

Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676  
Select Board Minutes  
April 20, 2015

Board members present: Gene Armstrong, Josh Arneson, Ron Lafreniere, Chair, Sharon Murray  
Board members absent: Jen Dudley-Gaillard  
Also present: Eric Andrews, Mike Gervia  
Clerk: Amy Grover

1. **The meeting was called to order at 5:48 p.m. with a quorum of 4 members present.**
2. **Additions or deletions to the agenda:**

Additions:

- *Route 2 Final Inspection (reclamation project 2014) – comment period:* VTrans will receive comments on the project until Friday May 1, 2015. If no comments are received by this date, the project will be accepted at that time. Board provided contact information should they want to submit comments.
- *Chittenden County Regional Planning Commission:* Notification that Bolton's application to the Unified Planning Work Program for traffic studies and technical assistance approved pending adoption of the FY16 UPWP after the May 20, 2015 public hearing; effective July 1, 2015.
- *911 Changes:* Due to an upcoming audit of 911 maps at the state level, further changes in Bolton have been identified by 911: Black Fly Hill, Beaver Brook Farm Road, Fern Hollow, Green Mountain Road, and Bolton Valley Access Road. Carol working with 911 on changes, the board agreed it is important to make corrections.
- *911 Numbers Preston Pond Trailheads:* Conservation Commission members forwarded concerns about liability to the town if 911 trailhead numbers installed, and asked for legal input. The board discussed; did not feel legal input was necessary and that the numbers should be installed for trailhead location identification purposes.
- *Chittenden County Regional Planning Commission Alternate Position:* Leslie Pelch noted that she would like to step down, effective June 30, 2015. Term ends June 30, 2016. Town to advertise for position, ask Leslie to remain until position filled.
- *Preston Lafreniere Homestead Sale Update from the SOV:* The state has waived the minimum bid for the property and modified other requirements. Open house scheduled for May 27, 10 a.m. – noon, and bid proposals are due by June 10, 2015.
- *Zoning Complaint:* Sharon and Gene to follow up with a complaint by a property owner regarding zoning regulations.

Deletions:

- Appointment: Kim Cleary – Special Event Application for Zenith (2015 Summer Solstice Burn). An email from Kim Cleary indicated that the attendance will be limited to 250, including organizers/volunteers/performers, and that therefore they will not be applying for a Special Event Permit. Mike Gervia noted that Kim Cleary had contacted him and that a burn permit will still be required as well as a fire truck on site. Noted: it is too early to issue a burn permit, he directed her to contact him for that permit the week of the event. Sharon noted that Kim Cleary still needs to contact the ZA regarding camping on site.

3. **Public comment: none.**

4. **Appointments:**

Eric Andrews: Highway Update

- Working to keep Stage and Notch roads travelable.
- High winds have brought down winter's hung up trees.
- Honey Hollow – the state has stopped logging for the season, may continue logging this summer.
- '08 International has needed numerous repairs, extended warranty due to expire. Amy to check date.
- '05 International needs welding, town staff will repair.

- Town highway signs have been put up with the exception of Duck Brook Circle; need to contact Digsafe because of additional post, and Green Mountain Drive-; waiting on insurance decision.
- The 136K paving grant has preliminary approval at the District level.
- There will not be any road sweeping, item to consider for the next budget given the forthcoming state rules.
- The group discussed staffing and upcoming department coverage.

## 5. **Business and Action Items:**

### **Old Business**

- Elevation Projects Route 2 Update: A FEMA and state site visit last week was primarily verification of buildings. Cara Labounty attended on behalf of the town. Project expected to be another year out.
- Fireworks Ordinance: The group reviewed the draft Fireworks Ordinance, changes to be incorporated and adoption expected at the May 4<sup>th</sup> meeting. Discussion included:
  1. Application fee of \$175.
  2. Add a provision for fee waiver by the Select Board.
  3. A criminal ordinance vs. civil.
  4. Sharon to provide statutory references.
- Personnel Policy: Review at the May 11<sup>th</sup> meeting.
- LEOP 2015: Mike and Eric provided with copies for input. Discussion included:
  1. Emergency Management Coordinator: Josh made the motion “to appoint Sharon Murray as the Emergency Management Coordinator.” Gene seconded. There was no further discussion. All were in favor and the motion passed (4-0).
  2. Planning Task #1: community outreach in next year to identify additional high risk populations.
  3. Planning task #2: add areas to inspect – all bridges, York Road culvert.
  4. Planning Task #3: Remove garage as Tertiary operation Center, add Smilie School.
  5. Planning Tasks #4 & #5: added “back up agencies” – acknowledging shared responsibilities across town departments due to limited staffing.
- Sharon to amend plan accordingly. Gene made the motion “to approve the 2015 Local Emergency Operations Plan as amended” Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0). LEOP due May 1<sup>st</sup>.

### **New Business**

- Bolton Valley Liquor Licenses: Gene made the motion “to approve Bolton Valley’s six liquor license applications.” Sharon seconded. Josh recused. There was no further discussion. All were in favor and the motion passed (3-0).
- VTel Wireless Notification: Notice of de minimus modification and request for a certificate of public good to co-locate wireless communications antennas and equipment at an existing communications facility located at the summit of Ricker mountain.
- Haselton Curb Cut application: Gene made the motion “to approve the Haselton curb cut application for the west side of the Notch Road.” Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0).
- Federal Surplus Information: Amy to complete application for submission.
- Warrants: Signed.
- Minutes April 6, 2015: Gene made the motion “to approve the minutes of April 6, 2015.” Josh seconded. There was no further discussion. All were in favor, and the motion passed (4-0).

## 6. **Communications: none**

## 7. **Other Business:**

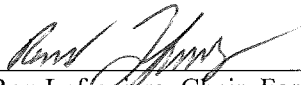
- Monday May 11<sup>th</sup> is scheduled for a BCA meeting for dispersement of the Wheeler Trust scholarships followed by a Select Board working session.; Personnel Policy.

## 8. **Closing:** No other business was brought before this Board at this time. Gene made the motion “to close the meeting.” Josh seconded. There was no further discussion. All were in favor and the motion passed (4-0), at 7:50 p.m.

Attest: Amy Grover, Clerk

*Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on:*

May 4, 2015,

  
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Ron Lafreniere, Chair, For the Board

