



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
June 1, 2015

Board members present: Gene Armstrong, Josh Arneson, Jen Dudley-Gaillard, Ron Lafreniere, Chair, Sharon Murray

Board members absent: None.

Also present: None.

Acting Clerk: Sharon Murray

**1. The meeting was called to order at 5:45 p.m. with a quorum of 5 members present.**

**2. Additions or deletions to the agenda:**

Additions:

- *Acting Clerk:* Sharon agreed to serve as acting clerk in Amy's absence and took meeting notes.
- *DRB Update:* Sharon reported that the DRB had held its annual organizational meeting to elect officers for 2015-16: Mike Rainville, Chair, Steve Diglio, Vice Chair, and John Devine, Secretary. The DRB's regular meeting date was also changed from the fourth Tuesday to the fourth Thursday of the month, beginning in July, to better accommodate schedules. She also noted that the 4x4 Center had filed a request for DRB reconsideration of several conditions of approval; an appeal hearing will likely be warned for July. Sharon agreed to keep the Select Board apprised of the status of the appeal.
- *Town of Bolton Ordinances, Plans, and Policies:* The Board reviewed the list and adoption status of town ordinances and policies compiled by Amy from town files and meeting minutes, and identified several for review at upcoming meetings, starting with the town's events ordinance. Others to be scheduled for review as time permits – in addition to road and personnel policies currently under development – include the animal control ordinance, towing ordinance, conservation fund policy, and fire department bylaws.
- *Town Bridge Repairs:* The Board discussed the status of town bridge repairs recommended in inspection reports received from the state for the Joiner Brook, Mill Brook and Preston Brook bridges. It was agreed to have Eric attend the Board's June 15<sup>th</sup> meeting to discuss scheduling needed repair work under existing and future town budgets or a capital improvement program.
- *Preston-Lafreniere Homestead Sale:* It was noted that several people, including a member of the Lafreniere family and other town residents, had attended the site inspection for bidders held by the state on May 27<sup>th</sup>. Bids must be submitted by June 10<sup>th</sup>, 2015.

**3. Public comment: none.**

**4. Appointments: none.**

5. **Business and Action Items:**

**Old Business**

- Draft Personnel Policy Review: The group reviewed Sections I (General Provisions) and II (Employee Benefits and Leave Policies) of the draft personnel policy received from the town attorney, identifying several areas that need further clarification and discussion. Sharon distributed a summary of the types of benefits offered by other municipalities, culled from the 2014 VLCT Benefits Survey, and suggested the Board also review VLCT's model policy. Jen recommended taking a look at policy information received from Huntington. These will be forwarded to Board members. Sharon agreed to type up notes and a list of questions identified to date.

**New Business**

- Sinnamon Curb Cut Application: Gene made the motion "to approve the Sinnamon application for a new curb cut (upper entrance) to Varin's Gravel Pit on the Notch Road, with the following conditions: 1) that the existing upper entrance be closed, and 2) that sufficient space be maintained at the turnaround for use by town trucks." Josh seconded. It was agreed that the new location would significantly improve sight distances. There was no further discussion. All were in favor and the motion passed (5-0).
- Warrants: Signed.
- Minutes May 18, 2015: Jen made the motion "to approve the minutes of May 18, 2015 as corrected." Josh seconded. Sharon abstained. There was no further discussion. All were in favor, and the motion passed (4- 0-1).

6. **Communications: none.**

7. **Other Business: none.**

8. **Closing:** No other business was brought before this Board at this time. Gene made the motion "to close the meeting." Josh seconded. There was no further discussion. All were in favor and the motion passed (5-0), at 8:03 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

June 15, 2015 ,

  
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Ron Lafreniere, Chair, For the Board