

Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
April 18, 2016

Board members present: Gene Armstrong, Josh Arneson, Ron Lafreniere, Sharon Murray (5:55 p.m.)

Board members absent: Jen Dudley-Gaillard

Also present: Cara Labounty, Jason Nerenberg, Colin Reynolds, Steve Diglio

Clerk: Amy Grover

1. **The meeting was called to order at 5:50 p.m. by Josh with a quorum of 3 members present.**
2. **Additions or deletions to the agenda:**
  - David Streeter: request to enlarge the East Bolton Cemetery gate on Route 2 for lawnmower access; addresses safety concerns. Request information on cost.
  - Town Reports 2017: Gene made the motion *"to approve using Repro as the vendor for the printing of the 2017 Town Reports and notice of availability postcards."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
3. **Public comment: none**
4. **Recurring business:**
  - Minutes April 4, 2016: Gene made the motion *"to approve the April 4, 2016 minutes as amended: note that the June 4, 2015 storm event impacted drainage on the Notch Road and brought debris into the gravel pit and onto lawns."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
  - Warrants: Signed.
  - Financial Reports: Dispersed.
5. **Communications: none.**
6. **Appointments:**
  1. **Cara Labounty – HMGP Elevation Projects RT 2:**
    - FEMA goal is to mitigate and remove properties from the flood plain.
    - Sub grantee agreements from the state have not been sent to the town – no response from the state.
    - Sub grantee agreements are a continuation of the paperwork already approved, the Chair can execute the documents as they come through.
    - Brief discussion on RFP formats and scope of work; Cara recommends one RFP per house; 5 individual projects, contractors can bid on more than one project.
    - Brief discussion Allison property: conversion from elevation to a buyout. Owner understands the list value exceeds the market value, not the same situation as the Fisher property. Application is currently held up due to the historical process as it is combined with the Atwood property. The Select Board noted concerns with a buyout: eliminating tax base as the property would have to stay open forever, creation of a "hole" in the village corridor. Noted: development in the flood plain allowed in Bolton. Recommendation to owner would be to sell, application for elevation is transferable.
    - Cara has started meeting with ZA regarding the permitting process, RFPs first to see the numbers for the projects in order to understand what the 25% funding match will be.
    - Options for 25% funding match include CDBG & Two Rivers.
    - Amy to follow up with Lauren Oates to determine if the state needs anything further from the town.
  2. **Jason Nerenberg, SOV – Decommissioning of Duxbury Road Gravel Pit:**

Colin Reynolds provided a spec book and site plans for the project and noted that:

    - The lack of oversight post Irene created an unsafe and erosion prone situation, project will stabilize the gravel pit by relaxing the slopes.
    - Nature of site is difficult, 15,000 yards of material needs to be moved, 10,000 yards will need to be taken out, not sellable, usable only for fill, costs issues transporting material.
    - Erosion control measures include coir fiber log and revegetation, area to be hydroseeded.

- Settling pond will control energy and settling, one outlet with very little outflow, any outflow will be to a stone lined recessed swale.
- Noted: compromises have been made given the budget and nature of the site, however the ultimate goal is a safe area, with no run off, accomplished with a limited budget.

Whole group discussion:

- NRCS guidelines, no specific standards in BLUDRs.
- Ditches near the top, and if mid slope drainage is needed.
- Concern noted regarding erosion, steepness, and areas of ledge that prohibit further leveling, and that pond will fill quickly.
- Brief discussion on pond volume.
- Vegetation – noted soil has little organic, the current goal is to get something to grow quickly, and eventually match native vegetation.
- Use onsite materials advantageously – logs staked in to catch organics.
- Explore possible funding from Friends of Winooski.
- Impact of impending new state regulations; stormwater & town permitting.
- Wednesday, April 20<sup>th</sup> @ 11 a.m. there will be a “job showing” for contractors, all welcome to attend. Eric Andrews is planning to attend.

Concerns noted by Town:

- Mid slope drainage, permanent fix, ditch near outlet, materials going to the Winooski, road right of way drainage.
- Noted: no courtesy review for the DRB requested, concerns addressed and noted.

Colin Reynolds noted that if any changes are made, he will send an update.

#### 7. **Action Items**

- PC Appointment – Linda Baker: Sharon made the motion “to appoint Linda Baker to another three year term on the Planning Commission.” Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- PPCA Steward Appointment – Ali Kosiba: Ali noted the duties of the position:
  - A liaison/point person for the CC and other parties with respect to Preston Pond.
  - Reports to the CC twice a year; spring planning and end of the year report. Noted: include the year-end report with the CC year-end report for the Town Report.

Brief discussion: whether the position had been previously sanctioned, how to disperse contact information for the steward, and potential liability issues with volunteers’ use of tools/chainsaws on PP trails. Amy to contact VLCT on liability.

Sharon made the motion “to authorize the position of the Preston Pond Conservation Area Steward as a town volunteer position with the duties as described.” Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0). Josh made the motion “to appoint Ali Kosiba to a two year term as the Preston Pond Conservation Area Steward.” Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).

#### 8. **Business:**

- LEOP 2016:
  - Updated from 2015.
  - Now required to list hazardous storage areas – checking on “VT Regen RT 2.”
  - Smilie Principal Tomasi-Gay noted desire to arrange for an evacuation drill at Smilie School and noted concern as a shelter, the lack of a generator.
  - Gene made the motion “to submit the 2016 LEOP with changes as noted: page 4 – include Part 2 Childcare at Smilie School, page 6 – correct Power Outage column; move Animal Control Officer to Infectious Disease column, add Public Works as support.” Ron seconded. There was no further discussion. All were in favor and the motion passed (4 – 0).
- Duxbury Road Speed Study:
  - Include use of the Chittenden County Sheriff for speed control in the draft traffic ordinance.
  - Add traffic ordinance adoption to agenda for next meeting.

➤ Notch Road Drainage Update:

- Ron met with Atwood Excavating and gravel pit owner; owners are more than happy and willing to work with town on drainage issues. Key areas were identified to improve drainage and flow resulting in less water moving down main hill.
- Schedule another site visit and discuss options at a Select board meeting; options noted included settlement ponds, adding a culvert, stone lined ditches.
- Noted: final repairs from June 8, 2015 event have not been completed – will need to take that into consideration when reviewing drainage issues.

➤ Personnel Policy: Workplace Policies Section: Discussion included:

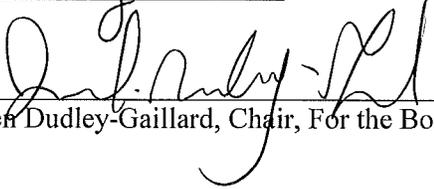
- New model policy from VLCT – January 2016.
- Comp time for 32 hours – 1 to 1, over 40 hours 1.5
- Clarify gifting and nominal value.
- Edits to the conflict of interest/supervisor section.
- Provide completed draft to all town employees, and ask VLCT to review.

9. **Any Other Business:** none

10. **Closing:** No other business was brought before the Board at this time. Gene made the motion "to close the meeting." Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0), at 8:35 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

May 2<sup>nd</sup>, 2016  
  
Jen Dudley-Gaillard, Chair, For the Board

