

Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
July 11, 2016

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Chair, Ron Lafreniere
Board members absent: Sharon Murray
Also present: Cara Labounty, Meg Schultz, at 7:35 p.m: Lars Botzjoorns, Amy Ludwin, Virginia Haviland, Jerry Mullen, Rob Mullen
Clerk: Amy Grover

1. **The meeting was called to order at 5:45 p.m. by Jen with a quorum of 4 members present.**
2. **Additions or deletions to the agenda:**
 - Meeting with The River Conservancy: Amy to follow up; more information requested.
 - VELCO: BV Road access – gate too close to the road, profile of intersection too steep, rocks raining into road. Amy to follow up VELCO.
 - Notch Road right of way; Sharon, Eric to follow up.
 - BVFD Slate of Officers: Ron made the motion *“to approve the June 2016 BVFD Slate of Officers as presented: Mike Gervia, Chief, Moe Nadeau, Assistant Chief, Ben Whitcomb, 1st Captain, Josh Danco, 2nd Captain.”* Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
3. **Public comment: none**
4. **Recurring business:**
 - Minutes June 20, 2016: Gene made the motion *“to approve the June 20, 2016 minutes.”* Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Warrants: Signed.
 - Financial Reports – Review of FY 15-16: Reports dispersed and reviewed.
5. **Communications:**

Reviewed:

 - VLCT July 2016 News.
 - DRB Notice – Gervia application.
 - CCRPC Public Hearing Notice FY 16-17 TIP
 - Resident Communications:
 - Zoning process and fees – achieve fairness for existing homeowners. Also sent to the Planning Commission – formally request that the Planning Commission review under the future update to zoning regulations. Amy to respond.
 - Access Road potholes, roadside mowing, BV Road bike event, Sarah Holbrook property; multiple concerns. Gene to follow up with Eric on highway issues. BV Road event has passed – Josh to reach out to Green Mountain bicycle Club on signage and future schedules. Sara Holbrook property: Ron to follow up with Green Mountain Club.
 - Drainage issues on Thatcher Road. Gene to inspect site.
 - Public Service Board: comment period regarding revision of telecommunications facilities.
6. **Appointments:**

Cara Labounty – HMGP Route 2 Elevation Projects:

 - The Gervias have applied for the DRB permit, the project is moving forward.
 - The other applicants are not yet moving forward.
 - Permit/application fees will be paid: 75% by FEMA, 25% by homeowner.
 - Seeking Select Board approval for Mike Gervia to act as the General Contractor on his home’s project as part of the 25% match; purchasing policy required. Want to be sure a policy reflects FEMA requirements.

- Gene made the motion *“to approve that Mike Gervia act as the General Contractor on his home’s elevation project.”* Ron seconded. There was no further discussion. All were in favor and the motion passed (4-0).

Meg Schultz – HopJam 2016 Application:

- Change to area; moved to parking lot area near the Sports Center, capacity slightly larger. Looking at 1500 – 1800 potential attendees this year. Insurance concerns are greatly reduced in this area.
- Closer to condominiums by Sports Center – Ethan Bogar has reached out to owners, no concerns noted.
- Gene made the motion *“to approve the August 20, 2016 HopJam application.”* Ron seconded. There was no further discussion. Josh recused. Three were in favor and the motion passed (3-0).

Conservation Commission (C.C.) members and guest – Preston Pond Management Plan. Review of items generated at the June 20, 2016 Select Board meeting. Discussion included:

- Augment the historical/cultural narrative – Rob and Jerry Mullen will be addressing.
- Public process – provide detail in appendix.
- Stewardship Committee – error; should read Forest Steward.
- Forest Steward: appointed, not mandatory to be Bolton resident.
- Parking – drop reference to State Police, no overnight parking vs. daylight parking only – reference in MVA. Plowing and grading – note as a possibility.
- No issues with sanitation noted.
- Schedule of priorities and resources – currently no timetables, may be premature to be that specific, plan already has priorities bulleted.
- Defining access point for non-motorized boating – self-limiting due to the access to the pond and required portage.
- Trapping and dog issues – future, larger discussion.
- ATV access for emergency use: in easement – needs to be explicitly stated.
- Mountain biking in easement as secondary use. Soil not suitable for wheeled vehicles use. Management plan allowed to make decisions on prohibiting uses.
- Trail closures addressed – Forest Steward would post recommendations to stay off of trail/s.
- Hunting and Peregrine Falcon nesting seasons ~ post information at trailheads.
- Leave no Trace – remove reference to camping and fires – notice of prohibition of camping and fires to be posted at trailheads.
- Invasives – plants and insects. In general, not currently an issue. Add language with respect to control such as “as time & resources allow.”
- Fees: implementing fees difficult to manage, prefer to do fund raising events.
- Forest Management: clarification of goals/intent - primary goal is wildlife habitat. CC to review plan for references about mature forests.
- Streeter easement – reference in history at beginning of document.
- Clarification of “town requirements” requested by C.C. Amy to forward to Sharon.

Action: The C.C. will update the Preston Pond Management Plan with respect to the discussion, and meet with the Select Board on September 19, 2016 for plan review.

Action Items:

- O’Brien Notice of Inspection:
 - Brief discussion/review of notice and attorney involvement.
 - Josh made the motion *“to approve the O’Brien Petition Notice for the laying out of a temporary right-of-way.”* Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- FY 16-17 Memorandum of Wage Increase: Signed. Brief discussion on evaluations/self evaluations. Jen to research.
- Choice Care Plan change: Signed.

7. Business:

- Procurement Policy:
 - Discussion: affirmative action and local preferences, code of conduct, purchase caps 1K, 5K, 10K.

- VLCT Model- incorporate Bolton information into that model.

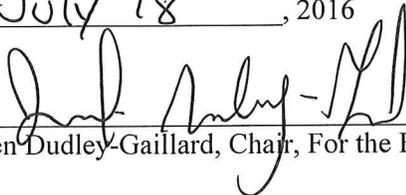
8. **Any Other Business: none.**

9. **Closing:** No other business was brought before the Board at this time. Gene made the motion "to close the meeting." Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0) at 9:15 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

July 18, 2016



Jen Dudley-Gaillard, Chair, For the Board

