



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
March 7, 2016

Board members present: Josh Arneson, Jen Dudley-Gaillard, Ron Lafreniere, Sharon Murray

Board members absent: Gene Armstrong

Also present: Eric Andrews

Clerk: Amy Grover

1. The meeting was called to order at 6:00 p.m. by Ron with a quorum of 4 members present.

2. Additions or deletions to the agenda:

- Lotus Lodge Inn liquor license application: see below.
- 2016 Town Meeting minutes: Josh made the motion "to approve the 2016 Town Meeting minutes." Jen seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- 2015 Payroll Audit – completed 3/2/16 by VLCT staff. Noted: the town would be charged workman's compensation for lawn maintenance and any further work by excavating companies that do not carry workman's compensation insurance.

3. Public comment: none

4. Appointments:

Eric Andrews: Highway update and garage lighting

- Review of bids for garage lighting. Jen made the motion "to approve the Ryan Brothers bid of \$7,749 for the garage lighting project, after clarifying the status of the Efficiency Vermont Rebate within the bid, to be scheduled as soon as possible." Josh seconded. Note: outdoor lights need to be switched on or on a motion detector. There was no further discussion. All were in favor and the motion passed (4-0).
- '05 is out of service for hydraulics/pump/clutch repair, parts may be an issue - not available for up to 2 weeks. Repair estimate \$1500 - \$2000.
- '07 has been in for repairs at Clark's.
- '01 has not been starting, needs inspection.
- '13 Dodge – two recall notices and in need of service.
- Working on frozen culverts, hopeful that warmer weather this week will help.
- Brief discussion of maintenance issues at the town garage; floor and walls, water issues, flood proofing requirements.
- Brief discussion on washout coming down from old Long Trail north onto Notch Road.
- Roads were posted on Town Meeting Day with the exception of Duxbury Road which will be posted after the state completes logging activity - within the next few days.

Business and Action Items

Old Business:

- Personnel Policy: General Provisions Section – shift pay period Sunday to Saturday, time sheets to be submitted on Monday with payday on Thursday. Sharon and Josh to work on draft outside of regular Select Board meetings.
- Economic Development Committee charge: Review of draft charge and membership. Clarification and more information needed. Ron and Jen to follow up.
- PILOT letter: Discussion and review of draft PILOT letter to ANR and VLCT, review of history of Nordic Land sale and meeting with the state regarding that PILOT. Amy to redraft for submission to House and Senate Appropriations, cc'd to representatives and conservation partners.
- ZA Term Appointment: Jen made the motion "to appoint Sarah McShane to a three year term as Zoning Administrator, effective 3/1/2016." Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).

New Business:

- Organizational Meeting:

- The regular meeting dates and time will be the 1st and 3rd Mondays of the month at 5:45 p.m.
 - Newspaper of record: Amy to check pricing from Seven Days. Delivery in Bolton a potential issue.
 - Jen made the motion *“to appoint Luke Ingram as Tree Warden.”* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - Select Board oaths of office: administered and signed by Sharon, Jen & Ron.
 - Slate of officers: Sharon made the motion *“to appoint the slate of officers as follows: Jen Dudley-Gaillard, Chair, Josh Arneson, Vice Chair, with formal thanks to Ron for his years of service as Chair.”* Ron seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- *LEOP*: Update deadline May 2016, schedule a meeting in April with a school representative, Mike Gervia, Eric Andrews and two Select Board members to review and update as needed.
 - *Liquor License Applications – Bolton Store, West Bolton Golf Club, The Essex dba @ The Ponds, Lotus Lodge Inn*: Jen made the motion *“to approve the liquor license applications for the Bolton Store, West Bolton Golf Club, The Essex dba @ The Ponds, and the Lotus Lodge Inn.”* Sharon seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - *GMP Rate Integration*: GMP noted that with respect to commercial rates for the town the customer charge (\$/day) would decrease from 0.621 in 2015 to 0.538 in April 2020, and the kWh (\$/kWh) would increase from 0.13975 in 2015 to 0.15077 in April 2020.
 - *Green Up Day*: Green Up Day coordinator Tony Barbagallo requested approval to move the Green Up Day venue from the town garage to Smilie School. Brief discussion. Confirm that the school approves hosting with Tony, check on tire collection.
 - *Reserves Transfer – Archiving*: Amy requested to transfer funds from reserves for the 2015/16 archiving. Sharon made the motion *“to approve the transfer of \$1345 from Reserves to the General Fund for archiving”* Jen seconded. There was no further discussion. All were in favor and the motion passed (4-0).
 - *Financial Reports*: Dispersed.
 - *Warrants*: Signed.
 - *Minutes February 15, 2016*: Sharon made the motion *“to approve the minutes of February 15, 2016.”* Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0).

5. Communications:

- VLCT news, Select Board Institute

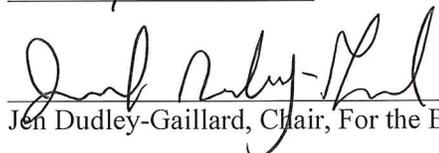
6. Other Business: none.

- 7. Closing:** No other business was brought before this Board at this time. Josh made the motion *“to close the meeting.”* Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 8:40 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

3/21, 2016


 Jen Dudley-Gaillard, Chair, For the Board