we were able to get the salt we needed from our supplier, something which many other towns in Vermont were not able to do last winter.



*Wayne Ring, Eric Andrews, Foreman & Glenn Armstrong*

We completed our normal summer maintenance of hauling gravel, ditching, roadside mowing, grading, culvert flushing, and road repairs. In addition, we replaced a culvert on Stage Road, and painted the dump truck bodies and plows. Tree trimming by a contractor for Green Mountain Power was cause for some issues that needed follow up including safety issues in traffic flagging, and material being left behind in ditches.

The town did not take on any paving projects, and the town did not receive a VT Paving Grant for a second year in a row. Our understanding is that the town should receive the grant in 2015, and we will rollover our unused paving funds in the hopes we will be able to pave a more significant section of Duxbury Road in 2015.

Washout from the state gravel pit on Duxbury Road continues to be addressed with state representatives. The Select Board met with state representatives in October to discuss this ongoing issue, and how to best remedy it.

Road sign stealing has become very popular and comes at a significant cost (\$150+ per sign) to the town for replacement. Some signs have been replaced for as little as two weeks before they are stolen again. Damage to signs from shooting is also forcing us to replace signs earlier than needed, and along with the stealing, is causing that line item to go over budget.

A lot of effort went into drafting the Highway budget for FY 15 – 16 with the Select Board to reflect realistic costs, while trying to keep increases at a minimum. We also had discussions on scheduling equipment replacement and how to best fund replacements.

As always, please be advised that there is no parking on the travelled portion of any town road, and that cars will be towed if parked in this manner. There is also a statutory rule, which carries a \$1,500 fine, for plowing snow into and/or across any town road.

Please feel free to call me any time at the town garage (434-3930) if you have questions or concerns.

Respectfully submitted,

Eric Andrews

Highway Foreman

## WINTER OPERATIONS PLAN

Plow routes are set up to open the major traffic and school bus routes first. After these routes are open and cleared, roads which are the most problematic for the public (traffic volume, steepness and curves) are plowed, with plowing continuing until all roads are open and cleared.

The town will enforce **NO PARKING** at all times on the traveled portion of all highways within the town's right-of-way, and in any school bus turnarounds. Vehicles will be towed at the owner's expense.

The town of Bolton has two and a half (two full time and one part time) highway personnel to do winter maintenance on 22 miles of road. Each road crew member has a specific route to complete. These routes are only varied in an emergency situation. Bolton is different from other towns in that the road mileage is not concentrated in a small area. Driving time needed to get to a specific section of road affects the completion time of the job.

The town does not plow any private roads or Class 4 Highways.

The town crew usually starts their day between 3 and 4 am during a snow storm to have major traffic and bus routes open and cleared by 7 am.

After 16 hours on the job, it is required that operations are stopped to allow the road crew to have a minimum of 6 hours off.

Salt will be applied to most paved roads with a minimum of sand added as necessary. Salt is not effective when the road temperature is below 20 degrees.

Sand will be applied on all gravel roads.

In most cases, there will be no road maintenance between 10 pm and 3 am.

According to VSA 23, Section 1126, it is illegal to plow snow from a private road or drive onto or across a town highway.

This policy was adopted by the Bolton Select Board on November 25, 2002.

## TOWN OF BOLTON, VERMONT/TAX PAYMENT POLICY

- 1. METHOD OF PAYMENT:** Currently dated checks should be made payable to: Town of Bolton (3045 Theodore Roosevelt Highway, Bolton, Vt 05676). Payments mailed from foreign countries may either be paid by check or International Money Order but must be payable in US dollars and drawn on a US bank. Checks not meeting these requirements will be immediately returned to the sender, penalties will be attached if applicable. Checks returned by the bank, for any reason, will cause the payment to be cancelled, any receipt issued for that payment to be void, and penalties added where applicable. Receipts will be mailed if stamp is supplied.
- 2. TAXES/SPECIAL ASSESSMENTS:** The tax bill covers taxes and special assessments, if any, for the Town's operational year.
- 3. INSTALLMENT PAYMENTS/DELINQUENT DATES:** Taxes are payable by multi-installments payments which are voted by the taxpayers at town meeting. Consult your tax bill for due dates for each year. Tax installment payments are due on the voted due dates. However, the Town will accept postmarks of the due date. Any unpaid taxes will be payable to the Delinquent Tax Collector together with an 8% penalty and 1% interest per month. If due dates fall on a weekend or holiday, delinquency is 3 PM on the next business day. The 1st installment is due within 30 days of the mailing of bills. Out of state/country owners, mortgage/escrow companies have the same 30 days. There are no extensions on due dates.
- 4. PROPERTY OWNERSHIP/STATEMENTS:** Taxes are levied on both real and personal property as it exists in the owner of record on the lien date 12:01 A.M. the April 1st. prior to the operational year start date.
- 5. PROPERTY OWNERS RESPONSIBILITY:** By law, tax bills are mailed to the April 1st. owner of record at the address on file with the Assessors' Office approximately 30 days before the first due date. **FAILURE TO RECEIVE A BILL DOES NOT RELIEVE THE TAXPAYER OF RESPONSIBILITY TO PAY THE TAXES WHEN THEY BECOME DUE AND PAYABLE NOR DOES IT RELIEVE THE ADDITION OF PENALTIES AND INTEREST, AS REQUIRED BY LAW.** The Assessors Office must be notified in writing of any address changes.
- 6. TRANSFER OF PROPERTY:** If all or a part of the taxed property is sold, it is the Seller's responsibility to forward the tax bill to the new owner, and the new owner's responsibility to take note as to when the tax installments are due and payable.
- 7. MULTI-PAYMENTS:** Once taxes become delinquent, multi-payments arrangements may be made with the Delinquent Tax Collector with a signed, recorded agreement. Failure to keep the payment schedule agreed to will result in the property being placed on the Town of Bolton's tax sale list. No payment arrangements which do not pay the bill in full before the due date of the next year's tax bill will be accepted.
- 8. PARTIAL PAYMENTS:** Partial payments will be applied first to the interest portion, then to the penalty amount. The remainder will go toward the principal amount of the taxes due.
- 9. NOTICE TO LIEN HOLDERS:** Mortgage and lien holders will be notified of the delinquent taxes 30 days after the first delinquent notice has been sent.
- 10. ESCROW ACCOUNT:** The Town of Bolton does not mail tax bills to banks or mortgage companies for escrow accounts. The responsibility for forwarding tax bills lies with the property owner.

Adopted by the Bolton Board of Selectmen this 5th day of January, 1994.

## **BOLTON'S OWN LITTLE LIBRARY GROUP ANNUAL REPORT**

Bolton's Own Little Libraries' (BOLL) Group is a collection of people committed to stocking and caretaking small, self-service libraries in neighborhoods throughout Bolton. The idea for the BOLLs project came from Steve Madden, the Camel's Hump Middle School Librarian, when the beloved Book Bus stopped bringing books to Bolton kids in the summer and he found out about an international project called Little Free Libraries. Subsequently, three years ago the five current BOLLs were lovingly crafted by dozens of volunteers. Each library houses about four dozen books and operates under the "Take a Book, Leave a Book" policy. BOLLs are open 24 hour/day and have a wide array of books for all ages. The last wave of books purchased were all Red Clover Book Award winners, but the well-stocked selection is always changing!

How do you find them? BOLLs are the brightly painted little boxes that are located at: Fernwood Manor, the bottom of Bolton Access Road, one on the Access Road-from the top of the access road about 1000 ft. down near the intersection with Thatcher Rd. where the Black Bear Inn was, one half way down Notch Road, and one on Stage Road across from the Condos. We are hoping in the Spring of 2015 to move the one from the bottom of the Access Road to Duxbury Road to serve that side of town. We're also in the planning stages for a new little library box on Rt. 2 beside the new Long Trail Parking Lot near the access to the new footbridge crossing the Winooski River. The box is already made and we hope to install that this spring. Leslie Pelch has generously created a map of all the locations, and a link to the map is on the BOLLs Facebook page. online: <https://www.facebook.com/groups/217540608350423/> Map images are also printed and posted at the libraries, Smilie School, and at the town office so that anyone can see where the five BOLLs are located. Here's a link that anyone can use to see the map:

[https://www.google.com/maps/d/edit?mid=zFSX8b\\_q6M6A.kD7g2PDa-kDw](https://www.google.com/maps/d/edit?mid=zFSX8b_q6M6A.kD7g2PDa-kDw)

The BOLLs would not exist and thrive without a dedicated group of volunteers, including, but not limited to, our five splendid caretakers who look after the BOLLs. Thank you!! We are always looking for volunteers to help rotate the books once a month between the libraries and the overflow of books stored at the Jonesville Post Office. Moreover, are you interested in being a host to a new little library, having a poetry reading, or book swap at your super-local BOLL? We have plans in the works for some "open boxes" during the summer with lemonade, treats, and maybe games with books for prizes and would welcome your participation in anyone of these. Please be in touch if you would like to help out or are interested in being added to the e-mail list to stay informed about the BOLLs. You can e-mail Amy Ludwin at [amy@mymountain.com](mailto:amy@mymountain.com) or call Jen Dudley-Gaillard at 999-2196.

Submitted Amy Ludwin & Jen Dudley-Gaillard on behalf of The Bolton's Own Little Library Group

<b>2014 Constable/Animal Control Summary</b>					
	<b>Total Incidents</b>			<b>Total trainings</b>	
	<b>36</b>			<b>5</b>	
Dog	28		Training Hours	38	
Horse	2				
Parking	6		Certifications	Certified Humane Agent	
Dogs impounded	4				
Tickets issued	2				
Warning issued	16				
# cars parked illegally	25				
Warnings issued for parking	24				
Cars towed	1				
Total Miles traveled: 819.5					

## VITAL RECORDS REPORT 2014

Between January 01, 2014 and December 31, 2014 the town of Bolton recorded thirteen births. Of these thirteen, five were males and eight were females.

In the same period, eight Civil Marriages were performed.

Five deaths were recorded during the 2014 calendar year.



*Motley Crew! Chittenden East Town Clerks Linda Parent,  
Jessica Alexander, Amy Grover, Heidi Racht & Sherri Morin*

## BOLTON PLANNING COMMISSION 2014 ANNUAL REPORT

Greetings from the Bolton Planning Commission.

The Planning Commission consists of five volunteers appointed by the Select Board. Current members are Linda Baker (chair), Steve Barner, Jim Bralich, Carol Devlin and Rodney Pingree. In August, the PC was sorry to say goodbye to long time member Jenifer Andrews. Her insights will be missed. The Planning Commission generally meets on the second Monday of the month (subject to change). As always, we encourage interested citizens to attend.



*Steve Barner, Carol Devlin, Rodney Pingree, Jim Bralich and Linda Baker, Chair, via Skype*

The Planning Commission is primarily responsible for drafting and amending the Bolton Town Plan and bylaws (The Bolton Land Use and Development Regulations or BLUDRs). It also participates in the regional planning process and engages in comprehensive planning. The PC is strictly a planning body with no authority over development review projects and, as such, does not issue permits nor review proposals for development. These town functions fall under the jurisdiction of the Development Review Board and the Zoning Administrator.

In 2014, the Planning Commission concentrated on preparing to update the Town Plan, applying for a Municipal Planning Grant, and monitoring activities in Bolton:

Reviewed potential amendments to the Bolton Town Plan.

Worked with Kate McCarthy of the Vermont Natural Resources Council on a technical assistance memo as part of the ECOS Science to Action project. The memo provides guidance for updating the Town Plan and regulations.

Worked with the Conservation Commission on a major rewrite of the Natural Resources section of the Town Plan and of definitions for both the plan and the regulations.

Worked with the Chittenden County Regional Planning Commission on updated maps for the Town Plan.

Agreed to share with the Conservation Commission the cost of converting town tax maps to a GIS-compatible format. The GIS maps will make it possible to overlay tax maps with other town maps (e.g., zoning, natural resources and hazards).

Applied for a State of Vermont Municipal Planning Grant. Although Bolton did not receive a grant this year, the PC will consider trying again in 2015.

Considered applying for a Municipal Park and Ride Grant and applied for a Groundwater Resource and Recharge Area Mapping Grant, which it did not receive.

Trained to use the new municipal website in order to ensure that the PC is in compliance with the State's Open Meeting Law.

Followed the progress of eight Bolton property owners with land in the flood plain as they applied for federal Hazard Mitigation Prevention Grants. The PC is hopeful that the HMPG grants will enable property owners to regain some of the value of their properties.

Continues to monitor applications at the local and state level by the 4x4 Center and Bolton Valley.

Monitored the progress of the State of Vermont's plan for the historic Preston-Lafreniere homestead property.

The Planning Commission increased its budget request. In the past 20 years town planning has become significantly more complicated. Given state statutes, state and federal regulations, and competing local needs, the expertise of a zoning consultant has become a necessity to developing an appropriate and effective town plan. Therefore, the PC reduced its annual operating budget to \$3,000 and requested \$4,000 per year to go into a reserve account to build a fund to be used to hire a planning consultant to work with the PC on future town plans and bylaw updates.

For more information, check out the Bolton website at <http://www.boltonvt.org>, email me at [assistbolton@gmavt.net](mailto:assistbolton@gmavt.net) or call the Town Office at 802-434-3064 ext. 221.

Carol Devlin

Planning Commission Clerk

## 2014 DEVELOPMENT REVIEW BOARD REPORT

The Bolton Development Review Board (DRB) is a five-member board appointed by the Select Board to administer the town's adopted zoning, subdivision and flood hazard regulations. The DRB is a "quasi-judicial" board – we hold warned public hearings, conduct site visits, and issue written decisions on subdivision and development applications, zoning appeals, and variance and waiver requests. Our regular monthly meetings, held on the fourth Tuesday of the month, are open to the public. We also meet in deliberative sessions as needed to review application information and hearing materials, and to draft findings and decisions. Given our work load under existing statutory deadlines and new open meeting law requirements, the DRB requested and received funding for limited, part-time staff support in 2014-15. We are working with the Select Board to fill the DRB Assistant position in the coming year.



*Seated left to right: Margot Pender, Sharon Murray, Mike Rainville, Steve Diglio, John Devine. Charmaine Godin is missing. Sarah McShane and Miron Malboeuf seated at the back table.*

The DRB met nine times in 2014, and held four pre-application meetings and seven warned public hearings, two of which have been continued into 2015 at the request of applicants. The following decisions were issued in 2014:

- Green Mountain Club and Thomas (2014-01-SD) – Approved with conditions the subdivision of a 203-acre parcel on Notch Road into two parcels, including a 123-acre upland parcel (following the ridgeline of Stimpson Mountain) to be conveyed to the Green Mountain Club for the relocation of the Long Trail, and the State of Vermont as part of the Mt. Mansfield State Forest, to connect adjoining parcels in state ownership.
- Bolton (2014-05-CU) – Approved with conditions a request to reduce side yard setback distances to accommodate the construction of an addition and deck on an existing, nonconforming single family dwelling located on the Notch Road.
- Barkyoub and Carpenter (2013-21-CU/RE) – On reconsideration upheld a previous DRB decision to deny a waiver for the construction of an enlarged, enclosed front porch and entryway within the right-of-way of York Road.
- Andrews and Finlayson (2014-17-SD) – Approved with conditions a subdivision amendment and boundary line adjustment between the Andrews and Finalyson parcels, which share an access and driveway on York Road.
- Vermont Dept. Forests, Parks and Recreation (21014-30-SD/CU) – Approved with conditions the subdivision of a 30-acre wooded parcel from Camel's Hump State Park, accessed from Honey Hollow Road, to include the Preston-Lafreniere Homestead as listed on the National and State Register of Historic Properties, for sale by the state. The DRB also approved adaptive reuse of the historic farmhouse for residential use, which would otherwise be prohibited in the Conservation District. The historic character of the property and open space will be protected through easements and deed restrictions enforced

through the state and town. Proceeds of the sale will be used by the department to further stabilize barns on the property, which will be retained by the state for use under agricultural lease agreements.

In 2014 the town also, at considerable expense, settled an appeal filed by Bolton Valley Resort regarding conditions of subdivision approval that required shared use of a previously approved access to an adjoining lot (Lot 5) to be conveyed to the 4x4 Center. Under the terms of the agreement, the Center will continue to use the approved access until a separate driveway and curb cut is approved by the DRB and Select Board. An application has since been received and will be considered in 2015.

Current DRB members include Mike Rainville (Chair), Margot Pender, Charmaine Godin, Sharon Murray and Stephen Diglio. John Devine serves as an alternate. We also received much appreciated staff support this year from Zoning Administrator Miron Malboeuf. The DRB is looking for additional alternates – anyone interested in serving should contact the town office. We would also like to thank past members Jen Andrews and Michael Hauser for their work on the DRB.



*Sarah McShane, DRB/Zoning Assistant*

## REPORT OF THE BOLTON CONSERVATION COMMISSION

The Commission membership has changed a bit over the last year, we now have six active and committed individuals: Lars Botzjorns (Chair), Ali Kosiba, Amy Ludwin, Steve McLeod, Ken Remsen and Larissa Urban. We meet on the third Monday of every other month at the Town Office and welcome interested citizens at any of our meetings. There are openings for additional members, please contact us via the Town Clerk if you are interested. We're interested in having new members from the southern and eastern parts of Bolton.



*Conservation Commission members Amy Ludwin, Ali Kosiba, Lars Botzjorns, Larissa Urban and Ken Remsen working with Keith Thompson (4th from left), Chittenden County Forester, Department of Forest, Parks and Recreation. Missing from photo: Steve McLeod.*

The role of the Conservation Commission is to promote stewardship of natural and cultural resources in our town and to advise the Select Board, Planning Commission (PC), and Development Review Board (DRB) on matters relating to the environment. While the current membership of the Commission consists of diverse backgrounds and some expertise in the fields of ecology and natural resources, we draw on professionals in the public and private realms to assist our efforts. The Commission has been active in a number of areas of major focus during the past year.

The **Science to Action Project**, funded by an ECOS grant through the Chittenden County Regional Planning Commission, presented a completed inventory of wildlife habitat and corridors, wetlands, uplands, natural communities and working lands in Bolton, Huntington, Jericho, and Richmond in January 2014. Arrowwood Environmental, based in Huntington, conducted the inventory and gave us a comprehensive natural resource inventory map for our town. The inventory has been used this year to help us review and focus on land conservation and management efforts as set out in the Town Plan, and helped give the DRB and PC data for their review of development proposals and revision of the Town Plan. We're glad to have documentation of current conditions so changes over time can be assessed. This past year representatives of the Vermont Department of Fish and Wildlife and the Vermont Natural Resources Council consulted with the Town on how to best utilize the inventory. We found it useful to see some specific ideas on model bylaws and non-regulatory tools tailored to Bolton's needs to protect, restore and enhance important places and advance the goals specified in our town plan. The inventory data from this project is now linked to the new Town website.

The **Preston Pond Conservation Area**, a 400 acre parcel of town land in West Bolton (that is covered by a conservation easement held by the Vermont Land Trust), continues to see a manageable level of diverse uses by the public, although greater awareness and promotion in regional hiking guides as helped to increase visitation of destinations such as Libby's Look. A subcommittee of the Commission has drafted a ten-year management plan and is working with County Forester Keith Thompson on an accompanying Wildlife Habitat and Forest Management Plan. Goals of the new plan would include maintaining the current 4+ mile trail system for pedestrian uses (beyond the VAST trail, where snowmobiling is allowed in the winter), and diversifying the forest structure, possibly through small-scale logging operations on portions of the property to improve habitat for certain species, while maintaining the wild and primitive nature of the parcel as a whole. The Select Board will have final approval of the management plan, likely to occur in 2015. Peregrine

falcons continue to nest in Bolton Notch and beavers are actively changing the landscape throughout the parcel. West Bolton artist Julie Longstreth brought her expertise to life in the many interpretive wildlife markers she's created along the trail system. Thank you, Julie! Volunteer land steward Quinn Keating of West Bolton and other volunteers have done a fantastic job of keeping trails marked, well-drained and stable while building and repairing signs and bridges. Quinn has stepped back this year and we now have a Preston Pond Stewards Group sharing this role. A \$800 grant from the Vermont Recreational Trails Grant Program will fund improvements to the trail system this year, in partnership with Boy Scouts from Bolton/Richmond Troop 23 and Waterbury Troop 701. We welcome anyone who'd like to work on the trails with us to be in touch with us to volunteer! We encourage Bolton residents to enjoy this picturesque and easily accessible resource. Trailhead parking is located in Bolton Notch and on Stage Road – please be sure to park off the official travel way of Notch and Stage Roads. A map of the area can be found on the town web site.

**Friends of the Winooski River:** This year we've joined with the FOTW in a stormwater grant process with the primary goal to address stormwater runoff in Bolton and to help educate our Town members about runoff. The Friends group ran a few articles on the subject in the Town Gazette, and held one rainbarrel workshop that attracted 15 people, including some Bolton residents. The Friends group is currently working with an engineering class at Norwich University to identify and design stormwater mitigation practices at the Smilie School. A possible spin-off would be a cistern that collects water from the pitched metal roof to be stored near the gardens and used for watering.

We are working with the Planning Commission on drafting the natural resources section for the **revised Town Plan**. The Conservation Commission identified a list of high priority conservation issues facing Bolton: addressing wind towers and high elevation development; protecting habitat connectivity; protecting water quality in Bolton's water courses; and protecting and restoring floodplain forests and buffer zones along the Winooski River.

Notch Road resident and newest Commission member Ali Kosiba is also Bolton's **Forest Pest Detector**. Ali and the Commission will increasingly take on the role of educating Bolton residents about some of the invasive species that threaten Bolton's trees now or in the future. Among them are the emerald ash borer (mainly transported by humans), Asian long-horned beetle, and hemlock woody adelgid. The State of Vermont is trying to be proactive to control invasive insects through early detection versus quarantine.

The Commission is also discussing how to proceed with the recommendations in the 2009 Joiner Brook Corridor Management Plan; exploring ideas for utilizing the CSWD's Community Clean-up Fund; coordinating Green-Up Day; and informally monitoring the **Bolton Potholes**, a popular swimming hole at the base of the Access Road and behind the Smilie School. We appreciate the efforts of local folks to help keep the Potholes clean and spread the message of stewardship to the public.

Respectfully submitted,

Lars Botzjorns, Chair

## VOLUNTEER FIRE DEPARTMENT

In 2014, the Fire Department responded to 65 calls. Calls include structure fires, chimney fires, brush fires, forest fires, car fires, hazardous materials calls, power line obstruction calls, car accidents, fire and carbon monoxide alarms, Richmond Rescue assists and mutual aid responses.

This year, the department received a \$26,000 grant to replace the radios and pagers for the members.

The department has 16 firefighters who spend 150 hours training each year and many hours responding to emergency calls. We are always looking for new members. There are many different jobs we do as firefighters. If you are interested in joining, please stop by and see us on Tuesday nights at the station.



Thank you to everyone who supports the fire department and its members. Thank you also to the members who volunteer their time for training and responding to emergencies. The department meets at the fire station every Tuesday night.

Respectfully submitted,

Mike Gervia

Fire Chief

## LETTER FROM THE FIRE WARDEN

For burning permits, please contact me directly on my cell phone at 399-1412. Messages left at the fire station may not be checked or returned in time. A separate permit is needed for each burn. Any burning without a permit is subject to being put out by the fire department.

Respectfully submitted,

Mike Gervia

Fire Warden



## TOWN SECTION

### OUTSIDE ORGANIZATIONS

Legislative Report

Richmond Rescue

Our Community Cares Camp

Vermont Department of Health

Chittenden Solid Waste District (CSWD)

Chittenden Unit for Special Investigations (CUSI)

Visiting Nurse Association (VNA)

Committee on Temporary Shelter (COTS)

Community Senior Center

Women Helping Battered Women



## LEGISLATIVE REPORT

### REP. REBECCA ELLIS AND REP. TOM STEVENS

#### The Biennium Begins

With a lot of anticipation, pomp and some interesting circumstances, the Legislature convened on Wednesday, January 7. With 35 new members, there was a lot of change anticipated, and with the need to have a legislative election for the governor, there was a grand opportunity for chaos. The change happened, and the chaos was limited to the protesters who came to the State House to urge Governor Shumlin to rededicate himself to finding a way to develop a universal health care system.

Although single-payer is not in our immediate future, the House health care committee will continue to investigate ways to simplify billing, contain costs, and put affordable health care into the hands of all Vermonters.

With the vast number of new legislators, and with a strong desire to tackle the incredibly difficult task of education governance and finance reform (among other difficult issues), the Speaker of the House, Shap Smith, changed many of the committee assignments, leading to several new chairs and many members finding themselves on new committees. This had the practical effect of sending a blunt message to the legislators and to the public: we will tackle the tough issues, and we will put our shoulders to the stone.

Rebecca was reappointed to be vice chair of Natural Resources and Energy, and Tom was named vice chair of General, Housing and Military Affairs. We're both honored to be appointed to these positions — it is a reflection of the trust leadership has in us. Whether it is environmental issues or affordable housing and family friendly work issues, we are committed to representing you — and all Vermonters — in Montpelier. The main focus may be on education finance and governance, as well as balancing the budget and cleaning up Lake Champlain, but as you know, there are dozens of issues that affect us at every level, and we will be tackling them head on.

This biennium will be difficult -- revenues are down and there is less help from the federal government. The issues we will contemplate are of an importance we've experienced since the recession -- how to make do with less. It is getting harder, but we will do our best, to the best of our ability.

We are honored and privileged to serve the towns of Waterbury, Huntington, Bolton and Buels Gore in the State House. Thank you for sending us back to represent you. We are always available for your comments, concerns, thoughts, questions and opinions. Please feel free to contact us at [tom@stevensvermont.com](mailto:tom@stevensvermont.com) or [ellisvermont@yahoo.com](mailto:ellisvermont@yahoo.com). We look forward to hearing from you.

## RICHMOND RESCUE 2014 ANNUAL REPORT FOR THE TOWN OF BOLTON



Richmond Rescue Inc. is a 911 emergency ambulance service established in 1971 to provide emergency and pre-hospital care for the towns of Bolton, Huntington, Richmond and the southern portion of Jericho. Staffed by forty volunteers and three full-time staff, all of whom serve their shifts at the station, we are able to have a crew on the road in an average time of less than two minutes.

During the past year, Richmond Rescue responded to 85 calls in Bolton. Our average response time in your town from dispatch to on-scene arrival was 15 minutes and 47 seconds. The nature of these calls ranged from assisting an elderly person who had fallen back into bed, to resuscitating a driver who had sustained a life-threatening event prior to crashing his car.

The achievement of which we are most proud was being named the 2014 Ambulance Service of the Year by Vermont Emergency Medical Services. With this recognition comes the responsibility of not merely maintaining but improving the quality of services we provide to the communities and individuals who generously support us.

In addition to providing emergency care, Richmond Rescue has been an active participant in the health and wellness programs that have increasingly become a part of the mission of rural ambulance services. This year we have:

- Taught CPR, first aid and baby-sitting basics to over 300 individuals.
- Fit and distributed almost 100 children's bicycle safety helmets.
- Checked and adjusted 50 infant and child car seats.
- Conducted blood pressure screenings and provided flu shots.
- Distributed and maintain 4 public access AEDs for cardiac arrest in Richmond Village.
- Made available and will install residential 911 signs for easy house identification.

We have worked hard to earn the trust of those we serve. We were among the first squads in Vermont to meet the requirements for and to implement the newly issued Vermont State EMS Protocols, which allow qualified EMTs to use advanced life saving techniques. By careful fiscal management we have been able to purchase a new ambulance from available capital funds. And a group of dedicated members have re-activated the Camel's Hump Backcountry Rescue Team to assist injured hikers in our area of the Green Mountains.

We are in service twenty-four hours a day, three hundred and sixty-five days a year. We welcome new members and enjoy the enthusiasm of our high school cadet members. Please stop by the station for a visit.

## OUR COMMUNITY CARES CAMP

### **Creating a caring community where every child can find success!**

Our Community Cares Camp (OCCC) celebrated six years of providing local children with four weeks of summer meals and enrichment camp. OCCC's mission is to address food insecurity and the accompanying achievement gap that are exacerbated in the long summer vacation. OCCC offers food to over 230 children each July from Chittenden East towns and a summer enrichment camp to around 100 children in grade k – 8. OCCC offers a job training program to teens aged 14 – 16 as junior counselors or culinary interns. In 2014, OCCC served over 5, 500 meals during the month of July. The need has not declined for summer programs that include both food and mental stimulation.



OCCC has two different programs – one for k – 6, and the other for upper middle school students. The older camp is called the Leadership Adventure Camp and it is designed to meet the needs of young teens, with activities and discoveries appropriate to their age and interests.

OCCC partners with many organizations and businesses to offer a wide range of activities and high quality, tasty meals from local sources. VYCC interns taught the Learning Kitchen, where youths learn the basics of cooking and get to bring home the ingredients for a family meal. CHMS makes space available for the camp and allowed use of the climbing wall for two weeks. Mike Comeau of the Richmond Market searched for deals and local sources of food and delivered everything with a smile. The Children's Literacy Foundation (CLiF) visited for the 6th year and gave two new books to every camper and CESU summer program student. These are just a few of the partnerships that help make OCCC special.

OCCC is able to present a high quality summer experience, with arts, crafts, gardening, cooking, music and games due to the generosity of local individuals, organizations and businesses. OCCC flourishes because so many people contribute to the success through donations of money, time or materials. Local foundations such as Ben & Jerry's, Northfield Savings Bank, Richard and Deborah Tarrant Foundation, the Eastman Fund and the Fanny Allen Foundation also supported the camp financially. OCCC also benefitted from a fund raisers created by Tickled Pink and Champlain Valley Union High School. The USDA reimburses OCCC for meals served. Breezy Hill Marketing hosts our website at [www.ourcommunitycarescamp.org](http://www.ourcommunitycarescamp.org). OCCC is a member of Western Slopes Business Association (WSBA) and benefits from mentoring opportunities.

OCCC has developed a good reputation for quality service to youth and has been praised by the Vermont Department of Education, Hunger Free Vermont and others. OCCC was visited by several state representatives and senators last summer as well as an aide from Congressman Welch's office.

Please like us on Facebook <https://www.facebook.com/OCCCVT>. You can donate online on our Facebook page or website. Or mail donations to OCCC.P.O. Box 503, Richmond, VT 05477. All donations are tax-deductible. Please contact us at [occc@gmavt.net](mailto:occc@gmavt.net) or call at 434-6006 if you would like any information about the camp or would like to volunteer or partner with the camp. Become part of the OCCC community!

OCCC Board of Directors: Mark Carbone, Mike Dooling, Linda Parent, Mary O'Neil, Karen Clark, Marie Thomas and Connie van Eeghan.

## VERMONT DEPARTMENT OF HEALTH REPORT FOR BOLTON, VT

Your Health Department district office is in Burlington at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With our headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community. For example, in 2014 the Health Department:

**Supported healthy schools:** Worked with the schools in your community to support the school wellness policies, nutrition, physical activity and substance abuse prevention initiatives.

**Provided WIC food and nutrition education to families:** Half of all Vermont families with pregnant women and children to age 5 benefit from WIC; Women, Infants and Children Supplemental Nutrition Program. WIC provides individualized nutrition education, breastfeeding support, healthy foods and a debit card to buy fruits and vegetables. The average value of foods provided is \$50 per person per month. In Bolton, 12 women, infants and children were enrolled in WIC. WIC families supported farmers by purchasing Vermont grown fruits and vegetables at farmers markets around Chittenden County by redeeming \$12, 216 in Farm to Family coupons.

**Worked to prevent and control the spread of disease:** From January to September in 2014 we responded to 336 cases of infectious disease in Chittenden County. In 2013, \$13,079,279.71 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide; \$4,544,556.55 of which was in your district's area.

**Facilitated discussion on opiate addiction:** Following the Governor's Forum on Opiate Addiction at the State House the District Office and United Way have been in partnership with multiple stakeholders to organize follow-up community conversations on opiate addiction and solutions. The first follow-up meeting on August 5th, was attended by over 100 people from across the county and identified several topics for further education and dialogue.

**Emergency Preparedness:** The Chittenden County Medical Reserve Corps (MRC) was established. This is a group of health care and public health volunteers, who are trained to provide support to the hospital, the Health Department, and communities. The MRC worked with a volunteer group – Chittenden County Community Emergency Response Team (CERT) to provide training on emergency preparedness to people over age 65. Contact Susanna Weller at [susanna.weller@state.vt.us](mailto:susanna.weller@state.vt.us) to volunteer with the MRC.

## CHITTENDEN SOLID WASTE DISTRICT

July 2013 - June 2014

### ADMINISTRATION:

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community.

THE BOARD OF COMMISSIONERS OFFICERS include: Chair Paul Stabler of South Burlington; Vice Chair Michelle DaVia of Westford, and Secretary/Treasurer Alan Nye of Essex. EXECUTIVE BOARD MEMBERS include Paul Stabler, of South Burlington, Michelle DaVia of Westford, Alan Nye of Essex, Craig Abrahams of Williston, and Chapin Spencer of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

### FINANCES:

The unaudited FY14 General Fund expenditures were \$8.31 million and the revenues were \$9.23 million. This represents a \$63,000 decrease in expenditures (0.9%) and an \$834,000 (9.9%) increase in revenues compared with the FY13 General Fund operating results. The primary factor in the expenditure decrease is the lower costs associated with persistent herbicides in Green Mountain Compost (GMC) products in FY14 as compared with FY13. These lower costs were partially offset by cost increases in several other programs, most notably the Drop-Off Centers (DOC) and the Materials Recovery Facility (MRF). Of the \$834,000 revenue increase for FY14 over the prior year, \$530,000 is Solid Waste Management Fee revenues. While the tonnage of material subject to this fee increased only 1% over FY13, the revenue is up almost 20%, because the per-ton rate was increased from \$22.06 to \$27.00 effective September 1, 2013 (two months after the start of FY14). Also, DOC revenues were \$190,000 higher (11%) in FY14 vs. FY13, primarily due to tip fee rate increases that went into effect at the start of FY14.

### SIGNIFICANT CHANGES/EVENTS:

In FY14, CSWD's major initiatives were: 1) to continue to work on the Consolidated Collection proposal that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County and hold public information meetings with citizens and our member communities; 2) to work in the Vermont Legislature towards the passage of Act 175 that mandates the recycling of certain construction and demolition materials that have established markets and meet minimum tonnage and proximity to facilities requirements; 3) to assist in the passage of a battery product stewardship bill by the Vermont Legislature that will facilitate the recycling of these items throughout the state; 4) to complete work on a consultant study evaluating residential curbside collection of organics in terms of economic and environmental impacts for various scenarios; 5) to oversee a contract to upgrade the equipment at our Materials Recovery Facility (MRF) and to negotiate a revised operations contract; 6) to implement a higher solid waste management fee (5-year projection) due to lower trash volumes subject to our fee; 7) to prepare a succession plan for a new General Manager due in early 2016; and 8) to initiate a new 5-year strategic plan.

### ONGOING OPERATIONS:

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,116 tons of recyclables, a decrease of 0.38% from FY13, and 6,326 tons of household trash during FY14, a 0.11% increase from FY13.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and privately operated by Casella Waste Management. In FY14, 40,465 tons of recyclables were collected, sorted, baled, and shipped

to markets. This represents a 1.43% increase from the previous year. The average sale price for materials was \$93.75 per ton, which is a 1.96% decrease over last year's average.

The ENVIRONMENTAL DEPOT and the ROVER are CSWD's hazardous waste collection facilities for residents and businesses. In FY14, 9,435 households and 670 businesses brought in 605,817 pounds of waste that were collected and processed at these facilities. This included 63,390 pounds (6,339 gallons) of latex paint re-blended and sold as "Local Color", 8,082 pounds of leftover products given away through the "Hazbin" reuse program, and 128,000 pounds (12,800 gallons) of latex paint processed for recycling in Canada and Illinois.

FY14 was a good year for CSWD's COMPOST facility. Spring 2014 marked the first time in over a year that bulk compost was available for sale to the public following the discovery of persistent herbicides in compost in 2012. Customers reported great results from growing in the new batches of compost and topsoil. Staff continued their efforts to research and educate around the presence of persistent herbicides in commercial composts everywhere. Ongoing testing and recipe modifications have translated into abundant saleable very high quality material. FY14 marked the launch of bag-your-own compost which extends the convenience of purchasing compost to customers with smaller gardens and no means of hauling large volumes. Compost inputs have continued to increase steadily as awareness around compost continues to spread and large generators are mandated to divert materials through Vermont's new Universal Recycling law. FY15 will mark a return of compost to garden centers as well as a return of the complete bagged product line. A total of 9,684 tons of material was accepted for composting in FY14 which included 3,629 tons of diverted food.

CSWD brokered 13,784 wet tons of sewage sludge for our member communities in FY14, which is 1.7% more material than last year. Most of the sewage sludge generated from the Essex Junction WWTF was landfilled over FY 14 due to a plant upgrade. The City of South Burlington's thermo-meso anaerobic digestion, 2PAD system, generated class "A" product which was distributed to local farms for land application, beneficial reuse, starting in October of FY 14. CSWD entered a 5-year contract with Casella Organics to send at minimum 78% of the sludge brokered by the district to a beneficial reuse facility called Grasslands, located in Chateaugay, NY. The BIOSOLIDS program is also looking at a sludge characterization study to optimize the beneficial reuse of the districts material for the future of the program.

## **MARKETING**

CSWD participated in a state-wide working group that developed symbols and language for communicating Act 148 mandates consistently statewide. The group was made up of Solid Waste Management (SWM) entity staff, ANR staff, and interested stakeholders, including some haulers. We turned our attention to upgrading our event waste reduction toolkit to include more clear information, better tools, and fresh ways of getting people interested in putting on waste-free events. Every two years we send out an encyclopedic booklet detailing how to best dispose of recyclables, compostables, reusables and trash. The 2014-2016 book went out at the end of June, 2014. We focused on how to revive the Green Mountain Compost brand after a two-year hiatus on the heels of the discovery that persistent herbicides had found their way into our compost. That two years was spent working with state and federal regulators, the chemical industry, and experts from around the country to set up a firewall of sorts to prevent a reoccurrence. Our transparent treatment of the issue has helped maintain our customers' trust. Our new protocols, testing, and on-site growth trials have yielded compost that we can stand behind with confidence, leaving us well positioned to reenter the market in Fall 2014. Our part-time Web & Marketing Specialist position became full-time, which led our current specialist, Veronika Travis, to depart so she could focus more fully on her career path as a pastor. We wish her well as we crack into over a hundred resumes to find the best fit for the position.

A variety of EDUCATIONAL PROGRAMS and tools are available to assist residents, schools, municipal-

ities, organizations, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111); Website: ([www.cswd.net](http://www.cswd.net)), e-newsletter, presentations, technical assistance, displays, workshops, facility tours, informational brochures, recycling bins and compost collectors (9,100 distributed), signage, discount compost bins, special event container loans, and grants (\$8,500 awarded) are part of this positive community outreach.

Thousands of employees, residents, students, and others were impacted by CSWD's business, school and youth, and community outreach programs.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling and composting incentives and collection, trash collection systems, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May, 38 tons of litter, 2,648 tires, and 6.5 cubic yards of scrap metal were collected. CSWD covered the \$6,200 cost for recycling the tires and waived its fee on disposed litter. CSWD also contributed \$4,050 to Green Up Vermont on behalf of its member municipalities for bags, posters, and promotion. The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. \$4,600 were expended by CSWD's member municipalities.

November 17, 2014

Amy Grover and Bolton Select Board

Town of Bolton

3045 Theodore Roosevelt Highway

Waterbury, VT 05676

Dear Amy and Bolton Select Board,

The Chittenden Unit for Special Investigations (CUSI) is responsible for the investigation of sexual abuse, severe physical abuse and child fatalities in Chittenden County. If you have seen the news these past months you will understand that the battle is becoming more multifaceted including the opiate scourge and mental health issues though the resources remain stretched.

In order to sustain the success of our investigative work and support to victims and families, CUSI relies on two types of contributions from towns/municipalities in Chittenden County as detailed below:

Financial contributions: CUSI's projected operating budget for FY16 is \$130,000 which is fully funded via non-officer/personnel contributing towns/municipalities. The amount of financial support required per town/municipality is based upon overall population of Chittenden County.

In-kind/personnel contributions: CUSI receives close to \$990,000 annually including personnel, benefits, vehicles, overtime, etc. which is funded via officer contributing towns/municipalities. These officer contributing towns/municipalities include: Burlington, Essex, Colchester, South Burlington, University of Vermont and the Vermont State Police. In addition, other agencies contributing in-kind personnel include the Department of Children and Families and the Chittenden County States Attorney's office.

Currently our funding formula is based on population, although we are pleased to say that a Legislative Funding Study Committee has been formed to explore different funding options for SIU's around state. In the interim, the reality is that the financial difference is absorbed by contributing towns. It is critical that non-officer contributing towns provide the required financial contribution to sustain the important work we do daily. The investigations are becoming more challenging and the aftermath has proven to be devastating in severe child abuse cases, hence...the funding is even more critical! When CUSI does not receive full payment from the non-officer contributing towns in the county; there is a direct impact on the work we do.

We realize it is that time again for your town to be starting their budget process for the next fiscal year.

In order for you to prepare for the FY16 budget, please see enclosed documentation, including CUSI's funding request for FY16.

Mission statement and brief summary

FY16 Bolton Funding Request

2014 Annual Report

As always we are very grateful for your investment and we thank you very much.

Kristine Bickford, Executive Director of the CAC, Chittenden Unit for Special Investigations

## CHITTENDEN UNIT FOR SPECIAL INVESTIGATIONS (CUSI)

### Mission Statement

*To protect and support all children, families and adults by strengthening our community's response to abuse through investigation, prosecution and intervention while fostering professional collaboration to promote education and advocacy regarding the prevention of abuse.*

Since its inception in 1992, *The Chittenden Unit for Special Investigations (CUSI)* has had unprecedented success in the investigation of sexual abuse, severe child abuse and infant deaths in Chittenden County. Its' eight investigators, victim's advocate and DCF investigator and have handled thousands of investigations. Unfortunately the trend remains constant in regards to the abuse of children and adults. Its unique approach to gathering evidence has resulted in a number of confessions, and thus stronger cases that free the survivor from the anxiety of a court trial. The prosecutor's office has commented on the dramatic difference in the effort against sexual abuse before and after CUSI, and the Unit's structure is now being used as a prototype for proposed units in other areas of the state. The level of complexity in these cases is not going away so the need for this type of unit has increased.

Historically CUSI has successfully investigated and prosecuted over 6,000 cases of sexual abuse, severe physical abuse and child fatalities in Chittenden County, consisting of a population close to 150,000. On average CUSI investigates close to 300 cases a year, approximately 65% involving child victims. CUSI officer's, prosecutors and advocates are among the most highly skilled and trained professionals in this field.

CUSI works in tandem with the Children's Advocacy Center (CAC) and the Internet Crimes against Children Task Force (ICAC) and works closely with the SANE (Sexual Assault Nurse Examiner) Program at Fletcher Allen Health Care.

January through October 6, 2014 we have seen 182 cases which include 138 children and 44 adults.



Home Care for Adults and Children • Long-Term Care • End-of-Life Care • Family and Children's Services • Adult Day Program • Wellness Services • Private Care

1110 Prim Road Colchester, VT 05446 802 658-1900 802 860-6149 Fax www.vnacares.org

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September 11, 2014

Ronald LaFreniere, Jr., Selectboard Chair Town of Bolton 3045 Theodore Roosevelt Highway Bolton, Vermont, 05676

Dear Mr. LaFreniere:

Each year the Visiting Nurse Association of Chittenden and Grand Isle Counties (VNA) provides essential health care services to your residents regardless of their ability to pay. Thank you for your past contributions to the VNA, which help ensure Bolton residents can stay healthy and remain independent at home, where they most want to be. The VNA, like your local EMS, police and fire departments, is a vital part of your community's safety net.

Last year, 5,300 children, families, adults, seniors, and people at the end of their lives were cared for by the VNA; this included 5 Bolton residents. We provided \$1.87 million in charitable care (the gap between what we are paid and the actual cost of providing services to our patients in Chittenden and Grand Isle counties).

The VNA requests reimbursements from every city and town we serve to help us continue caring for all those who turn to us in need. Attached you will find a report on VNA services provided in Bolton during fiscal year 2014 (July 1, 2013 – June 30, 2014), including:

- Our Request for Reimbursement for FY2016, preceded by a care report detailing specific services provided in your town and the cost of providing this care.
• A description of VNA services. Our work happens wherever Bolton residents call home. We are privileged to help people in your residents remain safe and healthy at home so they can continue being vibrant members of your community.

The VNA 2013 Report to Our Community (which includes an overview of VNA programs on pages 9-10) is available on our website at www.vnacares.org/news-events/publications. Feel free to use any of this information in your Town's Annual Report.

We would be pleased to meet with your Select Board or budget committee to discuss our services and our request for reimbursement. Please call Nicole Haley, Assistant Director of Development, at (802) 860-4439 to arrange.

The VNA is committed to providing high-quality, cost-effective and beneficial services to the residents of Bolton. Thank you for your continued partnership.

Sincerely, [Signature] Judy Peterson, RN President and CEO

Enclosures cc: Amy Grover via email



Established 1982

- ADULT SERVICES
- CANAL STREET VETERANS HOUSING
- THE DAYSTATION
- FAMILY SERVICES
- FIREHOUSE FAMILY SHELTER
- HOUSING RESOURCE CENTER
- MAIN STREET FAMILY SHELTER
- ST. JOHN'S HALL
- THE SMITH HOUSE
- THE WAYSTATION
- THE WILSON
- PO Box 1616
- Burlington, Vermont 05402

Phone: (802) 864-7402  
 Fax: (802) 864-2612  
 Email: info@cotsonline.org

www.cotsonline.org



October 21, 2014

Amy Grover, Town Clerk  
 Town of Bolton  
 3045 Theodore Roosevelt Hwy  
 Waterbury, VT 05676

Dear Ms. Grover:

The Committee on Temporary Shelter (COTS) would like to submit a request for **\$250** from the Town of Bolton.

For over three decades, COTS has been the safety net for Vermont's most vulnerable residents. We help people who are homeless to get back on their feet, and, through our prevention programs, we assist those who are at risk of becoming homeless to stay in their homes. For many members of our community, including residents of Bolton, one unforeseen expense, like a major car repair or a medical emergency, precipitates a financial crisis that within months can spiral into homelessness.

During the last state fiscal year, COTS provided emergency shelter or homeless prevention services to **24 residents, including 7 children, living in Bolton's two zip codes**. We also look at other sources to gauge homelessness in Chittenden County communities, such as the annual count of homeless children that is conducted each fall. Last week the Chittenden East Supervisory Union reported that 9 children were homeless.

Our work at COTS is to stabilize households who become homeless and to help prevent homelessness from happening in the first place. In our last fiscal year:

- We provided a safe, warm place to stay for **56 families** and **301 individuals** at our emergency shelters;
- We served **973 individuals** at our Daystation, a daytime shelter offering a free daily meal;
- Our case management team provided outreach and support for **400 families and individuals** in shelter and the community;
- Our Housing Resource Center (HRC) helped **259 low-income households** experiencing financial crisis avert homelessness and stay in their housing;
- Our HRC also helped **212 homeless individuals and families** move into stable housing by administering security deposit assistance and support.

Your assistance helps ensure that our programs remain open and available to homeless children and adults with no place left to turn. We respectfully request your support as we continue to serve those in our community who are homeless or who are at great risk of becoming homeless.

Thank you for your consideration.

Sincerely,

Becky Holt  
 Director of Development

*Thank you so much  
 for your consideration  
 of this request for  
 support.*

## COMMUNITY SENIOR CENTER

The Community Senior Center is a 501c3 with the following two part mission:

I. To develop and maintain an active senior citizen program in the Richmond area (including Richmond, Huntington and Bolton) that creates an atmosphere which provides opportunities for socialization, encourages older adults to use their skills, develop their potential, apply their wisdom, and continue their involvement in the community.

II. To create programs that will be inviting and enjoyable, including nutrition, recreational activities, entertainment, educational information, health and well being, designed to sustain independent living and to foster lifelong learning and growth.

During 2014, the Board has continued to make progress toward finding a location for a Senior Center to be built. Until a site is found, the Planning Committee of the Community Senior Center offers monthly programming. In 2014, the following programs were presented at the Richmond Free Library:

- A Travelogue About Bhutan by Jim Hagan
- Communicating with our Animal Friends by Julie Soquet
- A Visit to the Emile A. Gruppe Gallery to see an exhibit by Harald Aksdal and a talk by the artist.
- Native Plants and Butterflies by Marijke Niles
- Self Guided Autobiography by Margaret Harmon
- The Native Americans in our Backyards by Beverly Little Thunder
- The Story of Cochran's Ski Area by Barbara Ann Cochran
- Visions of Art and Railroad by Mark Smith

There was also a movie series once a month during the winter.

In addition, Elaine Greenberg Piano Associates held a recital as a special fundraising event.

For more information about the Community Senior Center, contact Mary O'Neil at [kerry@gmavt.net](mailto:kerry@gmavt.net)

WOMEN HELPING  
BATTERED WOMEN



Serving Chittenden County  
Vermont since 1974

The mission of WHBW is to assist in the transition to a safe, independent life for all those who have been affected physically, sexually, emotionally, or economically by domestic abuse and to promote a culture that fosters justice, equity, and safety.

24 Hour Hotline  
802-658-1996  
TTY: 802-540-2992

Support Groups  
Emergency Housing  
Economic Justice  
Transitional Housing  
Legal Advocacy and Clinic  
Education and Outreach  
Children and Youth  
Safe at Work Network

[www.whbw.org](http://www.whbw.org)



P.O. Box 1535  
Burlington Vermont  
05402  
Phone: 802-658-3131  
Fax: 802-658-3832



United Way of  
Chittenden County  
[unitedwaycc.org](http://unitedwaycc.org)

September 22, 2014

Amy Grover  
Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton, VT 05676



Dear Ms. Grover and members of the Selectboard of Bolton,

Thank you very much for remembering Women Helping Battered Women (WHBW) in your budget planning process. WHBW has evolved into the largest service provider for domestic abuse survivors in Vermont and has been providing lifesaving emergency services for over 40 years! We are honored to have the opportunity once again to submit a request for funding. We would like to ask the Town of Bolton to allocate \$200 in funding to WHBW for fiscal year 2016.

WHBW served 2,059 adults and 2,883 children total in fiscal year 2014. We served 5 adults and 10 children from the Town of Bolton, with a total of 22 hours of advocacy, at no cost to themselves. Along with enabling us to serve the residents of Bolton, your financial support will help us fulfill our mission: To assist in the transition to a safe, independent life for all those who have been affected physically, sexually, emotionally, or economically by domestic abuse. To promote a culture that fosters justice, equity and safety.

To advance our mission, WHBW provides a full spectrum of services, which include:

- Emotional support, information and referrals, crisis intervention, safety planning and options counseling can be accessed through the **24/7 Hotline**.
- Safe and confidential emergency **Shelter** and **Safehome** programs for survivors who are homeless due to domestic abuse.
- Supportive and affordable **Transitional Housing** where survivors can live with their children for up to two years.
- **Legal Advocacy** including court accompaniment and systems navigation around Relief from Abuse Orders, child custody, immigration, and divorce.
- Weekly **Legal Clinic** co-facilitated by legal advocates and local attorneys.
- Playgroups, one-on-one mentoring, parenting support, advocacy, and crisis intervention is provided for **Children and Youth**.
- A weekly confidential **Support Group** enables survivors to share their story and receive support and information from others in a safe space.
- **Economic Justice Advocacy** is provided to help secure long-term housing, regain financial independence, and explore education and employment opportunities.
- The **Safe at Work Network** engages the business community in a proactive approach to addressing domestic abuse in the workplace.
- **Education and Outreach** is provided to raise awareness, disprove myths, and provide accurate information about domestic abuse to our community.

Once again we would like to thank you and to acknowledge that we could not have done this work without your support. Please do let us know about your ideas or suggestions for improving our services and outreach to the Town of Bolton.

Sincerely,

Sharon Rotax  
Grant Manager  
[sharonr@whbw.org](mailto:sharonr@whbw.org)



## Women Helping Battered Women

PO Box 1535, Burlington, VT 05402 Office (802) 658-3131 Fax (802) 658-3832 Hotline (802) 658-1996 (TDD)

### FACTS ABOUT WHBW (July 1, 2013 – June 30, 2014)

- ❖ Women Helping Battered Women served 4,932 individuals. Of those served 2,059 were adults and 2,883 were children impacted by domestic violence. Of these children, 551 were provided with direct services.
- ❖ We provided emergency shelter to 230 adults and 121 children for a total of 13,413 bednights.
- ❖ The Economic Justice program provided economic advocacy and holistic support to 396 people in the community. We provided transitional housing services to 33 adults and children for a total of 7,746 bednights. We also provided transitional rental assistance to 21 adults and children for a total of 3,412 bednights.
- ❖ Our support group program provided emotional support and education to 104 adults.
- ❖ An average of 79 new survivors called the hotline each month, accessing our emergency services and receiving support for the first time.
- ❖ A total of 226 adults were assisted with filing for relief from abuse orders. These adults had 165 children known to the agency that also benefited from the assistance given to their parents.
- ❖ The Legal Advocacy Program provided legal advocacy to 413 adults seeking support with divorce, custody/parentage, immigration, criminal justice, and filing for relief from abuse orders.
- ❖ The Children's Program provided 4,828 hours of service to 209 adults and 376 children. Services included playgroups, advocacy, and parenting support.
- ❖ The hotline fielded 3,777 calls, assisting individuals in crisis and offering access to emergency services along with support and referrals.
- ❖ Over 17,653 individuals were reached through more than 214 outreach workshops/events.
- ❖ 95% of the people we served live in Chittenden County.
- ❖ Volunteers provided over 7,544 hours of service, the equivalent of 3.6 full-time positions. At \$15.00/hour and up—without benefits—this contribution is valued at approximately \$121,014. This figure is equivalent to 11% of our 2014 budget.
- ❖ 18 full-time paid staff equivalents worked at WHBW.
- ❖ Our budget for FY 2014 was \$1,064,298.



## **SCHOOL SECTION**

**Bolton School Directors' & Principal's Reports  
Comparative Data for Cost-Effectiveness  
Chittenden East Supervisory Union #12 Report  
Chittenden East Supervisory Union Proposed FY 2016 Budget  
Mt. Mansfield Modified Union School District Narrative  
MMMUSD Proposed 2015-16 Budget  
Report of MMU School District Administrators**



## **BOLTON SCHOOL DIRECTORS' REPORT**

With mixed emotions, Bolton has voted to merge our elementary school municipality into the newly created Mount Mansfield Modified Union School District (MMMUSD). Recent trends in education -- a tax formula that intentionally discourages small schools coupled with our lower enrollments -- have prodded Bolton to join together with our longstanding partners in education.

In November 2014, voters in five of six elementary districts in the Chittenden East Supervisory Union were 73% in favor of the merger, but Huntington opposed the district unification by 2-1. Bolton, Richmond, Jericho, Underhill, and the Underhill ID (pre-Kindergarten or Kindergarten to 4th grade) have merged with the (old) Mount Mansfield Union School District #17 (grades 5 through 12) to create the new MMMUSD (pre-Kindergarten through 12th grades). The new district is "Modified" meaning that Huntington will retain their independent elementary district but (continue to) be part of the union for grades 5-12.

Instead of voting separately on our elementary (Smilie) and (old) MMUSD budgets, Bolton will vote on a combined MMMUSD budget. The current merger legislation includes a limit of a 5% increase or decrease on our school property taxes for the first four years. Bolton will see a 5% decrease this first year, and by about the third year the school tax rates in the merged districts will be identical (before the Common Level of Appraisal property value equalization).

On Town Meeting Day there will be two Smilie board positions and the Bolton MMU position on the ballot. It is important that we continue to have representatives on these boards even though these boards will be dissolved in due course. The new MMMUSD board will not take responsibility for daily operations until July 1st 2015. The current school boards are responsible for providing leadership through the current school year, and may be needed for any unfinished business for an additional year.

In late 2014, the Smilie board prepared a budget to assist the new district. The proposed budget was essentially unchanged from the prior year, retaining all staff and offerings in Bolton. The (old) MMUSD#17 and other elementary districts similarly formulated budgets. Some districts will have staff reductions that would have occurred without the merger. In collaboration with the other districts, we recommended a combined budget that included some cost savings with efficiencies in food service and maintenance that can be realized right away, whereas other savings will likely be seen in subsequent years. It is expected that the MMMUSD board will utilize this unified budget.

The legislature is contemplating changes to education funding and governance again this year. Over time Federal funds have declined and Vermont has shifted more costs to the property tax while our student population has drifted steadily lower. Through the recent funding and enrollment storms, Smilie has continued to be a wonderful small school, providing a welcoming environment for learning, enjoying strong community support, fantastic teachers and staff. The merger has better positioned Bolton and other communities in the merged district for whatever changes may be required to maintain excellent educational opportunities at a sustainable cost.

### BOLTON REPRESENTATIVES IN CHITTENDEN EAST

<b>Bolton School Board</b>	<b>Years Served</b>	<b>CESU Committee Assignment</b>
Andrew Pond, Chair	7	Executive, Vice-Chair
Alain Cohen, Vice-Chair	6	Negotiations
Paula Gervia, Secretary	5	Merger, Transportation
Mary Ellen Seaver-Reid	3	Policy
Amy Turner	2	Curriculum

<b>Mt. Mansfield Union School Board</b>	<b>Years Served</b>	<b>MMUSD Committee Assignment</b>
Ken Remsen	5	Finance, Chair



*Exploring Preston Pond*

## SMILIE MEMORIAL SCHOOL PRINCIPAL'S REPORT

It has been a privilege and a joy to serve as the Principal of Smilie School for the past year and a half. Our talented staff members amaze me daily in their willingness to go above and beyond for our students. Our specials' teachers provide a strong foundation in the areas of art, music, library, physical education and Spanish. The Smilie Community Association (SCA), including both parents and community members, continues to support Smilie by providing fun and engaging activities as well as fund-raising. Recently, the SCA has also made money available to each teacher to use for particular projects. I have enjoyed working with proactive and dedicated school board members, who always put the needs of the students first when making tough decisions. I look forward to enhancing the already strong academic program and positive school learning environment at Smilie School.



*Barbara E. Tomasi-Gay*

Over the past year, we have had some wonderful staff members move on from Smilie. Our Art teacher, Anne Joppe-Mercure, retired in the spring. She was replaced by a highly capable Art teacher named Kim Aueter. Kim is at Smilie on Fridays. She also works part-time at Underhill Central and Underhill ID. Our Physical Education Teacher, Chris Shackett also left in the spring and took a full-time position outside of the supervisory union. Chris was replaced by Kelly Spreen. Kelly is a first year teacher who also works at Brewster Pierce Memorial School. Our special educator, Erin Brady, accepted a position up north and her replacement is Janet Gill. Janet is a veteran special educator who has spent most of her years at Jericho Elementary School. We have hired two new Para-Educators: Carolyn Smith and Ursula Ovitt. Our social worker from Howard Mental Health, Kate Riley, has accepted a position closer to her home and we are currently interviewing to hire for her position. Joanne Finnegan, our technology integration specialist, retired in the spring. She was replaced by Shaun Langevin. Our continuing staff members: Darlene Sawyer-Para-Educator; Ginny Gifford-Preschool; Tina Cole-Kindergarten; Katie LeFrancois-First/Second Grades; HelenAnne-Cafferty-Second/Third Grades; Steve Menz-Third/Fourth grades; Karee Wiltshire-Title 1 Services; Carol Emory-Speech/Language Services; Chris Arthur-Music; Holly Esterline-Library and Dennis Delay-School guidance all work together to create a powerful learning environment for our students. All of our professional staff members have met highly qualified status (HQT) in the grade and content for which they teach.

Teachers continue to be involved in embedded professional development. Writing and math are on-going areas of concentration. Pam Foust, our literacy coach, has flipped the grade levels she is working with this year in writing. Last year it was grades 3 & 4 and this year it is grades K, 1 & 2. Teachers are learning about the writing process from Beth Moore, who is an expert and part of the Teachers' College Reading and Writing Project based at Columbia University, in New York City. Christian Courtemanche, our math coach, has also changed grade levels. Last year he worked with grades K, 1 & 2 and this year he is concentrating on grades 3 & 4. Both Pam and Christian help teachers with newly aligned Common Core lessons. In addition, our new technology integration specialist, Shaun Langevin, works with both teachers and students on lessons that integrate technology.

And now I'd like to share a little bit about the No Child Left Behind Law of 2001 and its relationship with the New England Common Assessment Program (NECAP), the assessment we have been giving for the

past fourteen years. This law requires that schools' efficacy be measured annually based on performance on standardized tests in English and math. The state of Vermont set the bar for adequate student performance on these tests, and schools that don't meet that bar are identified under NCLB as needing "improvement." As a part of complying with NCLB, every three years, expectations for school performance on standardized tests have been raised. For 2014, expectations for school achievement have reached the maximum level. In order for a school to be considered effective by the federal government, *every student in tested grades in that school* must test as "proficient" on both standardized English and math tests. This is an incredibly high bar to meet annually. This year, our school did not meet this goal, *and neither did any other school in Vermont*, a state whose schools rank highly when compared against the highest performing countries in the world.

Smilie School has been identified as not meeting the requirements in mathematics for all students and is in Year 1 of School Improvement. Smilie School and CESU will be providing focused professional development in the identified area of mathematics throughout the 2014-15 school year. Our math teachers will be working one-on-one with Loree Silvis, math coach and leader. Together they will work to develop individualized math plans for students struggling in the area of mathematics. The reason Smilie is identified is because 100% of our students did not achieve the appropriate score on the statewide NECAP exams. Parents can be involved in addressing the school's identification by becoming active members in the Smilie Community Association (SCA) to learn more about parent support and volunteer opportunities. Smilie School's academic achievement is similar to other elementary schools in Chittenden County and CESU, as all schools in the state have been identified.

We will begin a new standardized assessment program this spring and it is known as the Smarter Balanced Assessment Consortium or (SBAC). SBACs are computer based assessments that allow for many accommodations. You will be hearing more about these SBACS over the next few months. Smilie piloted these assessments and the overall feeling was that the experience was a positive one for students.

Please note in the chart the scores for NECAP Math, Reading and Science. Science scores are not reported because the group of fourth graders was less than ten students. You will see another set of data which represents the state of Vermont results on the National Assessment of Educational Progress (NAEP), which compares Vermont to other states and nations. All of our third and fourth graders participated in the NECAP assessments. We also serve several English Language Learners by providing English language services.

**Smilie Memorial School**  
New England Common Assessment Program (NECAP) Results for 2013 - 2014 School Year\*

2013 - 2014 NECAP Whole School	Math		Reading		Science	
	SMS	VT	SMS	VT	SMS	VT
Proficient With Distinction	19%	**	10%	**	++	**
Proficient	32%	**	60%	**	++	**
Partially Proficient	39%	**	30%	**	++	**
Substantially Below Proficient	10%	**	0%	**	++	**

\* Test results represent students in grades three and four who took the NECAP.

\*\* VT did not report scores, because dozens of VT schools test-piloted the new SBAC test instead of doing NECAPs.

++ too few students tested to report

2013 - 2014 NECAP Disaggregated by Sub-Groups	Math					Reading					Science				
	Whole School	Female	Male	Disability Status	Economically Disadvantaged	Whole School	Female	Male	Disability Status	Economically Disadvantaged	Whole School	Female	Male	Disability Status	Economically Disadvantaged
Proficient With Distinction	19%	11%	31%	++	0%	10%	6%	17%	++	0%	++	++	++	++	++
Proficient	32%	22%	46%	++	23%	60%	50%	75%	++	42%	++	++	++	++	++
Partially Proficient	39%	50%	23%	++	62%	30%	44%	8%	++	58%	++	++	++	++	++
Substantially Below Proficient	10%	17%	0%	++	15%	0%	0%	0%	++	0%	++	++	++	++	++

++ too few students tested to report

NECAP Results - % students who met or exceeded the standard over time	2009 - 2010	2010-2011	2011-2012	2012-2013	2013-2014
Math	57%	60%	60%	61%	51%
Reading	68%	68%	75%	83%	70%
Science	42%	64%	54%	++	++

NAEP Results - % of Vermont students who met or exceeded the standard over time	2005	2007	2009	2011
Math	43%	49%	50%	49%
Reading	38%	41%	42%	41%

### Smilie School K-4 Enrollment

2006-2007	2008-2009	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
75	77	81	67	68	62	57	52	53	*57	*57

\*projected

### Smilie School Preschool and Total School Enrollment

Preschool	2013-2014	2014-2015	2015-2016
3 year olds	12	9	*9
4 year olds	13	13	*9
K-4 Enrollment	52	53	*57
Total School Enrollment with PreK	77	75	*75

\*projected

I am looking forward to our new beginnings as part of the Mount Mansfield Modified Union School District (MMMUSD). The Smilie staff and I are also looking for ways to partner with community organizations. Just recently, we worked with the Vermont Youth Conservation Corps (VYCC) to provide a 5 week cooking class called, *The Learning Kitchen*. On December 23, our K-4 students all took part in educational activities presented by VYCC members. Students learned about nutritious foods, baked their own pizzas and left with a gift of measuring spoons, a bag of carrots and a recipe to try at home. We will be scheduling the other 4 sessions later in January and February. Parents and community members are welcome to join these activities.

Thank you for giving me the opportunity to serve both the students and the community. Please come by and visit as you are always welcome here.

Sincerely,

Barbara Tomasi-Gay

### Comparative Data for Cost-Effectiveness, FY2016 Report 16 V.S.A. § 165(a)(2)(K)

School: Smilie Memorial School  
S.U.: Chittenden East S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

#### FY2014 School Level Data

Cohort Description: Elementary school, enrollment < 100 (47 schools in cohort)		Cohort Rank by Enrollment (1 is largest) 21 out of 47						
School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller ↕	Leicester Central School	PK - 6	69	5.70	0.80	12.11	86.25	7.13
	Shoreham Elementary School	PK - 6	71	10.12	1.00	7.02	71.00	10.12
	Sunderland Elementary School	PK - 6	72	7.30	1.60	9.86	45.00	4.56
	<b>Smilie Memorial School</b>	<b>PK - 4</b>	<b>72</b>	<b>5.00</b>	<b>1.00</b>	<b>14.40</b>	<b>72.00</b>	<b>5.00</b>
	Shrewsbury Mountain School	PK - 6	74	9.70	0.70	7.83	105.71	13.86
↔ Larger	Addison Central School	PK - 6	75	8.20	0.60	9.15	125.00	13.67
	Middletown Springs Elementary School	PK - 6	76	7.20	1.00	10.56	76.00	7.20
<b>Averaged SCHOOL cohort data</b>			<b>65.43</b>	<b>6.69</b>	<b>0.78</b>	<b>9.78</b>	<b>84.06</b>	<b>8.60</b>

School District: Bolton  
LEA ID: T022

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

#### FY2013 School District Data

Cohort Description: Elementary school district, FY2013 FTE < 100 (45 school districts in cohort)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 21 out of 45
School district data (local, union, or joint district)					
Smaller ↕	Brookfield	K-6	68.05	\$17,628	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Leicester	PK-6	68.78	\$15,716	
	Sunderland	PK-6	67.02	\$13,472	
	<b>Bolton</b>	<b>PK-4</b>	<b>67.14</b>	<b>\$15,890</b>	
↔ Larger	Barnard	PK-6	68.12	\$13,602	
	Worcester	PK-6	68.94	\$14,596	
	Jamaica	PK-6	69.97	\$13,125	
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>62.16</b>	<b>\$14,733</b>	

#### FY2015 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchlDist	SchlDist	SchlDist	MUN	MUN	MUN
			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
					Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLA's.
Smaller ↕	T157 Pomfret	K-6	53.43	16,499.63	1.7767	1.7477	111.28%	1.5705
	T226 Waterville	PK-6	53.49	12,499.08	1.3192	1.3978	87.70%	1.5938
	T009 Barnard	PK-6	56.68	14,461.10	1.5263	1.6243	95.83%	1.6950
	<b>T022 Bolton</b>	<b>PK-4</b>	<b>57.81</b>	<b>19,394.29</b>	<b>2.2647</b>	<b>1.7162</b>	<b>100.68%</b>	<b>1.7046</b>
↔ Larger	T103 Isle La Motte	PK-6	59.60	18,332.06	2.1039	2.1039	95.29%	2.2079
	T097 Holland	PK-6	63.09	11,887.78	1.2547	1.3487	97.72%	1.3802
	T104 Jamaica	PK-6	63.75	14,143.84	1.4928	1.5904	110.72%	1.4364

The Legislature has required the Department of Education to provide this information per the following statute:  
16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

## CHITTENDEN EAST SUPERVISORY UNION REPORT

### New School District – Mt. Mansfield Modified Union School District (MMMUSD)

On November 4, 2014, the communities of Bolton, Jericho, Richmond, Underhill Town and Underhill Incorporated District voted to unify and create a new preK-12 school district. The Town of Huntington did not approve the voluntary school district merger article and continues as a preK-4 school district and member of the Chittenden East Supervisory Union. Huntington holds representation and is part of the new Mt. Mansfield Modified Union School District for grades 5-12.

In the near term, the MMMUSD’s priorities are to present a sound 2015-2016 preK-12 budget to voters and work with teachers and support staff to negotiate contracts that expire June 30, 2015. In addition, the MMMUSD Board of Directors will be developing a: vision for the new school system, strategic plan and methods of effective community engagement. An overarching goal is to advance policies that allow the district to respond to the priorities, aspirations and needs of the school community.

For MMMUSD information, please go to --- MMM School District webpage.

#### November 4, 2014 School District Merger Vote Results

Town/School District	Yes	No	Town/School District	Yes	No
Bolton	324	120	Richmond	1043	570
Huntington	285	521	Underhill ID	564	186
Jericho	1240	334	Underhill Town	772	274
			Total	4228	2005

### Universal Preschool – Act 166

Chittenden East Supervisory Union’s member districts devoted time over the course of the past three years to discuss and study the influence preschool has on children, families, education and the economy. After examining relevant data and processing the effects of quality preschool, the consensus of most board members and members of the school community is that preschool offers long lasting educational, social and economic benefits. This analysis and conversation lead the MMMUSD and Huntington School District to add universal preschool in their 2015-2016 budgets and move forward with implementing Act 166 next school year. Based on current budget information provided by the State of Vermont and local modeling, expanding preschool programming increases enrollment and has a suppressing or decreasing influence on tax rates. This is because preschool students are part of a school district’s equalized pupil count. Cost per equalized pupil is a major factor in determining tax rates.

Implementation of Act 166 (Universal Preschool) in the 2015-2016 school year will provide the following:

- Preschool funding for children ages 3-5
- Parents/Guardians can choose school-based or qualified private preschool programs
- Families choosing a qualified preschool provider will receive a \$3,000 voucher to support 10 hours per week for 35 weeks of early education

For more information on preschool in CESU, please go to Universal Pre-K in CESU at [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us) or contact Lianne Petrocelli at 802-434-2128 or [lianne.petrocelli@cesuvt.org](mailto:lianne.petrocelli@cesuvt.org).

### Curriculum

In 2014, Chittenden East Supervisory Union renewed our focus on improving learning for all young people in all schools. We have district wide curriculum teams in English language arts, fine arts, health, mathematics,

performing arts, physical education, science, social studies, and world languages. Teams meet on a regular basis to evaluate curriculum, teaching and learning for children pre-K through 12th grade. From this work we design professional development with district-wide specialists in literacy, math, science and technology. We provide district-wide training during inservice days and have embedded professional development during the school day. Our professional faculty and staff are also able to enroll in courses at institutions such as the University of Vermont, St. Michael's College or Southern NH University.

The Common Core State Standards have been approved by Vermont. As a Supervisory Union, through the work of our curriculum teams, we have aligned our classroom materials to the standards. Our ongoing efforts this past year highlight pedagogy--how we deliver the curriculum. We focused on math menu, writer's workshop, and looking at data to improve teaching.

One term you may hear a lot in the news these days is STEM or STEAM. This refers to science, technology, engineering, art and math. The renewed focus on STEAM encourages schools to fully integrated engineering, technology and art into our math and science curriculum. The Next Generation Science Standards have provided a road map for our work forward in integrating high quality lessons. An example of this work includes using an "anchor task" where young people are provided a perplexing real example--such as why a glass breaks when an opera singer hits a particular note. This anchor task then drives our class work through modeling, studying, experimentation, science meetings and more exploring. Students come to understand sound waves and how they move to cause the glass breakage. This is an example where we rely on guiding standards, create district wide curriculum, then practice lessons, teaching and learning.

A similar example illustrates our work with the Common Core Writing Standards. A consultant from Teacher's College works with teachers on a particular concept in writing such as focusing in on a moment in time for a narrative piece. The consultant models the lesson with teachers, illustrates how to provide feedback in small groups, and then the trainer and teachers observe a class where the new methods are modeled. Our professional developer and a consultant from Teacher's College have worked closely with lesson studies and a teacher-coach model in the classroom. In mathematics, we are gradually integrating the new Common Core Standards into our teaching. The gradual, sequential integration allows a smooth transition.

We continue to focus on creating a vibrant, relevant, and meaningful curriculum across content areas and grades and to horizontally align our work. For example, a child in third grade whether he or she is in Bolton, Jericho or any town, receives the same quality materials, instructional strategies and learning support. We have also aligned our work vertically. For example, fifth grade teachers know what fourth graders learned and what their children will learn in sixth grade. The vertical alignment allows for sequences of increasingly challenging material, while also revisiting concepts that thread through all grades.

A large number of elementary and middle school teachers enrolled in a summer writer's workshop course. This class taught teachers how to instruct specific "mini lessons" on a small part of quality writing. Teachers also took courses in math menu and technology to better integrate, differentiate and reach all learners. Finally, we continue our work on positive behavior interventions, responsive classroom and social cognition to meet the diverse social and emotional needs of our children. We continue to strive for quality curriculum, instruction and assessment in all of our content areas.

## Policy

The CESU Policy Committee has reviewed all our policies and as we begin the work with a new Mt. Mansfield Modified Union School District, we are recommending that all policies are either retired, reviewed for action, or rolled over to the new governance arrangement. In particular, we will consider policies that are over 15 years old for either retiring or updating. This past year we updated Student Clubs and Activities, Alcohol on School Property, Use of Security Cameras, Library Materials Selection, Interscholastic Sports, and Federal Child Nutrition Act/Wellness policies.

To align, retire or adopt policies we review federal and state law, Vermont Agency of Education and the Vermont School Boards' Association model policies that are vetted by attorneys, and then adapt the policy so it is specific to our needs. This past year we also updated the policy webpage which is much more user friendly, listing every policy in the following categories: Board Operations, Personnel, Students, Instruction, School-Community Relations and Non-Instructional Operations. The policy committee meets monthly and all meetings, dates, minutes and agendas are posted on our website. As always we welcome public participation and input.

## Special Education

The CESU Special Education Department strives to meet the unique needs of eligible students, while providing accountability and cost effectiveness. The development of the FY 2016 Special Education Budget began as it does each year in September. Building Principals begin by assessing the needs of their existing special education eligible students while identifying the needs of next year's incoming students. Using this information they complete a "Services Plan Worksheet" which is submitted to the Special Services Director. This worksheet outlines the anticipated staff, related services, supplies, equipment and tuitions for the upcoming school year. Once all schools have submitted their Service Plan Worksheet, the information is collated and combined by the Special Services Director to form Draft 1 of the CESU Special Education Budget.

The FY 2016 CESU Special Education budget reflects an overall increase of \$358,075 or 4.03%. The expenditure increase is driven by several factors; the most significant is increased tuition cost (\$389,426). These costs are for special education eligible students who, based on their special education needs, require a placement outside our supervisory union.

The Special Education revenue includes a carry forward of \$327,000 and an anticipated increase to revenues of \$358,075. The local assessment is expected to decrease by \$577. Federal funding for IDEA-B is expected to increase by 18% from last year's projections. "Other State" revenue is projected to be approximately \$260,000. This revenue covers 100% of the cost for students who are "State Placed" in foster care homes within our supervisory union. In addition, another \$205,000 is projected for students' programs that exceed \$50,000. Once these costs exceed this threshold, they are reimbursed at 90% of the program cost.

The CESU Mansfield Academy program, which began as a high school alternative program, is now in its fifth year of serving students in grades K-12. This program allows students who cannot participate within the regular educational setting to continue to be educated locally. It also connects children and families to critical resources and supports available within the Chittenden County area. The Mansfield Academy elementary program (grades K-4) is located at Jericho Elementary School (JES). The move to JES, from the previous commercial space on Rt. 15 has reduced costs and benefited students by offering resources not readily available at the former setting, such as a gym, cafeteria, library and playground. The Mansfield Academy program serves approximately 20 students in grades K-12.

John R. Alberghini, Superintendent of Schools

Jennifer Botzjorns, Assistant Superintendent

Robert Fahey, Business Manager

Francine Mackin, Human Resources Director

Beverly White, Special Education Director

## Chittenden East Supervisory Union #12 2015-16 Proposed Budget Central Office

To align with the VT Agency of Education data reporting, all costs for school district annual audits will be assessed to districts through the Supervisory Union. School districts will no longer contract for their annual audit as the Central Office of the Supervisory union will have that responsibility. This accounts for 4.34% of the increase.

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
<b><u>Expenses</u></b>						
Salaries	826,181	797,050	840,455	881,218	40,763	4.85%
Insurance	149,489	161,488	162,816	157,432	(5,384)	-3.31%
Social Security	60,813	60,974	64,295	67,413	3,118	4.85%
Group Life Insurance	1,729	1,820	1,820	2,005	185	10.16%
Retirement	25,219	27,669	31,319	28,029	(3,290)	-10.50%
Workers Compensation	5,073	4,866	5,547	4,847	(700)	-12.62%
Unemployment Comp	1,257	1,764	550	572	22	4.00%
Tuition Reimbursement	7,208	5,298	5,298	5,298	-	-
Record Check	50	-	-	-	-	-
Benefit Administration	916	690	690	690	-	-
Training/Staff Development	270	-	3,000	3,000	-	-
Professional & Tech Services	68,536	6,840	7,000	66,000	59,000	842.86%
Contract Negotiations	2,456	25,000	25,000	25,000	-	-
Legal Services	2,520	6,700	6,700	6,700	-	-
Cleaning Services	5,337	4,930	4,930	4,930	-	-
Repair & Maintenance	5,942	5,750	5,750	5,750	-	-
Rent	42,318	43,926	43,926	43,926	-	-
Prop/Liab Fidelity Insurance	480	305	305	305	-	-
Postage & Telephone	11,272	11,878	11,500	11,500	-	-
Printing	3,240	3,500	3,500	3,500	-	-
Advertising	-	2,500	2,500	2,500	-	-
Travel/Conferences	13,337	15,300	15,300	15,300	-	-
Supplies	11,683	12,000	12,000	12,000	-	-
Electricity	3,966	4,056	4,056	4,056	-	-
Books/Periodicals	1,013	800	800	800	-	-
Computer Software	34,511	34,212	35,000	19,451	(15,549)	-44.43%
Equipment	9,783	9,180	9,180	9,180	-	-
Dues & Fees	12,818	5,581	7,581	7,581	-	-
Contingency	-	2,000	2,000	2,000	-	-
P/Y Adjustment	-	-	-	-	-	-
Professional Development	9,428	4,380	4,130	4,130	-	-
Curriculum Development	4,940	11,250	11,500	11,500	-	-
LSB Grant	1,393	1,300	1,300	1,300	-	-
E Rate Grant	61,040	30,000	30,000	30,000	-	-
Grants - Other	15,597	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,399,815</b>	<b>\$ 1,303,007</b>	<b>\$ 1,359,748</b>	<b>\$ 1,437,913</b>	<b>\$ 78,165</b>	<b>5.75%</b>

Budget w/o Audit Cost :	\$ 1,378,913	\$ 19,165	1.41%
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## Chittenden East Supervisory Union #12 2015-16 Proposed Budget Central Office

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
Direct Assessment w/o Audit Cost :						
	\$ 1,375,719	\$ 96,107				7.51%
<b>Revenues</b>						
District Assessments	\$ 1,376,366	\$ 1,318,052	\$ 1,279,612	\$ 1,434,719	\$ 155,107	12.12%
Interest Earned	\$ 2,204	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	-
Misc Other Income	\$ 1,723	\$ -	\$ -	\$ -	\$ -	-
LSB Grant	\$ 2,124	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	-
Erate Grant	\$ 68,933	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	-
Grants	\$ 8,077	\$ -	\$ -	\$ -	\$ -	-
Prior Year Adjustment	\$ 3	\$ -	\$ -	\$ -	\$ -	-
Carry Forward	\$ (42,683)	\$ (48,245)	\$ 46,937	\$ (30,006)	\$ (76,943)	-163.93%
Total	\$ 1,416,746	\$ 1,303,007	\$ 1,359,749	\$ 1,437,913	\$ 78,164	5.75%
Surplus/(Deficit)	\$ 16,932	\$ -	\$ 1	\$ 0		

### Estimated Central Office Assessment

The Central Office assessment increase is a result of including all school district audit costs and a smaller surplus than expected. The percent difference between Huntington and MMMUSD is due to a relative change in enrollment.

	FY 2015 Percentage	FY 2015 Assessment	FY 2016 Percentage	Estimated FY 2016 Assessment	\$ Increase	% Increase
<b>w/o Audit</b>						
Huntington	5.09%	\$ 65,075	4.90%	\$ 67,476	\$ 2,401	3.69%
MMMUSD PreK-4	29.99%	\$ 383,761	29.99%	\$ 412,609	\$ 28,848	7.52%
MMMUSD 5-12	64.92%	\$ 830,777	65.10%	\$ 895,634	\$ 64,858	7.81%
	100.00%	\$ 1,279,612	100.00%	\$ 1,375,719	\$ 96,107	7.51%
			<b>Salaries</b>	<b>Audit</b>	<b>Op Exp</b>	<b>Total</b>
Huntington			\$ 56,152	\$ 7,000	\$ 11,324	\$ 74,476
MMMUSD PreK-4			\$ 343,365	\$ 35,000	\$ 69,244	\$ 447,609
MMMUSD 5-12			\$ 745,329	\$ 17,000	\$ 150,305	\$ 912,634
			\$ 1,144,846	\$ 59,000	\$ 230,873	\$ 1,434,719

## Chittenden East Supervisory Union #12 2015-16 Proposed Budget Special Education

See CESU written report for budget details.

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
<b>Expenditures</b>						
Instructional Services	\$ 6,362,850	\$ 6,172,278	\$ 6,345,945	\$ 6,699,636	\$ 353,692	5.57%
Salaries*	3,845,543	3,807,194	3,851,394	3,831,600	(19,794)	-0.51%
Benefits	1,795,444	1,860,555	1,865,991	1,787,676	(78,315)	-4.20%
Instructional Services	35,524	32,700	30,600	60,700	30,100	98.37%
Inclusion Services*	0	70,066	135,652	152,981	17,329	12.77%
Other Purchased Services	10,052	13,800	1,750	12,500	10,750	614.29%
Tuition	659,844	369,803	430,338	819,764	389,426	90.49%
Supplies	12,671	13,870	20,200	22,775	2,575	12.75%
Equipment	3,772	4,290	10,020	11,640	1,620	16.17%
Professional Services	3,075	7,200	0	0	0	-
Social Work Services	166,980	179,467	162,323	166,294	3,971	2.45%
Health Services	2,284	7,500	0	0	0	-
Psychological Services	211,939	193,624	233,237	256,444	23,207	9.95%
Speech & Lang Services	745,299	737,994	787,136	717,209	(69,926)	-8.88%
OT Services	99,127	101,727	101,741	86,633	(15,108)	-14.85%
PT & Other Support Services	53,587	52,570	52,149	56,263	4,114	7.89%
Prof Develop/ Mentoring*	73,206	38,780	66,500	31,500	(35,000)	-52.63%
Program Interventionists*	180,984	175,147	148,300	162,185	13,885	9.36%
Technology*	46,880	47,000	47,686	59,029	11,344	23.79%
Administration Services	213,209	220,391	228,594	234,163	5,568	2.44%
Admin Support Services	116,446	144,097	120,798	127,652	6,854	5.67%
Fiscal Services	7,938	8,200	9,000	0	(9,000)	-100.00%
Facilities	36,597	45,140	40,320	38,000	(2,320)	-5.75%
Transportation	98,020	108,779	95,972	107,249	11,278	11.75%
Contingency	0	0	0	0	0	-
Transfers	0	0	0	0	0	-
<b>Total Special Ed</b>	<b>\$ 8,418,422</b>	<b>\$ 8,239,894</b>	<b>\$ 8,439,701</b>	<b>\$ 8,742,258</b>	<b>\$ 302,557</b>	<b>3.58%</b>

\*Restated to match breakout in FY15.

EEE/Preschool	\$ 371,000	\$ 381,519	\$ 445,467	\$ 500,985	\$ 55,517	12.46%
<b>Total</b>	<b>\$ 8,789,422</b>	<b>\$ 8,621,413</b>	<b>\$ 8,885,168</b>	<b>\$ 9,243,242</b>	<b>\$ 358,075</b>	<b>4.03%</b>

## Chittenden East Supervisory Union #12 2015-16 Proposed Budget Special Education

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
<b>Revenue</b>						
Fund Balance Carry Forward	\$ (745,849)	\$ (238,047)	\$ (359,132)	\$ (327,000)	\$ 32,132	-8.95%
Essential Early Ed (EEE)	186,192	186,192	192,126	196,188	4,062	2.11%
IDEA -B	605,057	563,400	531,508	628,816	97,308	18.31%
IDEA -B Proportionate Share	2,834	0	0	3,645	3,645	-
IDEA-B Preschool	13,559	13,800	13,800	13,559	(241)	-1.75%
State Block	931,958	931,958	937,549	944,294	6,745	0.72%
State Extraordinary	180,529	113,100	116,034	205,165	89,131	76.82%
State Expenditure Reimb.	3,180,044	3,411,842	3,346,221	3,294,539	(51,682)	-1.54%
Other State	90,197	31,865	80,348	257,900	177,552	220.98%
Other State EEE	1,424	0	0	0	-	-
BEST Grant	0	11,551	5,500	5,500	-	-
Excess Costs from LEAs	3,094	8,000	8,000	8,000	-	-
Prior Year	2,091	0	0	0	-	-
Miscellaneous Local	577	2,000	2,000	2,000	-	-
Local Assessment	3,205,756	3,205,752	3,556,214	3,555,636	(577)	-0.02%
Tuition Mansfield Academy	55,507	0	75,000	75,000	-	0.00%
Medicaid Preschool	0	0	238,550	277,052	38,502	16.14%
Medicaid	396,865	380,000	141,450	102,948	(38,502)	-27.22%
<b>Total</b>	<b>\$ 8,109,835</b>	<b>\$ 8,621,413</b>	<b>\$ 8,885,168</b>	<b>\$ 9,243,242</b>	<b>\$ 358,075</b>	<b>4.03%</b>

### Estimated Special Education Assessment

District	FY 2015 Budget	FY 2016 Budget	\$ Change	% Change	% Share
<b>Huntington</b>	\$ 182,930	\$ 174,880	\$ (8,050)	-4.40%	4.92%
<b>MMMUSD PreK-4</b>	\$ 1,066,522	\$ 1,065,930	\$ (592)	-0.06%	29.98%
<b>MMMUSD 5-12</b>	\$ 2,306,762	\$ 2,314,826	\$ 8,064	0.35%	65.10%
	<b>\$ 3,556,214</b>	<b>\$ 3,555,636</b>	<b>\$ (577)</b>	<b>-0.02%</b>	<b>100.00%</b>

## Chittenden East Supervisory Union #12 2015-16 Proposed Budget Transportation

A significant factor in the increase in the transportation budget is the inclusion of a bus purchase that was taken out of the 2014-15 budget. The addition of the bus purchase to this budget gets CESU back to a typical annual rotation of three buses.

	<b>Actual 2013-14</b>	<b>Budget 2013-14</b>	<b>Budget 2014-15</b>	<b>Proposed Budget 2015-16</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b><u>Expenditures</u></b>						
Salary	\$ 930,065	\$ 860,234	\$ 910,359	\$ 957,177	\$ 46,818	5.14%
Insurance	378,992	355,482	358,230	368,881	10,651	2.97%
Social Security	69,644	65,807	69,642	73,224	3,582	5.14%
Retire/Work Comp/Unemp	73,109	93,117	93,803	67,221	(26,582)	-28.34%
Professional Services	1,650	500	500	4,000	3,500	700.07%
Other Cleaning Services	7,600	6,247	6,247	6,247	-	0.00%
Repairs & Maintenance	318	200	200	200	-	0.00%
Busing Contracts	5,029	10,000	5,000	5,000	-	0.00%
Fleet Insurance	20,195	22,571	21,391	13,573	(7,818)	-36.55%
Communications	2,830	4,475	4,475	4,475	-	0.00%
Advertising	-	750	750	750	-	0.00%
Travel/Training	829	2,200	1,500	1,500	-	0.00%
Supplies/Parts	116,808	107,102	113,233	120,482	7,249	6.40%
Fuels	211,269	240,960	248,523	246,063	(2,460)	-0.99%
Software	2,000	2,000	2,000	2,000	-	0.00%
Equipment	4,486	4,000	4,000	4,000	-	0.00%
Bus Replacement	171,268	170,000	172,600	255,000	82,400	47.74%
Miscellaneous	5,330	4,000	4,000	3,000	(1,000)	-25.00%
Resident Transport	2,001,421	1,949,645	2,016,453	2,132,794	116,341	5.77%
Non Resident Transport	44,832	-	12,000	12,000	-	0.00%
<b>Total</b>	<b>\$ 2,046,253</b>	<b>\$ 1,949,645</b>	<b>\$ 2,028,453</b>	<b>\$ 2,144,794</b>	<b>\$ 116,341</b>	<b>5.74%</b>
			Excluding Third Bus:	<b>\$ 2,062,394</b>	<b>\$ 33,941</b>	<b>1.67%</b>
<b><u>Estimated Revenue</u></b>						
Carry Forward	\$ (7,244)	\$ 53,909	\$ (92,908)	\$ (82,636)	\$ 10,272	-11.06%
Vo-Tech Reimbursement	61,936	58,000	58,000	58,000	-	0.00%
Special Ed Reimbursement	-	32,727	24,000	-	(24,000)	-100.00%
Non Resident Transport	15,088	-	-	-	-	-
Miscellaneous	12,625	12,712	21,712	21,712	-	0.00%
Sale of Bus	-	4,000	4,000	12,000	8,000	200.00%
Grant	10,591	-	-	-	-	-
Elementary Assessment	447,076	447,073	503,412	533,929	30,517	6.06%
Secondary Assessment	\$ 1,341,228	\$ 1,341,223	\$ 1,510,237	\$ 1,601,788	\$ 91,551	6.06%
	<b>\$ 1,881,300</b>	<b>\$ 1,949,644</b>	<b>\$ 2,028,453</b>	<b>\$ 2,144,794</b>	<b>\$ 116,341</b>	<b>5.74%</b>
<b>Net</b>	<b>\$ (164,953)</b>	<b>\$ (1)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

### Estimated Transportation Assessment

The percent difference between Huntington and MMMUSD is due to the relative change in enrollment.

District	FY 2015 Percentage	FY 2015 Elementary Percentage	FY 2015 PK-4 Oct 1 Enroll	FY 2016 Elementary Percentage	FY 16 Estimated Assessment	% Increase
Huntington	\$ 75,041	14.91%	137	14.24%	\$ 76,038	1.33%
MMMUSD PreK-4	\$ 428,371	85.09%	825	85.76%	\$ 457,892	6.89%
MMMUSD 5-12	\$ 1,510,237				\$ 1,601,788	6.06%
	<b>\$ 2,013,649</b>	<b>100.00%</b>	<b>962</b>	<b>100.00%</b>	<b>\$ 2,135,718</b>	<b>6.06%</b>
<b>Elementary</b>	<b>\$ 503,412</b>				<b>\$ 533,929</b>	
<b>MMMUSD</b>	<b>\$ 1,510,237</b>				<b>\$ 1,601,788</b>	
	<b>\$ 2,013,649</b>				<b>\$ 2,135,718</b>	

## **MT. MANSFIELD MODIFIED UNION SCHOOL DISTRICT**

**Established: December 18, 2014**

**2015-16 Budget Information**

**for**

**Smilie Memorial School, Jericho Elementary, Richmond Elementary,**

**Underhill ID Elementary, Underhill Central School,**

**Browns River Middle School, Camels Hump Middle School,**

**Mt. Mansfield Union High School**

On November 4, 2014, the communities of Bolton, Jericho, Richmond, Underhill ID and Underhill Town voted to form the Mount Mansfield Modified Union School District. This new school district will serve and govern the current town school districts of Bolton (Smilie Memorial School), Jericho (Jericho Elementary), Richmond (Richmond Elementary), Underhill ID School District (Underhill ID Elementary), Underhill Town (Underhill Central School), Mt Mansfield Union School District (Browns River Middle, Camels Hump Middle and Mt. Mansfield Union High Schools) in grades pre-K through 12 and Huntington students grades 5-12.

The newly formed school board held an organizational meeting on December 18, 2014. Secretary of Education, Rebecca Holcombe, opened the meeting, swore in community members who were elected in November to serve on the new MMMUSD Board and officially recognized Mt. Mansfield Modified Union as a Vermont school district. In addition, a treasurer, clerk and annual meeting moderator were elected from the floor and an annual meeting date established on the fourth Thursday in February. Secretary Holcombe highlighted the historical significance of the new school district as well as her support for the work of the Voluntary Merger Committee and enthusiasm for the potential of the preK-12 school district.

The MMMUSD School Board wasted no time in beginning its work. On December 20th, the new board gathered at Camels Hump Middle School to discuss roles and responsibilities, set priorities for the next six months, elect officers and initiate the process of forming a new governing body. The Vermont School Boards' Association supported the board in facilitating the meeting. The retreat was productive and resulted in the following:

- Jon Milazzo (Richmond) was appointed Chair. Andrew Pond (Bolton) was appointed Vice Chair. Diane Kirson-Glitman (Jericho) was appointed Clerk.
- Peter Geiss (Underhill), Beth Racine (Underhill), Kevin Campbell (UID), Dave Clark (Huntington), Michael Marks (Richmond) and Edye Graning (Jericho) were appointed to the Finance Committee.
- Andrew Davis (Jericho), Peter Geiss (Underhill), Michael Marks (Richmond) and Jon Milazzo (Richmond) were appointed to the Negotiations Committee. Huntington School District Representative, Edmund Booth is also a member of the Negotiations Committee.
- The Board will meet the first and third Monday of each month at 6:30 p.m. Please go to [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us) to view the meeting schedule, meeting minutes, budget information and other information related to the new school district.

In addition to short-term priorities, the MMMUSD Board will be working on a vision, strategic plans/priorities and community engagement plan. The new board will be focusing on optimizing resources and providing a high quality and responsive education to students in preschool through 12th grade. MMMUSD is positioned to advance the needs and priorities of all stakeholders.

The MMMUSD budget information in this report represents the proposed budget for 2015-2016. The budget supports and funds the education of students in the new Mt. Mansfield Modified Union School District.

John R Alberghini

Superintendent of Schools



*Fall Foliage and Camel's Hump*

**Mount Mansfield Modified Union School District  
2015-16 Proposed Budget**

	<b>Actual 2013-14</b>	<b>Budget 2013-14</b>	<b>Budget 2014-15</b>	<b>Proposed Budget 2015-16</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>Expenditures</b>						
Instructional Programs *	\$ 17,500,948	\$ 17,347,311	\$ 17,404,438	\$ 18,041,600	\$ 637,162	3.66%
Special Education	\$ 8,279,467	\$ 8,414,185	\$ 8,641,612	\$ 8,725,636	\$ 84,024	0.97%
Career and Technical Education	\$ 1,228,261	\$ 1,063,358	\$ 1,309,800	\$ 1,397,665	\$ 87,865	6.71%
Co-Curricular Activities	\$ 226,075	\$ 241,236	\$ 242,446	\$ 243,482	\$ 1,036	0.43%
Health, Guidance & Support Services	\$ 1,494,338	\$ 1,603,838	\$ 1,589,352	\$ 1,646,189	\$ 56,837	3.58%
Professional Development	\$ 322,925	\$ 311,772	\$ 302,740	\$ 277,246	\$ (25,494)	-8.42%
Media Services	\$ 1,198,120	\$ 1,361,696	\$ 1,447,727	\$ 1,486,784	\$ 39,056	2.70%
Board of Education	\$ 47,390	\$ 86,673	\$ 86,673	\$ 86,673	\$ -	0.00%
Chittenden East Supervisory Union	\$ 1,305,118	\$ 1,275,401	\$ 1,243,263	\$ 1,405,913	\$ 162,651	13.08%
School Administration	\$ 1,508,305	\$ 1,537,883	\$ 1,599,186	\$ 1,527,759	\$ (71,426)	-4.47%
Secretarial Services	\$ 910,972	\$ 918,401	\$ 947,822	\$ 949,546	\$ 1,724	0.18%
Fiscal Services	\$ 149,469	\$ 224,510	\$ 225,428	\$ 204,028	\$ (21,400)	-9.49%
Op/Maint of Plant	\$ 3,650,022	\$ 3,427,975	\$ 3,463,402	\$ 3,611,213	\$ 147,811	4.27%
Transportation Services	\$ 1,721,424	\$ 1,720,879	\$ 1,940,687	\$ 2,080,404	\$ 139,717	7.20%
Food Services	\$ 45,721	\$ 35,388	\$ 28,648	\$ 14,827	\$ (13,821)	-48.25%
Other Fiscal Services	\$ 22,344	\$ 26,650	\$ 24,000	\$ 63,516	\$ 39,516	164.65%
Contingency	\$ 4,156	\$ 22,500	\$ 22,500	\$ 22,500	\$ -	0.00%
Debt Services	\$ 1,301,241	\$ 1,280,843	\$ 1,137,310	\$ 1,099,410	\$ (37,900)	-3.33%
Transfer to Reserve	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
<b>Total Expenditures PreK-12</b>	<b>\$ 40,916,294</b>	<b>\$ 40,920,499</b>	<b>\$ 41,677,033</b>	<b>\$ 42,904,391</b>	<b>\$ 1,227,358</b>	<b>2.94%</b>
<b>Huntington Expenditures Grades 5-12. Based on proportion of equalized pupils.</b>			<b>\$ 3,338,776</b>	<b>\$ 3,476,610</b>	<b>\$ 137,834</b>	<b>4.13%</b>
<i>* Preschool Partnerships included under "Instructional Programs."</i>			<i>\$ 11,200</i>	<i>\$ 327,000</i>	<i>\$ 315,800</i>	<i>2819.64%</i>
<p><b>Note:</b> Chittenden East Supervisory Union increase includes the addition of district audit costs as an assessed cost as per reporting requirements; Transportation increase includes the restoration of the third bus purchase as per the bus replacement schedule; Other Fiscal Services includes additional Food Service Program Support.</p>						
<b>Revenue</b>						
<b>State and Federal</b>						
Education Spending Revenue	\$ 33,041,416	\$ 33,262,215	\$ 34,579,798	\$ 35,920,652	\$ 1,340,854	3.88%
Career & Tech Ed Transfer	\$ 620,878	\$ 573,948	\$ 667,924	\$ 661,556	\$ (6,368)	-0.95%
Tech Ed Spending Grant	\$ 21,256	\$ -	\$ -	\$ -	\$ -	-
Small School Grant	\$ 42,632	\$ 42,910	\$ 48,838	\$ 42,632	\$ (6,206)	-12.71%
Transportation	\$ 732,861	\$ 682,859	\$ 586,704	\$ 586,704	\$ -	0.00%
Drivers Education	\$ 14,733	\$ 14,000	\$ 14,000	\$ 14,000	\$ -	0.00%
HS Completion Program	\$ 38,329	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.00%
<b>Special Education</b>						
Block Grant	\$ 888,749	\$ 884,197	\$ 889,811	\$ 892,740	\$ 2,929	0.33%
Intensive	\$ 3,048,761	\$ 3,244,748	\$ 3,211,539	\$ 3,155,593	\$ (55,946)	-1.74%
Extraordinary	\$ 172,405	\$ 107,560	\$ 110,132	\$ 179,734	\$ 69,602	63.20%
EEE	\$ 161,575	\$ 159,938	\$ 164,270	\$ 164,270	\$ -	0.00%
IDEA-B	\$ 577,829	\$ 535,808	\$ 504,477	\$ 570,851	\$ 66,374	13.16%
IDEA-B Preschool	\$ 11,796	\$ 11,854	\$ 11,799	\$ 11,799	\$ -	0.00%
Medicaid	\$ 377,418	\$ 361,391	\$ 338,221	\$ 338,474	\$ 253	0.07%
Title 1	\$ 216,882	\$ 186,847	\$ 160,552	\$ 130,855	\$ (29,697)	-18.50%
Title 1 Improvement	\$ 2,823	\$ -	\$ -	\$ -	\$ -	-
<b>Local:</b> Impact Fees	\$ 55,409	\$ 52,981	\$ 23,668	\$ 20,668	\$ (3,000)	-12.68%
Tuition	\$ 205,504	\$ 308,000	\$ 308,000	\$ 150,000	\$ (158,000)	-51.30%
Interest	\$ 32,557	\$ 137,500	\$ 33,000	\$ 35,700	\$ 2,700	8.18%
Other	\$ 244,636	\$ 9,750	\$ 9,100	\$ 7,600	\$ (1,500)	-16.48%
<b>Grants</b>	\$ 1,643	\$ -	\$ -	\$ -	\$ -	-
<b>Other:</b> Prior Year Adjustments	\$ 4,223	\$ -	\$ -	\$ -	\$ -	-
Lease Proceeds	\$ 40,934	\$ -	\$ -	\$ -	\$ -	-
Transfer from Reserve	\$ 7,400	\$ -	\$ -	\$ -	\$ -	-
Surplus/(Deficit)	\$ 304,571	\$ 328,993	\$ 204	\$ 5,565	\$ 5,361	
<b>Total Estimated Revenue</b>	<b>\$ 40,867,221</b>	<b>\$ 40,920,499</b>	<b>\$ 41,677,037</b>	<b>\$ 42,904,392</b>	<b>\$ 1,227,355</b>	<b>2.94%</b>

An independent audit of the accounts and financial statements of the Chittenden East Supervisory Union #12, for the period ending June 30, 2014, was conducted by Fothergill, Segale and Valley, CPAs. The report is available online at the CESU website [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us).

## Mt. Mansfield Modified Union School District 2015-16 Budget Proposal

### Significant Increases & Reductions

Preschool Partnerships	+ 315,800	109 partnerships
Health Care: Premium Increase and Coverage Changes	+ 106,900 + 189,300	Premium Increase 4.5%
Operations/Maintenance of Plant	+ 133,500	Restored FY15 cuts; adjust utilities & services costs
Vocational Education	+ 87,900	Tuition Rate Increase
Transportation Assessment	+ 82,400	Added back 3 <sup>rd</sup> bus purchase
CESU Assessment	+ 77,000	Lower Surplus than anticipated
Long Term Substitutes	+ 46,400	Estimated need
Staff Reductions	- 280,500	2.2 FTE Teacher; 1.5 FTE Support Staff; 1.0 FTE Admin Vacancy
Tuition Reduction	- 40,000	Phase out of School Choice Tuition
Debt Service	- 37,900	Bond Retirement
Other Additions & Reductions	546,558	Primarily Wage, Dental and Food Service Support Increase
Total Net Increase	\$1,227,358	

### Homestead Tax Rate Calculation for Bolton, Jericho, Richmond, Underhill and Underhill ID

	<u>FY 15</u>	<u>FY 16</u>	<u>% Change</u>
Education Spending (excl Huntington 5-12)	\$32,418,781	\$33,599,243	3.64%
÷ Equalized Pupils	2,272.52	2,270.35	-0.10%
= Ed Spending/EP	\$14,266	\$14,799	3.74%
÷ Base Ed Amount	9,285	9,459	1.87%
= Spending Adjustment	153.64%	156.46%	1.83%
× Statewide Tax Rate	\$0.98	\$1.00	2.04%
= Eq. Homestead Tax Rate	\$1.51	\$1.56	3.91%
Less Eight Cent Incentive:	\$1.51	\$1.48	-1.40%

### Homestead Tax Rate Calculation for Huntington

	<u>FY 15</u>	<u>FY 16</u>	<u>% Change</u>
Education Spending (Huntington 5-12 only)	\$2,828,941	\$2,982,964	5.44%
÷ Equalized Pupils	205.10	204.30	-0.39%
= Ed Spending/EP	\$13,793	\$14,601	5.86%
÷ Base Ed Amount	9,285	9,459	1.87%
= Spending Adjustment	148.55%	154.36%	5.81%
× Statewide Tax Rate	\$0.98	\$1.00	2.04%
= Eq. Homestead Tax Rate 5-12	\$1.46	\$1.54	3.91%
Composite Eq. Tax Rate for FY16 = 38.99% PK-4 Rate + 61.01% 5-12 Rate			
Eq. Homestead Tax Rate PK-4	\$1.49	\$1.53	2.73%
Composite Eq. Tax Rate PK-12	\$1.47	\$1.54	4.71%

**Actual Homestead Tax Rate (After CLA Adjustment)**

<u>Town</u>	<u>Equalized Tax Rate</u>	<u>÷ CLA</u>	<u>= Estimated Actual Tax Rate</u>	<u>Change from FY15</u>
Bolton	\$1.6304	102.57%	\$1.5895	-6.75%
Huntington	\$1.5401	102.64%	\$1.5005	4.01%
Jericho	\$1.4846	98.76%	\$1.5032	-0.22%
Richmond	\$1.4846	99.25%	\$1.4958	-2.45%
ID (J)	\$1.4846	98.68%	\$1.5045	-0.94%
ID (U)	\$1.4846	101.55%	\$1.4619	-0.26%
Underhill	\$1.4846	101.86%	\$1.4575	3.10%

**Estimated Tax Rates for the all Towns of the Chittenden East SU**

	<b>Bolton</b>	<b>Huntington</b>	<b>Jericho</b>	<b>Richmond</b>	<b>ID – Jericho</b>	<b>ID – Underhill</b>	<b>Underhill</b>
<i>Equalized Homestead Tax Rate before CLA adjustment (see note below)</i>							
2014-15	\$1.716	\$1.471	\$1.502	\$1.502	\$1.517	\$1.517	\$1.445
2015-16	\$1.630	\$1.540	\$1.485	\$1.485	\$1.485	\$1.485	\$1.485
Change	-0.086	0.069	-0.018	-0.017	-0.032	-0.032	0.04
<i>÷ Common Level of Appraisal</i>							
2014-15	100.68%	101.95%	99.72%	97.93%	99.87%	103.48%	102.18%
2015-16	102.57%	102.64%	98.76%	99.25%	98.68%	101.55%	101.86%
<i>= Estimated Actual Homestead Rate</i>							
2014-15	\$1.705	\$1.443	\$1.506	\$1.533	\$1.519	\$1.466	\$1.414
2015-16	\$1.590	\$1.501	\$1.503	\$1.496	\$1.505	\$1.462	\$1.458
Change	-0.115	0.058	-0.003	-0.038	-0.014	-0.004	0.044
<i>Change in Total Annual Taxes based on each \$100,000 of house site value</i>							
Change	-\$115	\$58	-\$3	-\$38	-\$14	-\$4	\$44

**Note:** Eight cent incentive applies to all towns except Huntington. Bolton’s FY16 tax rate changes more than 5% compared to FY15 and is capped at a 5% decrease.

## **REPORT OF THE MOUNT MANSFIELD UNION SCHOOL DISTRICT #17**

### **Browns River Middle School**

It was a good year at Browns River Middle School, enrollment continues to be steady with the current number of students at 419. The average class size for BRMS is 20.9 students. We have many exciting initiatives at BRMS, the following examples illustrate some of the work we are undertaking with our students:

- One to One Laptop Initiative for 7th and 8th Grade: Browns River Middle School continues to increase the integration of digital devices into curriculum for all students. Next year, BRMS will be close to the goal of providing all students with a digital device
- Writing: As a school district, we are transitioning to a new writing curriculum which aligns to the Common Core Standards. We have adopted the Lucy Calkins Writing Units of Study. Our work is exciting and includes changing our teaching practices and what our students are learning. This new writing program is providing a more rigorous and challenging learning experience for all of our students at BRMS.
- PBIS CARES: BRMS is in the fourth year of work with Positive Behavioral Interventions and Supports (PBIS), which is being incorporated into our already existing CARES model (Cooperation, Assertion, Responsibility, Empathy, Self-Control). This model is meant to be a proactive approach to our school-wide discipline program, and it is designed to reinforce the positive behaviors of students. At the same time, it serves as a support to students who need extra assistance to reach the school wide expectations of CARES. Our goal with PBIS is to improve student performance and foster positive school climate through consistent implementation of expectations, communication, and accountability.

### **Camels Hump Middle School**

An exciting year at Camels Hump Middle School was highlighted in July when CHMS was recognized, along with 48 other schools nationally, as a Green Ribbon School for “exemplary efforts to reduce environmental impact and costs, promote better health, and ensure effective environmental education, including STEM (Science, Technology, Engineering, and Mathematics), green careers and civics”, in a ceremony in Washington D.C. U.S Secretary of Education, Arne Duncan, identified CHMS as a leader in energy efficiency and cost reductions in his speech during the ceremony. Two other projects of note at CHMS this year were as follows:

- Common Core Implementation: CHMS teachers are working diligently to implement instructional practices and curricular adjustments to meet the demands of the Common Core. During the summer of 2014, over a dozen CHMS writing teachers participated in a week long summer Writers Workshop course.
- UVM Extension Partnership: During the 2013-2014 school year Camels Hump in partnership with UVM Extension initiated a family education program, PROSPER (Promoting School-community-university Partnerships to Enhance Resilience). This program is designed to connect local communities with their universities and assist them in implementing programming that will increase student problem solving and communication abilities, while promoting the success of youth in communities. We continued work on this project this year and are excited by the opportunities presented to students and families.

### **Mt. Mansfield Union High School**

The 2013-2014 school year was a very productive for Mt. Mansfield Union High School. During the past year two hundred and twenty-six students graduated, we were named an Energy Star School, our Girls Alpine Ski Team won a state championship, we had nineteen All-State Musicians, and 84% of our students

who took AP Exams scored a 3 or higher. We also have continued to utilize a reflection cycle to examine our curriculum, instruction, and assessment practices as well as our school improvement initiatives. We would like to highlight two of the initiatives that we have focused on this year:

- **Math Common Core Implementation:** The math department has undertaken redesigning all math courses as part of the implementation of the standards and concepts emphasized in the Common Core. To date, we have created an entry level course called Algebra Prep and redesigned our Algebra I and Geometry courses. Algebra II and Pre-Calculus will be addressed this summer and Calculus adjusted the following year. We believe the areas of focus in the Common Core math curriculum will produce a college and career ready graduate.
- **Personalized Learning Plans:** As part of the Education Quality Standards approved in April of 2014, all 7th and 9th graders will need Personalized Learning Plans (PLP) at the start of the 2015-2016 school year. A committee of high school and middle school teachers and administrators has been working to design the process and product that will make up a PLP. This has been an exciting project and one that we look forward implementing.

**BRMS**

**Kevin Hamilton, Principal**  
**Elaine Archambault,**  
**Asst. Principal**

**CHMS**

**Mark Carbone, Principal**  
**Lashawn Whitmore-Sells,**  
**Asst. Principal**

**MMUHS**

**Mike Weston, Principal**  
**Richard Wright,**  
**Asst. Principal**  
**David Marlow,**  
**Director of Student Activities**



*Sunset Libby's Look*

## BALLOTS AND WARNINGS

Instructions

Warnings

Sample Ballots



*Buchanan Lodge on the Long Trail*

**NOTICE**  
**ANNUAL TOWN MEETING DAY**  
**MONDAY MARCH 02, 2015**

The legal voters of the Town of Bolton are hereby notified to meet at the Smilie Memorial Elementary School in said Town on Monday March 02, 2015 at 7:00 P.M. to transact town and school business.

Voting for Town Officers and any other business to be voted by Australian ballot will take place at Smilie Memorial Elementary School on Tuesday March 03, 2015 from 7:00 A.M. until 7:00 P.M.

**VOTING INSTRUCTIONS**  
**PAPER BALLOTS**  
**TOWN OR SCHOOL MEETING**

Here is some of the basic information for you, the voter. If you have any questions after reading the notice, or at any time during the voting process, ask your Town Clerk or other election official.

**CHECK-IN:**

- 1) Go to the 'in' table.
- 2) Give your name, and if asked, your residence to the election official in a clear audible voice.
- 3) Wait until your name is repeated and checked off by the election official.

**ENTER:**

- 1) Enter within the specified area and do not leave until you have voted.
- 2) An election official will hand you a paper ballot.
- 3) Go to a vacant booth.

**MARK YOUR BALLOT:**

- 1) Place a mark in the box to the right of the name of the candidate(s) or issue(s) you want to vote for. Follow the directions on the ballot.
- 2) Write-In. To vote for someone whose name is not printed on the ballot, use the blank 'write-in' lines on the ballot.

**IF YOU SPOIL A BALLOT:**

- 1) Ask an election official for another ballot. Three (3) is the limit.

**CHECK-OUT:**

- 1) Go to the 'OUT' table.
- 2) Give your name to the election official in a clear audible voice.
- 3) Wait until you name is checked off by the official.

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS TO PARTICIPATE, PLEASE LET THE OFFICE KNOW.**

WARNING ANNUAL TOWN MEETING

TOWN OF BOLTON

MONDAY, MARCH 02, 2015

The legal voters of the Town of Bolton are hereby warned and notified to meet at Smilie Memorial School, 2712 Theodore Roosevelt Highway (Route 2), Bolton at 7:30 p.m. on Monday, March 02, 2015 to transact the following business. Australian ballot voting for Town Officials and other questions to be voted in that manner will take place on Tuesday, March 03, 2015 at Smilie Memorial School. Polls are open from 7 a.m. until 7 p.m. Voters registered in the town of Bolton may participate. The last day to submit applications for addition to the checklist for Town Meeting is 5 p.m. Wednesday, February 25, 2015.

ARTICLE 01. (Articles 01, 02 and 03 to be voted by Australian ballot, Tuesday March 03, 2015.)

To elect all officers as required by law:  
One Town Moderator for a term of one (1) year  
One Select Board member for a term of two (2) years  
One Delinquent Tax Collector for a term of one (1) year  
One Town Constable for a term of one (1) year  
One Town Agent for a term of one (1) year  
One Grand Juror for a term of one (1) year

ARTICLE 02. Shall the voters of the Town of Bolton authorize the Select Board to add a one quarter cent (1/4¢) addition to the tax rate to support the conservation fund?

ARTICLE 03. Shall the voters of the Town of Bolton authorize the elimination of the Office of Lister and replace it with a professionally qualified assessor appointed by the Select Board who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for Listers or the Board of Listers under the provisions of Title 32?

ARTICLE 04. Shall the voters of the Town of Bolton accept the Town Report?

ARTICLE 05. Shall the voters of the Town of Bolton vote a budget \$893,927 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same?

ARTICLE 06. Shall the voters of the Town of Bolton vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2015, November 15, 2015, February 15, 2016 and May 15, 2016?

ARTICLE 07. Shall the voters of the Town of Bolton authorize interest charges on all delinquent taxes of real and personal property of one (1) percent per month? Interest accrues as soon as a payment is late.

ARTICLE 08. Shall the voters establish a planning reserve fund, as authorized under 24 V.S.A. § 2804 and recommended by the Planning Commission, to fund community planning projects, including municipal plan and bylaw updates? If yes, shall the voters appropriate \$4,000 to this fund for the FY 2015/16 fiscal year?

ARTICLE 09. Shall the voters appropriate \$65,000 in uncommitted general funds to the following reserve funds, in addition to those reserve contributions included in the FY 2015/16 Proposed Budget?

Highway Equipment Reserve Fund	\$50,000
Fire Equipment Reserve Fund	\$15,000

ARTICLE 10. Shall the voters of the town of Bolton authorize the Select Board to borrow money for the necessary needs of the Town as they arise?

ARTICLE 11. Shall the voters of the Town of Bolton establish expenses for the members of the Select Board?

ARTICLE 12. To transact any other business thought proper when met.

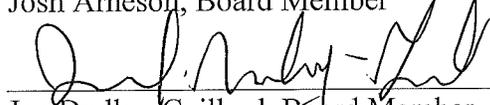
Dated at Bolton, Vermont this 19th day of January, 2015, by the Bolton Select Board



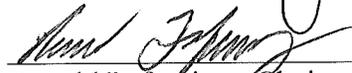
Gene Armstrong, Board Member



Josh Arneson, Board Member



Jen Dudley-Gaillard, Board Member

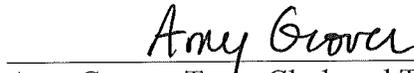


Ronald Lafreniere, Chair

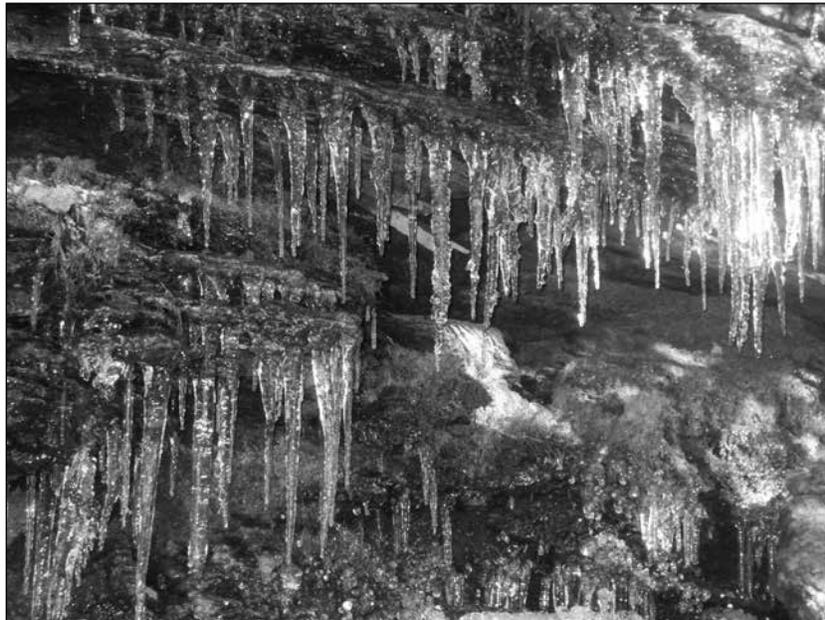


Sharon Murray, Board Member

Received for record at Bolton this 22<sup>nd</sup> day of January 2015.



Amy Grover, Town Clerk and Treasurer for the Town of Bolton



*Moss Icicles, Bolton Mountain*

OFFICIAL WARNING

ANNUAL SCHOOL DISTRICT MEETING  
BOLTON, VERMONT

The legal voters of the Town School District of Bolton, Vermont, are hereby notified and warned to meet at the Smilie Memorial School, in said Town of Bolton, Vermont, on **Monday, March 2, 2015**, at seven o'clock in the evening to transact the following business.

Voting for Australian Ballot questions on **Tuesday, March 3, 2015**, between the hours of 7:00 am at which time the polls will open, and 7:00 pm at which time the polls will close.

**March 2, 2015 – Annual Meeting**

- Article 1: To hear and act upon the reports of the School Directors.  
Article 2: To transact other school business thought proper when met.

**March 3, 2015 - Australian Ballot Questions**

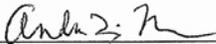
- Article 3: To elect a School Director for a period of three years.  
Article 4: To elect a School Director for a period of two years.  
Article 5: To elect a School Director for a period of three years for Mt. Mansfield Union School District #17, term to begin day of election.

Approved by the Board of School Directors of Bolton School District January 7, 2015.

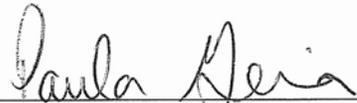
**SCHOOL DIRECTORS**



Alain Cohen, Vice-chair



Andrew Pond, Chair

  
Amy Turner

Paula Gervia, Clerk



Mary Ellen Seaver-Reid

Received for record the 13 day of January, A.D., 2015.



Town Clerk

## OFFICIAL WARNING

### MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT

February 26, 2015 & March 3, 2015

The legal voters of the Mount Mansfield Modified Union School District comprising the voters of the town school districts of Huntington (Grades 5-12), and Bolton, Jericho, Richmond, Underhill Town and Underhill Incorporated School District, (all Grades PK-12) are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 26, 2015, at 6:30 p.m.** to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 3, 2015** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open, until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

Article 1: To elect the following officers:

- Moderator for one year;
- Clerk for one year,
- Treasurer for one year,

Article 2: To hear and act upon the written reports of the District Officers.

Article 3: Shall the voters of the Mount Mansfield Modified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 4: This time serves as a public information hearing for public review of the 2015-16 proposed budget--for discussion purposes only.

Article 5: To transact any other school business thought proper when met.

#### March 3, 2015 -- Australian Ballot Question

Article 6: Shall the Mount Mansfield Modified Union School District adopt a budget of \$ **42,904, 392** for the school year 2015-16?

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Modified Union School District.

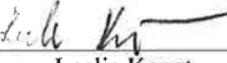
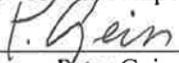
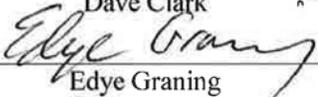
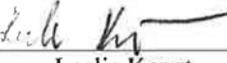
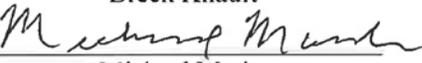
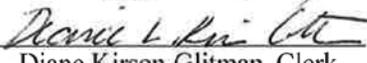
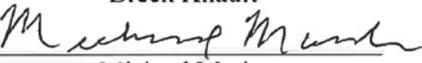
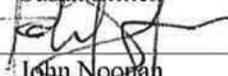
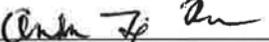
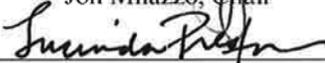
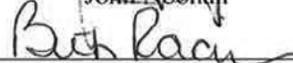
The legal voters of Mount Mansfield Modified Union School District are further warned and notified that an informational meeting will be held at Mt. Mansfield Union High School in the Town of Jericho on February 26, 2015 commencing at 6:30 p.m., for the purpose of explaining the 2015-16 proposed budget.

**Polling Places**

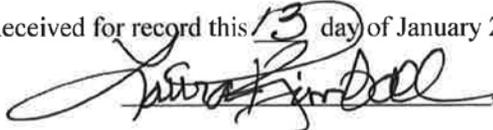
The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

Bolton	*	Smilie Memorial School	*	7 am-7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am-7 pm
Jericho	*	Jericho Elementary School	*	7 am-7 pm
Richmond	*	Camels Hump Middle School	*	7 am-7 pm
Underhill	*	Browns River Middle School	*	7 am-7 pm

Dated this 5<sup>th</sup> day of January, 2015.

 _____ Kevin Campbell	<b>SCHOOL DIRECTORS</b>  _____ Dave Clark	 _____ Andrew Davis
 _____ Peter Geiss	 _____ Edye Graning	 _____ Leslie Kanat
 _____ Breck Knauff	 _____ Diane Kirson-Glitman, Clerk	 _____ Susan Lillich
 _____ Michael Marks	 _____ Jon Milazzo, Chair	 _____ John Noonan
 _____ Andrew Pond, Vice-Chair	 _____ Lucinda Preston	 _____ Beth Racine

Received for record this 13 day of January 2015, A.D.

  
\_\_\_\_\_  
Clerk, Mount Mansfield Modified Union School District

**\*\* Annual Meeting & Budget Informational Meeting \*\***

**February 26, 2015, 6:30 pm, Mt. Mansfield Union High School**

**TOWN OF BOLTON**  
**ANNUAL TOWN MEETING**  
**MARCH 03, 2015**

INSTRUCTIONS TO THE VOTERS: To vote for a person whose name is printed on the ballot, make a mark in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write that name on the blank line in the appropriate block and then make a mark in the square at the right of that name.

=====

<b>FOR GRAND JUROR</b>	<b>FOR TOWN AGENT</b>
For a one year term	For a one year term
Vote for not more than one person	Vote for not more than one person
AMY GROVER.....[ ]	AMY GROVER.....[ ]
WRITE-IN _____ [ ]	WRITE-IN _____ [ ]

=====

=====

<b>FOR SELECT BOARD MEMBER</b>	<b>FOR TOWN CONSTABLE</b>
For a two year term	For a one year term
Vote for not more than one person	Vote for not more than one person
JOSHUA D. ARNESON .....[ ]	CHRIS LABERGE.....[ ]
WRITE-IN _____ [ ]	WRITE-IN _____ [ ]

=====

=====

<b>FOR TOWN MODERATOR</b>	<b>FOR DELINQUENT TAX COLLECTOR</b>
For a one year term	For a one year term
Vote for not more than one person	Vote for not more than one person
JOSS BESSE.....[ ]	JOAN PECOR.....[ ]
WRITE-IN _____ [ ]	WRITE-IN .....[ ]

=====

**TOWN OF BOLTON**  
**ANNUAL TOWN MEETING**  
**MARCH 03, 2015**

INSTRUCTIONS TO THE VOTERS: To vote for a person whose name is printed on the ballot, make a mark in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write that name on the blank line in the appropriate block and then make a mark in the square at the right of that name.

=====

FOR SCHOOL DIRECTOR  
For a three year term  
Vote for not more than one person  
ALAIN COHEN [ ]  
WRITE-IN \_\_\_\_\_ [ ]

FOR SCHOOL DIRECTOR  
For a two year term  
Vote for not more than one person  
MARY ELLEN SEAVER-REID [ ]  
WRITE-IN \_\_\_\_\_ [ ]

=====

FOR SCHOOL DIRECTOR MMUSD #17  
For a three year term  
Vote for not more than one person  
KEN REMSEN [ ]  
WRITE-IN \_\_\_\_\_ [ ]

FOR SCHOOL MODERATOR  
For a one year term  
Vote for not more than one person  
JOSS BESS [ ]  
WRITE-IN \_\_\_\_\_ [ ]

=====

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 03, 2015**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE SELECT BOARD TO ADD A ONE QUARTER ( $\frac{1}{4}\text{¢}$ ) CENT ADDITION TO THE TAX RATE TO SUPPORT THE CONSERVATION FUND?

YES, I am in favor of the Town adding one-quarter ( $\frac{1}{4}\text{¢}$ ) cent to the tax rate to support the conservation fund ..... [    ]

NO, I am opposed to the Town adding one-quarter ( $\frac{1}{4}\text{¢}$ ) cent to the tax rate to support the conservation fund ..... [    ]

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 03, 2015**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE ELIMINATION OF THE OFFICE OF LISTER AND REPLACE IT WITH A PROFESSIONALLY QUALIFIED ASSESSOR APPOINTED BY THE SELECT BOARD WHO SHALL HAVE THE SAME POWERS, DISCHARGE THE SAME DUTIES, PROCEED IN THE DISCHARGE THEREOF IN THE SAME MANNER, AND BE SUBJECT TO THE SAME LIABILITIES AS ARE PRESCRIBED FOR LISTERS OR THE BOARD OF LISTERS UNDER THE PROVISIONS OF TITLE 32?

YES, I am in favor of eliminating the Office of Lister..... [    ]

NO, I am opposed to eliminating the Office of Lister ..... [    ]

## ELECTED STATEWIDE OFFICIALS

Governor Peter Shumlin  
109 State Street, Pavilion  
Montpelier, VT 05609  
Phone: 802 828-3333  
TTY: 800 649-6825  
[www.governor.vermont.gov](http://www.governor.vermont.gov)

Lt. Governor Phil Scott  
115 State Street  
Montpelier, VT 05633  
Phone: 802 828-2226  
[www.lt.gov.vermont.gov](http://www.lt.gov.vermont.gov)

Attorney General William Sorrell  
109 State Street  
Montpelier, VT 05609  
Phone: 802 828-3171  
TTY: 802 828-3665  
Email: [atginfo@atg.state.vt.us](mailto:atginfo@atg.state.vt.us)  
[www.atg.state.vt.us](http://www.atg.state.vt.us)

Secretary of State Jim Condos  
26 Terrace Street  
Montpelier, VT 05609  
Phone: 802 828-2363  
Email: [jim.condos@sec.state.vt.us](mailto:jim.condos@sec.state.vt.us)  
[www.sec.state.vt.us](http://www.sec.state.vt.us)

Vermont State Treasurer Beth Pearce  
109 State Street  
Montpelier, VT 05609  
Phone: 802 828-2301  
TTY: 800 253-0191  
Email: [Treasurers.Office@state.vt.us](mailto:Treasurers.Office@state.vt.us)  
[www.vermonttreasurer.gov](http://www.vermonttreasurer.gov)

Vermont State Auditor Douglas R. Hoffer  
132 State Street  
Montpelier, VT 05633-5101  
Phone: 802 828-2281  
Email: [auditor@state.vt.us](mailto:auditor@state.vt.us)  
[www.auditor.vermont.gov](http://www.auditor.vermont.gov)

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