



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
August 4, 2014

Board members present: Gene Armstrong (excused early, not well), Jen Dudley-Gaillard, Ron Lafreniere; Chair, Sharon Murray

Board members absent: Josh Arneson

Also present: Eric Andrews, Luke Ingram, Kim Kilpeck

Clerk: Amy Grover

1. **The meeting was called to order at 5:46 p.m. by Ron with a quorum present.**

2. **Changes or additions to the agenda – none.**

3. **Public comment – none.**

4. **Appointments –**

1. Luke Ingram – Tree Warden

- The group discussed Luke's experience and his personal resources; partner working toward PhD in tree studies, Hinesburg tree warden. Noted: Urban Community Forest Program a resource.
- Noted: responsibilities of tree warden include preservation, removal and protection of trees, and addressing infestations, especially within rights of ways/buffer zones, expectation to work with town staff and boards as a resource.
- Noted: overlap in jurisdiction between warden, highway department and Select Board.
- Gene made a motion "to appoint Luke Ingram as the town of Bolton Tree Warden." Jen seconded. All were in favor and the motion passed (4-0).

2. Eric Andrews – reported on highway department work and equipment:

- Former Fisher property brush-hogged, mailbox to be removed.
- Continued issues with Asplundh Company cutting for GMP under power lines including safety, lack of flaggers, material piled and/or left that will negatively impact ditches and culverts. Pictures taken. Already in contact with GMP and Asplundh representatives. Meeting scheduled with Asplundh on 8/5. Further contact with GMP and Asplundh as necessary to resolve issues.
- Bridge on Cemetery Road repaired. Meeting with bridge inspector to be scheduled to check on post height to address rot removal.
- Stump on Boulder Wood Lane removed, area seeded and mulched.
- Permission to cut four trees on Honey Hollow received from property owner.

3. Kim Kilpeck – Duxbury Road speed limit and deterrents. Kim noted that:

- The tragic accident had deeply affected multiple residents, and she wanted to see if there were options to address the chronic speeding in hopes of preventing another tragedy.
- The speed limit in Richmond was 30 mph, and 35 mph in Bolton on Duxbury Road – drivers were chronically greatly exceeding the speed limit, especially toward the end of the day.
- There was increased traffic, including truck traffic, due to drivers trying to avoid the Route 2 construction zones.
- Her experiences included being forced off the road while driving a horse cart, the loss of animals, barely being able to make it across the road between the house and barn while doing work, and she had started putting orange cones out while doing work in hopes of drivers decreasing speeds.

The Select Board agreed that speeding was an issue, especially the two members who lived on the road. Noted: the busy agricultural areas on the road and its use as part of the Cross VT Trail. The Board thanked Kim for coming in and discussed possible options and follow up including:

- Removable speed bumps suitable for 35 mph; would require sign package. Initial pricing by Eric: \$1500 for one with signage. Ron to research additional pricing.
- Blinking speed limit sign. Sharon to check on rental cost, Eric to check with Richmond on their purchase price.
- Contract with Sheriff or Richmond PD for speeding ticketing. Eric to check with Richmond PD.

- Duxbury Road statistics from CCRPC, Sharon to research.

## 5. **Business and Action Items:**

### **Old Business**

1. BVFD Loan Refinance: Tabled to a future meeting due to time constraints.
2. Green Mountain Club: Transfer of Thomas acquisition, 123 acres, to the State of VT. Sharon made a motion "to support the transfer of 123 acres currently owned by the Green Mountain Club, formerly part of the Miriam Thomas parcel, to the state of Vermont." Jen seconded. All were in favor and the motion passed (3-0). Brief side discussion regarding the state's disinterest in addressing identified concerns and requests in Bolton followed, especially with respect to the gravel pit off of Duxbury Road.
3. Website Letter to Boards: The letter drafted by Josh was reviewed and edits made. Amy to send out to board & commission chairs.

### **New Business**

1. Richmond Rescue Reports:
    - Q 4 report FY '13-'14, distributed electronically, no discussion.
  2. ISO Report: Received; classification summary report for the BVFD.
  3. Approval of Stipulation and Order; Docket # 175-12-12Vtec:
    - The board reviewed the Stipulation and Order, changes were suggested, no motions for acceptance made.
    - Amy to contact attorney on process and options going forward.
  4. Garage Sale – Town Garage:
    - It was noted a tenant adjacent to the town garage had been conducting ongoing extensive yard sales on the town garage property.
    - Sharon made a motion "that there be no use of town property for private use nor personal gain." Gene seconded. Brief discussion followed. All were in favor and the motion passed (4-0).
    - Requested that Miron Malboeuf, ZA send a letter to the property owner noting required cease of use and zoning regulations pertaining to garage sales.
  5. DRB Appointment: Tabled to August 18, 2014.
  6. Bean – Violation letter regarding storage of construction materials (Route 2 project) on property: Notice of violation from the town on record with the option for the town to pursue legal action.
  7. CUSI – Contract '14-'15: Annual intergovernmental agreement signed by Ron.
  8. Grant Monitoring Visit:
    - Grant monitoring visit conducted by SOV Contract and Grants Unit Staff on July 16, 2014; FE0837 and EM0087 reviewed in six areas.
    - No findings or concerns, Bolton commended for fine performance.
  9. Liquor License – Hopjam: Jen made a motion "to approve the liquor license application for Three Penny Taproom to cater the Hopjam event at Bolton Valley on August 30, 2014." Sharon seconded. All were in favor and the motion passed (3-0).
  10. Primary Election 8/26: Noted: assistance from the BCA needed to staff polls and count votes.
  11. Recreational Trails Grant: Notice from the Conservation Committee of an \$800 grant from the FPR RTP program for the Preston Pond Trail system.
  12. Expenditure Reports: Dispersed.
  13. Warrants: Signed.
  14. Minutes July 21, 2014: Jen made the motion "to approve the minutes of July 21, 2014 as amended." Sharon seconded. There was no further discussion. All were in favor and the motion passed (3-0).
6. **Communications:** None.
7. **Other Business:** Noted:
- Ability of Select Board to appoint two additional listers, and/or to appoint the assessor as a lister. Notice to be drafted.
  - Audit starting week of 8/11. Select Board members interested in meeting with auditors concerning shift to an accrual system, need for capital budget.

- Follow up on BVFD accounts.
- Follow up on CCRPC/SOV/town meeting regarding Bolton Valley Road.
- Follow up with CCRPC – Bolton not identified as having an LEOP on record.
- Notice to be sent to all town boards and employees regarding the scheduled sexual harassment training on 9/9/2014.
- Follow up on opportunity for input on architecture and templates of website.
- Fireworks Ordinance – Sharon to work on draft.
- Noted: Amy will not be at BCA meeting 8/11, attending SOV election training.
- September meetings: Tuesday 9/2, Monday 9/15, Monday 9/22 – no appointments to be scheduled. Training Tuesday 9/9.
- October meetings: Monday 10/6, Monday 10/22.

1. Closing: No other business was brought before this Board at this time. Jen made the motion "to close the meeting." Sharon seconded. There was no further discussion. All were in favor and the motion passed (3-0), at 8:53 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

August 11, 2014  


Ron Lafreniere, Chair, For the Board

