



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
802-434-5075

Planning Commission Meeting Minutes

August 17, 2015
6:00 – 8:00 p.m.

Planning Commission members present: Linda Baker (Chair), Steve Barner, and Deb Shelby

Planning Commission members absent: Jim Bralich and Rodney Pingree

Also present: Emily Nosse-Leirer (CCRPC)

Clerk: Carol Devlin

Agenda

1. Public Comment
2. Minutes ~ July 13, 2015
3. Community Engagement for the Town Plan
4. Other communications/mail
5. Any other business
6. Adjournment

Call to Order

Linda Baker called the meeting to order at 6:10.

Agenda Item #1 ~ Public Comment

The floor was opened to public comment. There was none.

Agenda Item #2 ~ Minutes July 13, 2015 Meeting

There was one grammar correction made on page two of the minutes. Steve Barner made a motion to accept the minutes of July 13, 2015. Deb Shelby seconded the motion. The motion carried (3-0).

Agenda Item #3 ~ Community Engagement for the Town Plan

Emily Nosse-Leirer from the CCRPC led a discussion of the plan for the community engagement meetings in September and October and the publicity related to those meetings.

- Emily presented the budget. Deb Shelby moved that the PC adopt the budget. Steve Barner seconded. The budget passed 3-0.
 - The budget covers printing for post cards and fliers, postage, childcare for the Kick Off, food for the Kick Off and neighborhood events, and prizes for the art contest.
 - The PC will cover an estimated \$324.00.
 - The CCRPC will cover an estimated \$449.00.
- The Kick Off Meeting will be September 30, 2015. Pizza, beverages & dessert with free childcare.
 - All PC members will attend and there will be a PC meeting after the kick off.
 - Emily will facilitate the meeting and do a brief PowerPoint presentation on town planning.
 - The PC discussed the format for the meeting. The focus of the meeting will be having participants answer the following questions followed by discussion and prioritization:
 - What are the best things or places in Bolton?
 - What do you value about Bolton?
 - What do you hope will stay the same in Bolton?
 - What do you hope will change in Bolton?
 - What ideas do you have for the future of Bolton?
 - Other priorities.
- Neighborhood Forums
 - Tentative dates were set for the neighborhood forums.
 - Tentative locations were selected and PC members will be contacting owners to arrange for the meetings. They will confirm date and location for their assigned meetings with Emily by August 31.
 - It is hoped that one SB member will be at each meeting.
 - The PC discussed possible format with the understanding that it can change depending on the group and the interests of the participants.
- Publicity
 - Post cards will go out the first week of September after neighborhood dates are finalized.
 - Article in the Gazette. Minor changes were made to Emily's draft.
 - Info on FPF and FB
 - Press release to local papers was approved
- Website and email
 - Deb Shelby has created the website for the Town Plan at www.bolton.org/TownPlan.
 - Email from the website will be forwarded to assistbolton@gmavt.net

Agenda Item #4 ~ Green Mountain Clean Energy

The Planning Commission received a Memorandum of Understanding with the Vermont ANR. Rodney Pingree was going to read it and report back to the PC. Since he was unable to attend, this item was deferred.

Agenda Item #5 ~ Other communications/mail

Carol Devlin reported that the PC had received the following mail:

- Barbara Mallow – Wastewater Permit
- 4x4 Center – Act 250 Permit Application
- Dan Albrecht, CCRPC – Clean Water Fund Questionnaire – Interested parties should complete the questionnaire by August 18.

Agenda Item #6 ~ Any Other Business

The PC set the schedule for the remainder of 2015. Meetings will be the 2nd Monday of the month: September 14, October 12, November 9 and December 14.

Agenda Item #7 ~ Adjournment

Steve Barner moved that the meeting be adjourned. Deb Shelby seconded. The meeting adjourned at 8:00 p.m.

Carol Devlin
Clerk, Planning Commission

These minutes are unofficial until accepted.

These minutes were read and accepted by a quorum of the Planning Commission on:

Sept 14, 2014
Linda L Baker
For the Planning Commission