



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
July 20, 2015

Board members present: Josh Arneson, Gene Armstrong, Jen Dudley-Gaillard, Ron Lafreniere; Chair, Sharon Murray

Board members absent: none

Also present: Curtis and Michael Hunter, Rebecca Ellis, Tom Stevens, Eric Andrews, Amy Ludwin

Clerk: Amy Grover

**1. The meeting was called to order at 5:47 p.m. by Ron with a quorum of 5 members present.**

**2. Changes or additions to the agenda:**

Additions:

- Green Mountain Clean Energy Petition for conversion of meteorological tower to communications tower: Petition copy received July 20, 2015, and includes the Select Board recommendations letter signed July 9, 2015.
- CCRPC traffic speed study: confirmation of roads for study to include Bolton Valley Access Road and Duxbury Road. No other roads.
- State of VT grant monitoring: notice from the state regarding a new policy for grant monitoring and a request to fill out a Sub-Recipient Pre-Monitoring Review form for grants BC1386 and FE0425. Noted: BC1386 was the 2012 state funded 9K structure grant for a culvert on Duxbury Road that was closed out and no funds received as there was no documentation compiled for any of the project. FE0425 was a state and FEMA funded 2011 44K grant for repairs to Duxbury Road. There was no documentation of payments to vendors, matching of invoices to payments, bid processes, Secretary of State certification for vendors, nor documentation of monitoring, and was reported as such.
- PACIF safety surveys: Results from a June 24, 2015 visit from VLCT PACIF Senior Loss Control Consultant Jeff Theis. Hazards ranked A – C with A being the highest severity potential. Copies provided to Eric and Mike, with 30 days to provide plans for addressing the listed hazards.
  - No hazards for the town office.
  - Fire Station: one B hazard, four C hazards.
  - Town Garage: two B hazards, six C hazards.
- CIP committee responses: 9 former Select Board members asked to respond by 7/20, 4 responded; No – Tom Benoit and David Parot. Yes – Ray Atwood and Pete Siegel. Request that meetings start in the 5:30 – 6 p.m. timeframe.
- Leduc et al v. Antley et al. v. Town of Bolton: Review of attorney draft responses to requests for admissions, due 7/22/2015. Board approved the draft responses, Sharon will follow up to confirm.
- Electrical conduit repaired by Hilltop Electric.

**3. Public comment – none.**

**4. Appointments:**

- I.* Curt and Michael Hunter: Fireworks display permit application for 8/1/15. Noted: as the Fireworks Display Ordinance does not take effect until 7/27/2015, this application was submitted under the “current” policy, already signed by Fire Chief Mike Gervia. Noted: a family party, area for display is the “upper meadow,” small fireworks, commencing at dark and ending no later than 10 p.m.

5. **Business and Action Items**

**Old Business:**

- Personnel Policy:
  - Tabled until 8/3/2015 due to time constraints.
- Road Signs: Information from Garrett Baxter, VLCT regarding “Children at Play” type of signs – short answer, do not erect. Amy to follow up with resident.

**New Business**

4. 2015 Town Highway Map: Received from AOT July 14, 2015. July 1, 2015 marks the sunset of ACT 178 of 2006 and Act 158 of 2008 which are the ancient road laws. Possible issue with Mill Brook Road mileage. Sharon to follow up.
  5. Warrants: Signed
  6. Minutes June 22, 2015: Gene made the motion “to approve the minutes of June 22, 2015.” Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0).
6. **Communications:** Notification from VLCT of Town Fair 2015 on October 8, 2015.
7. **Other Business:**  
Brief review of Hinesburg criteria for road acceptance, how to analyze cost benefit; cost to maintain vs. state aid.
8. **Closing:** No other business was brought before this Board at this time. Gene made the motion “to close the meeting.” Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 8:19 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

August 3, 2015

Ronald Lafreniere  
Ron Lafreniere, Chair, For the Board