



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Minutes
August 17, 2015

Board members present: Josh Arneson, Gene Armstrong, Jen Dudley-Gaillard, Ron Lafreniere; Chair, Sharon Murray

Board members absent: none

Also present: David Parot, Eric Andrews, Bob Atchinson

Clerk: Amy Grover

1. The meeting was called to order at 5:47 p.m. by Ron with a quorum of 5 members present.

2. Changes or additions to the agenda:

- Fall Meeting Schedule: Tuesday, September 8th (special meeting), and Monday September 21st.
- Town Office Construction Loan Payment: A revised invoice from the updated Allonges was not available from Merchant's Bank in sufficient time for payment on the Town Office Note to be made out of AP. Amy instructed Merchant's Bank to debit \$20,950.75 (\$19,241.17 principal, \$1,709.58 interest) from the operating account for payment.
- CDBG: Annual reports are delinquent. Noted: issue with certifying that annual financial statements were received from the borrower, as they were not. Statement to that effect sent with partially completed report. Sharon to follow up with Cassie Bell at the state.
- Tax Sale: Town attorneys did not provide discharge of lien documentation. Multiple emails sent to attorneys on the subject. Documents now are in process.
- Democratic Committee: Noted that Liz Schlegal Chair of the Waterbury Democratic Town Committee was looking to identify Democrat/s to serve on the District Committee for identifying and nominating applicants to replace Rebecca Ellis.
- Signs Duxbury Road: Contact from Dave Hardy @ the GMC regarding suggestions from the Bolton Conservation commission to install traffic turning signs at the Duxbury Bridge site. Noted: no parking is allowed, no new access granted. Sign request denied. Amy to follow up with Dave.

3. Public comment:

1. David Parot re: Seven Days Daisies best place to swim award to the Bolton Potholes. David stated that Seven Days even mentioning the Potholes is irresponsible, unacceptable, and unconscionable at best given that the school yard and private property surrounds the area. Noted: the three runners up were all public parks, not private property. David requested that the board send Seven Days a stern letter condemning their actions, and added that he has placed a call to the folks that own it to investigate a purchase.
2. Bob Atchinson stated that he:
 - Lost his house on Mill Brook Road in a fire last Monday, lost a piece of history of Bolton.
 - Trying to understand the cause, mourning loss, overwhelmed, and questioning arson. Loss included a valuable car and motorcycles.
 - Power was shut off at the house meter in January.
 - Residents stated a popping noise was heard, and an odor of fireworks just prior to the fire.
 - Five departments responded; Bolton was 4th on the scene.

- Still waiting for Fire Chief to return his call. Jen noted that she had touched base with the Chief and that he was aware of situation. Amy noted Bob's house phone was out of service and his cell phone had no voice mailbox set up when she tried to contact him.
- Questioned use of excavator, on whose authority, that damage was done and the scene disturbed. Gene noted that use was under the Fire Chief's authority.
- Unsure of how to proceed – questioned need of a permit, finding a contractor, the recycling law and needing to separate debris, quoted 3K.
- Put up tape and no trespassing signs, people are already coming and picking through his property.

Jen noted that the Fire Marshall had a video taken by a resident, and a photographer was there as well – Brian Jenkins, and that two Fire Marshalls were on the scene.

Ron noted that other than asking that Mike Gervia be in touch, there was no action to be taken by the Select Board.

4. Appointments:

A.) Ray Atwood – run off from Town Garage. Ray noted that he wanted to bring to the Select Board's attention that:

- Water is running from the town garage onto his property and back to his well site, and provided pictures from a July rainstorm.
- The ditch has filled in and is not draining water, and that the ditch needs to be opened up.
- Noted previous issue of salt contamination in residents' wells in the area.

Eric noted he was aware, water is pooling by town garage mound system, and will discuss further with state and Ray.

B.) Eric Andrews – FEMA/Highway/Truck update.

FEMA:

- Meeting with FEMA and District 5 tomorrow, 8/18. The town will need to ask for an extension, will not be able to complete repair work by 10/15/2015.
- Looking for clarification at the meeting of what can be combined on the project list and how to break down into scopes of work; i.e. nine sites on the Notch Road. Brief discussion on smaller project, vs. large projects and payment timeline.
- Permanent completion within 18 months of 7/29/2015 (declaration date), emergency completion within 6 months of 7/29/15.
- Mitigation projects, such as moving Honey Hollow Road may be able to be folded into the projects.
- Bolton Valley Road repairs must be submitted to the state's emergency fund – same application as grants.
- Generate a list of critical repairs needed to be made prior to winter.
- Select Board must follow local, state and federal procurement guidelines; i.e. anything over 150K must go out to bid, less than that, 3 estimates. Critically important to document all procurement procedures for audit.
- Discussion: bid list from 2011. Move forward with placing ad in the Free Press for updated bid list. Amy to send ad to the BFP ASAP

Highway:

- Current work: ditching & putting up winter sand.
- Crusher not on site at pit – can purchase crusher run from Varin's stockpile as needed.
- First passes of roadside mowing completed.

Trucks:

- Eric provided specifications from the '08 International.
- '04 body price: \$18,556; body, lift cylinders, conversion kit. Not painted, delivered to shop in primer.
- 2 days to replace.
- Scrap out old body or put on old truck.

5. **Business and Action Items**

Old Business

- Fireworks Ordinance – application and set fee: Draft application edits:
 - Clarify person responsible: display operator.
 - Attach a map/site plan of shoot area.
 - Fee: \$250.00. Includes \$25 administrative fee, remainder to be dispersed to BVFD, staff on scene and general operations. Gene made the motion “to set the Fireworks Display application fee at \$250.” Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0),
- FEMA – repairs/bid list: discussed under Eric Andrews highway appointment.
- Road petition request: set timeline/dates: Noted that notice requirements are onerous. Wednesday October 14, 2015, 4 p.m. site visit, followed by a 6 p.m. hearing at Smilie School. Rain date: October 21st, same time and place.
- PILOT: reviewed draft letter, brief discussion on acreage of conserved land, expanded copy list. Sharon will email final draft to Amy.

New Business

1. Seven Daisies – Potholes – response: Noted Seven Days does not generate the list, it is generated by readers who vote, first time category for a swimming spot. Discussion on continued issues and abundance of Pothole information on the internet. Jen to draft a letter to the editor for review by the board.
2. Warrants: Signed.
3. Financial Reports: Dispersed.
4. Minutes August 3, 2015: Gene made the motion “to approve the minutes of August 3, 2015.” Sharon seconded. There was no further discussion. All were in favor and the motion passed (5-0).

6. **Communications:**

- Wooden Letter: Reviewed by Board.
- 4 X 4 Center Act 250 permit amendment: on file.
- DRM letter: Copy of met tower conversion application to the PSB.

7. **Other Business: none**

8. **Closing:** No other business was brought before this Board at this time. Gene made the motion “to close the meeting.” Jen seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 8:37 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:

September 8, 2015



Ron Lafraniere, Chair, For the Board

