

# ANNUAL REPORT

## TOWN OF BOLTON, VERMONT

"LAND OF BOULDERS AND BEARS"

FOR THE YEAR JULY 1, 2014 - JUNE 30, 2015



*Winter, spring, summer, fall... Bolton for all seasons*

**PLEASE TAKE THIS REPORT TO TOWN MEETING ON MONDAY, FEBRUARY 29, 2016  
AT SMILIE MEMORIAL SCHOOL, 7:00 P.M.**

**VOTING ON TUESDAY, MARCH 1, 2016**

## TOWN MEETINGS | OFFICE HOURS | CALENDAR

### Select Board Meetings

First and Third Mondays, 5:45 pm  
Town Office  
Clerk, Amy Grover

### Planning Commission

Second Monday, 6:00 pm  
Town Office  
Clerk, Carol Devlin

### Conservation Commission

Bimonthly, Third Monday, 6:00 pm  
Town Office  
Chair, Lars Botzojorns

### Development Review Board

Fourth Thursday, 6:30 pm  
Clerk, Sarah McShane

### Mt. Mansfield Modified Union School District

Please see the CESU website for meeting information: [cesu.k12.vt.us](http://cesu.k12.vt.us)  
Clerk, Diane Kirson-Glitman

### Special Select Board Meetings

Public Hearings  
All scheduled as needed and warned in *The Burlington Free Press*

*As a courtesy, please call the clerk or chair of each board in advance to schedule your appointment.*

### Town Office Hours:

Monday - Thursday: 8:00 am to 4:00 pm  
Friday: closed  
Town Office Phone: 434-3064 and 434-5075  
Town Office Fax: 434-6404

### Zoning Hours:

Zoning Administrator, Miron Malbeouf  
Wednesday: 4:30 pm to 6:30 pm  
Zoning Phone: 434-5075 x225

Assessor, Kermit Blaisdell  
Wednesday: 10:00 am to 4:00 pm

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## POT LUCK DINNER

The Town will be hosting a pot luck dinner prior to the start of Town Meeting on Monday, February 29, 2016.

Please bring your favorite dish to share (to serve 8 – 10 folks), and please identify the ingredients of your dish so that diners are aware of the contents for any allergy concerns.

Serving will begin at 5:45 p.m. and continue until the meeting starts. However, feel free to continue eating during the meeting.

As in the past, our Representatives Theresa Wood and Tom Stevens, as well as local board members, will be on hand to chat and answer questions.

Please make a note to join us and help to continue this tradition.

The Town will provide eating utensils, rolls, coffee, tea, cider and milk.

## BABYSITTING SERVICES

There will be babysitting available during Town Meeting night at Smilie School, separate from the meeting area, from 6:30 p.m. until all business is finished.

Local teenagers will be on hand to care for and entertain children of all ages. Please supply your child(ren) with any special items that will help them feel more comfortable, and with a favorite snack and drink.

Please contact Amy Grover at 434-5075 x 222 if you have any questions.



*Buried in snow*

## ELECTED TOWN OFFICERS

POSITION	OFFICER	YEAR ELECTED	TERM	TERM EXPIRES
Town Moderator	Joss Besse	2015	1 year	2016
Town Clerk	Amy Grover	2014	3 years	2017
Town Treasurer	Amy Grover	2014	3 years	2017
Select Board	Gene Armstrong	2014	3 years	2017
	Josh Arneson	2015	2 years	2017
	Jen Dudley-Gaillard	2014	2 years	2016
	Ronald Lafreniere, Chair <sup>4</sup>	2013	3 years	2016
	Sharon Murray <sup>3</sup>	2014	3 years	2016
Board of Civil Authority	Gene Armstrong <sup>2</sup>			
	Josh Arneson <sup>2</sup>			
	John Devine, Justice	2014	2 years	2016
	Jen Dudley-Gaillard <sup>2</sup>			
	Paula Gervia, Justice	2014	2 years	2016
	Amy Grover <sup>1</sup>			
	Brenda McKeown, Justice	2014	2 years	2016
	Ron LaFreniere <sup>2</sup>			
	Sharon Murray <sup>2</sup>			
	Richard Reid, Justice	2014	2 years	2016
Delinquent Tax Collector	Joan Pecor	2015	1 year	2016
Town Agent	Amy Grover	2015	1 year	2016
Grand Juror	Amy Grover	2015	1 year	2016
Town Constable	Chris Laberge	2015	1 year	2016
Cemetery Commissioners	Cheryl Ann Sumner	2014	3 years	2017
	Penny J. Tinker	2014	3 years	2017
	Betty Wheelock	2014	3 years	2017
Mt. Mansfield Modified Union School District	Andrew Pond	2014	3 years	2017

<sup>1</sup>BCA member, not Justice of the Peace, term of Clerk.

<sup>2</sup>BCA member, not Justice of the Peace, term of Select Board seat.

<sup>3</sup>An error was made between 2003 and 2004 on the term for this seat. Per the Vermont Secretary of State Elections Division, and Vermont League of Cities and Towns legal counsel, the action in the 2014 election corrects the error: two (2) years remaining on a three (3) year term expiring in 2016.

<sup>4</sup>An error was made between 2003 and 2004 on the term for this seat. Per the Vermont Secretary of State Elections Division, and Vermont League of Cities and Towns legal counsel, future action in the 2016 election will correct the error: two (2) years remaining on a three (3) year term expiring in 2018.

## HIRED AND APPOINTED TOWN OFFICIALS

POSITION	OFFICIAL	DATE OF HIRE OR APPOINTMENT		
<b>Assistant Town Clerk &amp; Treasurer</b>	Carol Devlin	Hired 2013		
	<b>Planning Commission</b>	Linda Baker, Chair	Appointed 1986	
		Steve Barner	Appointed 1990	
		Jim Bralich	Appointed 1999	
		Carol Devlin, Clerk	Hired Clerk 2013	
		Rodney Pingree	Appointed 1995	
		Deb Shelby	Appointed 2015	
<b>Conservation Commission</b>	Lars Botzjoorns, Chair	Appointed 2013		
	Ali Kosiba	Appointed 2014		
	Amy Ludwin	Appointed 2013		
	Steve McLeod	Appointed 2013		
	Virginia Haviland	Appointed 2015		
	Jerry Mullen	Appointed 2015		
	<b>Development Review Board</b>	John Devine, Secretary	Appointed 2014	
Steve Diglio		Appointed 2014		
Charmaine Godin		Appointed 2010		
Sarah McShane, Clerk		Hired 2015		
Sharon Murray		Appointed 2005		
Mike Rainville, Chair		Appointed 2003		
Rob Ricketson, Alternate		Appointed 2015		
<b>Tree Warden</b>	Adam Miller, Alternate	Appointed 2015		
	Luke Ingram	Appointed 2014		
<b>Zoning Administrator</b>	Miron Malbeouf	Hired 2007		
<b>Health Officer</b>	Miron Malbeouf	Appointed 2008		
<b>Fire Chief/Warden</b>	Mike Gervia	Appointed 1997		
<b>Representative to CCRPC*</b>	Joss Besse	Appointed 2015	2 Year Term	
	Sharon Murray, Alternate	Appointed 2015	2 Year Term	
	Deb Shelby (CWAC)	Appointed 2015		
<b>Cemetery Caretakers</b>	Lee Wheelock			
<b>Highway Department</b>	David Streeter			
	Eric Andrews, Foreman	Hired 1999 FT		
	Glenn Armstrong	Hired 2011 FT		
	Wayne Ring	Hired 2011 PT		
<b>Area Principals</b>	Dan Champney	Hired 2015 PT		
	Barbara Tomasi-Gay			
	Mark Carbone			
	Michael Weston			
<b>Smilie Memorial School</b>				
<b>Camel's Hump Middle School</b>				
<b>Mt. Mansfield Union High School</b>				
<b>CESU Superintendent</b>	John Alberghini			

\*CCRPC: Chittenden County Regional Planning Commission

\*\*CWAC: Clean Water Advisory Committee

## TOWN SECTION

### FINANCIAL

Minutes of March 02, 2015 Town Meeting

Tax Rate Information

Delinquent Tax Collector's Report

Proposed 2016-17 Budget

Auditor's Letter

Reserve Fund



*Preston Pond Sign*

## TOWN MEETING 2015 MINUTES

MARCH 2, 2015

7:00 P.M.

### SMILIE MEMORIAL SCHOOL

Moderator Joss Besse reviewed Robert's Rules of Order, and asked the assembly if there were no objections to let representatives Tom Stevens, Rebecca Ellis, CESU Superintendent John Alberghini, and Principal Barbara Tomasi-Gay speak as necessary; no objections.

Moderator Joss Besse called the meeting to order at 7:05 p.m., and asked non registered voters to identify themselves by raising their hands; they were not eligible to vote unless the rules were suspended.

Moderator Joss Besse noted that this was the final town meeting of the Bolton School District Board.

School Meeting 7 p.m.

#### **Article 1 ~ To hear and act upon the reports of the School Directors.**

Andrew Pond: Thank you for coming out. Let me introduce all of our board members, Paula Gervia, Amy Turner, Mary Ellen Seaver-Reid, Al Cohen, and MMU District #17 Representative Ken Remsen. In November 2014 voters approved to merge and form the Mount Mansfield Modified Union School District (MMMUSD), which takes over July 1, 2015. There have been questions as to why there are still Bolton and MMU board seats on the ballot, and that is because those boards will still oversee the day to day operations until that date (July 1, 2015) and the end of the school year. We anticipate that in future years the MMMUSD representative will give a budget presentation at town meeting, with several informational meetings held in various schools at various times prior to town meeting. There probably would not be an informational meeting held at Smilie School.

With respect to Smilie School, enrollment is flat with 76 students. There are no big budgeting changes proposed, but ways to gain efficiencies in food service and by combining forces with building maintenance. Next year there will be an option for before and after Preschool care, allowing preschool students to have full day coverage in school. We are also in conversation with the Bolton Select Board regarding land under a portion of the school that is owned by the town. In the late 1990s when the classrooms and gym addition were built, they were built on land owned by the town, leased by the school for \$1 year. We are looking at purchasing a small portion of the land that is under the school and adjacent, and are working through that process.

We feel we merged at the right time especially given what is going in Montpelier with the momentum for Preschool – Grade 12 districts to merge. If that legislation passes, we will not need to make many adjustments, we are ahead of the curve. The new MMMUSD board has met a few times and discussed how to do business as a board, focusing on the budget and negotiations. The board anticipates doing studies, and exploring offering magnets schools; STEM and a foreign language immersion school, which might be a good fit at Smilie School.

As far as the MMMUSD budget, the numbers look big, but remember that this is the combination of all the CESU schools' budgets except for Brewster Pierce. The 2.49% increase includes new preschool offerings. Bolton's tax rate will go down, there is a 5% cap on the reduction, and with the CLA, we are estimating a

tax drop of 6.8 % next year. That's all I have to present.

Ernest Leveque: A couple years ago you said we'd have a reprieve on taxes, is this it? This is good, and how long will it go on?

Andrew Pond: This year is a 6.8% reduction. Bolton is still roughly 10% higher than the other towns. Next year we anticipate a drop, probably not 6.8%, then after that, back to normal probably. It will be good to see what comes out of Montpelier on this, hopefully between Montpelier and efficiencies by distributing resources we'll be able to save some money.

**Article 2 ~ To transact other school business thought proper when met.**

No business.

**Gerry Mullen:** Article 1 still needs to be voted.

Motion: Gerry Mullen

Second: Ken Remsen

No discussion. The moderator called for a vote. All were in favor. Article 1 passed.

Moderator Joss Besse noted that Articles 3, 4, & 5 would be voted by Australian ballot Tuesday March 3, 2015, and as there was no other business, adjourned the school meeting at 7:18 p.m.

Moderator Joss Besse stated that prior to the start of the town portion, State Treasurer Beth Pearce, and representatives Tom Stevens and Rebecca Ellis would be speaking.

**Beth Pearce:** I have two commercials. The first is to take a look at unclaimed property on the VT State Treasurer's Office website, check it out. I have also provided a list of unclaimed property to the town office, and procedures to claim property have been simplified.

The second commercial is on doing more with local investments to get a better rate of return and to do some good. We are putting out a solicitation for 8.2 million in the areas of housing, energy infrastructure etc., are soliciting proposals on our website, and have sent information to 500 groups. Please contact us if you have thoughts.

I also want to say congratulations to you on your school work; the work of the boards and the merger. Tom and Rebecca; hats off to them for forward thinking. In Vermont we are unique; we work together to solve our problems - that's what town meeting is all about. We are hardworking, resilient, thrifty and we work together to find solutions. We in Vermont have a very unique government, and anything we can do to help, just let us know. We commend you on a fantastic process.

**Tom Stevens:** Thanks for having us. Our Town Meeting report is available out front, and lets you know what has been going on between January and March. We have 35 new members, committees have been rejiggered, so we have spent a lot of time learning and teaching. As far as the budget, this has been the hardest budget year we've seen in 7 years been in Montpelier. There is much less financial help coming from DC and help is not going to come. We have a 112 - 115 million budget gap to finesse. It's not a deficit - we don't call it that. We try to zero out the budget. This year the gap is bigger and there is less funding to tap leading to potential cuts to programs that are near and dear to us; PILOT, human services, and schools. We have to remember what we are able to get done with the budget that we do have. Good things will still come out of this year, and we want to emphasize the school issues are key. You might not know this, but Andrew Pond was in the Statehouse every day representing our school district and how it can work. It was important for

my peers in Education and Ways and Means to hear about this first hand. Please stay in touch; feel free to contact us, our contact information is on our report. We are here to help you, to listen, or to find someone who can help. Thank you.

**Rebecca Ellis:** It is a pleasure and honor to serve you in Montpelier. Please feel free to contact me anytime, I look forward to your input. I have an advertisement: a Driver Restoration day will be held on March 20th at the Costello Courthouse in Burlington. Any unpaid traffic tickets can be paid for \$20 a ticket to get driving privileges reinstated. Driver Restoration/Amnesty day March 20th - contact the State's Attorney's office for more information.

We know that the bad news is the budget. It is a big challenge; cuts this year will be very painful and hard for everyone. On the positive side, we can congratulate ourselves for Vermont having one of the top 5 public education systems, some of the lowest unemployment in country, and more people with health insurance than ever before.

There are two big environmental bills on the table; an energy bill that will require utilities to have more than 55% renewable in portfolios by 2017; solar, wind, and bio-methane. The bill passed the House on Friday with strong bipartisan support. The other is the cleanup of Lake Champlain, everybody is in - farmers, towns etc. Farms will need to register and certify agriculture accepted practice. Towns will need a general permit for road systems for minimal runoff. This is important to pass or we will lose delegated status. Thanks again.

**David Parot:** As far as the deficit, the PILOT program is going to cost the town 25K a year. Seventy five % of our land is conserved. 25K a year makes the school savings small. Are conservation groups helping us pay our bills? No. We endured the construction project all summer; 3K in repairs and 25 blown tires. The Preston Lafreniere property was put up for auction didn't sell. We are told we are so important, yet state is kicking on us big time. What are you going to do at the state level? The world is paved with good intentions – how can we trust the state to fund appropriately when they can't even keep the Preston Property according to the owner's wishes?

**Rebecca Ellis:** There is no quick answer. The November 2014 study on PILOT payments sees Bolton as one of the worse hit towns along with Ferrisburg. You are right that taking out 25K is not encouraging the town in conservation.

Moderator Joss Besse recommended that should Mr. Parot want continue the conversation that he do so outside of the meeting.

On behalf of the Select Board, member Jen Dudley-Gaillard acknowledged and thanked Steve Barner and Deb Shelby for all of their hard work on updating the town's website, for sharing their knowledge and expertise, and recognized Steve for maintaining the website for many years.

Carol Devlin presented the 2015 Good Citizen of the Year Award to Linda Baker, Panning Commission Chair, noting her nearly 30 years of volunteer service to the town, and for making Bolton more beautiful by sharing her gardening expertise and plants, tending to and planting gardens at the school and the town office over the years, and through her own gorgeous gardens that delight all passersby. As Linda was not able to attend Town Meeting, Linda's husband, Mike Baker accepted the award on Linda's behalf.

Carol Devlin noted that dog registration was available that evening as well as tomorrow during voting, and that the Planning Commission had a survey seeking community input on the Town Plan.

Town Meeting 7:30 p.m.

Moderator Joss Besse called the town portion of the meeting to order at 7:45 p.m. and noted that Articles

1, 2, and 3 would be voted by Australian ballot on Tuesday March 3, 2015, and opened discussion.

**Gerry Mullen:** What are the advantages of eliminating the Listers?

**Ron Lafreniere:** The main reason is because of having a hard time filling the Lister positions, we have one Lister, and we are supposed to have three. It just has become harder and harder to find people to run for the position.

**Leslie Pelch:** How much will it cost to have an assessor replace the Listers?

**Sharon Murray:** We already contract with an assessor for services, so there would be no increase in costs.

**Ernest Levesque:** There would be no increase in costs?

**Sharon Murray:** Correct, there is no increase in costs and no additional increase in the budget.

No further discussion on Articles 1, 2, and 3.

#### **Article 4 ~ Shall the voters of the Town of Bolton accept the Town Report?**

Motion: Gerry Mullen

Second: Tom Haviland

**Betty Wheelock:** I'm a long time resident and want to know why there are no vital records in the Town Report; the names are no longer in there.

**Carol Devlin:** The birth, marriage and death statistics are still in the Town Report, but several years ago best practice was to remove names due to privacy reasons and concerns, particularly births, and Bolton followed that practice.

Moderator Joss Besse noted that there was a lot of refinement to the budget to reflect past realities.

**Jen Dudley-Gaillard:** Sharon Murray and I met with all the department heads to look at the actual costs of running the town for the last three 3 years, line by line item, averaging costs, and seeing what made good financial sense. Eric Andrews (Highway Foreman) was particularly helpful in highlighting reductions and reallocations. The budget does look different, and we hope it is more streamlined and user friendly.

**Sharon Murray:** We also addressed issues raised in the audit report which recommended separating out reserve funds and debt service from the general fund, and accounting for those separately. This doesn't affect the bottom line, just how those funds are reported.

No further discussion. The moderator called for a vote. All were in favor. Article 4 passed.

#### **Article 5 ~ Shall the voters of the Town of Bolton vote a budget of \$893,927 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same?**

Motion: Ken Remsen

Second: Gerry Mullen

**Sharon Murray:** There is a correction in the FY 13-14 budget, that budget was \$849,900. A line item was mistakenly deleted and reduced that budget by 2K to \$847,900. That does not affect the FY 15-16 budget, but reduces the increase of that budget to 5.18 %.

Motion: John Devine I make the motion to amend the FY 13 – 14 budget to reflect the 2K deletion.

Second: Steve Peery

No further discussion. The moderator called for a vote. All were in favor. The amendment passed.

**David Parot:** I see that the town did not fully fund obligation to CUSI (Chittenden Unit for Special Investigations). Could you elaborate on that Ron?

**Ron Lafreniere:** As you know, CUSI gives a recommended cost per town. Each year we work to bring our contribution amount up. We also recognize that impacts taxes as well, so we don't want to jump up contributions a lot at one time. We also don't necessarily find all requests at 100%, and try to fund requests at level that the town can feel comfortable with.

No further discussion. The moderator called for a vote. All were in favor. Article 5 passed.

**Article 6 ~ Shall the voters of the Town of Bolton vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2015, November 15, 2015, February 15, 2016, and May 15, 2016?**

Motion: Bernie Moore

Second: Gerry Mullen

No further discussion. The moderator called for a vote. All were in favor. Article 6 passed.

**Article 7 ~ Shall the voters of the Town of Bolton authorize interest charges on all delinquent taxes of real and personal property of one (1) percent per month? Interest accrues as soon as the payment is late.**

Motion: Ken Remsen

Second: Gerry Mullen

No further discussion. The moderator called for a vote. All were in favor. Article 7 passed.

**Article 8 ~ Shall the voters establish a planning reserve fund as authorized under 24 V.S.A. § 2804 and recommended by the Planning Commission, to fund community planning projects, including municipal plan and bylaw updates? If yes, shall the voters appropriate \$4,000 to this fund for the FY 2015/16 fiscal year?**

Moderator Joss Besse stated that the question would be divided into two parts as warned (and as under Robert's Rules of Order).

Question 1: Shall the voters establish a planning reserve fund as authorized under 24 V.S.A. § 2804 and recommended by the Planning Commission, to fund community planning projects, including municipal plan and bylaw updates?

Motion: Gerry Mullen

Second: Ken Remsen

**Amy Ludwin:** I'd appreciate hearing about this reserve fund from the Select Board.

**Sharon Murray:** Basically we don't have full time planning staff, and we rely on volunteers. However drafting updates and bylaws has become much more complicated, and the town needs assistance. Without staff, we have to go to CCRPC, or hire a consultant and those services don't come for free. The Bolton Town Plan has to be updated every 5 years, and the Planning Commission is struggling to get that done. The intent is to build up a reserve fund to have funding set aside for technical assistance.

**Leslie Pelch:** Has the town considered sharing services, such as a community planner?

**Sharon Murray:** Yes, we have and recently hired a DRB staff support person that also works full time in Underhill. Bolton is at disadvantage though in that all the surrounding communities have full time planners. That makes sharing services challenging but we can keep looking into it.

No further discussion. The moderator called for a vote. All were in favor. Article 8 question 1: to establish a planning reserve fund passed.

Question two: If yes, shall the voters appropriate \$4,000 to this fund for the FY 2015/16 fiscal year?

Motion: Ken Remsen

Second: Steve Peery

**Micah Cassara:** Can we change this if we've passed the budget?

Moderator Joss Bess: Yes.

**Tom Haviland:** How did the number come to 4K?

**Sharon Murray:** By looking at time, costs and matching funding. This would accumulate 20K over five years for technical assistance on a project.

No further discussion. The moderator called for a vote. All were in favor. Article 8 question 2: to appropriate \$4,000 to this fund for the FY 2015/16 fiscal year passed.

**Article 9 ~ Shall the voters appropriate \$65,000 in uncommitted g**  
**addition to those reserve contributions included in the FY 2015/16 Proposed Budget?**

Highway Equipment Reserve Fund \$50,000

Fire Equipment Reserve Fund \$15,000

Motion: Tom Haviland

Second: Ken Remsen

**Jen Dudley-Gaillard:** As an explanation, the current reserve fund in the Town Report on page 23 details how much money we have for large expensive things. In the budget review process it was noted that the town will have large expenses in coming years; a new town truck, a new fire truck. We would rather save for those coming expenses than go to the bank for a loan, and save on interest costs. This year we refinanced all of our loans to save on those interest payments; 14k in interest savings. Putting 65K into the reserves would be reallocating money we already have in the general fund.

**Moderator Joss Bess:** Is the 65K in addition to the budget?

**Jen Dudley-Gaillard:** No, this is not an addition to the budget. This is money in uncommitted funds. The annual audit breaks down committed and uncommitted funds. This would not increase the budget we voted on.

**Micah Cassara:** Would we be voting on this amount every year?

**Jen Dudley-Gaillard:** No, just this year, this is a one-time thing.

**Sharon Murray:** There are larger uncommitted funds than usual this year due to closing out 3 FEMA

projects in which the expenses were paid out in previous fiscal years.

No further discussion. The moderator called for a vote. All were in favor. Article 9 passed.

**Article 10 ~ Shall the voters of the Town of Bolton authorize the select Board to borrow money for the necessary needs of the Town as they arise?**

Motion: Barb Stanley

Second: Ken Remsen

No further discussion. The moderator called for a vote. All were in favor. Article 10 passed.

**Article 11~ Shall the voters of the Town of Bolton establish expenses for the members of the Select Board?**

Motion: Gerry Mullen - \$10 per meeting.

Second: Amy Ludwin

**Gerry Mullen:** Twenty years ago the Select Board was getting \$10 a meeting too – considering inflation, this is a bargain.

No further discussion. The moderator called for a vote. All were in favor. Article 11 passed.

**Article 12 ~ To transact any other business thought proper when met.**

**Lars Botzjorns:** The Conservation Commission wants to acknowledge 2 outgoing members Ken Remsen and Larissa Urban. We now have 4 members and are looking for a couple of more people to join us. I also want to note that it is the 100th anniversary of the act allowed towns to establish town forests. The town of Bolton has the Sara Holbrook property, which is 16 acres flood plain forests, and now the Long Trail Winooski Bridge crossing area. Another is the Preston Pond conservation area with 400 acres, trails and great place to visit. We are currently working on a management plan for the Preston Pond area. There are additional areas a little further out. The forests are managed for your enjoyment. Thank you.

Moderator Joss Besse adjourned the meeting at 8:16 p.m.

Attest: Amy Grover, Town Clerk & Treasurer

These minutes were accepted on March 9, 2015

Ron Lafreniere, Select Board Chair

Joss Besse, Town Moderator

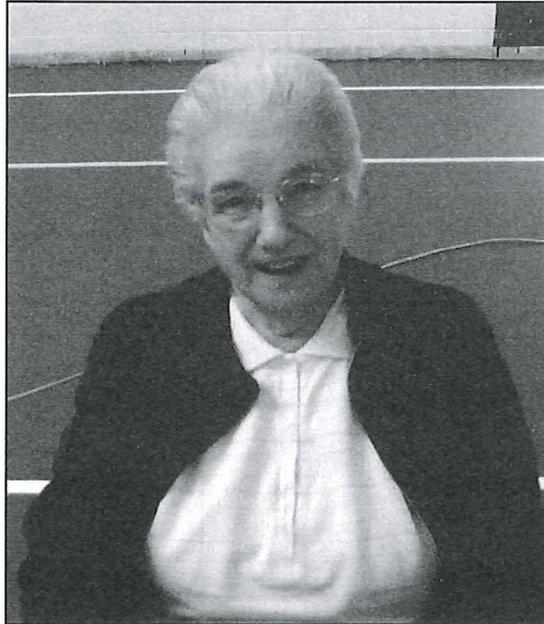
**TOWN OF BOLTON  
TAX RATE INFORMATION**

FY	Non-Resident Education Rate	Resident Education Rate	Municipal	MMU Accrual	Conservation	Library	Total
04-05	\$2.044	\$1.93	.79	.02	.01		\$2.864 (non) \$2.750 (resident)
05-06	\$2.0558	\$2.0025	.79		.01		\$2.8558 (non) \$2.8025 (resident)
06-07*	\$1.15	\$1.14	.45		.01		\$1.61 (non) \$1.60 (resident)
07-08	\$1.2738	\$1.22	.48		.0025		\$1.7563 (non) \$1.7025 (resident)
08-09	\$1.3325	\$1.2454	.5382		.0025		\$1.8732 (non) \$1.7861 (resident)
09-10	\$1.4345	\$1.3571	.5262				\$1.9607 (non) \$1.8833 (resident)
10-11	\$1.4873	\$1.4758	.52				\$2.0073 (non) \$1.9958 (resident)
11-12*	\$1.3674	\$1.3487	.45				\$1.8174 (non) \$1.7987 (resident)
12-13	\$1.386	\$1.3906	.4730			.0012	\$1.8588 (non) \$1.8648 (resident)
13-14	\$1.4366	\$1.5501	.52		.0025		\$1.9566 (non) \$2.0701 (resident)
14-15	\$1.5048	\$1.7046	.53		.0025		\$2.0348 (non) \$2.2346 (resident)
15-16	\$1.4965	\$1.5895	.54				\$2.0365 (non) \$2.1295 (resident)

\*Previous reappraisal completion year

## DELINQUENT TAX COLLECTOR'S REPORT

Delinquent Taxes outstanding as of June 30, 2015	\$47,128.51
Delinquent Taxes assigned for collections as of May 16, 2015	+\$80,280.37
Delinquent Taxes collected from July 1, 2014 – June 30, 2015	-\$55,938.85
Adjustments, Errors, Omissions, and Abatements	<u>-\$11,875.42</u>
Outstanding Delinquent Taxes as of June 30, 2014	\$59,594.61
<i>*These numbers do not include collections of Delinquent Taxes from July 1, 2015 to the time of this annual report.</i>	
Delinquent Taxes collected from July 1, 2015 – December 31, 2015	\$37,375.10



*Joan Pecor, Delinquent Tax Collector*

Town of Bolton Expenditure Report and FY 2016/17 Proposed Budget									
	FY13/14	FY14/15		FY 15/16	AVG	Budget	FY16/17	Change (\$)	Change (%)
	Actual	Budget	Actual	Budget	13-15				
<b>Town Administration</b>									
<b>Personnel</b>									
Clerk/Treasurer Wages	\$ 57,461	\$62,600	\$62,137	\$75,300	\$ 59,799	\$78,482	\$3,182		4.2%
DRB Assistant Wages	\$ -	\$4,800	\$1,407	\$6,000		\$4,390	(\$1,610)		-26.8%
Zoning/Health Officer Wages	\$ 14,801	\$9,500	\$11,320	\$10,500	\$13,061	\$10,975	\$475		4.52%
Assessor Assistant Wages	\$ 645	\$2,000	\$660	\$2,000	\$653	\$1,250	(\$750)		-37.50%
Social Security	\$ 5,723	\$4,250	\$5,906	\$7,400	\$5,815	\$7,945	\$545		7.36%
Retirement	\$ 2,723	\$2,790	\$3,705	\$3,700	\$3,214	\$4,343	\$643		17.38%
Health Insurance	\$ 8,278	\$0	\$22	\$0	\$4,150	\$10,000	\$10,000		#DIV/0!
Dental Coverage	\$ 787	\$1,800	\$1,863	\$1,300	\$1,325	\$1,500	\$200		15.4%
Worker's Comp Insurance	\$ 14,254	\$10,000	\$7,649	\$550	\$10,952	\$587	\$37		6.7%
Unemployment Insurance	\$ 1,147	\$1,500	\$1,200	\$600	\$1,174	\$550	(\$50)		-8.3%
Training	\$ -	\$0	\$0	\$500	\$0	\$500	\$0		0.00%
Select Board Stipends	\$ -	\$0	\$0	\$1,500	\$0	\$1,500	\$0		0.00%
Constable Stipend	\$ -	\$0	\$0	\$500	\$0	\$500	\$0		0.00%
BCA Stipend	\$ -	\$0	\$0	\$500	\$0	\$540	\$40		8.00%
<b>Town Office</b>									
Heating Fuel	\$ 1,760	\$2,000	\$993	\$2,000	\$1,377	\$1,500	(\$500)		-25.00%
Electricity	\$ 1,642	\$2,000	\$1,327	\$2,000	\$1,485	\$1,750	(\$250)		-12.50%
Trash Removal	\$ 714	\$600	\$476	\$300	\$595	\$320	\$20		6.67%
Building Maintenance/Repairs	\$ 2,904	\$650	\$1,030	\$2,300	\$1,967	\$2,500	\$200		8.70%
Office Operating Expenses	\$ 9,387	\$11,500	\$10,688	\$6,900	\$10,038	\$6,900	\$0		0.0%
Telephone/Fax/Internet	\$ 3,391	\$3,000	\$3,234	\$3,500	\$3,313	\$3,500	\$0		0.0%
Copier Lease & Images	\$ 5,659	\$5,500	\$4,010	\$4,800	\$4,835	\$4,800	\$0		0.0%
Meeting Expenses	\$ 446	\$500	\$12	\$500	\$229	\$300	(\$200)		-40.0%
Bolton Gazette	\$ 2,228	\$2,000	\$1,704	\$2,300	\$1,966	\$2,300	\$0		0.0%
Postage	\$ 2,344	\$2,000	\$2,578	\$2,500	\$2,461	\$3,500	\$1,000		40.0%
Printing/Advertising	\$ 3,784	\$5,000	\$3,743	\$5,000	\$3,764	\$4,000	(\$1,000)		-20.0%
Land Record Archiving	\$ -	\$0	\$0	\$0	\$0	\$2,000	\$2,000		#DIV/0!
Property Maintenance	\$ 1,800	\$1,000	\$2,230	\$2,500	\$2,015	\$2,500	\$0		0.0%
Property & Casualty Insurance	\$ 24,429	\$22,000	\$19,044	\$7,000	\$21,737	\$8,800	\$1,800		25.7%
Cemetery Care	\$ 3,677	\$3,000	\$4,250	\$3,800	\$3,964	\$4,200	\$400		10.5%
Office/Computer Equipment	\$ 1,760	\$0	\$1,540	\$1,500	\$1,650	\$2,000	\$500		33.3%

Tech Support	\$ -	\$0	\$0	\$3,300	\$0	\$2,200	(\$1,100)	-33.3%
NEMRC	\$ 1,970	\$1,931	\$1,931	\$2,000	\$1,951	\$2,000	\$0	0.0%
Web Page Expenses	\$ -	\$76	\$76	\$500	\$38	\$500	\$0	0.0%
Election Expenses	\$ 1,174	\$2,366	\$2,366	\$1,500	\$1,770	\$3,500	\$2,000	133.3%
Constable Expenses	\$ 297	\$165	\$165	\$300	\$231	\$300	\$0	0.0%
Assessor Expenses	\$ 508	\$1,234	\$1,234	\$500	\$871	\$500	\$0	0.0%
Zoning/Health Officer Expenses	\$ -	\$0	\$0	\$0	\$0	\$200	\$200	#DIV/0!
Recreation Fund	\$ -	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Conservation Commission	\$ 166	\$363	\$363	\$500	\$265	\$500	\$0	0.0%
Planning Commission	\$ -	\$3,522	\$3,522	\$3,000	\$1,761	\$3,000	\$0	0.0%
Development Review Board	\$ -	\$0	\$0	\$0	\$0	\$250	\$250	#DIV/0!
BOLL	\$ -	\$42	\$42	\$0	\$21	\$0	\$0	#DIV/0!
<b>Taxes, Fees</b>								
Membership Fees	\$ 3,595	\$3,802	\$3,802	\$3,950	\$3,699	\$4,025	\$75	1.9%
County Tax	\$ 5,950	\$5,951	\$5,951	\$6,100	\$5,951	\$6,280	\$180	3.0%
Fees (bank & state)	\$ 1,328	\$1,662	\$1,662	\$1,300	\$1,495	\$1,300	\$0	0.0%
<b>Contracted Services</b>								
Legal Services	\$ 8,838	\$8,500	\$31,877	\$12,000	\$20,358	\$17,000	\$5,000	41.7%
Bookkeeping/Auditing Services	\$ 7,600	\$9,500	\$8,000	\$12,400	\$7,800	\$11,400	(\$1,000)	-8.1%
Property Tax Maps	\$ 1,575	\$1,250	\$1,275	\$2,000	\$1,425	\$2,000	\$0	0.0%
Engineering Services	\$ -	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Assessor Services	\$ 19,500	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500	\$0	0.0%
Richmond Rescue	\$ 1,500	\$15,300	\$15,300	\$17,000	\$8,400	\$17,510	\$510	3.0%
County Sheriff	\$ -	\$0	\$0	\$3,000	\$0	\$3,000	\$0	0.0%
<b>Service Organization Allocations</b>								
Chittenden Unit Special Investigations	\$ 600	\$1,000	\$1,000	\$1,500	\$800	\$1,798	\$298	19.9%
Visiting Nurses Association	\$ 758	\$781	\$781	\$780	\$770	\$780	\$0	0.0%
Committee on Temporary Shelter	\$ -	\$0	\$0	\$250	\$0	\$250	\$0	0.0%
Our Community Cares	\$ -	\$0	\$0	\$200	\$0	\$250	\$50	25.0%
Women Helping Battered Women	\$ -	\$0	\$0	\$200	\$0	\$200	\$0	0.0%
Front Porch Forum	\$ -	\$0	\$0	\$0	\$0	\$50	\$50	#DIV/0!
Library Card Reimbursement	\$ 545	\$750	\$545	\$600	\$545	\$600	\$0	0.0%
<b>Town Admin Subtotal</b>	<b>\$ 227,648</b>	<b>\$238,015</b>	<b>\$252,120</b>	<b>\$249,630</b>	<b>\$239,884</b>	<b>\$272,825</b>	<b>\$23,195</b>	<b>9.3%</b>
	<b>FY13/14</b>	<b>FY14/15</b>	<b>FY15/16</b>	<b>FY16/17</b>	<b>AVG</b>	<b>Budget</b>	<b>Change (\$)</b>	<b>Change (%)</b>
<b>Highway Department</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>13-15</b>	<b>Budget</b>	<b>Change (\$)</b>	<b>Change (%)</b>

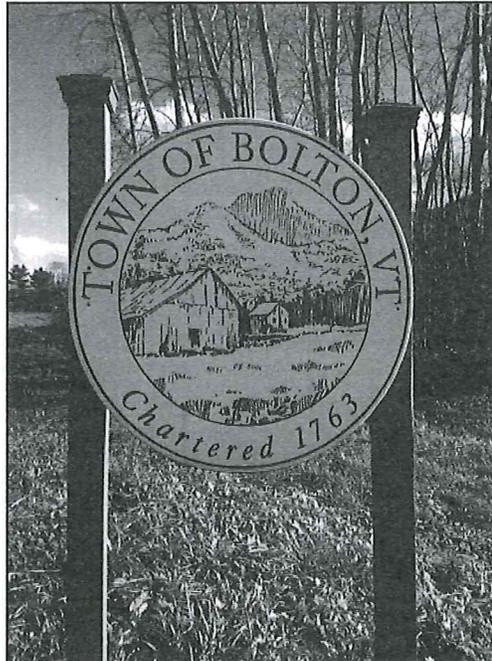






**TOWN OF BOLTON, VERMONT**  
**FINANCIAL STATEMENTS**  
**JUNE 30, 2015**  
**AND**  
**INDEPENDENT AUDITOR'S REPORTS**

**The full Auditor's Report is available at [www.boltonvt.com](http://www.boltonvt.com)**



Mudgett  
Jennett &  
Krogh-Wisner, P.C.  
Certified Public Accountants #435

November 23, 2015

The Selectboard  
Town of Bolton, Vermont

In connection with audit engagements, we are required by auditing standards generally accepted in the United States of America to communicate certain matters with those charged with governance. The term “those charged with governance” means the persons with responsibility for overseeing the strategic direction of the entity and obligations related to the accountability of the entity, for example, the Selectboard (the Board) or a designated Board officer or committee. This communication is provided in connection with our audit of financial statements of the Town of Bolton (the Town) as of and for the year ended June 30, 2015.

These standards require us to communicate with you any matters related to the financial statement audit that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. They also set the expectation that our communication will be two way, and that the Board or their designee will communicate with us matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures.

This letter summarizes those matters which we are required by professional standards to communicate to you in your oversight responsibility for the Town’s financial reporting process.

#### **Auditor’s Responsibility under Professional Standards**

Our responsibility under auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States was described in our arrangement letter dated April 27, 2015.

#### **An Overview of the Planned Scope and Timing of the Audit**

The scope of the audit was also described in our arrangement letter dated April 27, 2015. The audit was conducted for August 2015; our exit conference with management was held on August 6, 2015. A draft of the financial statements was provided to management on October 8, 2015.

#### **Accounting Practices**

- **Adoption of, or Change in, Accounting Policies**

Management and the Selectboard have ultimate responsibility for the appropriateness of the accounting policies used by the Town. Management has implemented Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*, for the year ended June 30, 2015.

- **Significant or Unusual Transactions**

We did not identify any significant or unusual transactions or accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Town of Bolton, Vermont  
November 23, 2015  
Page 2

- **Alternative Treatments Discussed with Management**

We did not discuss with management any alternative treatments for accounting policies and practices related to material items.

**Accounting Estimates**

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. The significant accounting estimate reflected in the Town's 2015 financial statements is depreciation expense.

**Audit Adjustments**

During the audit we proposed 11 adjustments to the general ledger.

Management accepted the proposed adjustments and those changes are reflected in the 2015 financial statements. The significant effects of these audit adjustments were to (1) record activity and interest income in various cash accounts not previously recorded, (2) remove transactions inadvertently posted to payable accounts during the year, (3) correct cash receipts for improper classification, (4) record changes in debt related accounts, (4) record capital asset activity including the accounting estimate for depreciation expense, and (5) correct equity balances for reservations recorded by management.

**Disagreements with Management**

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, the significant disclosures to be included in the financial statements, or other matters.

**Consultations with Other Accountants**

We are not aware of any consultations that management may have had with other accountants about accounting or auditing matters.

**Significant Issues Discussed with Management**

We did not have correspondence with management regarding significant issues arising from the audit. We have discussed accounting matters relating to the Town's accounting estimates and audit adjustments.

**Difficulties Encountered in Performing the Audit**

We did not encounter any difficulties during the audit.

**Material Weaknesses**

We identified one material weakness in internal control related to the segregation of duties between the Town Clerk/Treasurer and Assistant Clerk/Treasurer. This material weakness (finding 2015-001) has

Town of Bolton, Vermont  
November 23, 2015  
Page 3

been reported in prior years and the status has not changed, though it has been noted that the Town has begun utilizing the assistance of an additional person who is currently performing bank reconciliations. We also reported one significant deficiency related to capital asset and long-term debt accounting (finding 2015-002), which was also reported in prior years.

**Certain Written Communications between Management and Our Firm**

Management provided written representations in connection with the audit in a letter to our firm dated November 23, 2015. A copy of the letter is available upon your request.

This report is intended solely for the information and use of the Board and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this letter. We appreciate the opportunity to be of service to the Town.

Very truly yours,  
Mudgett, Jennett & Krogh-Wisner, P.C.

*Mudgett, Jennett &  
Krogh-Wisner, P.C.*

TOWN OF BOLTON RESERVE FUND SPREADSHEET		June 2015 Reconcile		
ACCOUNT	D (1)	E (2)	I (3)	Description
<b>HIGHWAY ACCOUNTS</b>				
Bridge Repair	-			
Highway Equip	30,586.15	35,000.00	75.37	65,661.52
Culvert Repair	-			-
Highway Repairs	-			-
Highway Buildings	20,081.71	10,000.00	34.57	30,116.28
Resurfacing/Guardrails	15,173.70		17.44	15,191.14
Notch Road Repairs	25,229.57		28.99	25,258.56
Road Cut Bond Checks	2,012.15		2.31	2,014.46
FEMA	-			-
				-
<b>BVFD ACCOUNTS</b>				
Equipment	25,017.92	2,500.00	31.63	27,549.55
Building	2,503.09	2,500.00	5.75	5,008.84
Hose	1,493.99		1.72	1,495.71
				-
				-
<b>GENERAL ACCOUNTS</b>				
Funding PR				-
Restoration	3,005.63	1,362.28	5.02	4,372.93
Scholarship	4,451.44		5.12	4,456.56
Land Conservation	17,569.40	3,344.23	24.04	20,937.67
Hardship Fund	1,091.49		1.25	1,092.74
Emberley Fund	1,813.71		2.08	1,815.79
Cemetery Fund	-			-
Wheeler Excess				-
				-
<b>MISC ACCOUNTS</b>				
Watershed Grant	2,781.05		3.20	2,784.25
				-
<b>YTD INTEREST</b>				
	217.31			
	153,028.31			
		54,706.51		207,756.00
		14 - 15 Deposits	14 - 15 Expenses	30-Jun-15
			238.49	
			14 - 15 Interest	

## **TOWN SECTION**

**Reports • Letters • Policies**  
**Letter from Clerk and Treasurer**  
**Letter from Select Board**  
**Letter from Zoning Administrator**  
**Highway Foreman's Report**  
**Winter Operations Plan**  
**Tax Payment Policy**  
**Bolton's Own Little Libraries**  
**Vital Records**  
**Planning Commission**  
**Development Review Board**  
**Conservation Commission**  
**Volunteer Fire Department**  
**Letter from Fire Warden (burning permits)**



*Carol Devlin, Assistant Town Clerk & Amy Grover, Town Clerk*

## TOWN CLERK & TREASURER LETTER

### Town Meeting:

Town Meeting will be held on Monday, February 29, 2016 (Happy Leap Year!), at 7 p.m. at Smilie Memorial School. Continuing our Town Meeting tradition, we will hold our annual community pot luck dinner starting at 5:45 p.m. Please bring a dish to share and enjoy the opportunity to chat with our representatives Theresa Wood and Tom Stevens, members of Bolton's boards, and of course your friends and neighbors.

Articles 1, 2, & 3 (election of officers, Town Report distribution & Conservation Fund ¼ cent) will be voted by Australian ballot on Tuesday, March 01, 2016. All other town business (Articles 4 - 10), which includes the town budget, will be transacted during Town Meeting on Monday evening. Please remember "your vote is your voice!"

### Finances:

**Audit:** The FY 14 -15 audit was successfully completed in December 2015. The complete audit can be viewed on the town's website: [www.boltonvt.com](http://www.boltonvt.com)

The audit report continues to identify one "Material Weakness" and one "Significant Deficiency" which have been identified by the town's auditors, Mudgett, Jenett & Krogh-Wisner, annually since they began the town audits in 2005. Please see below for the town's response to these two findings.

#### Material Weakness ~ Segregation of duties

**Response:** The town will continue to assess how to best further implement mitigating controls with respect to segregation of duties between accounting and treasury functions. Currently, as recommended in the 2014 audit, an independent financial consultant performs full monthly reconciliations of all bank statements, and has access to the general ledger and all other NEMRC modules to reconcile and/or validate postings. In addition, the Bolton Select Board reviews and approves all expenditures, and are provided with monthly expenditure and revenue reports. It is the town's understanding that further segregation of duties is difficult due to the simple fact that as a small town, Bolton has only two office staff to perform all accounting and treasury functions. Fully curing this material weakness and implementing mitigating controls could require hiring additional staff to act in a supervisory manner; reviewing and approving all accounting and treasury functions, at an additional expense, which will be considered by the Select Board.

#### Significant Deficiency ~ Capital assets and long-term debt accounting

**Response:** The town will continue to work toward curing this ongoing significant deficiency by working to develop, with support of the auditing firm or other outside agency, a plan to record capital assets, depreciation, and long-term debt in the general ledger periodically for complete financial reporting.

**Debt:** The town's debt service is approximately 13% of the proposed municipal budget, accounting for \$119,606.

**Reserve Fund:** As of June 30, 2015 the Reserve Fund balance stood at \$207,756 and includes \$54,706 deposited as allocated in the FY 14-15 budget. A copy of the Reserve Fund spreadsheet is included in the Town Report. Please refer to the spreadsheet for specific amounts within the fund. The June 30, 2015 balance does not include the \$65,000 in uncommitted general funds that voters approved to be appropriated to the Reserve Fund at Town Meeting 2015.

In the budget process for FY 16-17, the Select Board & town staff again vigilantly reviewed expenditures,

compiled averages, and identified outliers to accurately reflect realistic anticipated expenditures for FY 16-17. While there were reductions in several line items, there were also increases in others, and every effort was made to keep those increases to the absolute minimum. To the best of our ability and knowledge, the proposed FY 16-17 budget accurately reflects the cost of running the town of Bolton.

FEMA and State of Vermont Funding: FY 14-15 saw a disaster declared FEMA event on June 9, 2015. The rainstorm that evening caused thousands of dollars in damage to town highways: Honey Hollow, Duxbury, Notch and Bolton Valley Access Roads, as well as several private roads. The town is continuing to work through the FEMA process to recover emergency repair expenses, as well as the expenses for permanent repairs. Obtaining FEMA and state funding is a lengthy process, and our thanks to the Bolton community for your patience. Also many thanks to our highway crew; Eric, Corky, Wayne, and Dan, and to Bill Atwood Excavating, Lafreniere Excavating, and Gene Armstrong Excavating who all were instrumental in stopping additional damage on the evening of the storm and in making repairs.

Grant funding: A PACIF Grant through VLCT funded 50% of the purchase of new safety cones; the town became acutely aware during the June 9th storm event that we did not have sufficient cones to mark areas of danger that evening, and unfortunately many cones were also stolen.

#### **Voter Checklist and Elections:**

The town registered 43 new voters in 2015, and the checklist stands at 917 voters.

Many thanks to the Board of Civil Authority and volunteers who assist at elections, running a successful election would be impossible without your help.

Town Meeting in 2015 saw 181 of 930 registered voters vote; 19.5%.

2016 will be a busy year for elections with the Town Meeting Australian ballot and Presidential Primary Election taking place on Tuesday, March 1, 2016 ("Super Tuesday"), the Vermont State Primary on August 9, 2016, and the General Election (Presidential) on November 8, 2016.

#### **Land Records:**

During the 2015 calendar year, 1,468 pages were recorded in the Land Records.

We continue to work on archiving our Land Records, and had the digitizing of 12 Land Record books, including some of our oldest books, completed.

Services provided to our residents:

- DMV renewals (\$3)
- Dog Licensing (\$12)
- Faxing, copying (no charge)
- Notary (no charge)
- Sale of Green Mountain Passports (\$2)
- Voter registration (no charge)

Also of note, with an enormous thank you to Carol Devlin for:

Coordinating, with the State of Vermont E-9-1-1 Board, corrections to multiple 911 numbers; all of Country

Club Condominiums and Sports Club Drive, along with our thanks to those residents for their understanding, and to BVFD Chief Mike Gervia for making the new 911 signs.

The creation of new, correct 911 numbers.

The creation of a user friendly Lister card reference for all of Bolton Valley's condominiums.

I want to recognize and thank all of our town employees, town boards, and our volunteers. A small town like Bolton truly depends on all of you to keep our town operating smoothly and efficiently, and your dedication to serving Bolton is greatly valued. Many of you have served for countless years and I thank you for your long service! I continue to appreciate the help and support that I have received from so many people, including our residents. And lastly, a special thank you to Carol Devlin for her great work, help and support.

Please remember that the Town Office is YOUR office. If you have the time, just to stop in and say hello – it's great to chat with you and hear the news from your part of Bolton! Carol and I look forward to being of service and assistance to you, our community, in the coming year.

Amy Grover, Town Clerk & Treasurer



*Phoebe enjoys a seat at the Town Office*

## 2015 SELECT BOARD REPORT

The year began with our Road Crew working many hours with the amount of snow that we received. In some years we use a lot more material and it ups our expenses. Many of you already know about the need for a new truck and we have worked a good deal with Clarks Truck center for a 2016 International that should benefit the town.

We had another flood event in town in June that temporarily closed three of our four main roads, and again will end up costing the town money. Road repairs were partially funded by FEMA and the State of Vermont. We'd like to thank Eric Andrews and our road crew for their quick response when this weather event hit us. Local contractors Bill Atwood and Gene Armstrong were also a big help and were quick to jump into action to save us from even more damage.



*Select Board Members: Sharon Murray, Josh Arneson, Ron Lafreniere, Jen Dudley-Galliard, and Gene Armstrong*

The town website is now functioning very well, thanks to the hard work of Deb Shelby, Steve Barner and town staff, and is much easier to navigate. With the state of Vermont's new open meeting law in effect, you can now view the agenda and minutes for all of the boards in town.

The Select Board adopted a fireworks ordinance this year so if you are planning a celebration with fireworks, make sure you file for a permit. We have also been working on updates of our personnel policies, and our road policies in anticipation of new state stormwater permitting requirements for town highways.

A capital planning committee has been formed to help us out with long term capital planning and budgeting. This committee will offer suggestions to the Select Board about future large scale expenses (e.g., for land, buildings, equipment and highway improvements) to keep future town budgets in check.

We also appreciate the extra effort made by the Planning Commission this fall to reach out to town residents and businesses, by hosting a series of well attended community meetings tied to the update of the town plan, and for being awarded a municipal planning grant to help fund this work in 2016. We approved the use of the planning reserve fund created by voters last year to cover the match.

The State of Vermont Forest and Parks Department has accepted a bid for the former Preston Lafreniere Homestead, as approved by the Development Review Board for residential use after many years of abandonment. This sale should bring the long vacant house back to life. The barns across the road will remain in state ownership. Proceeds from the sale of the homestead will be used by the department to help restore the barns for agricultural use.

We would like to also like to make you aware of possible changes to the way the State funds the PILOT program (payment in lieu of taxes) for the land they own in town. This change will affect all taxpayers if this program is cut as included in the state's FY16 budget bill. We met with our legislative representatives and the Commissioner of Forests, Parks and Recreation to come up with a PILOT formula that is more equitable to Bolton and other towns with large state land holdings, for consideration during the 2016 session.

Finally we would like to thank town staff, especially Amy Grover who, in addition to her many other duties, clerks for the Select Board. We would also like to thank everyone who has volunteered to serve the town in

some way this past year – on boards and commissions, in our fire department, and as appointed representatives. As a small town we rely heavily on staff and volunteers to keep Bolton running – your time, energy and dedication are very much appreciated.

Ron Lafreniere, Chair

Gene Armstrong

Josh Arneson

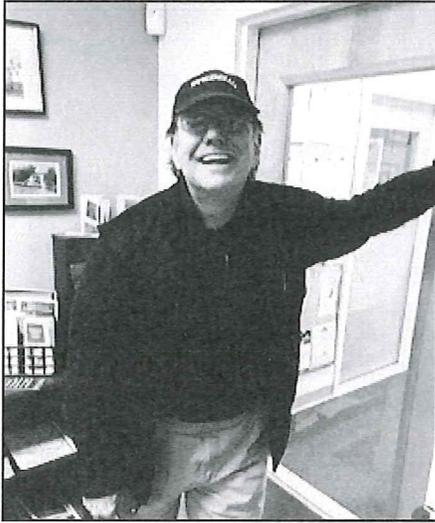
Jen Dudley-Gaillard

Sharon Murray



*Route 2 Community Forum*

## ZONING ADMINISTRATOR'S REPORT



*Miron Malboeuf  
Zoning Administrator*

Permits issued from January 1, 2015 through December 31, 2015

Number of Permits	Type of Permit	Construction Cost
4	Single Family Dwelling (1 Renewal)	1,403,200
3	Residential Alterations & Additions	378,400
3	Residential Additions Porches & Decks	50,475
	Accessory Structures Garages & Barns	
3	Accessory Structures Sheds	44,400
	Mobile Home Replacement	
	Recreational/Commercial	275,000
	Municipal	
	Signs	
1	Pending	86,400
1	Withdrawn	
16	Total	\$2,237,875

Note Value for C-404 1,421,000

Certificates of Zoning Compliance Issued: 13

Certificates of Occupancy: 1

Permits applied for under the Emergency Flood Hazard Area Regulations - Town of Bolton, Vermont: 1

Permit fees amounting to \$7,771.79 were collected and deposited to the General Fund.

Respectfully Submitted,

Miron C. Malboeuf, Zoning Administrator

## HIGHWAY FOREMAN'S REPORT 2015

2015 saw an extremely busy and challenging year for the highway crew!

Winter saw the usual challenges of keeping culverts thawed and keeping the town roads open. Bolton received a lot of snow last winter, and we spent many hours behind the wheel plowing, sanding and salting. A reminder:

- To keep your trash cans and recycling out of the town right of way, especially in the winter. We are not able to safely stop our trucks while plowing to move trash cans out of our way.
- When a lot of snow accumulates, it is necessary to push snowbanks in the right of way back to make room for more plowed snow. While we don't intentionally damage lawns, trees, fences, etc. we need to move the snow in order to keep the roads open and safe.



*Corky Armstrong, Wayne Ring, Eric Andrews,  
Foreman & Dan Champney*

We all knew we probably shouldn't expect to go for a full two years without any FEMA declared disasters here in Bolton, and on June 9, 2015, we had a major rain event that caused thousands of dollars in washout damage to our town and private roads. Responding to and taking care of the extreme emergency situation that evening and the weeks of repair work that followed kept us very busy, and disrupted our normal summer maintenance schedule of hauling gravel, ditching, roadside mowing, grading and culvert flushing. We were still able to complete a good portion of our summer maintenance, replaced a culvert on Mill Brook Road, and painted the dump truck bodies and plows. We still have some final road repair work to do from the storm damage which we plan to complete in the spring.

The town did not take on paving projects other than the paving repairs to the storm damaged sections of the Notch and Bolton Valley Roads. However, the town did receive a VT Paving Grant, which along with resurfacing funds from this fiscal year, and resurfacing funds that we rolled over from the last fiscal year should allow us to pave a large section of Duxbury Road in the spring.

The State of Vermont has indicated that it will be closing the state gravel pit off of Duxbury Road, which has been continually problematic with washouts onto Duxbury Road. If the State properly closes the gravel pit, the washout issue will be eliminated.

Road sign stealing remains very popular and comes at a significant cost (\$150+ per sign) to the town for replacement.

A lot of effort went into drafting the Highway budget for FY 16-17 with the Select Board to reflect realistic costs, while trying to keep increases at a minimum. We also are working with the Capital Planning Committee to draft a schedule for equipment replacement that spaces out large capital expenditures.

We will be replacing the 2008 International truck with a 2016 International early in 2016. The 2008 truck's extended warranty expired in November 2015 and given that the truck has required frequent and continual repairs, we all felt it was in the best interest of the town to trade the truck in. We are looking forward to having a truck that runs well and allows us to complete our plowing and work schedules.

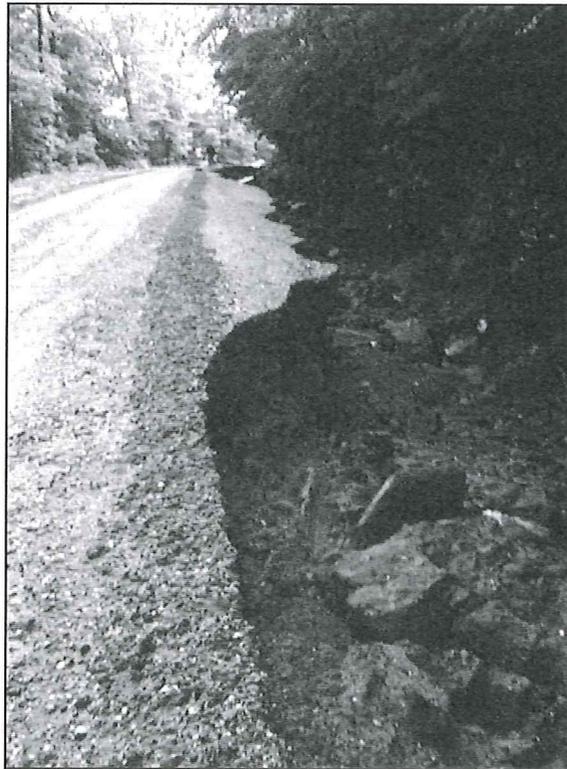
We hired a second person, Dan Champney, to work part time as needed, which gives us more flexibility. Dan lives here in Bolton and comes with over 30 years of experience from working at VTrans, and is a great addition to our crew.

As always, please be advised that there is no parking on the travelled portion of any town road, and that cars will be towed if parked in this manner. There is also a statutory rule, which carries a \$1,500 fine, for plowing snow into and/or across any town road. Also, please see the amended 2015 Winter Operations Plan & Policy included in this Town Report.

Please feel free to call me any time at the town garage (434-3930) if you have questions or concerns.

Respectfully submitted,

Eric Andrews, Bolton Highway Foreman



*June 9, 2015 road washout*

## **TOWN OF BOLTON WINTER OPERATIONS PLAN & POLICY 2015 AMENDMENT**

### **I. Purpose**

This winter operations plan and policy, as adopted by the Bolton Select Board, is intended to clearly state town policy and priorities for clearing and maintaining town highways between November 15th and April 30th to allow for safe passage of motor vehicles during winter months.

### **II. General Operations**

The town of Bolton has only two full-time highway personnel, working in shifts and assisted by seasonal or part-time help as available, to do winter maintenance on approximately 20.5 miles of road.

Maintenance during winter storm events will begin around 4:00 am, with the intent of having major traffic routes open by 7:00 am, and continue until all routes are cleared. Except in emergency situations, there usually will be no maintenance between the hours of 10:00 pm and 4:00 am.

After 16 hours on the job, it is required that operations are stopped to allow the road crew to have a minimum of 6 hours off.

The Town of Bolton does not have the personnel, equipment or resources to maintain a “bare roads” policy. During winter storm events, roads will be cleared and opened to traffic to the extent conditions reasonably allow, but will be fully cleared of snow only after a storm event is over. Travelers using town roads are expected to exercise due care and reasonable caution in response to changing winter weather conditions, especially during storm events.

In the event of a large winter storm, or an emergency situation where town equipment is out of service for repair, the Road Foreman, in consultation with the Select Board, may obtain needed services or equipment from qualified contractors and vendors, or from neighboring municipalities under shared maintenance agreements.

### **III. Plowing**

Each road crew member will be assigned a specific route to complete. Plow routes may vary only in emergency situations.

Plow routes are set up to first open major traffic and school bus routes. This includes the following town highways:

- Bolton Valley Access Road (SA3)
- Duxbury Road (TH1)
- Nashville Road (TH2)
- Notch Road (TH4)
- Stage Road (TH3)

After these routes are open and cleared, roads which are the most problematic for the public (traffic volume, steepness and curves) will be plowed, with plowing continuing until all roads are open and cleared. Bolton differs from many towns in that, because of its mountainous terrain and the Winooski River, much of the road network is not interconnected. This affects the driving time needed to reach some road sections, and may delay clearing operations during winter storm events.

Honey Hollow Road (TH12) , because it is steep, narrow, difficult to maintain and unsafe to travel during winter months, and serves only seasonal camps and state land, is officially closed to motor vehicle traffic from December 16th to May 1st of each year, pursuant the October 1, 2012 Honey Hollow Adoption of rule. Beginning and end dates for road closure may be adjusted by the Select Board, in consultation with the Road Foreman, based on prevailing weather and road conditions. The town will not plow or maintain the road when closed to traffic; however the Select Board may allow for temporary winter access under a private winter maintenance agreement approved by the board.

The town will not plow nor maintain Class 4 roads, private roads or driveways. All private roads and driveways are to be maintained by property owners as necessary to allow for emergency vehicle access, and to avoid parking within town rights-of-way.

The town will enforce NO PARKING restrictions under the Bolton Parking Ordinance at all times on the traveled portion of all highways, and in plow truck and school bus turnarounds. Vehicles will be towed at the owner's expense.

State law (23 VSA § 1126) prohibits plowing, shoveling or blowing snow from a private road or drive onto or across a town or state highway. Violators may be subject to a fine or penalty and may also be liable for damage to property, vehicles, and any undue cost to the town for clearing and removal.

The town will assume no responsibility for plow or snow damage to objects such as trees, fences, flowers, and stone walls placed within town rights-of-way without prior permission from the town. The town will also assume no responsibility for damage to mail boxes located within town highway rights-of-way, unless directly struck by the plow.

### **☒ Use of Materials**

Salt will be applied to most paved roads, when the road temperature is at or above 20 degrees, with a minimum of sand added as necessary. Salt is not effective when the road temperature drops below 20 degrees.

Sand will be applied on all gravel roads. Granular materials used for winter maintenance may contain particles as large as  $\frac{3}{4}$ " in size, which can cause windshield damage. Travelers on local highways are expected to use caution and avoid following town trucks and other vehicles too closely. The town will not assume responsibility for windshield or other damage resulting from the use of sand and gravel for winter road maintenance.

Adopted November 25, 2002. Amended this 16th day of February, 2015 by majority vote of the Bolton Select Board.

## TOWN OF BOLTON TAX PAYMENT POLICY

- 1. METHOD OF PAYMENT:** Check, cash, or money order. Coins in excess of 1 dollar are not accepted. Currently dated checks are to be made payable to the Town of Bolton. Payments mailed from foreign countries may either be paid by check or International Money Order but must be payable in US dollars and drawn on a US bank. Checks not meeting these requirements will be immediately returned to the sender, and penalties applied if applicable. Checks returned by the bank, for any reason, will cause the payment to be cancelled, any receipt issued for that payment to be void, and penalties applied where applicable. Receipts will be mailed only if postage is supplied.
- 2. TAXES and SPECIAL ASSESSMENTS:** The tax bill covers taxes and special assessments, if any, for the town's operational year, July 1 – June 30.
- 3. INSTALLMENT PAYMENTS and DELINQUENT DATES:** Taxes are payable by multi-installment payments and on due dates which are voted by the taxpayers at town meeting. Consult the tax bill for due dates for each year. If the due date falls on a Friday, Saturday, Sunday, or holiday, payment is due by 4 p.m. on the next business day. Federal postmarks of the due date are accepted as on time. Unpaid taxes incur a 1% penalty each month, and late notices are sent monthly. Any taxes unpaid as of the final installment due date incur an immediate 8% penalty and 1% interest, and are turned over to the Delinquent Tax Collector for collection.
- 4. PROPERTY OWNERSHIP:** Taxes are levied on both real and personal property. By law, the tax is the responsibility of "the last owner or possessor thereof on April 1 each year" (V.S.A. § 3651).
- 5. PROPERTY OWNER'S RESPONSIBILITY:** The owner, as of April 1, remains liable for the year's taxes regardless of subsequent conveyances (*Fulton v. Aldrich*, 76 Vt. 310, 1904). Tax bills are mailed to the last owner or possessor thereof on April 1 each year, at the address on file with the Assessor's Office. The Assessor's Office must be notified in writing of any address changes. Tax bills must be mailed at least 30 days prior to the date that the first installment payment is due. Failure to receive a tax bill does not relieve the taxpayer of responsibility to pay the taxes when the taxes become due and payable, nor does it relieve the taxpayer of paying any additions of penalties and/or interest.
- 6. TRANSFER OF PROPERTY:** If all or a part of the taxed property is sold, it is the seller's responsibility to forward the tax bill/tax information to the new owner, and the new owner's responsibility to take note as to when the tax installments are due and amounts payable.
- 7. MULTI-PAYMENTS:** Once taxes become delinquent, multi-payments arrangements may be made at the discretion of the Delinquent Tax Collector. The Delinquent Tax Collector may require a written agreement signed by the delinquent taxpayer. In the event that a payment is missed the Delinquent Tax Collector can proceed with other collection actions, including sale of the property. Payment arrangements which do not pay the bill in full before the due date of the next year's tax bill may not be accepted.
- 8. PARTIAL PAYMENTS:** Partial payments will be applied first to the interest portion, then to the penalty amount. Any remainder will go toward the principal amount of the tax.
- 9. NOTICE TO LIEN HOLDERS:** Early notice to lien holders and mortgagees regarding delinquent taxes is a courtesy rather than an obligation, so it is at the discretion of the Delinquent Tax Collector. The law mandates such notice only at the time of an impending tax sale.
- 10. ESCROW ACCOUNT:** The Town of Bolton does not routinely mail tax bills to banks or mortgage companies for escrow accounts. The responsibility for forwarding tax information lies with the property owner.

Amended by the Bolton Select Board this 16th day of November 2015.

Ron Lafreniere, Chair

Gene Armstrong

Josh Arneson

Jen Dudley-Gaillard

Sharon Murray

Received for record the 17th day of November 2015

Attest: Amy Grover, Town Clerk

Adopted by the Bolton Board of Selectmen this 5th day of January, 1994.

Donald Carr, Board Member

Gerard A. Mullen, Chairman

M. Peter Siegel, Board Member

Richard P. Streeter, Board Member

Denis Turpin, Board Member

Received for record the 6th day of January, 1994.

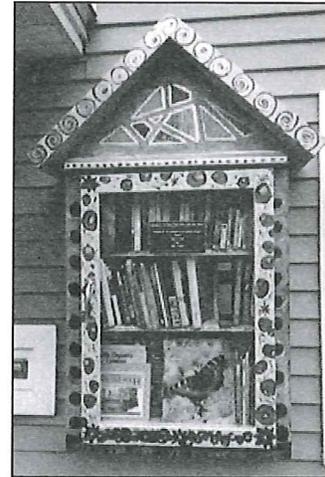
Attest: Deborah LaRiviere Town Clerk



*Luke Ingram, Tree Warden*

## BOLTON'S OWN LITTLE LIBRARY GROUP ANNUAL REPORT 2015

Bolton's Own Little Libraries' (BOLL) Group is collection of people committed to stocking and caretaking small, self-service libraries in neighborhoods throughout Bolton. The idea for the BOLLs project came from Steve Madden, the Camel's Hump Middle School Librarian, when the beloved Book Bus stopped bringing books to Bolton kids in the summer and he found out about an international project called Little Free Libraries. Subsequently, four years ago five BOLLs were lovingly crafted by dozens of volunteers. Each library houses about four dozen books and operates under the "Take a Book, Leave a Book" policy. BOLLs are open 24 hour/day and have a wide array of books for all ages. Inventory is constantly changing as people exchange books, so you'll have to come by to see what's available. Best part? There's no due date or late fees!



Since the last Town Meeting, there has been lots of activity surrounding the BOLLs. We've moved one of the original five from near the bottom of the Access Road to 455 Duxbury Road to accommodate readers of all ages on that side of the river. Thank you to our residents of Duxbury Road who helped make this happen: Ron Lafreniere who found the new site, Paul & Ellen Filadoro for allowing the Little Library to be housed on their land, and the O'Malley Family who are the new caretakers helping to maintain the box and planning to rotate books monthly. We've also added two new Little Library locations this year.

One is a new BOLL at the Junction of Rt. 2 and The Long Trail. Stop by to check out the new foot bridge across the Winooski and our new library! Thank you to: Steve Madden's friend, Aaron Stein, who made this BOLL Box- (see <http://revivalstudio.com> for more of his excellent work). Painted by Amy Ludwin. A big thank you goes to Dave Hardy, GMC Director of Trails Program, and his crew at the GMC for their support and enthusiasm for the idea of having a library along the Long Trail and for installing the box at their information kiosk. Jen Dudley-Gaillard and Steve Madden will be volunteering to be co-caretakers.

Our other brand new BOLL is now open for business at the Bolton Town Office; please come by to leave a book or take a book. Thanks so much to Will Peery from the Notch Road who did such a great job on the design, construction, and installation of this Little Library. Appreciation also goes to the decoration crew: Will Peery, Holly Rae Taylor, Rosa Ricketson, Jen Dudley-Gaillard, Loree Silvas, Tony Barbagallo, Steve Peery, and Amy Ludwin. Thank you to our Town Clerk Amy Grover and our Assistant Town Clerk & Treasurer Carol Devlin who've volunteered to be co-caretakers.

How do you find the BOLL nearest you? BOLLs are the brightly painted little boxes that are located at: the East end of Fernwood Manor, 445 Duxbury Road, on the Access Road near the intersection with Thatcher Rd. where the Black Bear Inn was, half way down Notch Road, Stage Road across from the Condos, where the Long Trail crosses Rt. 2, and the Town Office. Leslie Pelch has generously created a map of all the locations, and a link to the map is on the BOLLs Facebook page: <https://www.facebook.com/groups/217540608350423/> Map images are also posted at Smilie School, and at the Town Office so that anyone can see where the seven BOLLs are located. There is also a link on the Bolton Town Website: <http://boltonvt.com/government/maps-orthophotos>

The BOLLs would not exist and thrive without a dedicated group of volunteers, including, but not limited to, our excellent caretakers who look after the BOLLs. We are always looking for volunteers to help rotate the books once a month between the libraries and our extra books stored at the Jonesville Post Office. If you interested in helping to look after a little library, having a poetry slam, or book swap at your super-local BOLL, please be in touch with either Amy Ludwin at [amy@mymountain.com](mailto:amy@mymountain.com) or Jen Dudley-Gaillard at 999-2196.

Submitted Amy Ludwin & Jen Dudley-Gaillard on behalf of The Bolton's Own Little Library Group

## VITAL RECORDS

Between January 1, 2015 and December 31, 2015 the town of Bolton recorded fifteen births. Of these fifteen, eight were males and seven were females.

In the same period, fourteen Civil Marriages were performed.

Five deaths were recorded during the 2015 calendar year.

Thanks to the assistance of their owners, 140 dogs were licensed.



*Bear paintings by Julie Longstreth*

## PLANNING COMMISSION 2015 ANNUAL REPORT

Greetings from the Bolton Planning Commission.

The Planning Commission consists of five volunteers appointed by the Select Board. Current members are Linda Baker (chair), Steve Barner, Jim Bralich, Rodney Pingree and Deborah Shelby. Carol Devlin clerks for the Commission.

The Planning Commission generally meets on the second Monday of the month (subject to change). As always, interested residents are encouraged to attend.

The Planning Commission is primarily responsible for drafting and amending the Bolton Town Plan and bylaws (The Bolton Land Use and Development Regulations or BLUDRs). It also participates in the regional planning process and engages in comprehensive planning. The PC is strictly a planning body with no authority over development review projects and, as such, does not issue permits or review proposals for development. These town functions fall under the jurisdiction of the Development Review Board and the Zoning Administrator.



*Steve Barner, Carol Devlin, Rodney Pingree, Deb Shelby, Jim Bralich and Linda Baker, Chair, via Skype*

The Town Plan was last updated in 2012. Since plans have to be updated every five years, Bolton's next plan needs to be approved by May 2017. The Planning Commission has worked hard in the past couple of years to identify strengths and weaknesses of the current plan and to gather information from sources within the Town government.

In July 2015, with significant assistance from the Regional Planning Commission, the Planning Commission began a campaign to engage Bolton residents in the planning process in order to better understand what residents want for Bolton's future. The PC hosted five meetings in the fall of 2015 to gather information: a town wide Kick Off meeting and four neighborhood forums. Attendance ranged from almost 50 people at the Kick Off to 15-30 at the neighborhood forums. The PC also gathered community input through a survey.

Community discussions centered on the following questions:

What do you value about Bolton?

What do you hope will stay the same?

What ideas do you have for the future of Bolton?

What do you hope will change?

These questions were considered at both the neighborhood level and the broader town level. The people who live here value the natural resources and beauty of Bolton and the neighborhood communities. While many concerns for the future emerged, these were quickly followed by concrete suggestions on how to address them.

Summaries from each meeting with a list of responses to each question are available on the Town Plan website at <http://boltonvt.org/TownPlan/>. You can also use the site to check on the status of the plan, review drafts as they are available, volunteer and submit questions or comments.

At the end of the year the Planning Commission shifted its focus to assessing the wealth of comments and suggestions it received. By Town Meeting it will have created a vision statement and a list of goals. At that point, residents will have the opportunity to help prioritize the goals for the plan. It will spend the rest of 2016 determining policies and action steps for the goals and writing the plan. Public hearings will begin in 2017.

This is a complex process because of the contradictions between competing priorities (e.g., a consensus that Bolton should maintain its natural resources and beauty conflicts with both growing Bolton's tax base in order to lower property taxes and being open to alternative forms of energy and thereby reducing the Town's reliance on fossil fuels). In order to remain viable into the next decades Bolton will need to tap into the creative thinking and commitment to the Town that residents exhibited last fall.

We are extremely pleased to announce that the Bolton Planning Commission received a 2016 Municipal Planning Grant funded by the Vermont Department of Housing and Community Development. The grant will provide \$20,000 to assist assistance in writing the Town Plan and developing a more accessible, concise and user-friendly format.

Other Planning Commission activities in 2015 included:

Applying for and receiving assistance on the Town Plan through the Chittenden County Regional Planning Commission Fiscal Year 2016 Unified Planning Work Program.

Discussing changes to the State of Vermont PILOT (Payment in Lieu of Taxes) program.

Applying for a multi-town grant from the High Meadows Fund with Duxbury, Moretown, Richmond and Waterbury for a project to increase flood resilience in the mid-Winooski Watershed.

Monitoring applications of Bolton property owners at the state and local level.

Monitoring the State of Vermont's efforts to sell the Preston-Lafreniere Property.

Following the progress of Bolton's eight Hazard Mitigation Prevention Grant applications to elevate properties in the flood plain. So far five of the applications have been approved.

Reviewing drafts of the Regional Hazard Mitigation Plan, Bolton Hazard Mitigation Plan, and Bolton's Local Emergency Operations Plan.

Touring Bolton to view the areas and issues the PC has been discussing.

The Planning Commission was very grateful for the establishment of a reserve fund for assistance writing the plan. Those funds enabled the Planning Commission to apply for a Municipal Planning Grant that we have received.

For more information, check out the Bolton website at <http://www.boltonvt.org>, email me at [assistbolton@gmavt.net](mailto:assistbolton@gmavt.net) or call the Town Office at 802-434-3064 ext. 221.

Carol Devlin, Planning Commission Clerk

## DEVELOPMENT REVIEW BOARD 2015 REPORT

The Bolton Development Review Board (DRB) is a five-member board appointed by the Select Board to administer the town's adopted zoning, subdivision and flood hazard regulations. The DRB is a "quasi-judicial" board – we hold warned public hearings, conduct site visits, and issue written decisions on subdivision and development applications, zoning appeals, and variance and waiver requests. Our regular monthly meetings, held on the fourth Thursday of the month at the Town Office, are open to the public. The DRB also meets in deliberative sessions as needed to review application information and hearing materials, and to draft findings and decisions. The DRB welcomed Sarah McShane as our new DRB Assistant, hired by the Select Board in January 2015, to provide much needed administrative and technical support.



*Seated left to right: Steve Diglio, Sharon Murray, Mike Rainville, John Devine. Charmaine Godin is missing.*

The DRB met eleven times in 2015, held two site visits and twelve warned public hearings, one of which has been continued into 2016 at the request of applicant. The following decisions were issued in 2015 and are available for review at the Town Office and on the town's website:

Britton & Alexandra Haselton, Final Subdivision Approval (2014-32-SD-AM, March 4, 2015). Approved with conditions, the subdivision of Lot 2 of a previously approved 2-lot subdivision (Miriam Thomas/Green Mountain Club #2014-1-SD), to create two residential parcels: a 14-acre parcel (Lot 3) east of Notch Road and a 17-acre portion of Lot 2 located west Notch Road. The remaining 49-acres of Lot 2 located east of Notch Road will be retained in common ownership as undeveloped forestland, and includes an access easement held by the Green Mountain Club.

Steven Utter, Conditional Use Approval, Replacement of Nonconforming Dwelling (2014-27-CU, April 30, 2015). Approved with conditions, a setback reduction to replace a pre-existing, nonconforming dwelling with a new seasonal dwelling on an existing 1-acre nonconforming lot located on the Sharkyville Road.

Automotive Services International, Inc., d/b/a the 4x4 Center, Site Plan and Conditional Use Approvals (2014-31-CU, May 7, 2015). Approved with conditions, the site plan for a new access and driveway off the Bolton Valley Access Road to serve the 4x4 Center, and multiple 4x4 Center improvements, including additional trails, a new garage and parking area, and associated stormwater infrastructure improvements.

Patrick Mallow & Barbara Mallow, Final PRD/Subdivision Approval (2014-29-SD-PRD, June 3, 2015). Approved with conditions, the subdivision and planned residential development (PRD) of the parcel located at 1376 Leary Road. The subdivision will create two single family residential parcels: a 0.91 acre parcel (Lot 1) west of Leary Road and a 3.94 -acre parcel (Lot 2) located east of Leary Road.

Green Mountain Club, Conditional Use Approval, Amendment (2015-03-CU, June 8, 2015). Amended with conditions, the DRB's March 6, 2013 approval for relocation of the Long Trail, the construction of a pedestrian bridge across the Winooski River and associated site improvements.

VT Dept. Forests, Parks, and Recreation, Subdivision and Conditional Use Approval, Amendment (2014-30-SD/CU, July 2, 2015). Amended prior DRB subdivision approval (#2014-30-SD/CU, December 11, 2014) to allow revisions to the required building envelope, as set back from Honey Hollow and Duxbury Roads.

Deborah Shelby Conditional Use Approval, Enlargement of Nonconforming Structure (2015-10-ZP-CU, August 3, 2015). Approved with conditions, a reduction in the required setback distance from the road right-of-way, to construct an addition to an existing, nonconforming single family dwelling located at 2169 Notch Road.

Michael Thompson and Lisa Fuller, Conditional Use Approval, Accessory Structure in Flood Hazard Area (2015-11-CU, August 27, 2015). Approved with conditions, the construction of a 20' x 20' accessory structure (small horse barn) in the Village (V) and Flood Hazard Overlay (FHO1) Districts.

Automotive Service International, dba 4x4 Center, Request for Reconsideration (2014-31-CU-R, September 30, 2015). Approved, on reconsideration, modifications to certain conditions of the DRB approval for 4x4 Center improvements issued on May 7, 2015.

Phillip Harrington, Conditional Use Approval (2014-07-CU, October 29, 2015). Approved, with conditions for shared use, the upgrade of a portion of the Broadway Trail, from the Bolton Valley Access Road to an existing lot (inholding), for the purpose of developing a single-family dwelling, as allowed in the district.

Curt Hunter, Conditional Use/Enlargement of Nonconforming Structure (2015-07-CU, December 1, 2015). Approved with conditions, a reduction in the required set back from Joiner Brook, to allow for the construction of an ADA-compliant ramp and rear entry deck on an existing, nonconforming single family dwelling located at 428 Bolton Valley Access Road. The deck will be located outside of the required 50-foot riparian buffer; the applicant has also offered to re-establish riparian buffer on the property as a mitigation measure.

Current DRB members include Mike Rainville (Chair), Charmaine Godin, Sharon Murray, John Devine and Stephen Diglio. We'd like to thank Margot Pender for her many years of service on the board, and to welcome Rob Ricketson and Adam Miller, recently appointed by the Select Board as alternates. The DRB also received much appreciated staff support this year from Zoning Administrator Miron Malboeuf.



*Sarah McShane, DRB/Zoning Assistant*

## REPORT OF THE BOLTON CONSERVATION COMMISSION

The Commission has six active and committed members: Lars Botzjorns (Chair), Ali Kosiba, Amy Ludwin, Steve McLeod, Jerry Mullen and Virginia Haviland. Larissa Urban and Ken Remsen ended their terms in 2015. We thank them for their commitment to stewardship of our environment. We meet on the third Monday of every other month at the Town Office and welcome interested citizens at our meetings.



*Conservation Commission members Virginia Haviland, Lars Botzjorns, Amy Ludwin, Ali Kosiba, Jerry Mullen, and Steve McLeod*

The role of the Conservation Commission is to promote stewardship of natural and cultural resources in our town and to advise the Select Board (SB), Planning Commission (PC), and Development Review Board (DRB) on matters relating to the environment. While the current membership of the Commission consists of diverse backgrounds and some expertise in the fields of ecology and natural resources, we draw on professionals in the public and private sectors to assist our efforts. The Commission has been active in a number of areas of major focus during the past year.

The Preston Pond Conservation Area (PPCA), a 400 acre parcel of town land in West Bolton (that is covered by a conservation easement held by the Vermont Land Trust), continues to see a manageable level of diverse uses by the public, although greater awareness and promotion in regional hiking guides and websites has helped to increase visitation of destinations such as Libby's Look. The Commission has continued work on a new ten-year management plan and has benefited from the expertise of former County Forester Keith Thompson on an accompanying Forest and Wildlife Habitat Management Plan (FWHMP). Goals of the overall plan include maintaining the current 4+ mile trail system for pedestrian uses (beyond the VAST trail, where snowmobiling is allowed in the winter), and diversifying the forest structure, possibly through timber management on portions of the property to improve habitat for certain species, while maintaining the wild and primitive nature of the parcel as a whole.

The Commission is considering long-term goals for the Area, such as improving bird habitat, sawtimber quantity, and tree diversity (Keith noted that future disturbances such as the Emerald Ash Borer could significantly alter the composition of our forests), and how various types forest management, such as providing early successional habitat (i.e. patch cuts of two acres or more) and the use of mechanized logging in addition to limited hand cutting with volunteers, could help us reach those goals more quickly than leaving the forest alone. The following challenges and constraints apply on the PPCA: sensitive habitats and soils, public use and enjoyment of the scenic and primitive landscape, logging access (on trails within the PPCA as well as from adjacent private lands), the amount and value of merchantable lumber to make a logging job worthwhile, and education of the public should management activities take place. There is not much sawtimber value now, especially given the high density of trees in many stands, but thinning would achieve better crown growth for the remaining trees and increased understory growth. The Select Board will have final approval of the management plan, likely to occur in 2016.

Peregrine falcons continue to nest in Bolton Notch and beavers are actively changing the landscape throughout the parcel. West Bolton resident Julie Longstreth continues to maintain and enhance her wonderful series

of wildlife paintings on round pieces of wood as a kind of scavenger hunt along the trails. This year has also seen significant trail maintenance, including the installation of a beaver baffle in the Upper Pond, installation of a kiosk at the Stage Road trailhead, the replacement of planking on three bridges, construction of boardwalk over muddy areas, maintenance of numerous waterbars, and regular removal of trees that fall across the trails. Much of the construction work was accomplished by Boy Scouts from Richmond/Bolton Troop 23 and funded by a grant from the Vermont Recreational Trails Grant Program. Special acknowledgement goes to the Scouts who coordinated the projects: Ryan Van Horn (kiosk), Jack Landis (boardwalk) and Ross Johnson (bridges). There is a 'Preston Pond Stewards' group comprised of town citizens that takes on regular maintenance of the trail system. Please contact the Town Office if you are interested in joining the effort. We encourage Bolton residents to enjoy this picturesque and easily accessible resource, which was awarded as the model town forest in Chittenden County in 2015 by the Town Forest Centennial Committee. Trailhead parking is located in Bolton Notch and on Stage Road – please be sure to park off the official travel way of Notch and Stage Roads. An improved trail map, both in digital and paper formats, is being completed by resident Leslie Pelch. Look for them at trailheads and on the town web site.

### **Winooski River floodplain forest inventory**

The commission has submitted a proposal to the State Watershed Grant Program to perform a floodplain forest inventory along the Winooski River in Bolton during the summer of 2016. The inventory will assess the extent and health of floodplain forest by documenting existing flora (woody and herbaceous) and the areas of existing forest within 200' of both sides of the Winooski River, or less as determined by terrain. This will include both a description and a map of current conditions along with a report that makes specific recommendations for habitat management and restoration. The products will assist the BCC in promoting voluntary floodplain forest restoration among landowners, including a partnership with the Friends of the Winooski River (FOW). On a related note, the Commission is supporting a rainwater runoff abatement project at Simile School with the FOW; to control or mitigate stormwater impacts on Joiner Brook through various methods at the school.

### **Fiddlehead harvesting**

The Commission met with representatives of the Richmond Trails Committee and the Richmond Conservation Commission on coordinating our approach to the potential overharvesting of fiddleheads. We are moving ahead with a joint letter to restaurants and health food stores about issue, as well as posting information in the FPF and in the Bolton Gazette about the sensitivity of shoreline habitats, and possibly posting signs in certain areas. The intention of signage would be educational and discourage over-harvesting of fiddleheads in those areas.

We continue to assist the Planning Commission on drafting the natural resources section for the revised town plan. The Conservation Commission identified a list of high priority conservation issues facing Bolton: addressing wind towers and high elevation development; protecting habitat connectivity; protecting water quality in Bolton's water courses; and protecting and restoring floodplain forests and buffer zones along the Winooski River.

The Science to Action Project, an inventory of wildlife habitat and corridors, wetlands, uplands, natural communities and working lands in Bolton, completed in 2014, continues to serve as a resource for town planners, including a 'tiered ecological priorities' map, which indicates the level of sensitivity of land to development.

Tony Barbagallo volunteered to be our Town Green Up Day coordinator and did a great job getting the word out. He did outreach, organized a BBQ at the Town garage, and had a live band for the event!

In addition, the Commission is paying attention to forest pest detection, management of State lands, discussions about the future of Wheeler Field in West Bolton; and informal monitoring of the Bolton Potholes, a popular swimming hole at the base of the Access Road and behind the Smilie School. We appreciate the efforts of local folks to help keep the Potholes clean and spread the message of stewardship to the public.

Respectfully submitted,

Lars Botzojorns, Chair



*Green Up Day 2015*



## LETTER FROM BOLTON VOLUNTEER FIRE DEPARTMENT

In 2015, the Fire Department responded to 75 calls. Calls include structure fires, chimney fires, brush fires, forest fires, car fires, hazardous materials calls, power line obstruction calls, car accidents, fire and carbon monoxide alarms, Richmond Rescue assists and mutual aid responses.

The department has 11 firefighters who spend 150 hours training each year and many hours responding to emergency calls. There are many different jobs we do as firefighters. If you are interested in joining, please stop by and see us on Tuesday nights at the station. Thank you to everyone who supports the fire department and its members. Thank you also to the members who volunteer their time for training and responding to emergencies. The department meets at the fire station every Tuesday night.



Respectfully Submitted,

Mike Gervia, Fire Chief



## LETTER FROM FIRE WARDEN

For burning permits, please contact me directly on my cell phone at 399-1412. Messages left at the fire station may not be checked or returned in time. A separate permit is needed for each burn. Any burning without a permit is subject to being put out by the fire department.

Respectfully Submitted,

Mike Gervia, Fire Warden

## TOWN SECTION

### OUTSIDE ORGANIZATIONS

Legislative Report

Richmond Rescue

Our Community Cares Camp

Vermont Department of Health

Chittenden Solid Waste District (CSWD)

Chittenden Unit for Special Investigations (CUSI)

Visiting Nurse Association (VNA)

Committee on Temporary Shelter (COTS)

Community Senior Center

Women Helping Battered Women

Chittenden County Regional Planning Commission (CCRPC)

Vermont 211



## LEGISLATIVE REPORT

### REP. TOM STEVENS & REP. THERESA WOOD

Which was the top story for you in 2015? School district merger? A balanced state budget? Property taxes? I think it is safe to say that these issues made an impact on Bolton, and it is clear that the impact of legislation and action on these issues will linger on in 2016.

Working for you this year has been a true test of patience with Montpelier, and Rep. Wood and I remain privileged and honored to do so.

This past year saw a pretty substantial discussion of education, and Bolton's situation was an important part of it. The CESU consolidation clearly focussed Bolton's attention on the need for property tax relief, and it showed a due diligence about the pros and cons that provided us with a preview of things to come this year, and for the foreseeable future, in other communities. We truly appreciated the vigor the study committee showed in researching the issue, and appreciated the results, which I shared with the Education Committee in the House. Act 46, and its predecessor, are really less about property taxes in the short run, and more about access to an equitable education for our students. Bolton's work in this area, along with the rest of the CESU, helped shape the larger conversation.

There are many communities that will benefit — but not always financially. It was a difficult discussion and we did our best to make sure your voices were heard in Montpelier. And I can assure you they were.

Another issue that arose out of the 2015 Town Meeting was the way the state changed the way PILOT payments were to be made for conserved land. Former Rep. Rebecca Ellis researched the issue and assisted the town in writing a letter of appeal to the state. This is another important issue where Bolton's experience will help shape the statewide conversation. At the heart of this is the question, "if it is in the state's best interest to conserve land for recreational purposes, why are we changing policy and penalizing the municipality for assisting outside organizations in making this happen." We will continue to monitor this issue on your behalf.

Rebecca Ellis left the House in August after serving for 5 years. Her considerable legal talents moved to the Department of Environmental Conservation. It was a pleasure to serve with her, and I wish her well. After a lengthy process, Governor Shumlin appointed Theresa Wood of Waterbury to replace her. I've known Theresa for fifteen years, and am confident she will represent the whole of the district well. The governor had three excellent candidates to choose from, one from each of our towns, and it was a hard decision for the administration to make.

Theresa has been appointed to the Corrections and Institutions committee for the remainder of this biennium. Starting work in the second year is a tough job, but knowing Theresa, she'll get herself settled soon.

Thank you again for the privilege of serving Bolton in the state house. It is important to us to hear your views, so please stay in touch, especially in what promises to be yet another difficult year of budgetmaking!

Submitted with respect,

Rep. Tom Stevens

Rep. Theresa Wood

## RICHMOND RESCUE 2015 ANNUAL REPORT FOR THE TOWN OF BOLTON

On July 30, 2015 Richmond Rescue member and EMT Brendon Cousino was killed while driving on the interstate. Brendon was a kind, empathetic, and dedicated volunteer who devoted more than seven years serving our communities. Brendon's loss has affected all who read the story of his life and family, but the outpouring of support for the Cousinos is a profound statement on the positive impact his life had on all those around him. We will forever remember Brendon's steady presence, patient teaching style, strong loyalty, and bright smile.

I want to thank the Bolton Volunteer Fire Department for their support of our squad during the immediate aftermath of Brendon's loss – by handling logistics at his funeral they allowed our members to focus solely on remembering our friend. This summer we plan on formally memorializing Brendon's memory with a permanent outdoor installation at our station.

Through this difficult year our service to the Town of Bolton never halted. We are proud to serve as your primary provider of emergency pre-hospital medical care. To provide perspective on our operations the following statistics reflect fiscal year 2015:

Total requests for service: 549

Requests in Bolton: 123

Requests to Bolton Valley Ski Resort: 26

Requests to Interstate 89 in Bolton: 27

Average Ambulance Response Time to Bolton: 15:30 minutes

Requests with first responders arriving before ambulance: 57%

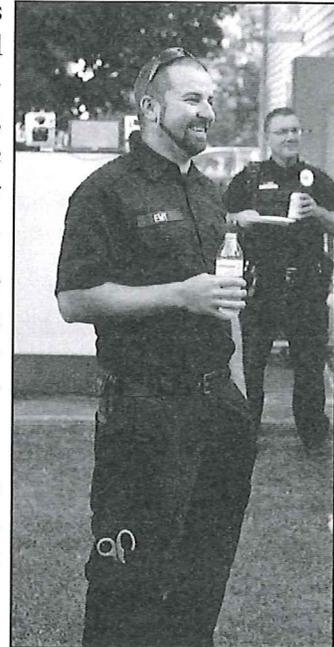
Active number of volunteers: 39

Total volunteer hours: 25,327

We are committed to improving our first response in to Bolton. By having a member use their personal vehicle we are able to place a qualified provider on scene prior to ambulance arrival, delivering vital care as soon as possible.

Since January 1st we have been providing paramedic level care. This transition to a higher level license provides you delivery of complex medical interventions, advanced cardiac care, and hospital strength pain management. The transition positions Richmond Rescue as one of the highest level providers in the county.

We continue to offer free car seat fittings, E911 driveway signs (\$10), and CPR/First Aid classes. Please contact our station any time, at 802-434-2394 or email [director@richmondrescue.org](mailto:director@richmondrescue.org) to arrange for these services.



*Brendon Cousino*



Finally, we are always recruiting volunteers. Are you interested in serving your community while learning a new skill? Visit our website, [richmondrescue.org](http://richmondrescue.org), to learn about the volunteer opportunities available.

It has been a pleasure working with the Town of Bolton this past year and we look forward to our continued service.

Sincerely,

Taylor F.J. Yeates, President, Richmond Rescue, Inc.

## OUR COMMUNITY CARES CAMP, INC. 2015 REPORT TO THE TOWN OF BOLTON

Our Community Cares Camp is very grateful for the support of the Bolton community in helping us give local kids a chance at an enriching summer experience filled with good food, good friends and fun.

2015 was another successful season for Our Community Cares Camp (OCCC) and the Leadership Adventure Camp (LAC). We had more campers, more counselors and more interns than ever! Of 102 registered campers, 23 were from Bolton. Also, two interns and one employee were Bolton residents. Highlights of the camp included:

Nearly 6,000 meals served to children attending CESU summer academic programs, OCCC & LAC and Friday Pizza time at local libraries.

CliF Day – always a hit with the kids. Two new books for each child.

Swimming at Alison's - donated by Alison Anand

Community Service week by the LAC – senior citizen luncheon

Music program – ukulele, keyboard, drums with Buddy Dubay

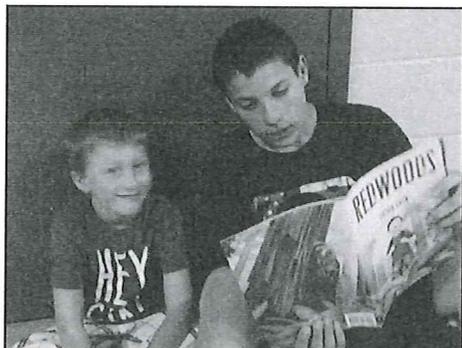
Marble maze challenge

Cooking for all age groups

OCCC addresses several essential needs including 1) supplemental nutrition in the summer, 2) enriching activities to help stem the summer academic slide, and 3) the opportunity gap by giving kids access to art, music, sports, cooking, gardening and strong community support. Research by people such as Robert Putnam, a Harvard Social Scientist, indicate that quality time with caring adults and access to enrichment activities will help children from less affluent families have more choices in life, and a greater chance for success.

Our internship program is a great way for young teens to get a first “real job” experience. This summer we had eight former campers as interns and next year we hope to hire at least two former campers as counselors. Many younger campers look forward to the day when they can be junior counselors.

Community support is integral to the success of the program. OCCC needs to raise \$80,000 to cover all expenses for the month long camp. Financial contributions of any amount from a broad range of donors insures that the camp will continue into the future. You can donate online at [www.ourcommunitycarescamp.org](http://www.ourcommunitycarescamp.org) or mail a check to OCCC, P.O. Box 503, Richmond, VT 05477-0503. Thank you for your investment in the children of your community.





State of Vermont  
Department of Health  
Burlington District Office  
108 Cherry Street, STE 102  
Burlington VT 05402  
HealthVermont.gov

[phone] 802-863-7323  
[fax] 802-863-7571  
[toll free] 888-253-8803

*Agency of Human Services*

## Vermont Department of Health Report for Bolton

**Your local health district office** is in Burlington at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, including the Burlington District Office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2015 the Health Department:

**Supported healthy schools:** Worked with the schools in your community to support the school wellness policies, nutrition, physical activity and substance abuse prevention initiatives.

**Provided WIC nutrition services and healthy foods to families:** Half of all Vermont families with pregnant/ postpartum women and children to age 5 benefit from WIC; Women, Infants and Children Supplemental Nutrition Program. WIC provides individualized nutrition counseling and breastfeeding support, home-delivered foods, and a debit-like card to buy fruit and vegetables. In Bolton, 13 women, infants and children were enrolled in WIC. The average value of foods provided is \$50 per person per month. WIC families supported farmers by purchasing Vermont grown fruits and vegetables at farmers markets around Chittenden County by redeeming \$12, 216 in Farm to Family coupons.

**Worked to prevent and control the spread of disease:** In 2014 we responded to 454 cases of infectious disease in Chittenden County. In 2014, \$13,916,297 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide, \$4,219,687.60 which was in your district's area.

**Aided communities in emergency preparedness:** In 2014/15, \$10,000 was contributed to fund training for Chittenden County's Medical Reserve Corps. The Chittenden County Medical Reserve Corps is a group of health care and public health volunteers who are trained to provide support to the hospital, the Health Department, and communities. The MRC supported the Burlington District Office at several medical clinics held at a local school this past spring. If you are interested in becoming an MRC volunteer you can register at <http://www.oncallforvt.org/>

In addition, since July 2013, \$131,751.00 funding of supported emergency preparedness capabilities at University of Vermont Medical Center.



For more information, news, alerts and resources: Visit us on the web at [www.healthvermont.gov](http://www.healthvermont.gov).  
Join us on <https://www.facebook.com/VTDeptHealthChittendenCo> and follow us on [www.twitter.com/healthvermont](https://twitter.com/healthvermont).

CHITTENDEN SOLID WASTE DISTRICT  
July 2014 - June 2015

**ADMINISTRATION:**

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community.

THE BOARD OF COMMISSIONERS OFFICERS include: Chair Paul Stabler of South Burlington; Vice Chair Michelle DaVia of Westford, and Secretary/Treasurer Alan Nye of Essex. EXECUTIVE BOARD MEMBERS include Paul Stabler, of South Burlington, Michelle DaVia of Westford, Alan Nye of Essex, Craig Abrahams of Williston, and Chapin Spencer of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

**FINANCES:**

The unaudited FY15 General Fund expenditures were \$8.6 million and the revenues were \$9.9 million. This represents a \$310,000 increase in expenditures (3.7%) and a \$684,000 (7.4%) increase in revenues compared with the FY14 General Fund operating results. Of the \$310,000 increase in expenditures for the year, approximately \$226,000 was associated with wages and benefits, as the District increased total Full-Time Equivalents by 3.89 from the prior year – 1.66 FTE for compost, 1.0 FTE for Administration, and smaller increases for several other programs. Additionally, the Printing and Advertising expenditures increased about \$70,000 in FY15 vs. FY14, due to resumption of marketing for compost products after the FY14 herbicide-related hiatus, as well as increased educational efforts surrounding Act 148 implementation. Of the \$684,000 revenue increase for FY15 over the prior year, \$356,000 was generated by the compost program, with full resumption of product sales in FY15 (compared to limited sales in FY14), as well as \$40,000 increase in feedstock tipping fees. Other significant revenue changes in FY15 were: \$135,000 increase in paint product stewardship revenue (Hazardous Waste Program), and a one-time revenue of \$150,000 from litigation settlement.

**SIGNIFICANT CHANGES/EVENTS:**

In FY15, CSWD's major initiatives were: 1) completed work on the Consolidated Collection proposal that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County. The conclusion was to put any implementation decision on hold as we encountered some significant pushback from the solid waste haulers and some of the public. The Board asked staff to investigate alternative methods to achieve the same goals; 2) worked with the private sector to implement Act 175 that mandates the recycling of certain construction and demolition materials. A 17% reduction in the amount of construction/demolition materials landfilled was observed in the first six months; 3) prepared and adopted a new Solid Waste Implementation Plan that puts Chittenden County on a track to reduce our municipal waste disposal rate from the current 3.1 to 2.7 pounds per capita per day; 4) developed and adopted 34 revisions to the CSWD Solid Waste Management Ordinance, including a residential unit-based pricing plan for trash collection; 5) prepared a succession plan for a new General Manager due in early 2016; and 6) continued developing a new 5-year strategic plan.

**ONGOING OPERATIONS:**

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,095 tons of recyclables, a decrease of 0.70% from FY14, and 6,343 tons of household trash during FY15, a 0.30% increase from FY14.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and privately operated by Casella Waste Management. In FY15, 39,940 tons of recyclables were collected, sorted, baled, and shipped to markets. This represents a 1.30% decrease from the previous year. The average sale price for materials was \$91.60 per ton, which is a 2.3% decrease over last year's average.

The ENVIRONMENTAL DEPOT and the ROVER are CSWD's hazardous waste collection facilities for residents and businesses. In FY15, 9,758 households and 673 businesses brought in 604,103 pounds of waste that were collected and processed at these facilities. This included 67,790 pounds (6,779 gallons) of latex paint re-blended and sold as "Local Color", 5,413 pounds of leftover products given away through the "Hazbin" reuse program, and 101,850 pounds (10,185 gallons) of latex paint processed for recycling in Canada.

FY 15 was a busy year for CSWD's COMPOST facility. FY 15 saw a return of bulk and bagged product to garden centers for the first time since FY 12 and bagged compost products were introduced for sale at CSWD drop off centers across the county. The compost facility continues to operate with a significant subsidy and did not meet sales projections for volumes sold of either bulk or bagged products. Bag your own Raised Bed Mix was made available for the first time and was met with great customer enthusiasm. The quantity of diverted food residuals being composted continues to climb steadily with FY 15 totals coming in 23% higher than the previous year. A total of 10,254 tons of material was accepted for composting in FY 15 which included 4,414 tons of diverted food residuals, 3,754 of which was traditional food scraps.

CSWD brokered 13,821 wet tons of sewage sludge for our member communities in FY 15, which is 0.27% more material than last year. Most of the sewage sludge generated from the Essex Junction WWTF was landfilled through the end of winter of FY 15 due to a plant upgrade. The City of South Burlington's thermo-meso anaerobic digestion, 2PAD system, generated class "A" product which was distributed to local farms for land application, beneficial reuse, through FY 15. The BIOSOLIDS program is looking at a sludge characterization study and analysis of disposal alternatives to optimize the beneficial reuse of the districts material for the future of the program.

MARKETING – The 2014-16 Chuck It Guide was sent out at the end of June, 2014, chock-full of information about the new waste reduction laws, particularly Act 148. Press releases, ads, and social media were harnessed to help residents and businesses understand the changes. This effort was redoubled in 2015 as more Act 148 mandates kick in, as did Act 175 (the Construction & Demolition recycling law) and CSWD's own ordinance changes. Our Web & Marketing Specialist position became full-time, with new staffer Jonny Finity creating successful video and social media projects for waste reduction and Green Mountain Compost brand awareness efforts. Our first recycling commercial spot ran in April on major networks and in movie theaters. The Drop-Off Compost Challenge, run at all DOCs, has been well received and continues to garner interest and participation in residential food scrap diversion.

A variety of EDUCATIONAL PROGRAMS and tools were available to assist residents, schools, municipalities, organizations, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111); website: ([www.cswd.net](http://www.cswd.net)), e-newsletter, presentations, technical assistance, displays, workshops, facility tours, informational brochures, recycling bins and compost collectors (over 10,000 distributed), signage, discount compost bins, special event container loans, and grants (\$26,748 awarded) are part of this positive community outreach. Tens of thousands of employees, residents, students, and others were impacted by CSWD's business, school and youth, and community outreach programs.

Educational programs were complemented by the ENFORCEMENT PROGRAM with generator, hauler, and facility compliance checks and follow-ups. New procedures and policies were developed in response to CSWD Ordinance amendments and Act 148 requirements. In addition, 79 haulers, processors, scales, and transfer stations were licensed.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling and composting incentives and collection, trash collection systems, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May, 31.7 tons of litter, 2,258 tires, and 3.5 cubic yards of scrap metal were collected. CSWD covered the \$5,332 cost for recycling the tires and waived its fee on disposed litter. CSWD also contributed \$8,200 to Green Up Vermont on behalf of its member municipalities for bags, posters, and promotion.

The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. \$3,321 were expended by CSWD's member municipalities.



## CUSI

### *Chittenden Unit for Special Investigations*

50 Cherry Street, Suite 102

Burlington, VT 05401

Phone: (802) 652-6800

Fax: (802) 652-4167

November 2, 2015

Amy Grover and Bolton Select Board  
Town of Bolton  
3045 Theodore Roosevelt Highway  
Waterbury, VT 05676

Dear Amy and Bolton Select Board,

**The Chittenden Unit for Special Investigations (CUSI)** is responsible for the investigation of sexual abuse, severe physical abuse and child fatalities in Chittenden County. If you have seen the news these past months you will understand that the battle is becoming more multifaceted including the opiate scourge and mental health issues though the resources remain stretched. In order to sustain the success of our investigative work and support to victims and families, CUSI relies on two types of contributions from towns/municipalities in Chittenden County as detailed below:

- *Financial contributions:* CUSI's projected operating budget for FY17 is almost \$99,000 which is fully funded via non-officer/personnel contributing towns/municipalities. The amount of financial support required per town/municipality is based upon overall population of Chittenden County.
- *In-kind/personnel contributions:* CUSI receives close to \$1,040,000 annually including personnel, benefits, vehicles, overtime, etc. which is funded via officer contributing towns/municipalities. These officer contributing towns/municipalities include: *Burlington, Essex, Colchester, South Burlington, Winooski, and the Vermont State Police.* In addition, other agencies contributing in-kind personnel include the Department of Children and Families and the Chittenden County States Attorney's office.

Currently our funding formula is based on population, although we are pleased to say that a Legislative Funding Study Committee has been formed to explore different funding options for SIU's around state. In the interim, the reality is that the financial difference is absorbed by contributing towns. It is critical that non-officer contributing towns provide the required financial contribution to sustain the important work we do daily. The investigations are becoming more challenging and the aftermath has proven to be devastating in severe child abuse cases, hence...the funding is even more critical! When CUSI does not receive full payment from the non-officer contributing towns in the county; there is a direct impact on the work we do.

*The assessment for the Town of Bolton is: **\$1,798.00 for fiscal year 2017.***

As always we are very grateful for your investment and we thank you very much.

Sincerely,

Veronica Rathgeb  
Executive Director  
CUSI/Chittenden Children's Advocacy Center



Home Care for Adults and Children • Long-Term Care • End-of-Life Care • Family and Children's Services • Adult Day Program • Wellness Services • Private Care

1110 Prim Road  
Colchester, VT 05446  
802.658-1900  
802.860-6149 Fax  
www.vnacares.org

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September 14, 2015

Ronald LaFreniere, Jr., Selectboard Chair  
Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton, Vermont, 05676

Dear Mr. LaFreniere:

Each year the Visiting Nurse Association of Chittenden and Grand Isle Counties (VNA) provides essential health care services to your residents regardless of their ability to pay.

In the past, many towns hired Town Nurses to care for residents and help them remain in their homes. With support from towns, the VNA took on this role. Last year, the VNA cared for over 5,500 individuals and families and provided \$1.87 million in charitable care (the gap between what we are paid and the actual cost of providing services). Annual contributions from the 22 cities and towns we serve help cover a portion of the debt the VNA incurs. Meanwhile, we continually take a multi-faceted approach to keep our costs as low as possible while still improving quality of care.

The VNA, like your local EMS, police and fire departments, is a vital part of your community's safety net. Supporting home health care helps Bolton residents stay in their communities and homes, rather than ending up in emergency rooms, hospitals and nursing homes.

Attached you will find a report on VNA services provided in Bolton during fiscal year 2015 (July 1, 2014 – June 30, 2015) and our request for funding in FY2017. Also enclosed is a description of VNA services available to your residents. **We are requesting \$780, which represents level funding with your last contribution.**

The VNA 2014 Report to Our Community (which includes an overview of VNA programs on pages 8-9) is available on our website at [www.vnacares.org/news-events/publications](http://www.vnacares.org/news-events/publications). Feel free to use any of this information in your Town's Annual Report.

**We would be pleased to meet with your Selectboard or budget committee to discuss our services and request. Please call Nicole Haley, Assistant Director of Development, at (802) 860-4439 to arrange.**

The VNA is committed to providing high-quality, cost-effective and beneficial services to the residents of Bolton. Thank you for your continued partnership.

Sincerely,

A handwritten signature in black ink that reads 'Judy Peterson'.

Judy Peterson, RN  
President and CEO



## Town of Bolton VNA Request for Funding FY 2017

### Care Report for FY15:

The VNA cared for 4 people in Bolton during our past fiscal year (July 2014– June 2015) with the following services:

VNA SERVICE	VISITS
Nursing	3
Physical Therapy	13
Occupational Therapy	5
<b>Total</b>	<b>21 Visits</b>

The VNA requests annual contributions from each city and town in our two-county region. Your contribution is critical to supporting the **\$1.87 million** of charitable care we provide each year (this represents the gap between what we were paid and the actual cost of providing services).

Last year, the VNA cared for over 5,500 people of all ages, regardless of their ability to pay. Your contribution helps ensure Bolton residents can access essential health care services at home to keep them healthy, independent and active members of your community.

Bolton pledged \$780 for FY2016. Thank you.

### FY17 Request:

For fiscal year 2017, the VNA is requesting a contribution of \$780.



**COTS 95 NORTH  
CAMPAIGN**

*BRINGING IT ALL HOME*

**COTS BOARD OF DIRECTORS**

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PO Box 1616

Burlington, Vermont 05402

Phone: (802) 864-7402

Fax: (802) 864-2612

[cotsonline.org](http://cotsonline.org)



October 15, 2015

Amy Grover, Town Clerk  
Town of Bolton  
3045 Theodore Roosevelt Hwy  
Bolton, VT 05676

Dear Ms. Grover:

The Committee on Temporary Shelter (COTS) would like to submit a request for **\$250** from the Town of Bolton.

COTS is the largest provider of shelter and services for the homeless in Vermont. During the past year, across all of our services, we assisted nearly 2,800 people (including 849 children) through shelter, outreach, prevention services, and transitional and permanent housing.

On any given day, there are thousands of working households struggling to make ends meet as wages stagnate and rents continue to rise. One unforeseen expense, like a major car repair or a medical emergency, precipitates a financial crisis that within months can spiral into homelessness. For more than three decades, COTS has been the safety net for Vermont's most vulnerable residents.

During the last state fiscal year, COTS provided emergency shelter or homeless prevention services to **26 residents living in Bolton's two zip codes**. This is an increase over last year. The number of Bolton residents served by COTS may be even higher; given the transient nature of some of our clients we sometimes do not have a complete picture of their place of former residence. As an example, a family that has lost its housing in one town might have lived in multiple places temporarily before coming to COTS. During our intake, they may list the most recent town where they lived, rather than the town where they had permanent housing.

Our work at COTS is to stabilize households who become homeless and to help prevent homelessness from happening in the first place. In our last fiscal year:

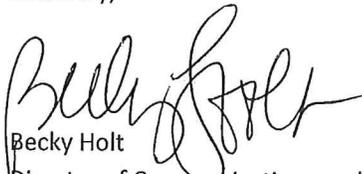
- COTS provided a safe, warm place to stay for **61 families** (including 108 children) at our emergency family shelters;
- We served **665 individuals** at our Daystation, a daytime shelter offering a free daily meal and access to additional support services;

- Our case management team provided outreach and support for **175 individuals** and **167 families** in shelter and the community;
- Our Housing Resource Center helped **423 low-income households** (925 individuals; 367 of whom were children) experiencing financial crisis avert homelessness and stay in their housing or become rapidly rehoused;
- COTS provided overnight emergency shelter and a refuge from the streets for **234 individuals**.

Your assistance helps ensure that our programs remain open and available to homeless children and adults with no place left to turn. We respectfully request your support as we continue to serve those in our community who are homeless or who are at great risk of becoming homeless.

Thank you for your consideration.

Sincerely,



Becky Holt  
Director of Communications and Development

*Thank you so much  
for your consideration  
of this request. We  
appreciate your help!*

## **BOLTON RICHMOND HUNTINGTON COMMUNITY SENIOR CENTER**

The Community Senior Center, a 501(c)(3) non-profit, was founded in 2010 by a small group of Huntington, Richmond and Bolton residents who understood the importance of creating a place for people to continue to thrive, contribute and have a sense of wellbeing as they get older. The mission of Community Senior Center (CSC) is to provide opportunities for seniors to connect with others, learn new things, pursue creative interests, be healthy and fit, and discover meaningful ways to contribute to the community. We've been working to find a central physical space for the Center, and, in the meantime, have been offering free monthly lifelong learning programs at the Community Room in the Richmond Library. The programs cover a variety of topics, are publicized through the Bolton Gazette and Front Porch Forum and attract a wide range of people from the three towns we serve. If you are interested in getting involved in any way please contact Debbie Worthley at 434-3169.



*West Bolton Community Forum*

WOMEN HELPING  
BATTERED WOMEN



Serving Chittenden County  
Vermont since 1974

The mission of WHBW is to assist in the transition to a safe, independent life for all those who have been affected physically, sexually, emotionally, or economically by domestic abuse and to promote a culture that fosters justice, equity, and safety.

24 Hour Hotline  
802-658-1996  
TTY: 802-540-2992

Support Groups  
Emergency Housing  
Economic Justice  
Transitional Housing  
Legal Advocacy and Clinic  
Education and Outreach  
Children and Youth  
Safe at Work Network

[www.whbw.org](http://www.whbw.org)



P.O. Box 1535  
Burlington Vermont  
05402  
Phone: 802-658-3131  
Fax: 802-658-3832

LIVE UNITED



United Way of  
Chittenden County  
[unitedwaycc.org](http://unitedwaycc.org)

September 24, 2015

Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton, VT 05676



Dear Ms. Grover and members of the Selectboard of Bolton,

Thank you very much for remembering Women Helping Battered Women (WHBW) in your budget planning process. Your support has enabled WHBW to serve residents of the town of Bolton with life saving emergency services for over 40 years. With your help, we provided needed services to a total of 4,534 individuals this past fiscal year, 1,889 adults and 2,645 children.

Due to the deeply personal nature of domestic violence, many of those we serve, particularly through our 24/7 hotline, wish to remain anonymous. We have confirmed that we provided services and support to three adults and two children from Bolton this past fiscal year. However, based on the population distribution, we estimate that an additional four adults and ten children were served from the town of Bolton.

We are honored to have the opportunity to submit this request for financial support in the amount of \$250 on behalf of survivors of domestic abuse from the town of Bolton. Along with enabling us to serve the town of Bolton, your financial support will help us fulfill our mission: To assist in the transition to a safe, independent life for all those who have been affected physically, sexually, emotionally, or economically by domestic abuse. To promote a culture that fosters justice, equity and safety.

To advance our mission, WHBW provides a full spectrum of services, which include:

- Emotional support, information and referrals, crisis intervention, safety planning and options counseling can be accessed through the **24/7 Hotline**.
- Safe and confidential emergency **Shelter** and **Safehome** programs for survivors who are homeless due to domestic abuse.
- Supportive and affordable **Transitional Housing** where survivors can live with their children for up to two years.
- **Legal Advocacy** including court accompaniment and systems navigation around Relief from Abuse Orders, child custody, immigration, and divorce.
- Weekly **Legal Clinic** co-facilitated by legal advocates and local attorneys.
- Playgroups, one-on-one mentoring, parenting support, advocacy, and crisis intervention is provided for **Children and Youth**.
- A weekly confidential **Support Group** enables survivors to share their story and receive support and information from others in a safe space.
- **Economic Justice Advocacy** is provided to help secure long-term housing, regain financial independence, and explore education and employment opportunities.
- The **Safe at Work Network** engages the business community in a proactive approach to addressing domestic abuse in the workplace.
- **Education and Outreach** is provided to raise awareness, disprove myths, and provide accurate information about domestic abuse to our community.

Once again we would like to thank you and to acknowledge that we could not have done this work without your support.

*Sharon Rotax*

Sharon Rotax  
Grant Manager



### Women Helping Battered Women

July 1, 2014 – June 30, 2015

- Women Helping Battered Women served 4,534 individuals. Of those served, 1,889 were adults and 2,645 children impacted by domestic violence.
- 92% of the people we served live in Chittenden County.
- We provided emergency shelter to 251 adults and 114 children for a total of 18,739 bednights.
- The Economic Justice program provided economic advocacy and support to 389 people. We provided transitional housing to 34 adults and children for a total of 7,826 bednights. We also provided transitional rental assistance to 91 adults and children for a total of 4,455 bednights.
- 50 adults were served through support groups.
- The hotline fielded 4,800 calls, assisting individuals in crisis, and offering emergency services, support and referrals.
- An average of 86 new survivors called the hotline each month, accessing emergency services and support for the first time.
- 206 adults were assisted with filing relief from abuse orders. These adults had 156 children who also benefited from the assistance given to their parents.
- We provided legal advocacy to 390 adults seeking support with divorce, custody/parentage, immigration, criminal justice, and filing for relief from abuse orders.
- Our Children and Youth Services program provided spent 4,740 hours providing playgroups, advocacy and parenting support to 231 adults and 425 children.
- 18,050 individuals were reached through more than 253 outreach workshops/events.
- 197 volunteers provided over 6,925 hours of service, the equivalent of nearly 3.3 full-time positions. The approximate dollar value of these contributed hours is \$111,486. This figure is equivalent to 10.7% of our 2015 budget.
- 18.19 full-time paid staff equivalents worked at WHBW.
- Our budget for FY 2015 was \$1,042,749.



110 West Canal Street, Suite 202  
Winooski, Vermont 05404-2109  
802-846-4490  
www.ccrpcvt.org

## FY2015 ANNUAL REPORT TOWN of BOLTON

The Chittenden County Regional Planning Commission (CCRPC) is a cooperative regional forum for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible to all citizens of the region to ensure the implementation of the best regional and transportation plan for Chittenden County. The CCRPC also provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Chittenden County Transportation Authority (CCTA), Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Burlington International Airport (BIA) and a rail industry representative; and, at-large members representing the interests of agriculture; environmental conservation; business; and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full Commission selects the at-large representatives.

The CCRPC appreciates the opportunity to work with its municipal members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County. In FY15, the CCRPC invested about \$5 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages \$4.7 million in Federal and State investment with \$245,000 in municipal dues and another \$300,000 in local match for specific projects—a **9:1 return on investment**.

Town of Bolton representatives to the CCRPC Board and other committees in FY15 were:

- CCRPC representative – Joss Besse
- CCRPC alternate – Sharon Murray
- Transportation Advisory Committee (TAC) – Eric Andrews
- Planning Advisory Committee (PAC) – Joss Besse

Specific activities the CCRPC is engaged in with the Town of Bolton, as well as some of CCRPC's regional activities, are discussed in the following sections.

## TOWN of BOLTON ACTIVITIES

In FY2015, the CCRPC provided assistance to Bolton on the following projects and initiatives:

- Created maps for Town Plan update, including Natural Resources, Hazards, and Conserved Land, Zoning and Land Use maps
- Completed a Town-wide Pavement Inventory
- Staff assisted with information and details regarding new rules for Emergency Relief and Assistance Fund (ERAF) and flood resiliency planning requirements, and facilitated discussion with State and Federal officials for damage assessments and hazard mitigation grant possibilities after the June storms.

## Bolton Projects in the Transportation Improvement Program (TIP)

- US 2 Paving (Bolton-Richmond)
  - \$9.9 million to pave 8.24 miles from Williston/Richmond Town line extending south. Approximately 1.8 miles of this project are located in Bolton

## REGIONAL ACTIVITIES

- **Legislative Forum** – Hosted a Legislative Forum in December to discuss priority issues of jobs & the economy; smart growth; state & municipal budgets; and water quality. Developed positions on integrated permitting reform and water quality (<http://www.ccrpcvt.org/aboutus/policies/>)
- **ECOS Plan Annual Report** – The [2014 Annual Report](#) is a summary that highlights a number of regional accomplishments, trends, and high priority actions. The ECOS Plan is the combined Regional Plan, Metropolitan Transportation Plan, and Comprehensive Economic Development Strategy for Chittenden County. The ECOS Scorecard is our new online platform that hosts the ECOS Partners' shared measurement system that monitors how Chittenden County is doing with regard to achieving our shared ECOS goals. (<https://app.resultsscorecard.com/Scorecard/Embed/8502>)
- **Emergency Management** – CCRPC, with Local Emergency Planning Committee 1 (LEPC 1 <http://www.ccrpcvt.org/em/lepc/>), served as a key conduit between the City and the State in sharing damage assessment information after disasters, helped with emergency preparedness for hazardous materials incidents, hosted workshops on a wide array of emergency preparedness topics, and facilitated Incident Command System training.
- **Transportation Demand Management** – The CCRPC, along with regional and state partners, continued hosting **Go! Chittenden County**, a one-stop-shop for information and advice about our region's transportation resources ([www.gochittendencounty.org](http://www.gochittendencounty.org)). The CCRPC promoted the 12<sup>th</sup> annual **Way to Go! Smart Trips Challenge** ([www.waytogovt.org](http://www.waytogovt.org)) the week of May 4-15 to encourage sustainable transportation (non-single occupant vehicle travel) and demonstrate the environmental and financial benefits.
- The **Intelligent Transportation System Plan** was drafted which describes how to best use

telecommunications and computing technology to boost the efficiency of the transportation system for passenger cars, trucks, busses, emergency and maintenance vehicles, and provide timely information on travel options.

- **Diversity & Equity** – The CCRPC updated the **Public Participation Plan (PPP)**, which focused on diversity and equity. We are currently soliciting assistance from outside organizations to help with implementing the PPP for specific projects. (<http://www.ccrpcvt.org/aboutus/public/>)
- **Regional Technical Assistance** – Includes GIS mapping, model municipal plans, bylaw and ordinance revisions, Act 250 application reviews, grant administration, build-out analyses, orthoimagery acquisition, and improving the VT Online Bridge and Culvert Inventory Tool (<http://www.vtculverts.org/>). We also provide Transportation Technical Assistance, Scoping and Corridor Study programs to help individual communities address their transportation needs.
- **Education & Training** – The CCRPC held the Development Review Board Summit, and hosted a Regional Highway Safety Forum with VTrans. We surveyed municipal interest in shared services and explored opportunities to implement. We continued hosting meetings and online webinars open to municipalities and regional partners covering topics such as Separated Bike Lane Planning and Design Guide, Emerald Ash Borer, Modeling a Carbon Tax's Impact on State Economies, New Tools for Estimating Walking and Bicycling Demand, Putting Equity on the Map: Innovative Tools to Measure Access to Opportunity, VOBCIT/VTCulverts (<http://www.vtculverts.org/>) and more.
- **Neighbor Rides** – Since Spring 2013, CCRPC has been investing in Neighbor Rides to integrate volunteer drivers into human services transportation in order to increase access to transportation for seniors and persons with disabilities by offering a lower-cost mode of transport. (<http://www.unitedwaycc.org/volunteer/neighbor-rides-2/>)
- **Traffic Count Program** – <http://vtrans.ms2soft.com/>.

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For further information about the CCRPC please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker, [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org), 802-846-4490 x23.



**Vermont 2-1-1 is the number to dial to find out about hundreds of important community resources, like emergency food and shelter, disability services, counseling, senior services, health care, child care, drug and alcohol programs, legal assistance, transportation agencies, educational and volunteer opportunities, and much more.**

**2-1-1 is not an emergency number like 9-1-1,**

**nor is it directory assistance like 4-1-1.**

**2-1-1 is your first step toward solving everyday problems or when you are facing difficult times.**

**It's a free service. It's confidential. It's 24/7.**

## SCHOOL SECTION

### Mount Mansfield Modified Union School District Representative's Report Mount Mansfield Modified Union School District Annual Report



## **MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT REPRESENTATIVE'S REPORT**

In November 2014, Bolton voted to merge our elementary school district together with the Richmond, Jericho, Underhill, and Underhill ID elementary districts, and the (old) Mount Mansfield Union District (grades 5 through 12) into the Mount Mansfield Modified Union School District (MMMUSD, pre-Kindergarten through 12th grades). In June 2015, the Governor signed Act 46 into law at Smilie. Under this law, many school districts throughout the state will consider if a merger of their governance structures can improve the delivery of education to their students. The Brewster Pierce Memorial School District (Huntington elementary) voted to remain separate from MMMUSD in 2014, but plans another merger vote on Town Meeting Day 2016.

At the time this report was being written, the 2016-17 MMMUSD budget proposal was expected to increase less than 1% but tax implications were not yet known. Last year, the Residential Education Property Tax Rate decreased in Bolton by 5% (before the Common Level of Appraisal, CLA), and a similar decrease is likely this year. Next year, tax rates should be uniform throughout MMMUSD (before CLA).

The Ellen P. Smilie school continues to provide a welcoming environment for learning, enjoying strong community support, fantastic teachers and staff. While our principal no longer reports to a Bolton school board, she continues to be guided by the Superintendent who reports to the new Mount Mansfield board. The first year of operation we sought improvements in food service and maintenance, and this year will evaluate our administrative structure and consider relocating the Superintendent's office to Camels Hump Middle School. Foreign Language Immersion &/or STEAM (Science, Technology, Engineering, and Mathematics) magnet schools may be considered in the future. The merger has better positioned our communities to provide a wider variety of excellent educational opportunities at a more sustainable cost.

Thank you,

Andrew Pond

802-434-2363 (h)

802-363-9160 (c)

Vice Chair and Communications Officer, Mount Mansfield Modified Union School District and Chittenden East Supervisory Union Boards

Chair, Bolton School Board

Administrative Offices  
PO Box 282, 211 Bridge Street  
Richmond, Vermont 05477  
(802) 434-2128  
(802) 434-2196 (fax)  
www.cesu.k12.vt.us



# Mt. Mansfield Modified Union School District

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## Mount Mansfield Modified Union School District Annual Report

All town residents will receive a Mount Mansfield Modified Union School District (MMMUSD) Annual Report through the mail. The report will include a proposed 2016-17 school district budget, tax rate information, supervisory union expenses and other district information for the operation of the eight schools in the district.

- *Smilie Memorial School (PK-4)*
- *Jericho Elementary School (K-4)*
- *Richmond Elementary School (PK-4)*
- *Underhill ID Elementary School (K-4)*
- *Underhill Central School (PK-4)*
- *Browns River Middle School (5-8)*
- *Camels Hump Middle School (5-8)*
- *Mt. Mansfield Union High School (9-12)*

The MMMUSD Annual Report can also be found at your local town office, public school or online at [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us). If you have questions, please contact the MMMUSD/CESU Central Office at 434-2128 or by email at [cesu.office@cesuvt.org](mailto:cesu.office@cesuvt.org).

### FY15 School District Audits

6/30/15 Bolton Town School District Audit Report & Financial Statements

<http://go.cesuvt.org/boltonauditFY15>

6/30/15 Chittenden East School District Audit Report & Financial Statements

<http://go.cesuvt.org/cesuauditfy15>

6/30/15 Mt. Mansfield Union School District #17 Audit Report & Financial Statements

<http://go.cesuvt.org/mmusd17auditfy15>

## Smilie Memorial School



Smilie Memorial School applied for and received a grant from the Vermont Agency of Education. This grant enables our teachers to receive professional development from the University of North Carolina at Chapel Hill FirstSchool experts. Our teachers have attended one summer institute and will attend another next summer. Our areas of concentration include:

Developing *High Quality Learning Environments to increase:*

- a Culture of Caring (developing the whole child);
- a Culture of Competence (independence, self-regulation & communication);
- a Culture of Excellence (integration of curriculum & building higher order thinking skills).

Using Data Through New Lenses: EduSnap and CLASS observation tools will enable us to use data attained through the FirstSchool process to motivate change and inform professional development and monitor progress.

Bridging the PreK-Grade 3 Gaps: Creating more student choice and small group instruction and “getting schools ready for kids” rather than “getting kids ready for school.” At the end of our two year relationship with FirstSchool, we will



be developing a school plan around the Cultures of Caring and Competence. We are wholly engaged in a Culture of Excellence with the Mount Mansfield Modified Unified School District. Their embedded professional development plan for math, reading and writing has provided incredible, on-going support for our teachers and para-professionals! Our delayed openings have allowed us to have deep, professional conversations around implementation and differentiation for our writing and math programs.

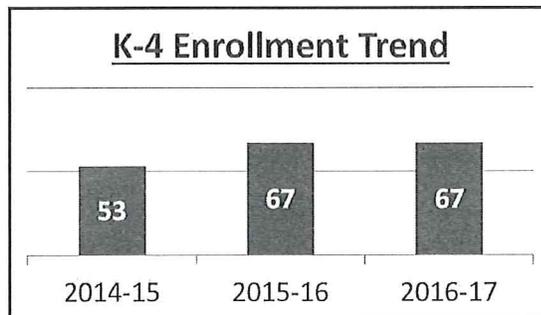


Smilie Memorial School is pleased to have the largest kindergarten class to pass through it's corridors in a very long time! We currently have a class of 21, 5 and 6 year olds. We also have 17 Preschoolers.

We have recently been able to make some much needed additions to our cafeteria furniture. Our well worn cafeteria tables that pull in and out of the wall have now been replaced by easy to lift, round cafeteria tables. These round tables enable students to have face to face conversations. Also, we have replaced the bed in the nurse's office through a generous grant from the district's health program. Professionally and structurally, we remain a strong and caring educational community.

Barbara Tomasi-Gay, Principal

Grades: PK – 4  
 Total Faculty FTE: 8.53  
 # ESP Staff: 10  
 # Students PK-4: 84  
 # PK Partnerships: 6  
 K-4 Classroom Teacher Ratio: 16.75  
 Standardized Test Results Link:  
<http://go.cesuvt.org/cesuassessmentresults>



***Bolton School District 2014-15 Audit can be viewed at:***

***<http://go.cesuvt.org/boltonauditFY15>***

**Camels Hump Middle School**



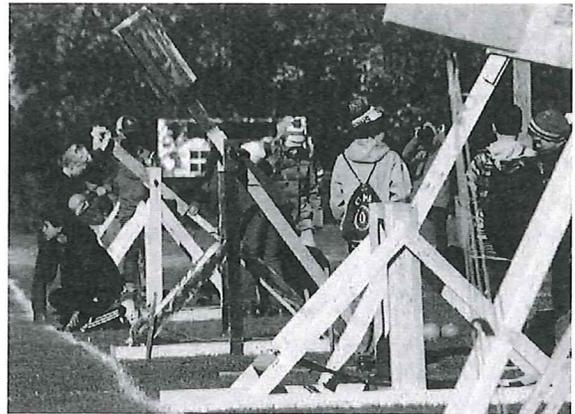
Camels Hump Language Arts teachers continue to work diligently implementing instructional practices and curricular adjustments in response to the guidelines associated with Writers Workshop and the standards of the Common Core. Our students demonstrate strong science

proficiencies as demonstrated by our NECAP assessment scores being one of the best in the State of Vermont. CHMS teachers of Mathematics are working with the District math professional developer to increase instructional pedagogical methodology and intervention strategies. We continue to develop our co-teaching structure and response to intervention programs to meet the needs of all learners. During the 2014-2015 academic year, CHMS also initiated a number of new programming options for students and families such as our partnership with UVM Extension,

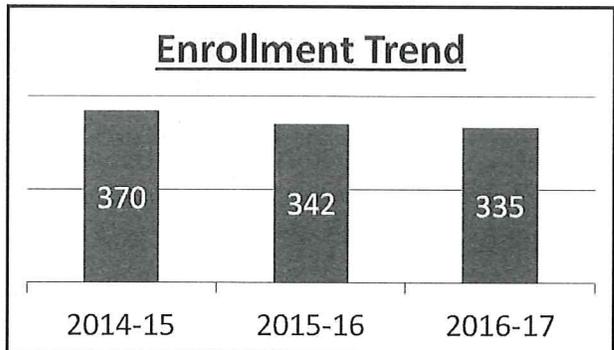


and the PROSPER (**P**romoting **S**chool-community-university **P**artnerships to **E**nhance **R**esilience) program.

Mark Carbone, Principal



Grades: 5-8  
 Total Faculty FTE: 37.14  
 # ESP Staff: 23  
 Student/Classroom Teacher Ratio: 19.00  
 Standardized Test Results Link:  
<http://go.cesuvt.org/cesuassessmentresults>



## Mt. Mansfield Union High School



This has been a year of reflection and progress at Mt. Mansfield Union High School. The staff has been working on designing and implementing two state re-

quired programs: Personal Learning Plans and Proficiency Based Graduation Requirements. The goal of these programs is to create a learning environment that produces a motivated learner who is prepared for career and college upon graduation. This goal lines up with MMUHS's mission to produce graduates who are prepared with the skills and knowledge to be effective engaged citizens. This work has been completed in committees, also we have been utilizing the time provided by the 2 hour delay Wednesdays to further the development of these new programs. Additionally, our curriculum groups continue to work to refine and adjust our instructional and assessment practices based upon a close examination of current student data. This work is allowing us to meet students at their level and bring them forward in a manner that is appropriate.

The 2014-2015 school year was also a year of student success for Mt. Mansfield Union High School. During the past year, two hundred and twenty four students graduated, we had thirteen All-State Musicians, and 88% of our students who took AP Exams scored a 3 or higher. We also have over forty clubs and activities, thirty-one interscholastic athletic teams, and an active theatre department (4 separate shows last year). MMUHS students excel in the classroom, on the stage and in the athletic environment. Students



also excel in the community as part of the school wide Day of Service or as one of the 100+ members of the Leo Club, an organization focused on doing community service.

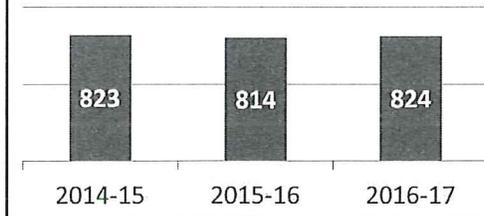
If you have any questions please do not hesitate to contact us.

Mike Weston, Principal  
Rich Wright, Assistant Principal



Grades: 9 - 12  
Total Faculty FTE: 67.30  
Classroom Teacher FTE: 43.60  
# ESP Staff: 56  
Student/Teacher Ratio: 18.67:1  
Standardized Test Results Link:  
<http://go.cesuvt.org/cesuassessmentresults>

### Enrollment Trend



**Mt. Mansfield Union School District #17**  
2014-15 Audit can be viewed at:  
<http://go.ceswt.org/mmusd17auditfy15>

## BALLOTS AND WARNINGS

Instructions

Warnings

Sample Ballots



*Duxbury Road Community Forum*

**NOTICE**  
**ANNUAL TOWN MEETING DAY**  
**MONDAY MARCH 01, 2016**

The legal voters of the Town of Bolton are hereby notified to meet at the Smilie Memorial Elementary School in said Town on Monday, February 29, 2016 at 7:00 P.M. to transact town business.

Voting for Town Officers and any other business to be voted by Australian ballot will take place at Smilie Memorial Elementary School on Tuesday, March 01, 2016 from 7:00 A.M. until 7:00 P.M.

**VOTING INSTRUCTIONS**  
**PAPER BALLOTS**  
**TOWN OR SCHOOL MEETING**

Here is some of the basic information for you, the voter. If you have any questions after reading the notice, or at any time during the voting process, ask your Town Clerk or other election official.

**CHECK-IN:**

- 1) Go to the 'in' table.
- 2) Give your name, and if asked, your residence to the election official in a clear audible voice.
- 3) Wait until your name is repeated and checked off by the election official.

**ENTER:**

- 1) Enter within the specified area and do not leave until you have voted.
- 2) An election official will hand you a paper ballot.
- 3) Go to a vacant booth.

**MARK YOUR BALLOT:**

- 1) Place a mark in the box to the right of the name of the candidate(s) or issue(s) you want to vote for. Follow the directions on the ballot.
- 2) Write-In. To vote for someone whose name is not printed on the ballot, use the blank 'write-in' lines on the ballot.

**IF YOU SPOIL A BALLOT:**

- 1) Ask an election official for another ballot. Three (3) is the limit.

**CHECK-OUT:**

- 1) Go to the 'OUT' table.
- 2) Give your name to the election official in a clear audible voice.
- 3) Wait until you name is checked off by the official.

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS TO PARTICIPATE, PLEASE LET THE OFFICE KNOW.**

WARNING ANNUAL TOWN MEETING  
TOWN OF BOLTON  
MONDAY, FEBRUARY 29, 2016

The legal voters of the Town of Bolton are hereby warned and notified to meet at Smilie Memorial Elementary School, 2712 Theodore Roosevelt Highway (Route 2), Bolton at 7:00 p.m. on Monday, February 29, 2016 to transact the following business. Australian ballot voting for Town Officials and other questions to be voted in that manner will take place on Tuesday, March 01, 2016 at Smilie Memorial Elementary School. Polls are open from 7 a.m. until 7 p.m. Voters registered in the town of Bolton may participate. The last day to submit applications for addition to the checklist for Town Meeting is 5 p.m. Wednesday, February 24, 2016.

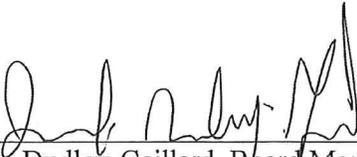
Articles 01, 02, and 03 to be voted by Australian ballot, Tuesday March 01, 2016.

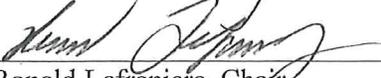
- ARTICLE 01. To elect all officers as required by law:  
One Town Moderator for a term of one (1) year  
One Select Board member for a term of two (2) years  
One Select Board member for a term of three (3) years  
One Select Board member for a term of two (2) years remaining on a three (3) year term  
One Delinquent Tax Collector for a term of one (1) year  
One Town Constable for a term of one (1) year  
One Town Agent for a term of one (1) year  
One Grand Juror for a term of one (1) year
- ARTICLE 02. Shall the Town of Bolton provide notice of the availability of the annual town report by postcard, mailed to all registered voters at least 30 days before the annual town meeting in lieu of mailing or otherwise distributing the report to the voters of the town pursuant to 24 V.S.A. § 1682?
- ARTICLE 03. Shall the voters of the Town of Bolton authorize the Select Board to add a one quarter cent (1/4¢) addition to the tax rate to support the Conservation Fund?
- ARTICLE 04. Shall the voters of the Town of Bolton accept the Town Report?
- ARTICLE 05. Shall the voters of the Town of Bolton vote a budget \$927,490 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same?
- ARTICLE 06. Shall the voters of the Town of Bolton vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2016, November 15, 2016, February 15, 2017 and May 15, 2017?
- ARTICLE 07. Shall the voters of the Town of Bolton authorize interest charges on all delinquent taxes of real and personal property of one (1) percent per month? Interest accrues as soon as a payment is late.
- ARTICLE 08. Shall the voters of the Town of Bolton authorize the Select Board to borrow money for the necessary needs of the town as they arise?
- ARTICLE 09. Shall the voters of the Town of Bolton establish expenses for the members of the Select Board?
- ARTICLE 10. To transact any other business thought proper when met.

Dated at Bolton, Vermont this 11th day of January, 2016, by the Bolton Select Board

  
\_\_\_\_\_  
Gene Armstrong, Board Member

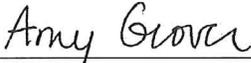
  
\_\_\_\_\_  
Josh Arneson, Board Member

  
\_\_\_\_\_  
Jen Dudley-Gaillard, Board Member

  
\_\_\_\_\_  
Ronald Lafreniere, Chair

  
\_\_\_\_\_  
Sharon Murray, Board Member

Received for record at Bolton this 12 day of January 2016.

  
\_\_\_\_\_  
Amy Grover, Town Clerk and Treasurer for the Town of Bolton

**OFFICIAL WARNING**

**MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT**

**February 25, 2016 & March 1, 2016**

The legal voters of the Mount Mansfield Modified Union School District comprising the voters of the town school districts of Huntington (Grades 5-12), and Bolton, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 25, 2016, at 6:30 p.m.** to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 1, 2016** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open, until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

- Article 1: To elect the following officers:  
a Moderator for one year,  
a Clerk for one year,  
a Treasurer for one year.
- Article 2: To hear and act upon the written reports of the District Officers.
- Article 3: Shall the voters of the Mount Mansfield Modified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?
- Article 4: Shall the voters of the Mount Mansfield Modified Union School District authorize the Board of School Directors to provide a mailed Notice of Availability of the Annual Report to residents in lieu of distributing the Annual Report?
- Article 5: Shall the purpose of the repair and capital expenses fund be expanded from capital projects at Mt. Mansfield Union High School, Camels Hump Middle and Browns River Middle School to authorize spending for repair and capital related projects at all school facilities within the Mount Mansfield Modified Union District?
- Article 6: Shall the Mount Mansfield Modified Union School District create a repair and capital expenses fund in accordance with 24 VSA§2804, and to appropriate thereto such sums as approved in future annual budgets?
- Article 7: This time serves as a public information hearing for public review of the 2016-17 proposed budget--for discussion purposes only.
- Article 8: To transact any other school business thought proper when met.

**March 1, 2016 -- Australian Ballot Question**

Article 9: Shall the voters of the Mount Mansfield Modified Union School District approve the School Board to expend \$43,168,293, which is the amount the School Board has determined to be necessary for the 2016-17 fiscal year?  
 It is estimated that this proposed budget, if approved, will result in education spending of \$15,049 per equalized pupil. This projected spending per equalized pupil is 1.47% higher than spending for the current year.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Modified Union School District.

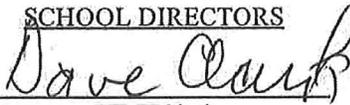
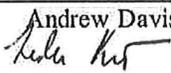
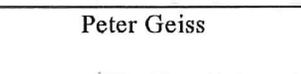
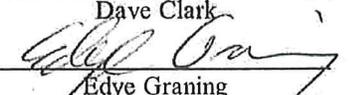
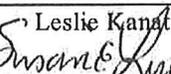
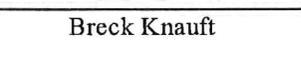
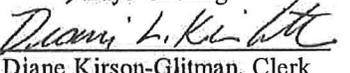
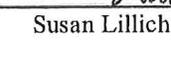
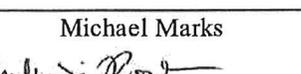
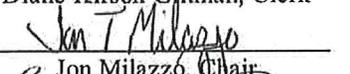
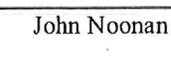
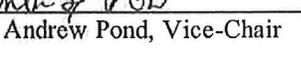
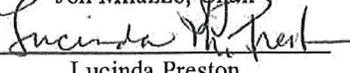
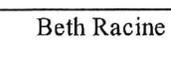
The legal voters of Mount Mansfield Modified Union School District are further warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on February 15, 2016 commencing at 6:30 pm, Browns River Middle School in the Town of Jericho on February 18, 2016 commencing at 6:30 pm, and Mt. Mansfield Union High School in the Town of Jericho on February 25, 2016 commencing at 6:30 p.m., for the purpose of explaining the 2016-17 proposed budget.

**Polling Places**

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Browns River Middle School	*	7 am - 7 pm

Dated this 21<sup>st</sup> day of January, 2016.

	<b><u>SCHOOL DIRECTORS</u></b>	
Kevin Campbell		
	Dave Clark	Andrew Davis
		
Peter Geiss	Edye Graning	Leslie Kanat
		
Breck Knauff	Diane Kirson-Glitman, Clerk	Susan Lillich
		
Michael Marks	Jon Milazzo, Chair	John Noonan
		
Andrew Pond, Vice-Chair	Lucinda Preston	Beth Racine

Received for record this 22<sup>nd</sup> day of January 2016, A.D.

 Clerk, Mount Mansfield Modified Union School District

**\*\* Annual Meeting & Budget Informational Meeting \*\***

**February 15, 2016, 6:00 pm, Camels Hump Middle School**

**February 18, 2016, 6:30 pm, Browns River Middle School**

**February 25, 2016, 6:30 pm, Mt. Mansfield Union High School**

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 01, 2016**

INSTRUCTIONS TO THE VOTERS: To vote for a person whose name is printed on the ballot, make a mark in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write that name on the blank line in the appropriate block and then make a mark in the square at the right of that name.

=====

FOR GRAND JUROR

For a one year term  
Vote for not more than one person

AMY GROVER.....[ ]  
WRITE-IN \_\_\_\_\_ [ ]

FOR TOWN AGENT

For a one year term  
Vote for not more than one person

AMY GROVER ..... [ ]  
WRITE-IN \_\_\_\_\_ [ ]

=====

FOR TOWN MODERATOR

For a one year term  
Vote for not more than one person

JOSS BESSE.....[ ]  
WRITE-IN \_\_\_\_\_ [ ]

FOR DELINQUENT TAX COLLECTOR

For a one year term  
Vote for not more than one person

JOAN PECOR..... [ ]  
WRITE-IN \_\_\_\_\_ [ ]

=====

FOR TOWN CONSTABLE

For a one year term  
Vote for not more than one person

CHRIS LABERGE ..... [ ]  
WRITE-IN \_\_\_\_\_ [ ]

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 01, 2016**

INSTRUCTIONS TO THE VOTERS: To vote for a person whose name is printed on the ballot, make a mark in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write that name on the blank line in the appropriate block and then make a mark in the square at the right of that name.

=====

FOR SELECT BOARD MEMBER

For a three year term

Vote for not more than one person

SHARON MURRAY ..... [ ]

WRITE-IN \_\_\_\_\_ [ ]

FOR SELECT BOARD MEMBER

For a two year term

Vote for not more than one person

JEN DUDLEY-GAILLARD ..... [ ]

WRITE-IN \_\_\_\_\_ [ ]

=====

FOR SELECT BOARD MEMBER

For two years remaining on a three year term

Vote for not more than one person

RONALD LAFRENIERE JR ..... [ ]

WRITE-IN \_\_\_\_\_ [ ]

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 01, 2016**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE SELECT BOARD TO ADD A ONE QUARTER CENT ( $\frac{1}{4}\text{¢}$ ) ADDITION TO THE TAX RATE TO SUPPORT THE CONSERVATION FUND?

YES, I am in favor of the Town adding one-quarter cent ( $\frac{1}{4}\text{¢}$ ) to the tax rate to support the Conservation Fund ..... [    ]

NO, I am opposed to the Town adding one-quarter cent ( $\frac{1}{4}\text{¢}$ ) to the tax rate to support the Conservation Fund ..... [    ]

SAMPLE

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 01, 2016**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE TOWN OF BOLTON PROVIDE NOTICE OF AVAILABILITY OF THE ANNUAL TOWN REPORT BY POSTCARD, MAILED TO ALL REGISTERED VOTERS AT LEAST 30 DAYS BEFORE THE ANNUAL TOWN MEETING IN LIEU OF MAILINGS OR OTHERWISE DISTRIBUTING THE REPORT TO VOTERS OF THE TOWN PURSUANT TO 24 V.S.A. § 1682?

YES, I am in favor of the Town of Bolton providing notice of availability of the annual town report by postcard, mailed to all registered voters at least 30 days before the annual town meeting in lieu of mailing or otherwise distributing the report to voters of the town .....[    ]

NO, I am opposed to the Town of Bolton providing notice of availability of the annual town report by postcard, mailed to all registered voters at least 30 days before the annual town meeting in lieu of mailing or otherwise distributing the report to voters of the town .....[    ]

**REPUBLICAN PARTY  
OFFICIAL PRESIDENTIAL PRIMARY BALLOT  
MARCH 1, 2016**

**INSTRUCTIONS TO VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval.
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE

**FOR PRESIDENT OF THE UNITED STATES**

Vote for NOT more than ONE

JEB BUSH of Florida	<input type="radio"/>
BEN CARSON of Florida	<input type="radio"/>
CHRIS CHRISTIE of New Jersey	<input type="radio"/>
TED CRUZ of Texas	<input type="radio"/>
CARLY FIORINA of Virginia	<input type="radio"/>
JOHN R. KASICH of Ohio	<input type="radio"/>
RAND PAUL of Kentucky	<input type="radio"/>
MARCO RUBIO of Florida	<input type="radio"/>
RICK SANTORUM of Virginia	<input type="radio"/>
DONALD J. TRUMP of New York	<input type="radio"/>
(Write-in)	<input type="radio"/>

**DEMOCRATIC PARTY  
OFFICIAL PRESIDENTIAL PRIMARY BALLOT  
MARCH 1, 2016**

**INSTRUCTIONS TO VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval.
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE

**FOR PRESIDENT OF THE UNITED STATES**

Vote for NOT more than ONE

HILLARY CLINTON of New York	<input type="radio"/>
ROQUE "ROCKY" DE LA FUENTE of California	<input type="radio"/>
MARTIN J. O'MALLEY of Maryland	<input type="radio"/>
BERNIE SANDERS of Vermont	<input type="radio"/>
(Write-in)	<input type="radio"/>

SECRET BALLOT



## ELECTED STATEWIDE OFFICIALS

Governor Peter Shumlin  
109 State Street, Pavilion  
Montpelier, VT 05609  
Phone: 802 828-3333  
TTY: 800 649-6825  
[www.governor.vermont.gov](http://www.governor.vermont.gov)

Lt. Governor Phil Scott  
115 State Street  
Montpelier, VT 05633  
Phone: 802 828-2226  
[www.lt.gov.vermont.gov](http://www.lt.gov.vermont.gov)

Attorney General William Sorrell  
109 State Street  
Montpelier, VT 05609  
Phone: 802 828-3171  
TTY: 802 828-3665  
Email: [atginfo@atg.state.vt.us](mailto:atginfo@atg.state.vt.us)  
[www.atg.state.vt.us](http://www.atg.state.vt.us)

Secretary of State Jim Condos  
26 Terrace Street  
Montpelier, VT 05609  
Phone: 802 828-2363  
Email: [jim.condos@sec.state.vt.us](mailto:jim.condos@sec.state.vt.us)  
[www.sec.state.vt.us](http://www.sec.state.vt.us)

Vermont State Treasurer Beth Pearce  
109 State Street  
Montpelier, VT 05609  
Phone: 802 828-2301  
TTY: 800 253-0191  
Email: [Treasurers.Office@state.vt.us](mailto:Treasurers.Office@state.vt.us)  
[www.vermonttreasurer.gov](http://www.vermonttreasurer.gov)

Vermont State Auditor Douglas R. Hoffer  
132 State Street  
Montpelier, VT 05633-5101  
Phone: 802 828-2281  
Email: [auditor@state.vt.us](mailto:auditor@state.vt.us)  
[www.auditor.vermont.gov](http://www.auditor.vermont.gov)

### 2016-2017 Session Chittenden County State Senators

Senator Timothy Ashe  
45 Lakeview Terrace  
Burlington, VT 05401  
Phone: 802 318-0903  
E-Mail: [tashe@leg.state.vt.us](mailto:tashe@leg.state.vt.us)

Senator Philip Baruth  
87 Curtis Avenue  
Burlington, VT 05408  
Phone: 802 503-5266  
E-Mail: [pbaruth@leg.state.vt.us](mailto:pbaruth@leg.state.vt.us)

Senator Virginia "Ginny" Lyons  
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Williston, VT 05495  
Phone: 802 863-6129  
E-Mail: [vlyons@leg.state.vt.us](mailto:vlyons@leg.state.vt.us)

Senator Michael Sirotkin  
80 Bartlett Bay Road  
South Burlington, VT 05403  
Phone: 802 999-4360  
E-Mail: [msirotkin@leg.state.vt.us](mailto:msirotkin@leg.state.vt.us)

Senator Diane Snelling  
304 Piette Road  
Hinesburg, VT 05461  
Phone: 802 482-4382  
E-Mail: [dsnelling@leg.state.vt.us](mailto:dsnelling@leg.state.vt.us)

David Zuckerman  
2083 Gilman Road  
Hinesburg, VT 05461  
Phone: 802 482-2199  
Email: [dzuckerman@leg.state.vt.us](mailto:dzuckerman@leg.state.vt.us)

### 2016-2017 Session State Representatives Washington - Chittenden 1

Representative Theresa Wood  
1461 Perry Hill Road  
Waterbury, VT 05676  
Phone: 802 244-8087  
Email: [twood@leg.state.vt.us](mailto:twood@leg.state.vt.us)

Representative Tom Stevens  
12 Winooski Street  
Waterbury, VT 05676  
Phone: 802 244-4164  
Email: [tstevens@leg.state.vt.us](mailto:tstevens@leg.state.vt.us)

**TOWN OF BOLTON  
3045 THEODORE ROOSEVELT HIGHWAY  
BOLTON, VT 05676**

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