



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
August 18, 2014

Board members present: Josh Arneson, Gene Armstrong, Ron Lafreniere; Chair, Sharon Murray  
Board members absent: Jen Dudley-Gaillard  
Also present: Eric Andrews, Mike Gervia  
Clerk: Amy Grover

1. **The meeting was called to order at 5:47 p.m. by Ron with a quorum present.**
2. **Changes or additions to the agenda – none.**
3. **Public comment – none.**
4. **Appointments –**

I. Eric Andrews – reported on highway department work and equipment:

- Pricing for road salt ‘14 – ‘15 from Cargill in at \$72.18/ton, an increase of \$13.45/ton, increased cost estimated to be \$6,725. Thirty days to sign contract, Amy to follow up on state pricing.
- Curb Cut application submitted by the 4 x 4 Center. Site distance lacking uphill, can be addressed with signage, question over curb cut use; residential vs. commercial, possible impact to well head protection area. Board members noted the curb cut addressed in the Stipulation & Order, not yet final. Amy to forward a copy to Miron to coordinate scheduling with Eric and the DRB.
- Paving will address patching on the Bolton Valley Road. The board agreed that any remaining resurfacing funds will be deposited into the reserve fund at the end of FY ‘14 – ‘15. Larger total sum and anticipated grant funding will allow for an augmented paving project in FY ‘15 – ‘16.
- Notch Road pavement cracking on uphill side. Eric to check on depth of cracking.
- SOV starting work on Honey Hollow Road; includes bridge installation, road work, repurposing culvert for Broadway area. State to notify Eric of start and take pictures for documentation. Town will be grading first two hills.
- Town will order “Snow Pond Road” sign, property owner will reimburse town for cost, town will provide installation.
- Noted: multiple areas of overnight camping on Honey Hollow Road, trash left behind cleaned up by town. Per Ron, town to secure equipment being used on Honey Hollow Road at Jim or Ron’s over weekends.

2. Mike Gervia – BVFD update and information

- Two fire engines required repairs; one had to be towed to Clark’s, the other was able to be repaired by the BVFD.
- The radio grant was fully approved and being closed out. Partial payment already received by the town.
- Form received from the SOV for submitting for damages to the BVFD parking lot from the Route 2 project. Mike to follow up on cost estimate.
- The proposed slate of officers was forwarded, and it was noted the only change was Darren Kennedy who was required by his new employer (Burlington Police Department) to step down from the BVFD. Sharon made a motion “to approve the slate of BVFD Officers as presented: Chief Mike Gervia, Assistant Chief Alex Macdonald, Captains Moe Nadeau, Ben Whitcomb, and Jim Whitcomb, as voted by the BVFD members on June 24, 2014,” Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- Compilation of drivers/license numbers in progress.

5. **Business and Action Items:**

- DRB Appointment: Gene made a motion *“to appoint DRB Alternate Stephen Diglio to fill the vacancy left by the departure of Jen Andrews, and to advertise for an alternate.”* Josh seconded. There was no further discussion. Sharon recused. Three were in favor and the motion passed (3-0).
- Amy to post information on DRB Alternate vacancy.

**New Business**

1. Joint Land Use Study: Sharon noted that:

- She and Carol had met with representatives from the Ethan Allen Range regarding participating in a Joint Land Use Study between the range and three surrounding towns.
- Bolton has the smallest shared boundary of the three towns.
- Grant funding of 250K is available, requiring a 10% match – could be in kind. Noted in the meeting that Bolton does not have the staff to administer the grant nor funding for a 10% match.
- The study would address wildlife habitat, economic value and impact, and concerns regarding development along the boundaries, along with providing information for the Town Plan and opening the lines of communication.
- Representatives were to contact CCRPC regarding administration of the grant for the three towns, no contact to date from CCRPC, and no decision by the town on participating.

2. Lister/Assessor Appointment: Noted:

- The town has two Lister openings that can be filled by appointment by the Select Board until the 2015 Town meeting.
- The Select Board can also appoint the Assessor as a Lister.
- A town meeting vote would be required to do away with the Listers.
- Amy to post information on Lister openings.

3. DRB Position – point person: Noted by the Select Board that DRB Chair Mike Rainville should be the point person for receipt, review, and follow up of applications for the DRB staff support position.

4. VLCT Town Fair: Registration due 9/12/14 for board and staff that want to attend.

5. Warrants: Signed.

6. Minutes August 11, 2014: Sharon made the motion *“to approve the minutes of August 11, 2014.”* Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).

6. **Communications:**

- Notice of Approval from the SOV for the Green Mountain Club’s Notch Road tunnel pedestrian crossing permit.

7. **Other Business:**

- Amy noted that discussions with Ricoh (copier lease) had not yet rectified the current and past billing of state tax to the town. Ricoh’s lack of response puts continued leasing in question.
- Notice from the Conservation Commission via Amy Ludwin of possible water quality projects in conjunction with Smilie School students through the Friends of the Winooski River.
- Ron noted that Cara Labounty had submitted eight grant applications on behalf of Bolton for elevating homes in the Winooski River FHA.

8. **Closing:** No other business was brought before this Board at this time. Gene made the motion *“to close the meeting.”* Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0), at 7:15 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

September 2, 2014

  
Ron Lafreniere, Chair, For the Board