

Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
August 15, 2016

Board members present: Gene Armstrong, Josh Arneson, Ron Lafreniere, Sharon Murray
Board members absent: Jen Dudley-Gaillard
Also present: Paula Gervia, Carol Devlin, Eric Andrews
Clerk: Amy Grover

1. **The meeting was called to order at 5:50 p.m. by Josh with a quorum of 4 members present.**
2. **Additions or deletions to the agenda:**
Additions:
 - Litigation update - extension filed, Sharon will forward information.
 - O'Brien petition - review of hearing procedure and timeline.
3. **Public comment: none**
4. **Recurring business:**
 - Minutes August 1, 2016: Gene made the motion *"to approve the August 1, 2016 minutes."* Ron seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Warrants: Signed.
5. **Communications:**
 - Notification from VLCT of Town Fair 2016; October 5 – 6 at the Champlain Valley Fairgrounds.
 - VTrans: TH 4 Bridge 51-3 (Notch Road tunnel). VTrans representatives coming to the October 3, 2016 Select Board meeting. VTrans Factsheet indicates the tunnel is scheduled for rehabilitation, not replacement, in 2020. Noted: the Planning Commission may be formally following up; invite to attend the October meeting. Amy noted she had sent the VTrans fact sheet to Varin's Gravel Pit owners and the Green Mountain Club.
 - ACT 250 Notice – Green Mountain Club and request to complete Municipal Impact Survey; completed.
6. **Appointments:**
 1. 5:45 p.m. Mike & Paula Gervia – Application & Permit Fee Waiver
 - Miscommunication earlier on payment of application and permit fees, a waiver should have been requested. Gervias have paid \$460 to date, \$345 (75%) should be reimbursed by FEMA. Requesting that their 25% match, \$115 be waived and reimbursed. Sharon asked Paula if Paula wanted her to recuse herself due to her seat on the DRB. Paula said yes. Sharon recused herself. Gene made the motion to *"to approve the Gervias' request to waive their portion of, and reimburse them, \$115, of the permit and application fees."* Ron seconded. There was no further discussion. Three were in favor and the motion passed (3-0).
 2. 6 p.m. Planning Commission – Carol Devlin: RFP Graphic Design for Town Plan
 - Municipal Planning Grant included \$4,500 for graphic design of the Town Plan. Six responses to the RFP. The Planning Commission had chosen Place Sense as the graphic designer. Gene made the motion *"to approve Place Sense as the graphic designer for the Town Plan."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 3. Eric Andrews – Highway Update
 - '05 International repairs \$5,501.39 – rear end housing cracked (had previously been welded), and oil pressure line needs repair. Gene made the motion *"to approve the \$5,501.39 in repairs by Clarks to the '05 International truck."* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Gene requested that Eric research pricing on just a truck body with three pins and dump cylinder.
 - Eric is aware of multiple complaints on potholes in town, list generated during voting on 8/9 – plan to address next week.
 - Thacher/Bolton Valley Roads: culverts are in, paving is completed.
 - Brief discussion on testing a loader.

- Currently concentrating on completing FEMA work, brief discussion of work completed on Notch Road and adding another culvert.
- Eric has not had a chance to inspect the closure of the state gravel pit on Duxbury Road – the state finished hydroseeding last week.
- Eric notified of training for “Reasonable Suspicion Testing.”

7. Action Items:

- FY 16-17 Tax Rate calculated at .6004 including the .0025 for the Conservation Fund. Sharon made the motion “to approve a tax rate of .6004, which includes .0025 for the Conservation Fund.” Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- Resignation of Lars Botzjoorns, Conservation Commission. Gene made the motion “to accept the resignation of Lars Botzjoorns from the Conservation Commission.” Ron seconded. There was no further discussion. Three were in favor and the motion passed (3-0).

8. Business:

- Personnel Policy
 - Need time to review numerous changes and suggestions from VLCT.
 - Need current BVFD bylaws, Amy to request from Mike Gervia, check Land Records.
- Hazard Mitigation Plan – CCRPC
 - Comment period closes at 4:30 p.m. on Friday, August 19th. Sharon urged the board to review last six pages, tables on back; mitigation strategies and actions – what the town is committing to do. Comments can be submitted directly, or through Sharon.

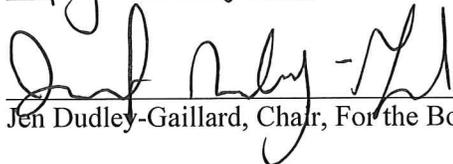
9. Any Other Business: none

- 10. Closing:** No other business was brought before the Board at this time. Gene made the motion “to close the meeting.” Ron seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 7:47 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

August 22nd, 2016


 Jen Dudley-Gaillard, Chair, For the Board